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C A N T R A C

VOLUME I

CATALOG OF

NAVY TRAINING COURSES

INTRODUCTORY,
GENERAL INFORMATION
AND QUOTA CONTROL NOTES

JANUARY 1990

NAVEDTRA 10500
EDUCATION AND TRAINING COMMAND

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CATALOG OF NAVY TRAINING COURSES

(CANTRAC)

REVISED EDITION

JANUARY 1990

This edition of VOLUME I is a complete revision
and replaces the January 1989 edition.

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PART 5 - CNTECHTRA (Continued)

Trident Training Facility, Kings Bay, Ga	57
Navy Supply Corps School, Athens, GA	59
Navy Supply Corps School Detachment, FT. Gordon, GA	60
Naval Submarine Training Center Pacific, Pearl Harbor, HI	61
Service School Command, Great Lakes, IL	63
Naval Unit, Chanute AFB, IL	65
Naval Safety School, Bloomington, IN	68
Service School Command Det, FT Benjamin Harrison, IN	69
Naval School, Explosive Ordnance Disposal, Indian Head, MD	70
Naval School, EOD DET, Eglin AFB, FL	71
Naval Technical Training Center Detachment, FT. Meade, MD	73
Naval Technical Training Center Detachment, FT. Devens, MA	74
Naval Technical Training Center, Meridian, MS	76
Naval Construction Training Center, Gulfport, MS	78
Naval Technical Training Center Detachment, Keesler AFB, Biloxi, MS	80
Naval Air Technical Training Center, Lakehurst, NJ	82
Surface Warfare Officers School Command, Newport, RI	84
Submarine Training Facility, Charleston, SC	85
Naval Air Technical Training Center, Millington, TN	87
Naval Technical Training Center, Detachment, Goodfellow AFB, TX	90
Naval Technical Training Center Detachment, Lackland AFB, San Antonio, TX	92
Naval Construction Training Center, Detachment, Sheppard AFB, Wichita Falls, TX	95
Naval Guided Missiles School, Virginia Beach, VA	97
Submarine Training Facility, Norfolk, VA	101
School of Music, Little Creek, Norfolk, VA	102
Computer Sciences School, MCCDC, Quantico, VA	103
Defense Mapping School, Fort Belvoir, VA	105
TRIDENT Training Facility, Bangor, Silverdale, WA	106

PART 6 - NAMTRAGRU

MCAS Beaufort, SC	109
NAS Cecil Field, FL	109
MCAS Cherry Point, NC	110
NAS Jacksonville, FL	110
NS Mayport, FL	110
NAS Patuxent River, MD	110
NAS Willow Grove, PA	110
MCAS (H) New River, Jacksonville, NC	110
NAS Norfolk, VA	110
NAS Oceana, VA	110
NS Rota, Spain	110
NAS Pensacola, FL	110
NAS Kingsville, TX	110
NAS Memphis, TN	110
NAMTD 1080, Huntsville, AL	110

PART 6 - NAMTRAGRU (Continued)

NAF Atsugi, Japan	111
MCAS El Toro, CA	111
MCAS (H) Tustin, CA	111
MCAS Camp Pendleton, CA	111
NAS Lemoore, CA	111
NAS Miramar, CA	111
NAS Moffett Field, CA	111
NAS North Island, San Diego, CA	111
NAS Whidbey Island, WA	111

PART 7 - COMTRALANT

Commander, Training Command, U.S. Atlantic Fleet, Norfolk, VA . .	112
Fleet Training Center, Norfolk, VA	114
Fleet ASW Training Center, Atlantic, Norfolk, VA	116
Nuclear Weapons Training Group, Atlantic, Norfolk, VA	118
International Diesel Submarine Training Program, Norfolk, VA . .	120
Fleet Combat Training Center, Atlantic, Norfolk, VA	122
Fleet Combat Training Center, U.S. Coast Guard Reserve Training Center, Yorktown, VA	123
Navy & Marine Corps Intelligence Training Center, Norfolk, VA . .	125
Naval Amphibious School, Little Creek, Norfolk, VA	129
Fleet Training Unit, U.S. Atlantic Fleet, Norfolk, VA	130
Fleet Training Unit, U.S. Atlantic Fleet, Detachment Charleston, Charleston, SC	132
U.S. Atlantic Fleet C-1 Welding School, NSYD, Portsmouth, VA . .	133
FTC, Cryogenics, Portsmouth, VA	135
Fleet and Mine Warfare Training Center, Charleston, SC	136
Fleet Training Center, Mayport, FL	138
Fleet Training Unit, U.S. Atlantic Fleet, Detachment Mayport Mayport, FL	141
Naval Damage Control Training Center, Philadelphia, PA	142

PART 8 - COMTRAPAC

Commander Training Command, U.S. Pacific Fleet, San Diego, CA . .	145
Fleet Combat Training Center, Pacific, San Diego, CA	148
Fleet ASW Training Center, Pacific, San Diego, CA	149
Fleet Intelligence Training Center, Pacific, San Diego, CA	150
Fleet Training Center, San Diego, CA	151
Weapons Training Group, Pacific, San Diego, CA	154
Fleet Combat Systems Training Unit, San Diego, CA	155
Fleet Training Group, San Diego, CA	156
Navy Petroleum Training Unit, Pacific, San Diego, CA	157
Tactical Training Group Pacific, San Diego, CA	160
Naval Amphibious School, Coronado, San Diego, CA	160
Naval Special Warfare Center, San Diego, CA	162
Naval Technical Training Center, Treasure Island, CA	163
Fleet Training Group, Pearl Harbor, HI	166
Fleet Training Group, Western Pacific Detachment, Subic Bay, RP .	167

PART 8 - COMTRAPAC (Continued)

Fleet Training Group, Western Pacific, FPO Seattle, WA	168
Mobile Training Team Services	169

PART 9 - CNATRA

Chief of Naval Air Training, NAS Corpus Christi, Chase Field and Kingsville, TX	170
CNATRA Uniform Requirements - Equivalent Navy/Marine	171
Naval Air Training Command, Pensacola, FL	172
Naval Air Training Command, Meridian, MS	174

PART 10 - COMNAVRESFOR

Reserve Aviation Training Division, NAS, Willow Grove, PA	176
Training Department, NAS, Glenview, IL	177
Commanding Officer, NAS, South Weymouth, MA	181
Naval Reserve Management School, NSA, New Orleans, LA	182
Aviation Training Division, NAS, New Orleans, LA	183
Naval Air Reserve Memphis, Millington TN	186
Naval Air Station, Atlanta, ATD, Marietta, GA	190
Aviation Training Division, NAS, Dallas, TX	192
Naval Air Reserve Training School, NAS Alameda, CA	193
Reserve HS Training School, NARU North Island, San Diego, CA	194
Naval Air Reserve Center, NAS Miramar, San Diego, CA	195
Naval Air Reserve Center, NAS Moffett Field, CA	197

PART 11 - COMNAVSURFLANT AND COMNAVSURFPAC

Naval Surface Force, U.S. Atlantic Fleet, Little Creek, Norfolk, VA	199
Landing Force Training Command, Atlantic, Little Creek, Norfolk, VA	206
Navy Reserve Cargo Handling Training Battalion, Williamsburg, VA	207
Patrol Combatant Missile Hydrofoil Squadron TWO, MSLG, Key West, FL	208

PART 12 - COMNAVAIRLANT AND COMNAVAIRPAC

General Information - SERE, Brunswick, ME	209
FAIRECONRON 4, Patuxent River, MD	210
CARAWETRARON 120, Norfolk, VA	210
FITRON 101, Oceana, Virginia Beach, VA	210
PATRON 30, Jacksonville, FL	210
HRLANTISUBRON 1, Jacksonville, FL	211
HRLANTISUBRONLT 30, Norfolk, VA	211
ATKRON 42, Oceana, Virginia Beach, VA	212
ATKRON 174, Cecil Field, FL	212
COMAIRASWING 1, Cecil Field, FL	212

PART 12 - COMNAVAIRLANT AND COMNAVAIRPAC (Continued)

AIRANTISUBRON 27, Cecil Field, FL	212
HELSUPPRON 8, Norfolk, VA	213
HELMINERON 12, Norfolk, VA	213
HELSTUPPRON 16, Pensacola, FL	213
TACELRON 33, Key West, FL	214
COMLATWING 1, Cecil Field, FL	214
COMMATWING 1, Oceana, VA	214
FASOTRAGRULANT, Norfolk, VA	215
FASOTRAGRULANT Detachment, Cecil Field, FL	215
FASOTRAGRULANT Detachment, MCAS, Cherry Point, NC	215
FASOTRAGRULANT Detachment, Mayport, FL	215
FASOTRAGRULANT Detachment, Jacksonville, FL	215
FASOTRAGRULANT Detachment, Oceana, Virginia Beach, VA	215
FASOTRAGRULANT Detachment, Brunswick, ME	215
VAST Training LANT - Ground Support Equipment Training	216
Administrative Information - LANT	216
General, SE, ALW Training - NAS North Island, CA	218
FASOTRAGRUPAC, NAS, North Island, CA	220
FASOTRAGRUPAC Detachment, Miramar, CA	220
FASOTRAGRUPAC Detachment, Lemoore, CA	220
FASOTRAGRUPAC Detachment, Moffett, CA	220
FASOTRAGRUPAC Detachment, Whidbey Island, WA	220
FASOTRAGRUPAC Detachment, Barbers Point, HI	220
FASOTRAGRUPAC Detachment, Cubi Point, RP	221
FASOTRAGRUPAC Detachment, El Toro, Santa Ana, CA	221
AIRANTISUBRON 41, North Island, CA	221
HELANTISUBRON 10, North Island, CA	221
HELANTISUBRON Light 31, North Island, CA	222
HELSTUPPRON 3, North Island, CA	222
HELSTUPPRON 1, North Island, CA	222
FLELOGSUPPRON 30, North Island, CA	223
HELANTISUBRON Light 41, North Island, CA	223
HELANTISUBRON Light 37, Barbers Point, HI	223
VF-124, Miramar, San Diego, CA	224
VAW-110, Miramar, San Diego, CA	224
VF-126, Miramar, San Diego, CA	224
Navy Fighter Weapons School, Miramar, San Diego, CA	225
VAST/ATE Training PAC	225
Light Attack Weapons School, Lemoore, CA	225
ATKRON 122, Lemoore, CA	226
ATKRON 127, Lemoore, CA	226
STRK/FITRON 125, Lemoore, CA	226
VP-31, Moffett Field, CA	227
VA-128, Whidbey Island, Oak Harbor, WA	227
TACELRON 129, Whidbey Island, Oak Harbor, WA	227
FAIRECONRON ONE, Agana, Guam	228
Administrative Information - PAC	228

PART 13 - COMNAVAIRSYSCOM

Naval Aviation Maintenance Office	231
Naval Aviation Depot, Cherry Point, NC	233
Naval Aviation Depot, Pensacola, FL	236
Naval Aviation Depot, Jacksonville, FL	239
Naval Aviation Depot, Norfolk, VA	240
Naval Aviation Depot, North Island, CA	243
Pacific Missile Test Center, Point Mugu, CA	246

PART 14 - COMNAVMEDCOM

Navy School of Health Sciences, San Diego DKT, Oakland, CA	249
Navy Disease Vector Ecology and Control Center, Alameda, CA	250
Naval School of Health Sciences, San Diego, CA	250
Naval School of Dental Assisting and Technology, San Diego, CA	251
U.S. Army Medical Equipment & Optical School, Aurora, CO	252
Naval Undersea Medical Institute, NSHS Bethesda Det., New London, CT	253
Navy Disease Vector Ecology Control Center, Jacksonville, FL	254
Naval Aerospace Medical Institute, Pensacola, FL	255
Naval Hospital Corps School, Great Lakes, IL	256
Naval School of Health Sciences, Bethesda, MD	256
Field Medical Service School, Marine Corps Base, Camp Lejeune, NC	257
Naval School of Health Sciences, Bethesda Detachment, Fort Sam Houston, TX.	258
Naval School of Health Sciences, Bethesda Detachment, Portsmouth, VA	259
Naval Ophthalmic Support & Training Activity, Yorktown, VA	261

PART 15 - MISCELLANEOUS

Readiness Training Facility, Dam Neck, Virginia Beach, VA	262
ARGIS Training Center, Dahlgren, VA	263
ARGIS Training Unit, Wallops Island, VA	265
ARGIS Combat System Engineering Development Site, Moorestown, NJ	268

SECTION 3 - QUOTA CONTROL NOTES

CNTECHTRA	273
Naval Submarine School, Groton, CT	275
Submarine Training Facility, Charleston, SC	275
TRIDENT Training Facility, Bangor, Silverdale, WA	275
CONTRALANT	276
Fleet Training Center, Norfolk, VA	276
Fleet ASW Training Center, Atlantic	276
Nuclear Weapons Training Group, Atlantic	276
Fleet Combat Training Center, Atlantic	277

COMTRALANT (Continued)

Navy and Marine Corps, Intelligence Training Center, Atlantic . .	277
FTC, Cryogenics, Portsmouth, VA	277
Naval Amphibious School, Little Creek, Norfolk, VA	277
Fleet and Mine Warfare Training Center, Charleston, SC	277
Fleet Training Center, Mayport, FL	277
COMTRAPAC.	277
Fleet Training Group, Pearl Harbor, HI	279
Fleet Training Group, Western Pacific, FPO Seattle, WA	279
Fleet Training Group, Western Pacific Detachment, Subic Bay, RP. .	279
COMNAVAIRLANT	279
COMNAVAIRPAC	280
NAMTRAGRU	281

SECTION 1
INTRODUCTION

INTRODUCTION

1. Catalog of Navy Training Courses

The Catalog of Navy Training Courses (CANTRAC), NAVEDTRA 10500, contains information on schools and courses under the purview of the Chief of Naval Education and Training and other Navy Training Commands. OPNAVINST 1500.62 expanded CNET responsibilities to provide for centralized production of CANTRAC to include all catalogs previously produced by separate commands. Reference CNETINST 1500.1C.

The function of CANTRAC is to provide a consolidated, centrally produced and computerized catalog presenting courses in standardized form.

2. Organization of the CANTRAC

VOLUME I - Introductory, General Information, and Quota Control Notes. Includes all general information not subject to frequent changes. Volume I will continue to be printed in hard copy and published annually. This volume is subdivided into three sections as follows:

- a. Section I - Introduction. Introductory comments; organization of CANTRAC; explanations of pertinent terms, headings, and course number breakdown.
- b. Section II - General Information on Facilities. Lists such information as seasonal uniform changes, quarters availability, mess availability, and any other pertinent information relative to schools operated by the Navy. These training sites are grouped under the Functional Commander having responsibility for the training and in some cases in sequence by State or grouped by area i.e., for COMTRALANT, all Norfolk area sites are listed first.
- c. Section III - Quota Control Notes. When sufficient information cannot be presented in the Quota Control segment of the course description in Volume II, refer to this section of Volume I.

VOLUME II - CANTRAC Course Descriptions and Convening Schedules:

- a. Descriptions. Course descriptions contain Course Identification Number (CIN), Location and Course Data Processing Code (CDP), prerequisites, personnel reporting procedures, skill identifier for which training is applicable, the purpose for and scope of training, and identifies who has quota control for the course.
- b. Convening Schedules. Class schedules taken from the Navy Integrated Training Resources and Administration System (NITRAS) data base are merged with the course descriptions by CIN and appear as the last data field of the description, showing CDP, Location, Short Title, Calendar Year and Dates. Some courses do not have regular convening dates and are "Convened Upon Request". If no dates are input to NITRAS, CANTRAC will state "No Dates Available". This is information subject to frequent change and is published with the course description for use as a planning tool. The customer will obtain the exact date of a specific class during the quota acquisition process.

c. Catalog Format. All courses are arranged in numerical sequence (disregarding the command identifier) by Course Identifying Number (CIN).

d. Revision Frequency. Volume II and Volume III will normally be published twice each fiscal year, in October and April on microfiche.

VOLUME III - SKILLS PROFILES. Skills Profiles are concise listings of the performance skills and knowledge required in the work center which are currently taught in a course. They are designed to provide supervisors with a base from which to develop on-the-job training programs in order to optimally employ personnel. Skills Profiles provide specifics of course objectives and are used as questionnaires in training appraisal surveys and other feedback methods. Reference CNETINST 1540.8B.

KEYWORD INDEX. The keyword index of course long titles will be produced with each edition of the CANTRAC, Volumes II and III. Course titles are listed in alphabetical order by key words appearing in the title. Titles and related course numbers may appear five or six times in the index, depending on how many key words appear in the title. Course titles with identical key words will be grouped together.

TRAINING ACTIVITY INDEX. This index lists courses by activity Short Name (Location) alphabetically and within that by Title alphabetically. This index facilitates the task of planning for training in a specific area.

3. Course Identifying Numbers (CINs).

The Course Identifying Number consists of seven or eight characters. It begins with an alpha character which identifies the course sponsor, i.e., that command which has curriculum control, provides resource support for the course or authorizes its establishment and conduct. Command identifiers are shown below:

Command Identifiers Producing/Curriculum Control Command

A	Chief of Naval Technical Training
B	Commander, Naval Medical Command
C	Chief of Naval Technical Training (Aviation Skill Courses)
D	Commander, Naval Air Force, U.S. Atlantic Fleet
E	Commander, Naval Air Force, U.S. Pacific Fleet
F	Commander, Submarine Force, U.S. Atlantic Fleet
G	Commander, Naval Surface Force, U.S. Atlantic Fleet
H	Commander, Naval Surface Force, U.S. Pacific Fleet
J	Commander, Training Command, U.S. Atlantic Fleet
K	Commander, Training Command, U.S. Pacific Fleet
L	Commander, Submarine Force, U.S. Pacific Fleet
M	Commanding Officer, Marine Aviation Training Support Group-90
N	Commanding Officer, Naval Aviation Maintenance Office
P	Chief of Naval Education and Training
Q	Chief of Naval Air Training
R	Commander Naval Reserve Forces
S	Other Commands not assigned above
X	Recruit Training
Z	Chief of Naval Technical Training (Segmented courses for Reserve Training)

The skill code is the Department of Defense skill identifying code. This code consists of a numeric/alpha two position code for officer skills and three digit numeric code for enlisted skills. The skill codes are taken from the DOD Occupational Conversion Manual (DOD 1312.1M), Enlisted/Officer/Civilian. The DOD skill codes will be arranged sequentially.

The sequence number will be assigned by mutual agreement between the course sponsor and the catalog producer. The code will occupy four positions and will be numeric. Its primary purpose shall be to sequence courses within the same skill code for cataloging purposes. It may also be used to convey other meanings if such use does not interfere with its primary purpose.

The following illustrates the CIN arrangement:

A-2F-0055

'A' is the Command Identifier

'2F' is the DOD Skill Code, the course descriptions are arranged sequentially by this number, then...

'0055' by the Sequence Code within the skill code.

4. Course Descriptions, Explanation of Terms.

The following data elements, some that are provided thru NITRAS are automatically updated by the weekly Master Course Reference File (MCRF) update. This also includes additions and deletions of CDPs and CINs.

Date of Last Catalog Revision. The latest date that a change was made to the computer record of the course description.

Course Identifying Number. As described in Section 3.

Old Cin. Course identification number by which course was previously identified. Provided thru NITRAS.

Course Security. Classification of course content. Provided thru NITRAS.

Title. Full descriptive title of the course. Provided thru NITRAS.

Location. The abbreviated name of all activities where the course is taught. Provided thru NITRAS.

Course Data Processing Code (CDP). A four position numeric/alphanumeric code assigned to identify each course by location. Identical courses taught at different locations will have individual CDP codes. Appears in the location field. Provided through NITRAS.

MASL Number. Military Articles and Services List Number, used to identify courses offered to Foreign students approved by CNO.

Course Length. The number of calendar days that expire from the class convening date through the class graduation date. Note that this figure includes weekends. The length of the course will be marked peacetime (P) and mobilization (M). Model Managers length provided thru NITRAS.

Class of School/Course. This code is an alpha/alpha or alpha/numeric indicator that designates the class and subdivision of the school or course and is shown below. Provided thru NITRAS.

Class "A" - Provides the basic technical knowledge and skills required to prepare for job entry level performance and further specialized training. Includes apprenticeship training. A NEC, NOBC, MOS or AFSC may be awarded to identify the skill achieved. Also includes some officer courses such as Communication Officer, ASW Officer, etc.

- AA Apprenticeship Training
- A0 Officer Preparatory Schools not associated with professional development programs
- AP Enlisted Preparatory Schools
- A1 Initial Skill Training - Enlisted
- A2 Initial Skill Training - Officer
- A5 Initial Skill Training - Enlisted Medical
- A6 Initial Skill Training - Officer Medical

Class "C" - Provides the advanced knowledge, skills and techniques to perform a particular job in a billet and/or any course which awards or is a prerequisite to a skill awarding course; i.e., NEC, NOBC, MOS or AFSC, or is twelve calendar days or longer and does not conform to the definition of a Class "A" course.

- C1 Skill Progression Training - Enlisted
- C2 Skill Progression Training - Officer
- C5 Skill Progression Training - Enlisted Medical
- C6 Skill Progression Training - Officer Medical
- CX Skill Progression Training - Officer Medical. (Residence only)
- C7 Specialized Progression Training for advanced pay grades: Enlisted personnel normally pay grade E-5 and above

Class "E" - Programs designed to provide formal professional educational instruction in a general or particular field of study which may lead to an academic degree.

- E1 Professional Development Education - Senior Service College
- E2 Professional Development Education - Intermediate Service School
- E3 Graduate Education for Sub-specialty, full time, funded - Degree Program
- E4 Undergraduate Education - Degree Program
- E5 Postgraduate Education - Degree Program
- E6 Non-degree Education Programs
- E7 Health Education Programs
- E8 Other Education Programs

Class "F" - Provide team training to fleet personnel, officer and enlisted, who normally are, or are enroute to duty as, members of ships' companies, and/or individual training such as refresher, operator, maintenance and technical training of less than 12 calendar days. Established to meet the needs of the fleet or type commanders. An NEC, NOBC, MOS or AFSC will not be awarded.

- F1 Functional Training - Enlisted
- F2 Functional Training - Officer

Class "P" - Officer acquisition programs designed to provide undergraduate education and/or indoctrination and basic training in fundamentals, preliminaries, or principles, to midshipman, officer candidates, and other newly commissioned officers (except those acquired through Class "V" programs).

- PB Health Profession Acquisition Military Program
- PC Other Programs
- PD Preparatory School
- P1 Officer Acquisition Training (Academy)
- P2 NROTC (Naval Reserve Officer Training Corps)
- P3 NJROTC (Naval Junior Reserve Officer Training Corps)
- P4 AVROC II (Aviation Reserve Officer Candidate Program)
- P5 ROC (Reserve Officer Candidate)
- P6 OCS (Officer Candidate School)
- P7 AOC (Pre-commissioning Aviation Officer Candidate)
- P8 NFOL (Pre-commissioning Naval Flight Officer)
- P9 NUPOC-S (Nuclear Propulsion Officer Candidate - Surface)

Class "R" - Training upon initial enlistment or induction which provides the general indoctrination and prepares the recruit for early adjustment to military life by providing skill and knowledge in basic military subjects. Note: Does not include Apprenticeship Training.

- R1 Recruit Training
- R2 OSVET Training (Other Service Veteran)
- R3 NAVET Training
- R4 ARTS

Class "V" - Provide the skills which lead to the designation of Naval Aviator or Naval Flight Officer.

- V1 Undergraduate NASC/PRIM Flight Training
- V2 Undergraduate Flight Training - PROP
- V3 Undergraduate Flight Training - JET
- V4 Undergraduate Flight Training - HELLO
- V5 Undergraduate NFO Training

Skill Identifier for Which Trained - The Navy Enlisted Classification (NEC), Navy Officer Billet Classification (NOBC), Military Occupation Speciality (MOS) or Air Force Specialty Code (AFSC) for which the student is eligible by completion of a course. If none is awarded, "None" will be entered. Note that if a course, in conjunction with one or more other courses, trains for a NEC, NOBC, MOS or AFSC, it may be noted in the special information segment of that course. (NECs and NOBCs will be explained further in paragraph 5). Provided thru NITRAS.

The following seven data elements are submitted on CNET-GEN Form 1500/19.

Purpose. A concise statement of the training objectives of the course.

Scope. A description of the content of the course.

Prerequisites. The qualifications needed for admittance to the course as specified by the controlling activity. These qualifications may be grade test scores, security clearances, prior schooling, special physical requirements, etc.

Source Rating. Ratings that personnel must hold to be eligible to attend a course. Not applicable to Class "A" courses.

Quota Control. The command or activity controlling admission to the course, or a reference to the appropriate directive containing this information. May also provide telephone numbers to call for Quotas.

Personnel Report To. A description of specific reporting instructions.

Special Information. Any necessary user information not contained elsewhere in the course description or Volume I. May also indicate exceptions to information contained in Volume I, such as different funding data or for exceptions to standard policy such as obligated period of service different than the TRANSMAN. If applicable, other categories of personnel eligible to attend the course might be indicated here.

Training Program Coordinator (TPC). Code for the person or activity coordinating the training requirements for a given CIN. Provided thru NITRAS.

Model Manager CDP (MMCDP). CDP of the model manager of the course. Provided thru NITRAS. Used here primarily for the automated interface of NITRAS and CANTRAC.

5. Skills Profiles, Explanation of Terms:

CIN Number. Same as course description, Explanation of Terms.

Title. Same as course description, Explanation of Terms.

Effective Date. Indicates the graduation date that the first students receive this version of the Skills Profile.

CDP. Course Data Processing Code.

Item Number. Item Sequence number.

Skill or Knowledge Item. A statement that describes what the graduate of the course should know or be able to do on the job at the time he/she reports to the work center.

Objective. A number linked either to the learning objective or the PPP line item addressed by the item.

Weight. The weighing factor of an item, determined either by the amount of class time given or by analyzing the item's importance in relationship to the other items. Total for a Skills Profile should be 1.000.

6. Explanation of Navy Classifications and Codes:

The Navy Officer Classification (NOC) System consists of various code structures. Of these code structures, the Navy Officer Billet Classification (NOBC) Code is the most frequently used in the catalog as Navy Skill Identifier. Other NOBC structures such as Special Qualifications/Designations (SQ/SD) and Officer Designator codes may also identify special skills.

Additional information on the officer classification/system can be found in the Manual of Navy Officer Manpower and Personnel Classifications, (NAVPERS 15839 series).

Navy Enlisted Classifications (NECs), with their respective codes, supplement the Enlisted Rating Structure in identifying the skills of personnel on active or inactive duty and billets in manpower authorizations. NEC codes reflect special knowledge and skills that identify personnel and requirements when the rating structure is insufficient by itself for manpower management purposes.

The NEC coding system facilitates management control over enlisted skills by identifying billets and personnel and enhances efficient utilization of personnel in distribution and detailing. In cases where NECs reflect special training, inventories of coded billets and coded personnel are also the basis for planning and controlling input of personnel into formal courses that earn NECs. Consequently, the continuing enlisted strength of the Navy, particularly petty officer allocations, and funds authorized for rating and specialty training depend to an increasing extent upon the accuracy, thoroughness, and timeliness of NEC coding. Personnel required to support ratings and special programs must be identified by the correct combinations of rates and/or NECs.

Additional Information on NECs and codes can be found in the Manual of Navy Enlisted Manpower and Personnel Classifications Occupational Standards (NAVPERS 18068 series).

7. How to Use CANTRAC Microfiche:

- a. The CANTRAC Course Descriptions and Convening Dates (Volume II), the Keyword Index, Training Activity Index, and the Skills Profiles (Volume III) are published using 48X microfiche. Viewer/readers designed to accept the Navy standard 48X reduction should be used to review the CANTRAC.
- b. The Course Identifying Number (CIN) is the key to finding course descriptions, convening dates or Skills Profiles in the catalog. Courses are arranged numerically, disregarding the command identifier, in both Volume II and Volume III. If the course number is not known, review the Keyword Index for the correct course title and the related course number, which may appear five or six times, depending on how many key words appear in the title.

c. Each fiche contains EYE READABLE information across the top, identifying the range of course descriptions contained on that fiche. Select the fiche that contains the desired course number and insert the fiche into the microfiche viewer.

d. The lower right hand corner of each fiche contains a table of contents identifying all course numbers on that fiche and their respective grid position. Once the grid position is known, move the microfiche to the desired course description for viewing.

8. How to Obtain CANTRAC:

The catalog is produced and distributed by Naval Education and Training Program Management Support Activity, Code 0622, Bldg. 2434, Pensacola, FL 32509-5000. Distribution is made to the Standard Navy Distribution List (SNDL) and others and the list is maintained by Code 0622.

Coast Guard Activities receive the catalog from a central distribution point and should request same from one of the following addresses:

Commandant
U.S. Coast Guard Headquarters
G-PRF-3
2100 2nd St. S.W.
Washington, DC 20593-1004
Comm: (202) 267-2532

Distribution Point:
Dept. of Transportation
Initial Distribution Unit
P-2 Level, Sched No 1111
400 7th Street S.W.
Washington, DC 20590
Comm: (202) 366-0719

9. How To Obtain Change Forms to Update Course Descriptions:

Submit requisition document DD Form 1348 to the Commanding Officer, Naval Supply Center, Bldg. 781-0, Code 101.3, Pensacola, FL 32508-6200, Citing stock number 0197LLNF02965. Unit of issue is HD for CNET-GEN Form 1500/19.

10. Attendance by Personnel Other than U.S. Military:

Some courses may be open to U.S. civilian, foreign national, and immigrant alien attendance. Requests for such attendance at particular courses are considered individually and approval or disapproval of such requests is based on the nature of the individual's requirements for the training in terms of the benefits to the Government, to national security or to the improvement of state or municipal functions.

SECTION 2

GENERAL INFORMATION ON FACILITIES

PART 1 - DOD

PART 2 - NETC

PART 3 - COMNAVLEGSVCOM

PART 4 - COMNAVSECGRU

PART 5 - CNTECHTRA

PART 6 - NAMTRAGRU

PART 7 - CONTRALANT

PART 8 - COMTRAPAC

PART 9 - CNATRA

PART 10 - COMNAVRESFOR

PART 11 - COMNAVSURFLANT AND COMNAVSURFPAC

PART 12 - COMNAVAIRLANT AND COMNAVAIRPAC

PART 13 - COMNAVAIRSYSCOM

PART 14 - COMNAVMECOM

PART 15 - MISCELLANEOUS

PART 1 - DOD

GENERAL INFORMATION ON FACILITIES

U.S. NAVAL WAR COLLEGE, NEWPORT, RI

1. UNIFORM REQUIREMENTS: (For students): Tropical White Long (optional) from 1 May to 1 November and Service Dress Blue year round.
2. QUARTERS AVAILABILITY: A BOQ for military personnel is available.
3. MESSING AVAILABILITY: Messing facilities are available for all officers.
4. NEAREST TRANSPORTATION FACILITY:
 - a. Railroad Station, Providence, RI
 - b. Airport, Providence, RI or Boston, MA
 - c. Bus depot in Newport, RI

U.S. NAVAL POSTGRADUATE SCHOOL, MONTEREY, CA

1. COURSES: Aviation Safety Management Course
NPS Continuing Education Program
Defense Resources Management Education Center
2. UNIFORM REQUIREMENTS: Students may wear civilian clothing year round.
3. QUARTERS AVAILABILITY: A BOQ is available.
4. MESSING AVAILABILITY: Messing facilities are available for all military personnel.
5. NEAREST TRANSPORTATION FACILITY:
 - a. Railroad Station in Salinas, CA
 - b. Monterey Peninsula Airport, Monterey, CA
 - c. Bus Station, Monterey, CA

ARMED FORCES STAFF COLLEGE, NORFOLK, VA

1. QUARTERS AVAILABILITY: Married officer quarters are available for officers who want to live on station. BOQ facilities are available at the Armed Forces Staff College and at the Naval Station, Norfolk.
2. MESSING AVAILABILITY: Messing facilities are available for all officers for the noon meal Monday through Friday only.

3. UNIFORM REQUIREMENTS: These are specified in the Armed Forces Staff College Information Booklet.

4. NEAREST TRANSPORTATION in Norfolk, Virginia area:

- a. Bus Depot, Norfolk, VA
- b. Railroad Station, Newport News, VA
- c. Airport, Norfolk International, Norfolk, VA

PART 2 - NETC

NAVAL EDUCATION AND TRAINING CENTER
NEWPORT, RI

1. SCHOOLS: Officer Candidate School
Officer Indoctrination School
Naval Chaplains School
Naval Academy Preparatory School
Communication School
Instructor Training School
Senior Enlisted Academy
Officer Candidate Preparatory School

2. UNIFORM REQUIREMENTS:

1st Monday, May

1st Monday, October

Male Officers and CPOs

Primary: Summer White
Alternate: Summer Khaki w/combination
cover

Service Dress Blue
Winter Blue

Female Officers and CPOs

Primary: Summer White w/combination
cover
Alternate: Summer Khaki "A" or "B"
w/combination cover

Service Dress Blue "A" or
"B"
Winter Blue "A" or "B"

Male Enlisted E-1 - E-6

Primary: Summer White

Service Dress Blue -
(Jumper opt)
Winter Blue

Female Enlisted E-1 - E-6

Primary: Summer White

Service Dress Blue "A" or
"B"
Winter Blue "A" or "B"

3. QUARTERS AVAILABILITY:

- a. Quarters available and mandatory usage for the following schools:

Officer Candidate School
Officer Indoctrination School
Officer Candidate Preparatory School

Naval Chaplains School (Basic Course)
Naval Academy Preparatory School

- b. Quarters are dedicated for the following schools: Chaplains School (Advanced Course); Senior Enlisted Academy (BEQ only).
- c. BOQ and BEQ facilities are available. Off station facilities are available (resort prices prevail).

4. MESSING AVAILABILITY: Messing facilities are available for all enlisted personnel and the following schools:

Officer Candidate School
Officer Indoctrination School
Naval Chaplains School (Basic Course)
Naval Academy Preparatory School
Officer Candidate Preparatory School

5. NEAREST TRANSPORTATION FACILITY:

- a. Railroad Station, Providence, RI
- b. Airport, Providence, RI or Boston, MA
- c. Bus depot in Newport, RI

6. MISCELLANEOUS:

- a. Leave: Student leave while classes are in session is permitted only in cases of emergencies.
- b. Liberty: Liberty is restricted at the following schools.

Officer Candidate School
Officer Indoctrination School
Naval Chaplains School (Basic Course)
Naval Academy Preparatory School
Officer Candidate Preparatory School

- c. Automobiles: Autos are permitted at all schools.
- d. Personal items: Personal items of great monetary value or large bulk should not be brought to the following schools.

Officer Candidate School
Officer Indoctrination School
Naval Chaplains School (Basic Course)
Naval Academy Preparatory School

- e. Check-in: Check in with NETC OOD, Building K-61 all hours. For OIS, check in at Nimitz Hall.

f. Further Information: Further information may be obtained by writing or calling.

Director
Naval Chaplains School
NETC
Newport, RI 02841
AV 948-2557 - CM (401) 841-2557

Director
Naval Academy Preparatory School
NETC
Newport, RI 02841
AV 948-2692 - CM (401) 841-2693

Director
Communications School
NETC
Newport, RI 02841
AV 948-3071 - CM (401) 841-3071

Director
Instructor Training School
NETC
Newport, RI 02841
AV 948-3396 - CM (401) 841-3396

Director
Officer Candidate Preparatory School
NETC
Newport, RI 02841
AV 948-4484 - CM (401) 841-4484

Director,
Senior Enlisted Academy
NETC
Newport, RI 02841
AV 948-4221 - CM (401) 841-4221

Director,
Officer Indoctrination School
NETC
Newport, RI 02841
AV 948-4310 CM (401) 841-4310

NAVAL SCIENCE INSTITUTE
NAVAL EDUCATION AND TRAINING CENTER
NEWPORT, RI

The Naval Science Institute is conducted annually at the Naval Education and Training Center, Newport, Rhode Island, by the Chief of Naval Education and Training. The program is the equivalent to the first two years of naval science training and education as conducted at NROTC units. The program is conducted from mid-June through July by officers and enlisted personnel regularly assigned to the various NROTC units. Students study Naval Orientation and Seapower, Naval Engineering, and Naval Weapons. In addition, military training is provided by drill, physical fitness, sailing, and field trips. A rigorous military environment is maintained throughout the program. Graduates are eligible for enrollment in the advanced course of the NROTC. Students are normally enrolled in colleges having NROTC units or attend schools having cross-enrollments with NROTC institutions, and they must be physically qualified for enrollment in the NROTC. Interested personnel can gain additional information from the Navy Recruiting Command or at NROTC units.

PART 3 - COMNAVLEGSVCOM

GENERAL INFORMATION ON FACILITIES

NAVAL JUSTICE SCHOOL, NEWPORT, RI

1. SHORT TITLE: NAVJUSTSCOL NPT RI
2. ADDRESS: Commanding Officer, Naval Justice School, Newport, RI 02841
3. TELEPHONE: Commercial: (401) 841-3807
AUTOVON: 948-3807
4. MESSING AND BERTHING: Government messing is available for all enlisted personnel. Government messing is not available for officers. Government quarters for enlisted and officer personnel are available, but limited in numbers. Personnel may experience difficulty in obtaining quarters during the period May-October, off-station accommodations are available, but rather expensive.
5. AVAILABILITY OF TRANSPORTATION:
 - a. Union Station (AMTRAK) in Providence, RI
 - b. T. F. Green Airport (Providence) in Warwick, RI
 - c. Greyhound/Bonanza Bus Terminal in Providence, RI

(All require ground connections to Newport)
6. UNIFORMS:
 - a. Winter Uniforms (1st Monday in October - 1st Monday in May)
 - (1) Officer: Service Dress Blue (P)
Winter Blue (A)
 - (2) Enlisted: Service Dress Blue (P)
Winter Blue (A)
 - b. Summer Uniforms (1st Monday in May - 1st Monday in October)
 - (1) Officers/CPO's: Summer White (P)
Summer Khaki (A)
 - (2) Enlisted (E-6 & below): Summer White (P)
Service Dress White Jumper (A) (male)

NOTE: Summer Uniform period may extend to 1st Monday in November at Area Commander's discretion.
7. REPORT/CHECK-IN INSTRUCTIONS: Personnel should check into PERSUPPDET Newport, RI in Bldg. K-61 (NETC Headquarters) no later than 2000 on the day prior to class convening date. Courses are conducted in Bldg. 360.

PART 4 - COMNAVSECGRU

COMMANDING OFFICER, NAVAL SECURITY GROUP ACTIVITY,
CLASSIC WIZARD TRAINING FACILITY, WINTER HARBOR, ME

1. SHORT TITLE: NSGA
2. ADDRESS: Commanding Officer, Naval Security Group Activity,
Winter Harbor, ME 04693-0900
3. TELEPHONE: Commercial: (207) 963-5534; AUTOVON: 476-9534;
Training Department - Commercial: (207) 963-7498;
AUTOVON: 476-9300
4. MESSING AND BERTHING:
 - a. Officers: Make reservations as early as possible at the Naval Security Group Activity Billeting Office by calling (207) 963-5534 ext 223 or AUTOVON 476-9223. If quarters are not available at time of reservation request, obtain a non-availability number so orders can be endorsed that berthing is not available. Messing is available.
 - b. Enlisted: The Station Billeting Office coordinates all berthing. Quarters are arranged for all enlisted personnel upon receipt of orders and class convening date.
5. REPORTING INSTRUCTIONS: All students should report to the NSGA Quarterdeck for initial check-in. Then, if during the work week, report to the Personnel Office in Building 10. If a weekend, Quarterdeck personnel will arrange for berthing and messing. They will inform you at that time where and when your first master will be.
6. TRANSPORTATION: The only commercial transportation between Bangor, Maine International Airport and Naval Station Winter Harbor is expensive and nonreimbursible. All incoming personnel through the Bangor facility are to call the Quarterdeck at 963-5534 for transportation. The airport is about 60 miles away and up to a two hour delay can be expected. The use of private vehicles is encouraged due to our remoteness. A valid driver's license, proof of ownership, and current and sufficient automobile insurance to meet government facility entry requirements (\$20,000 / \$50,000 / \$10,000) is required.
7. UNIFORMS: All NAVY, ARMY, and MARINE CORPS personnel undergoing training are required to have in their possession and maintain complete and serviceable uniforms as prescribed in U.S. NAVY UNIFORM REGULATIONS (Current Edition), AR-670-1 for Army personnel, and MARINE CORPS UNIFORM REGULATIONS MCO-T1020.34.
 - a. Summer: The second Monday in May commencing at 0001 local time to the third Monday in September.
 - b. Fall Optional: Either summer or winter uniforms may be prescribed from the third Monday in September commencing at 0001 local time to the third Monday in October.

- c. Winter: The third Monday in October commencing at 0001 local time to the second Monday in April.
- d. Spring Optional: Either summer or winter uniforms may be prescribed from the second Monday in April commencing at 0001 local time to the second Monday in May.

<u>Paygrade</u>	<u>Summer</u>	<u>Winter</u>
E1-E6 Male Navy		
Primary	Summer White	Winter Blue
Alternate	Service Dress Whites	Service Dress Blue
	Dungarees	Dungarees
E1-E6 Female Navy		
Primary	Summer White "A" or "B"	Winter Blue
Alternate	Dungarees	Service Dress Blue "A" or "B"
		Dungarees
E7-E9/Officers Navy		
Primary	Summer Khaki	Winter Blue
Alternate	Summer White	Service Dress Blue
(Female)	Summer White "A" or "B"	Service Dress Blue "A" or "B"

8. SECURITY CLEARANCE: Individual clearance requirements are set forth in the course descriptions. Advance copies of orders or message notification of appropriate clearances must reach the training facility prior to course convening date.

9. QUOTA CONTROL: NMPC 408B AUTOVON 224-3131.

10. COURSES OF INSTRUCTION:

- a. S-231-0015 Classic Wizard PLB System Operator
- b. S-3B-0017 Classic Wizard Officer Indoctrination
- c. S-231-0039 Classic Wizard Evaluator
- d. S-231-0040 Classic Wizard Tuner
- e. S-231-0001 Classic Wizard Collection System Operator
- f. S-231-0002 Classic Wizard Network System Operator
- g. S-231-0003 Classic Wizard Reporting System Operator
- h. S-102-0207 Classic Wizard System Maintenance Technician

11. MISCELLANEOUS:

- a. LEAVE is normally not granted except for emergencies during period of academic enrollment.
- b. Liberty is normally granted at close of school hours and on holidays.
- c. Personnel ordered for training are not normally authorized to transport dependents and to move household effects at government expense.

Government quarters are not available for dependents of personnel undergoing training. Off station housing is scarce and frequently expensive. The Housing Officer, Commercial (207) 963-5245; AUTOVON 476-9245, has current information.

- d. Personnel berthed in the BEQ are not authorized comrats. Only those personnel accompanied by dependents and those authorized to live off base will be authorized comrats.

NAVAL SECURITY GROUP ACTIVITY SKAGGS ISLAND SONOMA, CA
BULLSEYE NET CONTROL SYSTEM (NCS SCHOOL)

1. SHORT TITLE: NCS SCOL
2. ADDRESS: Commanding Officer, NSGA Skaggs Island Sonoma, CA 95476-5000
3. TELEPHONE: School: Commercial: 707-553-3380; AUTOVON: 253-4268
Quarterdeck: Commercial: 707-553-3341; AUTOVON: 253-3437
4. BERTHING: Adequate facilities are normally available.
5. MESSING: NSGA Skaggs Island's galley is open to all hands; there is a small surcharge for personnel on per diem.
6. AVAILABILITY OF TRANSPORTATION: No government transportation is available from any airport to Skaggs Island. Commercial transportation is available as follows:
 - a. San Francisco International Airport (52 miles to Skaggs Island):
 - (1) Four Greyhound buses run daily directly to Travis Air Force Base and will stop at Vallejo on request only (cost approximately \$7.75). The last bus is at 2000. Buses also run every 20 minutes from the airport to San Francisco Greyhound terminal with connections to Vallejo Bus Depot until about 0030 (cost approximately \$4.00). Commercial transportation is available, via taxi, from the Vallejo Bus Depot to Skaggs Island for approximately \$25.00.
 - (2) Evans Airport Service, Inc.: Mini Buses shuttle between San Francisco Air Terminal and the Gateway Motor Inn in Vallejo between 0800 and 2145 everyday. All buses pick up passengers at the three SFO terminals outside the baggage claim area by the blue striped concrete pillars. Schedules are conveniently posted and the cost is \$12.00. Transportation from the Gateway Motor Inn to NSGA Skaggs Island is available by commercial taxi and costs approximately \$27.00.

(3) After termination of Greyhound or Evans service in the evenings, only commercial taxi service is available to Skaggs Island. Cost averages \$100 - \$125.

(4) More information is available at the USO desk, Center Terminal, phone 415-761-4651, open 24 hours a day.

- b. Metropolitan Oakland International Airport (47 miles to Skaggs Island):
Take city bus from airport to Oakland Greyhound Terminal (fare approximately \$2.00) and then take Greyhound Bus to Vallejo Bus Depot (fare approximately \$2.00). Oakland city bus runs every half hour. Greyhound buses run to Vallejo hourly until 2200. After 2200 only civilian taxi service is available to Vallejo. Further information is available from information desk in the main airport terminal. Commercial taxi is the only transportation from the Vallejo Bus Depot to Skaggs Island and costs approximately \$25.00.

6. UNIFORMS:

- a. Winter Uniforms (usually 1st Monday in October - 1st Monday in April)

(1) Officers/CPOs: Service Dress Blue (P)
 Winter Blue (A)
 Summer Khaki (A)

(2) Enlisted: Service Dress Blue (P)
 Winter Blue (A)

- b. Summer Uniforms (usually 1st Monday in April - 1st Monday in October)

(1) Officers/CPOs: Summer White (P)
 Summer Khaki (A)

(2) Enlisted (E-6 & below): Summer White (P)
 Service Dress White (A) (male)

7. REPORT/CHECK-IN INSTRUCTIONS: All personnel reporting aboard for duty during normal working hours (0730-1630) should proceed to the Administration Building (43) in the uniform of the day and report to the PASS Liaison Office. Personnel reporting aboard during other than normal working hours should proceed to the Administration Building and report to the Officer of the Day in either the uniform of the day or appropriate civilian attire.

8. MISCELLANEOUS: NSGA Skaggs Island is relatively isolated and having access to an automobile while here is highly desirable. Commercial transportation service between NSGA Skaggs Island and other points is not available.

PART 5 - CNTECHTRA

GENERAL INFORMATION ON FACILITIES

CHIEF OF NAVAL TECHNICAL TRAINING, NAVAL AIR STATION MEMPHIS
MILLINGTON, TN

1. SHORT TITLE: CNTECHTRA
2. ADDRESS: CHIEF OF NAVAL TECHNICAL TRAINING
NAVAL AIR STATION MEMPHIS
MILLINGTON, TN 38054-5056
3. TELEPHONE: COMM: (901) 873-
AUTOVON: 966-

STAFF DUTY OFFICER - 5767
NITRAS/CANTRAC COORDINATOR - 5993
QUOTA MANAGEMENT - NAVY SCHOOLS - 5987
- OTHER SERVICE SCHOOLS - 5989
- (SEE ALSO SECTION III)
ACOS SUBMARINE WARFARE TRAINING - 5385
ACOS SURFACE WARFARE TRAINING - 5126
ACOS RECRUIT, APPRENTICE, SPECIFIED, INTERNATIONAL, RESERVE TRAINING - 5373
ACOS AIR WARFARE TRAINING - 5573

4. HEALTH AND PHYSICAL READINESS PREREQUISITES FOR CNTECHTRA:

Personnel reporting TAD in an OVERFAT/OBESE/UNFIT condition must have all administrative, statutory, and counseling requirements of OPNAVINST. 6110.1 Series and NAVOP 046/87 completed, and must report with certified to be true copies of same. Include summary of assigned remedial program progress/requirements and any information concerning special dietary needs. CNTECHTRA Training Activities will facilitate continued remedial efforts of TAD personnel to the maximum extent possible. Quotas for skill progression/advance skill training shall not be requested for OVERFAT/OBESE/UNFIT personnel who are failing to maintain satisfactory weight loss progress during the remedial period without specific written justification when requesting quota for course. Personnel reporting TAD for training in an OVERFAT/OBESE/UNFIT status without required documentation and or positive progress stated here-in may be refused training at the direction of the training command CO and returned to the parent command.

OFFICER IN CHARGE
NAVY CONSTRUCTION TRAINING CENTER DETACHMENT
FT MCCLELLAN, AL

1. SHORT TITLE: NAVCONSTRACEN DET FT MCCLELLAN, AL
2. ADDRESS: OIC NAVCONSTRACEN, DET FT MCCLELLAN, AL 36205-5000

3. TELEPHONE: Quota control - Trainers, Correction Officers, Counselors and
Brig Afloat - NMPC-8415
Master-at-Arms - NMPC-405E
Corrections Specialist NMPC-4010
Physical Security and Military Police Investigation CNTECHTRA --
N733A - AUTOVON 966-5989.
Disaster Preparedness Operations Specialist - NMPC-402D
Shipboard Chemical Biological Radiological Defense (CBR-D)
Operations and Training Specialist - NMPC-402D
Course information - (205) 848-4714 or AUTOVON -
865-3272/4714/5215/5175

4. MESSING AND BERTHING:

- a. ENLISTED ONLY. Berthing and messing is normally available, at a cost to the member. Approximately \$16.00 per day. Recommend students bring sufficient funds to cover these expenses.
- b. OFFICERS ONLY. Berthing and messing is not normally available. Recommend students bring sufficient funds to cover these expenses.

5. AVAILABILITY OF TRANSPORTATION: Anniston is serviced by commercial air, rail, and bus firms.

6. UNIFORMS:

a. CLASSROOM:

- (1) Summer White from 1st Monday in April until 1st Monday in November.
E-7 and above - Dress Khaki.
- (2) Winter Blue from 1st Monday in November until 1st Monday in March.
E-7 and above - Dress Khaki.

b. GRADUATION/INSPECTION:

	<u>OFFICER/CPO</u>	<u>E-6 AND BELOW</u>
(1) SUMMER:	Male - Summer White Female - Summer White	Male - Service Dress White Female - Summer White w/Heels
(2) WINTER:	Male - Service Dress Blue Female - Service Dress Blue	Male - Service Dress Blue Female - Dress Blue w/Heels

- c. When the work uniform is required for a full day in a classroom, it may be worn to any establishment on post during working hours. All hands will be out of the work uniform by 1630 (or within 30 minutes after secure or the last class of the day). NO DUNGAREES OFF POST AT ANY TIME. Dress Khaki (with ribbons) may be worn on and off post.
- d. A reefer (authorized blue jacket, new style), raincoat or peacoat are the only authorized coats to be worn with any of the above uniforms at Ft. McClellan. No civilian or unit coats are authorized.

- e. Appearance: Must be within Navy Standards.
 - f. There will be occasions when the working uniform will be worn. You are required to bring at least two sets of clean stenciled dungarees that are in good repair. Authorized outer wear is peacoat, raincoat, blue working jacket, and the lightweight blue or khaki jackets. Two sets of summer white and one set of jumper whites for the summer and two sets of winter working blue and one set of dress jumper blues for the winter.
 - g. Uniform articles NOT AUTHORIZED:
 - (1) Foul-Weather Gear
 - (2) Flight Jackets
 - (3) Old-Style Blue Working Jackets
 - (4) Command Ball Caps
 - h. Correction specialists are required to bring appropriate clothing for physical training.
7. REPORT/CHECK-IN INSTRUCTIONS:
- a. All students report to the MCPOIC, Navy Liaison, at Building 1881, Maglin Hall. After hours and on weekends, report to "The Welcome Center", Bldg 3295.
 - b. Personnel reporting for Disaster Preparedness Operations Specialist and Shipboard Chemical Biological RAD Defense Courses must comply with the following:
 - (1) Possess a Secret clearance.
 - (2) Bring a current (within 12 months) eye glass prescription.

COMMANDING OFFICER, SERVICE SCHOOL COMMAND
SAN DIEGO, CA

- 1. SHORT TITLE: CO, SSC, SDIEGO
- 2. ADDRESS: Commanding Officer, Service School Command, San Diego, CA 92133-3000
- 3. TELEPHONE: Commercial: (619) 524-4851; AUTOVON 524-4851, Administrative Office, Officer of the Day - (619) 524-4669
- 4. MESSING AND BERTHING:
 - a. Messing facilities are available for all military personnel.
 - b. Quarters are available for male and female personnel.
 - c. Off-station facilities are available, but students are not normally given statements of non-availability.

5. UNIFORMS:

a. Officers & CPOs (Male and Female)

WINTER: Prescribed: Service Dress Blue;
Alternate: Summer Khaki

SUMMER: Prescribed: Summer White;
Alternate: Summer Khaki

b. E-6 & Below (Male)

WINTER: Prescribed: Service Dress Blue
Alternate: Winter Blue

SUMMER: Prescribed: Service Dress White
Alternate: Summer White

c. E-6 & Below (Female)

WINTER: Prescribed: Service Dress Blue
Alternate: Winter Blue

SUMMER: Prescribed: Summer White

d. On Recruit Review days (normally Fridays), the prescribed uniform will normally be worn. Further information can be found in CENCOMINST 1020.5P.

6. REPORT/CHECK-IN INSTRUCTIONS:

a. IAW CNTECHTRA MESSAGE 250500Z MAY 88, personnel reporting for temporary additional duty (TAD) for training in an obese/overfat or unit status must have with them all administrative, statutory, and counseling documentation required by OPNAVINST 6110.1C and NAVOP 046-87. Included must be a summary of assigned remedial program requirements and any information concerning special dietary needs. Personnel reporting TAD for training in an obese/overfat/unfit status without required documentation listed above will be refused training and returned to the parent command.

b. All students report to Bldg. 366, Billeting Office for initial check-in process. All personnel must be in the Uniform of the Day. PSD is closed Saturday but open Sunday from 1000-1400 for student check-ins.

c. All personnel must be in the Uniform of the Day.

7. MISCELLANEOUS: Normal liberty hours are observed. Leave, other than emergency leave, is normally not granted to student personnel for the duration of the course of instruction. Holiday stand-down is observed.

SERVICE SCHOOL COMMAND ANNEX
SAN DIEGO, CA

1. SHORT TITLE: SSCA SDIEGO
2. ADDRESSES: C-1 Welding School, NDT School, Service School Command Annex, Box 6, Naval Station, San Diego, CA 92136-5006

Advanced Electronics School, Service School Command Annex, Box 4, Naval Station, San Diego, CA 92136-5004
3. TELEPHONE: C-1 Welding (619) 556-1294; AUTOVON: 526-1294;
NDT (619) 556-1303; AUTOVON: 526-1303; AES: (619) 556-7087
AUTOVON: 526-7087
4. MESSING AND BERTHING:
 - a. Messing facilities are available at the Enlisted Dining Facility, Mercer Hall, Bldg 3202, Naval Station. Telephone: 556-7039.
 - b. Berthing at Naval Station REQUIRES ADVANCE RESERVATIONS. Berthing Request Message (required) should be addressed to NAVSTA SAN DIEGO CA. Telephone reservations, as an alternative, can be requested through BEQ Central Assignments, Bldg 3362, Naval Station. Telephone: (619) 556-8672, A/V 526-8672.
 - c. Failure to either arrange for berthing or authorize per diem MAY preclude members successful completion of course of instruction.
5. UNIFORMS: The same as for Service School Command, San Diego, CA.
6. REPORT/CHECK-IN INFORMATION: All personnel must be in the Uniform of the Day when reporting or detaching. During normal working hours report to Naval Station PSD, Bldg 56, Window 6. After normal working hours report to Naval Station PSD, Bldg 56, Window 1. Personnel should report not later than 1600 on the day prior to course convening date. Those personnel who require berthing will be directed to BEQ Central Assignments, Bldg. 3362.
 - a. IAW CNTECHTRA MESSAGE 250500Z MAY 88, personnel reporting for temporary additional duty (TAD) for training in an obese/overfat or unfit status must have with them all administrative, statutory, and counseling documentation required by OPNAVINST 6100.1C and NAVOP 046-87. Included must be a summary of assigned remedial program requirements and any information concerning special dietary needs. Personnel reporting TAD for training in an obese/overfat/unfit status without required documentation listed above will be refused training and returned to the parent command.
 - b. Students attend AES: If checking into PSD after normal working hours, report to AES, Bldg 3143 (across from ADM Robinson Recreation Center), prior to 0630 on the following working day. Uniform of the Day is required for all classes. If member is attending a course requiring security clearance, verification of same must be made by message or included on member's orders.

7. MISCELLANEOUS:

- a. Normal liberty hours are observed. Holiday stand-down is observed. Leave, other than emergency leave, is normally not granted to student personnel for the duration of the course of instruction.
- b. Properly registered POVs are authorized. It should be noted, however, there is no parking for personnel E-3 and below on the Naval Station main side. E-4 through E-6 personnel require a "PO" sticker, available from Pass and Decal, to park on the Naval Station main side. In general, parking for all personnel on the Naval Station main side is on a "first come, first serve" basis. Open parking for all pay grades is available at AES, outlying areas and all barracks.
- c. Advanced Electronics, C-1 Welding, NDT Schools are a part of SSC ANNEX which is located on board the 32nd Street Naval Station, San Diego, CA 92136-5006.

COMMANDING OFFICER, NAVAL CONSTRUCTION TRAINING CENTER
PORT HUENEME, CA

1. SHORT TITLE: NAVCONSTRACEN PH
2. ADDRESS: Commanding Officer, Naval Construction Training Center, Port Hueneme, CA 93043-5005
3. TELEPHONE: DAY - AUTOVON: 551-4351 or 551-4352
NIGHT - AUTOVON: 551-4298
COMMERCIAL: (805) 982-PREFIX
4. MESSING AND BERTHING: Adequate facilities are available.
5. AVAILABILITY OF TRANSPORTATION:
 - a. Oxnard Airport
 - b. Bus Depot
 - c. Railroad Station
 - d. All located in Oxnard, CA, two miles from Port Hueneme
6. UNIFORMS: Seabee Greens for those who have been issued same. Dungarees for all others. Uniform of the Day required for command functions. Contact command for seasonal requirements.
7. REPORTING INSTRUCTIONS: Report to BEQ 1184, NAVCONSTRACEN Quarterdeck.
8. "A" School students should report no later than the Thursday before the class convening date.

COMMANDING OFFICER, NAVAL SCHOOL, CIVIL ENGINEER CORPS OFFICERS
PORT HUENEME, CA

1. SHORT TITLE: NAVSCOLCECOFF PH
2. ADDRESS: Commanding Officer, Naval School, Civil Engineer Corps Officers,
Port Hueneme, CA 93043-5002
3. TELEPHONE: AUTOVON 551-5655
4. MESSING AND BERTHING:
 - a. Limited BOQ availability.
 - b. BEQ available.
 - c. Off-station facilities are available.
 - d. The Construction Battalion Center, Port Hueneme, CA, operates an Enlisted Dining Facility, Enlisted Men's Club, Chief Petty Officer's Mess (Open), and a Commissioned Officer's Mess (Open). All are located within walking distance of the school.
5. AVAILABILITY OF TRANSPORTATION:
 - a. Airport, Oxnard, CA
 - b. Transportation Center, Oxnard, CA
 - c. Bus Depot, Oxnard, CA
6. UNIFORMS: The Uniform of the Day is worn by all students. Contact the school for details.
7. REPORT/CHECK-IN INSTRUCTIONS: All personnel (military and civilian) should be ordered to report to the Commanding Officer, Naval School, Civil Engineer Corps Officers, Port Hueneme, CA 93043-5002, located in Building 44, at the Naval Construction Battalion Center, Port Hueneme, CA. Students should register at the Student Service Desk, second floor, Building 44 not later than 0800 on the course convening date.
8. MISCELLANEOUS:
 - a. All courses scheduled are not always taught at Port Hueneme, CA.
 - b. Quota Control is the responsibility of the school and course director. With some courses being hosted by geographic Engineering Field Divisions, and other courses open only to personnel by invitation of detailers or the Chief of the Civil Engineers, no blanket quota numbers will be given to anyone. Therefore, requests for quotas must be submitted to and confirmed by this command prior to class convening. If notification is not received, do not assume that you have been selected. Call if in doubt.

COMMANDING OFFICER, EXPLOSIVE ORDNANCE DISPOSAL MOBILE UNIT THREE,
CORONADO, SAN DIEGO, CA

1. SHORT TITLE: EODMU THREE
2. ADDRESS: Commanding Officer, Explosive Ordnance Disposal Mobile Unit THREE,
Naval Amphibious Base, Coronado, San Diego, CA 92155-5018
3. TELEPHONE: Command information and assistance, day/night:
Commercial: (619) 437-2906/7; AV: 577-2906/7
4. MESSING AND BERTHING:
 - a. Messing facilities are available for all military personnel.
 - b. Quarters are usually available for all military personnel, however, it is recommended that reservations via NAVPHIBASE Coronado, be made well in advance of required period.
 - c. Off station facilities are available.
5. AVAILABILITY OF TRANSPORTATION: Commercial transportation to and from San Diego is available through the following facilities.
 - a. Railroad Station, San Diego, CA
 - b. Airport, San Diego, CA
 - c. Bus Station, San Diego, CA
6. UNIFORMS: Uniforms which are prescribed by COMNAVBASE SD are as follows:
 - a. Officers & CPOs (Male and Female)
Winter: Service Dress Blue (Optional - Summer Khaki)
Summer: Summer White (Optional - Summer Khaki)
 - b. E-6 & Below (Male)
Winter: Service Dress Blue Jumper (Optional - Winter Blue)
Summer: Service Dress White Jumper (Optional - Summer White)
 - c. E-6 & Below (Female)
Winter: Service Dress Blue "A"/"B" with Combination Hat.
(Optional - Winter Blue "A"/"B")
Summer: Summer White "A"/"B" with Combination Hat.
7. REPORT/CHECK-IN PROCEDURES: Students report to Officer in Charge, Personnel Support Detachment, Naval Amphibious Base, Coronado, San Diego, CA 92115 (Building 17) for order processing and other administrative matters, and additionally ordered to report to the Commanding Officer, Explosive Ordnance Disposal Mobile Unit THREE, Coronado (Building 339) for PCS, Temporary Duty or Temporary Additional Duty Under Instruction.

COMMANDING OFFICER, NAVAL TRANSPORTATION MANAGEMENT SCHOOL
OAKLAND, CA

1. SHORT TITLE: NAVTRANSMGTSCOL OAKLAND CA
2. ADDRESS: Commanding Officer, Naval Transportation Management School,
Building 790, Oakland Army Base, CA 94626-5000
3. TELEPHONE: (Quota Control) AUTOVON: 859-2549
Commercial: (415) 466-2549
4. MESSING AND BERTHING:

a. Quarters.

- (1) Government Quarters are normally available for all students at the Naval Air Station, Alameda, CA. All DOD personnel attending a training course at a government installation are required to reside in government quarters when available in accordance with the Joint Federal Travel Regulations. (DO NOT report to the School outside of normal working hours (0725-1555, Monday through Friday) since quarters are not located at the School and you will incur added expense/inconvenience obtaining transportation from Oakland Army Base to Naval Air Station Alameda).
- (2) The school will request room reservations for all students when class quotas are confirmed. Officers and civilians are berthed at the Bachelor Officers Quarters (BOQ); enlisted E-7 - E-9 are berthed at the Chief Petty Officers Quarters (CPO); and E6 and below at the BEQ. Payment for room charge must be made in cash or personal check. Diners Club credit card is also accepted.
- (3) Telephone numbers for billeting are as follows:
 - (a) BOQ: AUTOVON 686-4166; COMMERCIAL (415) 869-4166/3522
 - (b) BEQ and CPO Quarters: AUTOVON 686-4335/3851;
COMMERCIAL (415) 869-4335/3851

b. Messing.

- (1) Enlisted: Due to the distance of the school from NAS Alameda and the hour the class convenes at the school, students are precluded from eating breakfast and lunch during school days. This facility is located about 50 yards from the BEQ. Students are required to present a copy of orders with school's stamped endorsement each time they enter the dining facility. Hours of operation during the week are 0600-0745 for breakfast and 1600-1800 for dinner. For weekends and holidays, breakfast is at 0630-0900, lunch 1100-1300 and dinner 1640-1800. Other facilities, such as the CPO Club and EM Club, may also be utilized in accordance with posted information.

- (2) Officer/Civilian Personnel: The Commissioned Officers Mess (one block away from the BOQ) serves meals as follows:

Lunch - Wednesday thru Sunday 1100-1330
Dinner - Wednesday thru Sunday 1800-2100

Club schedules are posted in the BOQ lounge (the BOQ offers continental breakfast).

- (3) Other food outlets:

- (a) McDonald's Restaurant located at the Navy Exchange Complex by the East Gate. Opens from 0600 until 2200 daily.
- (b) Navy Exchange Cafeteria - located at the Navy Exchange Complex by the East Gate. Opens from 0930 until 1500 daily except Sunday.
- (4) Oakland Army Base (Lunch). The Crosswinds Club (approximately a ten minute walk from the school), Building 640, is open to all students for lunch. In addition, limited fast food service is provided by the bowling alley snack bar next to and across the street from the school building.

5. AVAILABILITY OF TRANSPORTATION:

a. Airport to NAS Alameda.

- (1) Bus and taxicab services are available from the San Francisco or Oakland Airport to Naval Air Station, Alameda. Taxicab service costs approximately \$30.00 from either airport to Alameda, (if the fare over \$15.00 (civilian)/\$25 (military) ask for a receipt).

Information and schedules concerning buses or shuttles to Alameda from San Francisco or Oakland Airports are available from USO lounges located in the airport terminals. For further information, call (415) 839-2882. Due to the difficulty in handling bags and problems with limo/bus transfers, taxicab or shuttle is the recommended mode.

- (2) For those students authorized a rental car, refer to the "Federal Travel Directory" for the most cost favorable rates. NTMS Quota Control has a copy of the current directory.

b. NAS Alameda to the Naval Transportation Management School, Oakland Army Base, Bldg. 790. During school days, bus transportation is provided between Alameda and the school. Departure is at 0650 from the front of the BOQ, Building 17, and 0700 from the BEQ, Building 4, Wing 15. Return transportation departs from the school following classes.

6. REPORTING INSTRUCTIONS: All students must report with their original orders to the Naval Transportation Management School, Building 790, Oakland Army Base at 0725 on the first day of class. Reserve personnel on two-week active duty for training must bring their complete packet or orders, BOQ receipt (if applicable) and health records.

7. MISCELLANEOUS INFORMATION: Check cashing facilities are limited on Bay Area military installations. Students are encouraged to bring travelers checks for anticipated case expenses. There are no commercial banks located on any of the military installations, and base exchange check cashing windows may limit check amounts during peak periods.

8. ACCREDITATION: The Naval Transportation Management School is an accredited institution by the Commission for Community and Junior Colleges, Western Association of School and Colleges.

9. HEALTH AND PHYSICAL READINESS OF STUDENTS: Commands transferring students with an obese/overweight or unfit status must have all administrative counseling completed as required by OPNAVINST 6110.1C and NAVOP 046/87, and students shall report with a summary copy of assigned remedial programs in their possession. Additionally, information concerning special dieting needs, required assistance with remedial exercise programs, etc, shall also be scheduled so that the training activity may facilitate the members continued remediation.

10. UNIFORMS:

a. Officers & CPOs (Male and Female)

Winter:	Prescribed	Service Dress Blue
	Alternate	Summer Khaki
Summer:	Prescribed	Summer White
	Alternate	Summer Khaki

b. Enlisted (Male E6 and Below)

Winter:	Prescribed	Service Dress Blue
	Alternate	Winter Blue
Summer:	Prescribed	Service Dress White
	Alternate	Summer White

c. Enlisted (Female E6 and Below)

Winter:	Prescribed	Service Dress Blue
	Alternate	Winter Blue
Summer:	Prescribed	Summer White

COMMANDING OFFICER, COMBAT SYSTEMS TECHNICAL SCHOOLS COMMAND
MARE ISLAND, VALLEJO, CA

1. SHORT TITLE: COMBATSYSTECHSCOLSCOM
2. ADDRESS: Commanding Officer, Combat Systems Technical Schools Command,
Vallejo, CA 94592-5050
3. TELEPHONE: Information and Assistance, Day/Night
Commercial: (707) 554-8550 AUTOVON: 253-7307

4. MESSING AND BERTHING:

- a. Messing facilities are available for all military personnel.
- b. Quarters are available for most enlisted personnel, but quarters for officers may not be available.
- c. Off station facilities are available. However, commercial transportation between town and the Schools Command is limited to civilian taxi service.

5. AVAILABILITY OF TRANSPORTATION: No government transportation is available from any airport to Mare Island. Commercial transportation is available as follows:

a. Oakland International Airport (40 miles to Vallejo):

- (1) Travis/Solano Airporter bus service from the airport to the Royal Bay Inn in Vallejo is available for an approximate fare of \$12. Departures are at 0645, 0815, 0930, 1200, 1400, 1645, 1830, 2000, 2205, and 0100 on weekdays and 0645, 0815, 1200, 1400, 1645, 2000, 2205, and 0100 on weekends and holidays. Reservations are advised at (707) 437-4611 or (800) 521-4086 (outside California). Pick up point is outside the information desk at the airport.
- (2) Taxi service from Oakland International Airport to CSTSC is available for approximately \$80 - \$125. This may not be fully reimbursable on your travel claim.
- (3) For further information or assistance, contact the information desk at the airport or the Oakland Airport USO at (415) 562-3448.

b. San Francisco International Airport (45 miles to Vallejo):

- (1) Evans Airport Service from the airport to the Gateway Motor Hotel in Vallejo is available for an approximate fare of \$12. Service is every one to two hours from 0630 until 2245 (0815 until 2130 on Saturday). Reservations are required at (707) 643-8432. Pick up point is outside the baggage claim area, lower level, center divider.
- (2) Travis/Solano Airporter bus service from the airport to the Royal Bay Inn in Vallejo is available for an approximate fare of \$12. Departures are at 0545, 0715, 0845, 1100, 1300, 1545, 1730, 1900, 2105 and 2400 on weekdays and 0545, 0715, 1100, 1300, 1545, 1900, 2105 and 2400 on weekends and holidays. Reservations are advised at (707) 437-4611 or (800) 521-4086 (outside California). Pick up point is outside the baggage claim area, lower level, center divider.
- (3) Taxi service from San Francisco International Airport to CSTSC ranges from \$80 - \$125. This may not be fully reimbursable on your travel claim.
- (4) For further information or assistance, contact the information desk at the airport or the San Francisco Airport USO at (415) 761-4611.

- c. Vallejo is also served by Greyhound Bus Lines.
- d. Once you get to Vallejo, call the CSTSC quarterdeck at 554-8550 and request the Duty Driver to pick you up. If the driver cannot pick you up due to other commitments, call 643-4577 for taxi service. Cost should be \$9 - 10.
- e. An on-base shuttle service is operated from the Mare Island main gate to CSTSC from 0900 until 0100, on a half hour schedule.
- f. If driving to Mare Island, take the Tennessee Street West exit from Interstate 80. Follow Tennessee Street to the main gate.

6. UNIFORMS:

a. Required Uniforms of the Day:

- (1) During the period from approximately the first Monday in October to approximately the first Monday in May, the Uniform of the Day is as follows:

Officers/CPOs

Prescribed: Service Dress Blue
 Alternate: Summer Khaki
 Optional: Winter Blue

Enlisted E6 & Below

Prescribed: Service Dress Blue
 Alternate: Winter Blue

- (2) During the period from approximately the first Monday in May to approximately the first Monday in October, the Uniform of the Day is as follows:

Officers/CPOs

Prescribed: Summer White
 Alternate: Summer Khaki

Enlisted E6 & Below

Prescribed: Summer White
 Alternate: Dungarees

- b. Authorized Working Uniforms (E1 - E6): Dungarees for work that may unduly soil the Uniform of the Day. White Hat for males & Blue Garrison Cap for females.
- c. Marine Corps Personnel: Corresponding uniforms as prescribed by the Commanding Officer, Marine Corps Security Force Battalion, Pacific, Mare Island.

7. REPORT/CHECK-IN INSTRUCTIONS: All students report to Combat Systems Technical Schools Command, Mare Island, Vallejo, CA, Building H-1, Quarterdeck. Personnel are required to be in the Uniform of the Day when reporting or detaching between the hours of 0645 and 1530, weekdays.

8. MISCELLANEOUS:

- a. Adequate parking for privately owned vehicles is available.
- b. Normal working hours are 0645 to 1530, Monday through Friday.

9. ACCREDITATION: Combat Systems Technical Schools Command is an accredited institution by the Commission for Community and Junior Colleges, Western Association of Schools and Colleges.

COMMANDING OFFICER, ENGINEERING DUTY OFFICER SCHOOL
MARE ISLAND, VALLEJO, CA

1. SHORT TITLE: EDOSCOL MI VALLEJO
 2. ADDRESS: Commanding Officer, Engineering Duty Officer School,
Mare Island, Vallejo, CA 94592-5018
 3. TELEPHONE: Information and Assistance - Commercial: (707) 646-3351
AUTOVON: 253-3351
 4. MESSING AND BERTHING:
 - a. Adequate messing facilities are not available for officers.
 - b. Quarters are available for all military personnel.
 - c. Off-station facilities are available.
 5. AVAILABILITY OF TRANSPORTATION: On base Navy bus service operates every thirty minutes between the hours of 0800 and 2330, 7 days a week. Nearest transportation facilities are as follows:
 - a. Railroad Station, Richmond, CA (20 miles)
 - b. Airport, Oakland, CA (35 miles)
 - c. Airport, San Francisco, CA (40 miles)
 - d. Bus Depot, Vallejo, CA (4 miles)

A transportation service provides regularly scheduled service between the San Francisco Airport and Vallejo. EDO School personnel will make reservations on request. The service terminates at a local hotel; cab service is available between the hotel and naval station facilities.
- NOTE: Vehicles rented from Hertz or Budget can be returned in Vallejo (no other rental agency has offices in Vallejo).
6. UNIFORMS: The Uniform of the Day is worn for office work, watch standing, liberty and business ashore. The following seasonal chart lists the prescribed Uniform of the Day for COMNAVBASE San Diego Sub area. The combination cap will be worn with all uniforms prescribed as Uniform of the Day for female personnel.

<u>SUMMER</u>	<u>WINTER</u>
0001, 3rd Monday in April	0001, 1st Monday in October

Male Officers

Service Dress Blue	A	P
Summer Khaki	A	A
Summer White	P	

SUMMER
0001, 3rd Monday
in April

WINTER
0001, 1st Monday
in October

Female Officers

Service Dress Blue (A or B)	A	A
Summer Khaki (A or B)	P	P
Summer White	A	

Key: P - Prescribed Uniform of the Day.
A - Authorized Alternate Uniform of the Day. Authorized in lieu of the prescribed uniform at the discretion of the Commanding Officer.

7. REPORT/CHECK-IN INSTRUCTIONS: All students report to Commanding Officer, Engineering Duty Officer School, Building H-72, Room 406, Mare Island, Vallejo, CA 94592-5018

8. MISCELLANEOUS: Adequate parking for privately owned vehicles is available at the BOQ - a five minute walk. Parking is not available in the immediate vicinity of the school.

COMMANDING OFFICER, SURFACE WARFARE OFFICERS SCHOOL PACIFIC
SAN DIEGO CA

1. SHORT TITLE: SWOSCOLPAC SAN DIEGO CA
2. ADDRESS: Commanding Officer, Surface Warfare Officers School Command Detachment, Coronado, San Diego CA 92155-5008
3. TELEPHONE: Commercial: (619) 437-2846; AUTOVON: 577-2846
4. MESSING AND BERTHING: Messing facilities are available for all military personnel. A limited number of BOQ rooms are reserved for officers attending the course. Students who will be home ported in San Diego are encouraged to utilize off station facilities.
5. AVAILABILITY OF TRANSPORTATION: Nearest transportation facilities are as follows:
 - a. Railroad Station, San Diego, CA
 - b. Airport, Lindbergh Field, San Diego, CA
 - c. Bus Depot, San Diego, CA

6. UNIFORM REQUIREMENTS:

- a. Uniform for classes - Summer Khaki.
- b. Uniform for graduation - Service Dress Blue (Nov-Apr) Service Dress White (Apr-Nov) or as prescribed by local authority .

7. REPORT/CHECK-IN INSTRUCTIONS: Report to building 14, Naval Amphibious Base, Coronado, San Diego CA 92155-5000.

SUBMARINE TRAINING FACILITY, SAN DIEGO, CA

1. SHORT TITLE: SUBTRAFAC SDIEGO

2. ADDRESS: Commanding Officer, Submarine Training Facility, 544 White Road, San Diego, CA 92106-3550

3. TELEPHONE: Command Assistance Day/Night (619) 553-7234, Quota Control and course information (619) 553-7260/65/66/87

4. MESSING AND BERTHING:

- a. Quarters and messing facilities are available for all military personnel. For reservations BEQ (619) 553-7533 and BOQ (619) 553-9381. All numbers are Commercial and Autovon.

- b. Off station facilities are available.

5. AVAILABILITY OF TRANSPORTATION: Commercial transportation is available to transport students to and from the railroad station, the bus stations and the San Diego International Airport.

6. UNIFORMS: Uniforms for the San Diego area are prescribed by the Commandant ELEVENTH Naval District. Students shall report to SUBTRAFAC San Diego in uniform. Facilities are not available for changing and/or storing civilian clothing. The following uniforms are normally applicable at SUBTRAFAC San Diego:

- a. The WINTER PERIOD commences the first Monday in October. Optional extension period until the fourth Monday in May.
- b. The SUMMER PERIOD commences the fourth Monday in April. Optional extension period until the first Monday in November.

<u>Uniform of the Day</u> - Male	<u>WINTER</u>			<u>SUMMER</u>		
	Off/CPO	E1-6	E1-4 only	Off/CPO	E1-6	E1-4 only
Service Dress Blue	P	P	-	A	A	-
Service Dress White	-	-	-	A	A	-
Summer White	-	-	-	P	P	-
Winter Blue	-	P/A	-	-	-	-
Summer Khaki	A	-	-	A	-	-

	WINTER			SUMMER		
	Off/CPO	E1-6	E1-4 only	Off/CPO	E1-6	E1-4 only

Working Uniforms - Male

Working Khaki	P	-	-	P	-	-
Winter Working Blue	-	A	-	-	-	-
Dungaree	-	P	-	-	P	-

Uniform of the Day - Female

Service Dress Blue (Alpha or Bravo)	P	P	-	A	A	-
Service Dress White	-	-	-	A	A	-
Summer White (Alpha only)	-	-	-	P	P	-
Winter Blue (Alpha or Bravo)	O	O	-	-	-	-
Summer Khaki	A	-	-	A	-	-

Working Uniforms - Female

Working Khaki (Alpha or Bravo)	P	-	-	P	-	-
Winter Working Blue (Alpha or Bravo)	-	O	-	-	-	-
Dungaree	-	P	-	-	P	-

A - Authorized
O - Optional

P - Prescribed
- - Not Applicable

NOTE: The appropriate seasonal variation of the maternity uniform shall be required when conditions warrant.

NAVAL SCHOOL, DEEP DIVING SYSTEMS
SAN DIEGO, CA

1. SHORT TITLE: NSDDS
2. ADDRESS: Commander Submarine Development Group ONE, 139 Sylvester Road,
San Diego, CA 92106
3. TELEPHONE: Commercial: (619) 553-7135/36; AUTOVON: 553-7135/36
4. MESSING AND BERTHING:
 - a. Berthing at Naval Submarine Base San Diego is available for both officers and enlisted personnel.
 - b. SUBASE Galley is available to all military personnel.

5. AVAILABILITY OF TRANSPORTATION:

- a. Airport, Lindbergh Field, San Diego, CA.
- b. Train Station, Santa Fe Station, San Diego, CA.
- c. Bus Depot, Greyhound Depot, San Diego, CA.
- d. Local car rental agencies.

6. UNIFORM REQUIREMENTS: Authorized uniforms of the day for summer and winter periods commencing at 0001 local time are as follows:

Summer	Winter
15 APR - 15 OCT	16 OCT - 14 APR

DRESS UNIFORMS

Male Officers

Service Dress Blue	A	P
Service Dress White	A	
Summer White	P	
Winter Blue		A

Male CPOs

Service Dress Blue	A	P
Service Dress White	A	
Summer White	P	
Winter Blue		A

Male Enlisted

Service Dress Blue	A	P
Service Dress White	P	
Summer White	A	
Winter Blue		A

WORKING UNIFORMS

Officers/CPOs

Working Khaki	A	A
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Male Enlisted

Dungaree	P	P
Winter Working Blue		A

NOTE: Since student enrollment is restricted to male personnel only, female uniforms are not listed.

Key: P - Prescribed for uniformity.

A - Alternate (in lieu of prescribed uniform) at the discretion of the Commanding Officer.

7. REPORT/CHECK-IN INSTRUCTIONS:

- a. Students are directed to report to Commander Submarine Development Group ONE, 139 Sylvester Road, San Diego, CA 92106.
- b. Check-in at Bldg. 301T, Personnel Support Detachment, SUBASE Ballast Point.

8. MISCELLANEOUS:

- a. Personnel at or over 22% body fat will not be enrolled.
- b. Students will be required to pass the basic diving physical screening test upon reporting and to participate in a stringent physical training program.
- c. Leave will be granted on an emergency basis only to be verified by the American Red Cross.

COMMANDING OFFICER, NAVAL UNIT, LOWRY AFB, CO

1. SHORT TITLE: NAVU LOWRY

2. ADDRESS: Commanding Officer, Naval Unit, Lowry AFB, CO 80230-5010

3. TELEPHONE: Naval Unit Quarterdeck: Commercial: (303) 370-2575
Naval Unit Admin: Commercial: (303) 370-2326
PSD, Denver: Commercial: (303) 370-3195
Reserve Coordinator: Commercial: (303) 370-3133
AUTOVON: 926-XXXX

4. MESSING AND BERTHING:

- a. Messing is available for enlisted personnel.
- b. CPOs - AF NCO Mess (not CPO configured) (membership necessary)
- c. Officer messing limited: USAF Open Mess (lunch and dinner Monday-Friday only)
- d. Officers report to Bldg. 1400 for temporary BOQ assignment. Permanent assignment is not available for PCS personnel; Off-base housing must be arranged.
- e. All enlisted personnel report to Bldg. 400 for billeting.

5. REPORT/CHECK-IN PROCEDURES: All personnel must report to NAVAL Unit Admin, Lowry AFB, Bldg. 400, NLT 1200, one working day prior to class convening, to allow for check-in processing. Further administrative tasks will be handled through Commanding Officer, Naval Unit.

6. AVAILABILITY OF TRANSPORTATION: No government transportation is available. Recommended taxi (reimbursable) from Denver Bus Terminal, Railroad Station, or Stapleton International Airport, to Naval Unit Quarterdeck.

UNIFORM FOR THE SUMMER PERIOD
COMMENCING THIRD MONDAY IN APRIL

	<u>UNIFORM OF THE DAY</u>	<u>ALTERNATE SERVICE</u>	<u>SERVICE DRESS</u>	<u>WORKING</u>	<u>CEREMONIAL</u>	<u>PROTOCOL</u>
<u>Officers:</u>						
Male	SK	SW	SDW	WK	FDW	DDW/DDWJ
Female	SK	SW (A/B) (Note 2)	SDW	WK	FDW	DDW/DDWJ
<u>CPOs:</u>						
Male	SK	SW	SDW (Note 1)	WK	FDW	DDWJ
Female	SK	SW (A/B) (Note 2)	SDW	WK	FDW	DDWJ
<u>Enlisted:</u>						
Male E6	SW	SDWJ (Note 3)	SW/SDWJ (Note 3)	D	SW/FDWJ	DDB
Male E1-E5	SW	SDWJ	SDWJ	D	FDWJ	DDB
Female	SW (A/B) (Note 2)	None	SW (A Only)	D	SW (A Only)	DDB

Uniform key:

SK - Summer Khaki	FDW - Full Dress White
SW - Summer White	FDWJ - Full Dress White Jumper
SDW - Service Dress	White DDW - Dinner Dress White
SDWJ - Service Dress White Jumper	DDWJ - Dinner Dress White Jacket
WK - Working Khaki	D - Dungaree

NOTES:

1. CPO Service Dress White shall be prescribed at commands option 1 April.
2. Women's white polyester/cotton slacks for wear with Summer White uniform are now available for purchase, are authorized for optional wear if allowed by Commanding Officers, and may be prescribed on 1 October.
3. All Jumper Style Male E6 shall be prescribed on 1 October.

UNIFORMS FOR THE WINTER PERIOD
COMMENCING FIRST MONDAY IN OCTOBER

	<u>UNIFORM OF THE DAY</u>	<u>ALTERNATE SERVICE</u>	<u>SERVICE DRESS</u>	<u>WORKING</u>	<u>CEREMONIAL</u>	<u>PROTOCOL</u>
<u>Officers:</u>						
Male	WB/SK	SDB	SDB	WK/WB (Note 1)	FDB	DDB/DDBJ
Female	WB/SK	SDB	SDB	WK/WB (Note 1)	FDB	DDB/DDBJ
<u>CPOs:</u>						
Male	WB/SK	SDB	SDB	WK/WB (Note 1)	FDB	DDB/DDBJ
Female	WB/SK	SDB	SDB	WK/WB (Note 1)	FDB	DDB/DDBJ
<u>Enlisted:</u>						
Male E6	WB	SDB/SDHJ (Note 2)	SDB/SDBJ (Note 2)	D/WB (Note 1)	FDB/FDBJ	DDB
Male E1-E5	WB	SDBJ	SDBJ	D/WB (Note 1)	FDBJ	DDB
Female E1-E6	WB (A/B)	SDB	SDB	D/WB (Note 1)	FDB	DDB

Uniform Key:

WB - Winter Blue	DB - Full Dress Blue
SDB - Service Dress Blue	FDBJ - Full Dress Blue Jumper
SDBJ - Service Dress Blue Jumper	DDBJ - Dinner Dress Blue Jacket
WK - Working Khaki	WWB - Winter Working Blue

NOTES:

1. Commanding Officers may prescribe WWB as working uniform for the local area in lieu of WK/WB/D. WWB may not be worn outside of working area. At the command and individual's discretion aviation specialists may wear Aviation Green in lieu of WK.
2. All Jumper Style Male E6 shall be prescribed 1 October.

8. MISCELLANEOUS:

- a. Liberty and leave are in accordance with Standard Navy Policy, except students under instruction will be granted leave during the course only under emergency conditions.
- b. Personnel bringing POV's to this area should have them adjusted for high altitude driving. During the winter season, ensure anti-freeze, strong battery, and snow tire or chain protection. Radial tires are acceptable in snow for city driving. Chains are usually required in mountain driving.
- c. No Uniform Shop or Ships Stores in the area; recommend all personnel bring full seabag. Naval uniform items are extremely limited for purchase aboard Lowry A.F.B.

COMMANDING OFFICER, NAVAL SUBMARINE SCHOOL, GROTON, CT

1. SHORT TITLE: NAVSUBSCOL GROTON
2. ADDRESS: Commanding Officer, Naval Submarine School, Box 700,
Groton, CT 06349-5700
3. TELEPHONE: Duty Officer: (COM) (203) 449-3748/3749
(AV) 241-3748/3749

Course Information/Quota Control:
(COM) (203) 449-3933/2160/2144
(AV) 241-3933/2160/2144

4. MESSING AND BERTHING:

- a. Berthing facilities (BEQ and BOQ) for military transients are available. Commanding Officer, Naval Submarine Base, New London (BOQ Manager) requires all officers to report to the BOQ Officer to obtain an endorsement as to the availability of quarters. Reservations for Berthing should be made in advance of the member reporting for school. If member is TAD this will allow the members command to allot Per diem funds. Information on BEQ/BOQ reservations and complete telephone numbers, both AUTOVON and commercial, can be found in NAVMILPERSCOM INST 11103.1. Scheduling/Quota control does not make berthing reservations. Members should report to the BEQ/BOQ prior to reporting to Submarine School.
- b. Messing facilities are available for all enlisted personnel.

5. REPORTING INSTRUCTIONS: Officer, enlisted and civilian students on written orders should be directed to report to Commanding Officer, Naval Submarine School, Gilmore Hall, Building 84. Naval Submarine Base, New London, Groton, CT not later than 2400 on the day prior to class convening date. The course number, name and class convening date must appear on the written orders. Military personnel are required to report in the uniform of the day.

6. TRANSPORTATION: For students driving their own vehicles, parking space on the Submarine Base is severely limited. Nearest transportation facilities are:

- a. Railroad Station, New London, CT
- b. Airport, Groton, CT
- c. Bus Depot, New London, CT

7. UNIFORMS: The classroom uniform for E1-E6 student is dungarees.

UNIFORM OF THE DAY CHART

Authorized Uniforms (Notes 1, 2, 3)	<u>Summer</u> Apr to Oct	<u>Winter</u> Oct to Apr
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MALE OFFICERS/CPO'S

SERVICE DRESS BLUE	A	A
WINTER BLUE		P
SUMMER KHAKI	P	
WORKING KHAKI	A	A

FEMALE OFFICERS/CPO'S

SERVICE DRESS BLUE	A	A
WINTER BLUE "A" OR "B"		P
SUMMER KHAKI "A" OR "B"	P	
WORKING KHAKI "A" OR "B"	A	A

E1 TO E6 (MALE)

SERVICE DRESS BLUE/BLE JUMPER	A	A
SERVICE DRESS WHITE JUMPER	A	
SUMMER BLUE	A	
SUMMER WHITE	A	
WINTER BLUE		A
DUNGAREE (Note 1)	P	P

E1 TO E6 (FEMALE)

SERVICE DRESS BLUE "A" OR "B"	A	A
SUMMER WHITE "A" OR "B"	A	
SUMMER BLUE "A" OR "B"	A	
WINTER BLUE "A" OR "B"		A
DUNGAREE (Note 1)	P	P

P - PRESCRIBED
A - ALTERNATE

NOTES:

1. The classroom uniform for E1-E6 personnel is dungarees except for the DAPA, LMET and Instructor Training course in which the alternate uniform is prescribed.

2. The uniform of the day or equivalent civilian attire is required in all clubs and special service facilities after 1800.
3. Students should be prepared to stand inspection in dress uniform applicable to time of year requirements.

NAVAL DIVING AND SALVAGE TRAINING CENTER
PANAMA CITY, FL

1. SHORT TITLE: NAVDIVESALVTRACEN PANAMA CITY FL
2. ADDRESS: Commanding Officer, Naval Diving and Salvage Training Center,
Panama City, FL 32407-5002
3. LOCATION: NDSTC is located aboard Naval Coastal Systems Center on Highway 98 and Thomas Drive in Panama City Beach near the Hathaway Bridge. Naval Coastal Systems Center (NCSC) is one hundred miles east of Pensacola, Florida, eighteen miles from Tyndall Air Force Base, and about sixty miles from Eglin Air Force Base. NCSC is on Highway 98 which runs east to west and roughly five miles from Highway 231, which runs north to south.
4. TELEPHONE: Commercial (904) 234-4651; AUTOVON: 436-4651
5. MESSING AND BERTHING:
 - a. Government quarters are available for all military personnel. BEQ/BOQ commercial telephone is (904) 234-4278/4631. Off station facilities are available. Contact the Housing Referral Office (904) 234-4248.
 - b. The Enlisted Dining Facility is available for all military personnel and is located in the BEQ. The Dining Facility meal schedule is:

MONDAY - FRIDAY

Breakfast 0600 - 0730
Lunch 1100 - 1230
Dinner 1630 - 1800

SATURDAY/SUNDAY/HOLIDAYS

0700 - 0800
0930 - 1200
1630 - 1730

6. AVAILABILITY OF TRANSPORTATION:
 - a. Bay County Municipal Airport is served by ASA and Eastern Metro Express. The airport is approximately nine miles from base, and taxi fare runs \$12.00.
 - b. Greyhound and Trailways serve the Panama City area. The bus depot is located about ten miles from base and Taxi fare is about \$12.00.

7. UNIFORM REQUIREMENTS:

SUMMER (APR - NOV)
UNIFORM OF THE DAY

OFFICER/CPO: Summer Khaki/Summer Whites
ENLISTED: Summer Whites

WORKING UNIFORM

OFFICER/CPO: Working Khaki
ENLISTED: Dungarees

WINTER (NOV - APR)
UNIFORM OF THE DAY

OFFICER/CPO: Summer Khaki/Service Dress Blue
ENLISTED: Service Dress Blue

WORKING UNIFORM

OFFICER/CPO: Working Khaki
ENLISTED: Dungarees
Optional All Hands: Winter Blue/Winter Working Blue

NOTES:

1. The working khaki uniform is prescribed for officers and CPOs during the winter as well as the summer uniform periods with the exception of uniform of the day. The working khaki uniform may be worn by officers and CPOs off base, to and from local residence.
2. The wearing of nametags is prescribed as part of the uniform for members of this command.
3. Hard-soled, steel-toed safety shoes are required for wear on all dive stations during diver training evolutions. They will not be furnished. Athletic shoes are required for PT.
4. Personnel must report with and maintain a full seabag.
5. Females must bring sturdy, comfortable, one-piece swim suits that will not slip off or shift during rigorous exercise. Sports brassieres are highly recommended.

8. REPORT/CHECK-IN INSTRUCTIONS:

- a. Students are directed to report to Commanding Officer, Naval Diving and Salvage Training Center, Panama City, FL 32407-5002.
- b. Check-in at Building 386, Personnel Support Detachment. During non-working hours report in at the BEQ/BOQ and report to PSD the following day.

9. MISCELLANEOUS:

- a. Private Vehicle Policy - Automobiles are permitted on board if the owner possesses a valid driver's license, proof of ownership, title, and compulsory automobile insurance. Parking is limited on NDSTC grounds, and parking stickers must be obtained at the school. If a student does not have a parking permit he/she must park at the BEQ or the Long Glass Club.
- b. Student personnel may be authorized COMRATS while attached to Naval Diving and Salvage Training Center as judged on a case to case basis.
- c. Leave will not be granted to students except during authorized holiday leave periods or when an actual emergency has been verified by the Red Cross.
- d. Prospective students should be in excellent physical condition. NAVMILPERSCOM Art 1410380 describes the minimum physical standards required.

COMMANDING OFFICER, NAVAL TECHNICAL TRAINING CENTER,
CORRY STATION, PENSACOLA, FL

- 1. SHORT TITLE: NAVTECHTRACEN PENSACOLA FL
- 2. ADDRESS: Commanding Officer, Naval Technical Training Center, Corry Station, Pensacola, FL 32511-5000
- 3. TELEPHONE: Point of Contact day or night - Building 501, Quarterdeck OOD:
Local: (904) 452-6512/6513/6420 AUTOVON: 922-6512/6513/6420
- 4. MESSING AND BERTHING:
 - a. Government messing is available for enlisted personnel. There is none for officers; however, officers are authorized to subsist in the General Mess.
 - b. Government Quarters are available for enlisted male/female personnel. Government quarters for officers are available on board NAS Pensacola. Off station facilities are available.
- 5. AVAILABILITY OF TRANSPORTATION: Commercial transportation is available from:
 - a. Airport, Pensacola, FL
 - b. Bus Depot, Pensacola, FL
- 6. UNIFORM REQUIREMENTS:
 - a. Uniforms for the Summer Period Commence 0001 First Monday in April.

	<u>UNIFORM OF THE DAY</u>	<u>ALTERNATE SERVICE</u>	<u>SERVICE DRESS</u>	<u>WORKING</u>	<u>CEREMONIAL</u>	<u>PROTOCOL</u>
<u>Officers:</u>						
Male	SW	SK	SDW	WK	FDW	DDW/DDWJ
Female	*SW	*SK	SDW	*WK	FDW	DDW/DDWJ
<u>CPOs:</u>						
Male	SW	SK	SW	WK	SW	DDW/DDWJ
Female	SW	*SK	SDW	*WK	FDW	DDW/DDWJ
<u>E1-E6:</u>						
Male	SDW	SW	SDW	D	FDW	DDW
Female	SW	*SW	**SW	D	**SW	SW
* - Slacks Authorized			SDW - Service Dress White			
** - Skirts Prescribed			FDW - Full Dress White			
D - Dungaree			DDW - Dinner Dress White			
WK - Working Khaki			DDWJ - Dinner Dress White Jacket			
SK - Summer Khaki			(OFF & CPO)			
SW - Summer White			TDDB - Tropical Dinner Dress Blue			

b. Uniforms for the Winter Period Commence 0001 the first Monday in November.

	<u>UNIFORM OF THE DAY</u>	<u>ALTERNATE SERVICE</u>	<u>SERVICE DRESS</u>	<u>WORKING</u>	<u>CEREMONIAL</u>	<u>PROTOCOL</u>
<u>Officers:</u>						
Male	SDB	SK	SDB	WK	FDB	DDB/DDBJ
Female	SDB	*SK	SDB	*WK	**FDB	DDB/DDBJ
<u>CPOs:</u>						
Male	SDB	SK	SDB	WK	FDB	DDB/DDBJ
Female	SDB	*SK	SDB	*WK	**FDB	DDB/DDBJ
<u>E1-E6:</u>						
Male	SDB	WB	SDB	D/WB	FDB	DDB
Female	SDB	*WB	**SDB	D/WB	**FDB	DDB
* - Slacks Authorized			WK - Working Khaki			
** - Skirts Prescribed			DDB - Dinner Dress Blue (E1-E6 Male)			
D - Dungaree			DDBJ - Dinner Dress Blue Jacket			
WB - Working Blue			SK - Summer Khaki			
SDB - Service Dress Blue			WWB - Winter Working Blue			
FDB - Full Dress Blue						

NOTES: (1) For both the summer and winter periods, the optional wearing of the Alternate Service uniform is authorized daily with the exception of Fridays when the uniform of the Day must be worn.

- (2) CO's may prescribe WWB as working uniform for the local area in lieu of WK/WB/D at the individual's discretion. Aviation specialties may wear aviation green in lieu of WK.

7. REPORT/CHECK-IN INSTRUCTIONS:

- a. Students are directed to report to Commanding Officer, Naval Technical Training Center, Corry Station, Pensacola, FL 32511-5000.
- b. Check in at Main BEQ Office (Building 3705) Office. The BEQ Manager will provide further instructions.

8. MISCELLANEOUS:

- a. Liberty Policy - Liberty is granted, unless assigned to a duty section, at the end of each workday. Appropriate civilian attire is authorized for liberty, except for those students with less than 4 weeks out of boot camp. Liberty for students with less than 4 weeks out of boot camp terminates at 0100.
- b. Leave Policy - Normally annual leave will not be authorized unless students undergoing individualized learning or self-paced courses of instruction have advanced beyond the normal time required at various levels of training throughout the course. The schools are normally closed for two weeks during the Christmas/New Year period and a liberal leave policy is allowed during this period. Emergency leave is granted in all cases possible.
- c. Private Vehicle Policy - Automobiles are permitted on board the command if the owner possesses a valid drivers license, proof of ownership, title, and compulsory automobile insurance.
- d. Motorcycles - In order to operate a motorcycle on base, operators must present proof of successful completion of a Motorcycle Defensive Driving course; course is offered locally.

OFFICER IN CHARGE, NAVAL TECHNICAL TRAINING CENTER DETACHMENT,
NAS PENSACOLA, FL

- 1. SHORT TITLE: NAVTECHTRACENDET NAS PENSACOLA FL
- 2. ADDRESS: Officer in Charge, NTTC DET (Photo School), Bldg. 1500 NAS
Pensacola, FL 32508-7500
- * MESSAGE ADDRESS: NAVTECHTRACENDET NAS PENSACOLA FL
- 3. TELEPHONE: OOD 0700-1600 M-F - (904) 452-4463 (AV 922-4463)
After Normal Hrs - (904) 452-2263 (AV 922-2263)
Course Information - (904) 452-3509 (AV 922-3509)

4. MESSING AND BERTHING:

- a. Government messing is available for all enlisted personnel.
- b. Quarters are available for all enlisted personnel.
- c. TAD Personnel pay \$4.00 per day for government quarters.
- d. E-7 and above must make their own BEQ reservations by calling the NAS Pensacola BEQ manager at AUTOVON 922-3438.
- e. Officers must call the NAS Pensacola BOQ for reservations at AUTOVON 922-2755.
- f. Off-base facilities are available.

5. AVAILABILITY OF TRANSPORTATION: Commercial transportation is available from:

- a. Airport to NAS.
- b. Bus Depot to NAS.

6. UNIFORMS: All Navy and Marine Corps personnel undergoing training must have in their possession, and maintain complete, and serviceable, minimum outfits of uniform clothing (as prescribed in U. S. Navy Uniform Regulations, NAVPERS 15665A and Marine Corps 1020 Series Directives) for the seasons during their period of training. Navy personnel reporting for this course must have:

- a. Non-rated - Complete sea bag.
- b. Summer Period - 1st Monday in APR to 1st Monday in NOV.
 - E4-E6 Male - Dungarees, Summer White, Summer Dress White Jumper.
 - E4-E6 Female - Dungarees, Summer White Alpha and Bravo.
 - E7-E9/Officer - Summer Khaki, Summer White, Service Dress White.
- c. Winter Period - 1st Monday in NOV to 1st Monday in APR.
 - E4-E6 Male - Winter Blue, Service Dress Blue Jumper.
 - E4-E6 Female - Winter Blue, Service Dress Blue.
 - E7-E9/Officer - Summer Khaki, Winter Blue, Service Dress Blue.
- d. Uniform of the Day is worn by all hands each Friday.

NOTE: It is suggested that anyone attending training near the change dates bring both summer and winter uniforms.

7. REPORT/CHECK-IN PROCEDURES:

- a. PH(A) course - All personnel should report by 2400 on the Tuesday prior to class starting date. Check-in/ITB indoctrination begins 0700, Wednesday morning prior to class starting date.
- b. Other courses - All personnel should report by 0700 the workday prior to class starting date.

- (1) Navy Personnel:
 - 0700 1600 Mon-Fri - Report to the OIC, Personnel Support Detachment Building 680, NAS Pensacola.

1600-0700 Mon-Fri - Report to the Duty Off, BEQ 3468, NAS Pensacola.
Weekends/Holidays - Report to the Duty Off, BEQ 3468, NAS Pensacola.

(2) Marine Personnel: Report to MATSG, Bldg. 701 at all hours.

8. MISCELLANEOUS:

- a. Liberty - Liberty is granted at the end of each workday, except for those personnel assigned to the duty section or mandatory remedial instructions. Liberty for PH "A" School students will be in accordance with current Integrated Training Brigade (ITB) policy.
- b. Leave Policy - Personnel undergoing training are not permitted annual leave except in extreme cases on individual basis.
- c. Private Vehicle Policy - Automobiles are permitted on board if the owner possesses a valid driver's license, proof of ownership, title, and compulsory automobile insurance.
- d. Personnel ordered for training are not authorized to transport dependents and to move household effects at government expense. Government quarters are not available for dependents of personnel undergoing training.
- e. Personnel berthed in BEQ are not authorized COMRATS. Per NAS Pensacola directives, only those personnel accompanied by dependents and authorized to live off base will be authorized COMRATS.

COMMANDING OFFICER, NAVAL NUCLEAR POWER SCHOOL,
NAVAL TRAINING CENTER, ORLANDO, FL

1. SHORT TITLE: NNPS
2. ADDRESS: Commanding Officer, Naval Nuclear Power School,
Naval Training Center, Orlando, FL 32813-6300
3. TELEPHONE: COMMERCIAL: (407) 646-5139/5091;
AUTOVON: 791-5139/5091
4. MESSING AND BERTHING: Adequate facilities are available.
5. AVAILABILITY OF TRANSPORTATION: All modes of commercial surface and air transportation are available.
6. UNIFORMS: The local uniform prescribing authority governs the uniforms to be worn throughout the year. Contact NNPS Administrative Department for specific uniform requirements.
7. REPORT/CHECK-IN INSTRUCTIONS: If arriving during working hours (0740-1605) Monday-Friday, check in with the Personnel Support Detachment, Naval Training Center, Orlando. If arriving by air, a shuttle to Naval Training Center, Orlando is available.

8. MISCELLANEOUS: When checking in, students should have their service records, pay records, health records, and their original orders and endorsements. Check-in cannot be completed without these documents.

COMMANDING OFFICER, NUCLEAR FIELD "A" SCHOOL,
NAVAL TRAINING CENTER, ORLANDO, FL

1. SHORT TITLE: NUFLDASCOL ORL
2. ADDRESS: Commanding Officer, Nuclear Field "A" School, Naval Training Center, Orlando, FL 32813-6200
3. TELEPHONE: Commercial: (407) 646-4715/5096; AUTOVON: 791-4715
4. MESSING:
 - a. Messing facilities are available for all military personnel at the enlisted dining facility.
 - b. Both the Officers Mess and CPO Mess provide only limited facilities.
5. TRANSPORTATION AND ASSISTANCE:
 - a. Orlando International Airport:
 - (1) Located approximately 15 miles from NTC Orlando.
 - (2) Taxi fare from Airport to Base is usually \$15-\$25. (Save receipt for reimbursement on travel claim.)
 - (3) All major airlines are represented.
 - b. Bus Lines:
 - (1) Greyhound Bus Lines, 1000 S. Orlando Ave., Winter Park, FL (407) 644-0505.
 - (2) Trailways Bus Station, 1000 S. Orlando Ave., Winter Park, FL (407) 644-2445.
 - (3) Trailways Bus Station, 30 N. Hughey Ave., Orlando, FL (407) 427-7107.

6. UNIFORMS

	<u>UNIFORM OF THE DAY</u>	<u>WORKING UNIFORM</u>
<u>March to December:</u>		
<u>Officers/CPOs</u>	Summer Khaki (Friday - Summer White)	Working Khaki
PO1 and below (Male)	Summer White/Service Dress White Jumper	Dungaree
PO1 and below (Female)	Summer White	Dungaree
<u>December to March:</u>		
<u>Officers and CPOs</u>	Summer Khaki (Friday Service Dress (Blue)	Working Khaki
PO1 and below (Male)	Summer White/Service Dress White Jumper (Optional Saturday through Thursday)	Dungaree
PO1 and below (Female)	Summer White	Dungaree

NOTE: Uniform of the Day as prescribed by Commander, Naval Training Center, Orlando. For questions on prescribed uniforms call NUFLDASCOL CMC (A/V) 791-4160.

7. CHECK-IN/BERTHING

- a. Personnel will be in the Uniform of the Day for check-in/check-out routine.
- b. U.S. Navy Enlisted Student Personnel
 - (1) All personnel must report to Personnel support Detachment (PSD), Bldg. 2006 prior to check in at Nuclear Field "A" School.
 - (2) Workdays 0730-1530; report to the Personnel Support Activity Detachment (PSD), Bldg. 2011 for records and computer input action. After processing, they will be directed to report to Nuclear Field "A" School, Student Control Office, Room C224, Bldg. 354 for class, berthing assignments, and indoctrination.
 - (3) After 1530 on weekdays, and all day on Saturday, Sunday, and holidays U.S. Navy personnel will report to the Personnel Support Detachment (PSD), Bldg. 2006. After processing, they will then be directed by PSD to report to the Nuclear Field "A" School Command Duty Officer (CDO), Bldg. 354 for berthing assignments and instructions of when and where to muster.

COMMANDING OFFICER, SERVICE SCHOOL COMMAND, NAVAL TRAINING CENTER
ORLANDO, FL

1. SHORT TITLE: SERVSCOLCOM ORL
2. ADDRESS: Commanding Officer, Service School Command,
Naval Training Center, Orlando, FL 32813-5800
3. TELEPHONE: Commercial: (407) 646-5605/4132;
AUTOVON: 791-5605
4. MESSING:
 - a. Messing facilities are available for all military personnel at the enlisted dining facility.
 - b. Both the Officers Mess and CPO Mess provide only limited facilities.
5. TRANSPORTATION AND ASSISTANCE:
 - a. Orlando International Airport:
 - (1) Located approximately 15 miles from NTC Orlando.
 - (2) Taxi fare from Airport to Base is usually \$15- \$25. (Save receipt for reimbursement on travel claim.)
 - (3) All major airlines are represented.
 - b. Bus Lines:
 - (1) Greyhound/Trailways Bus Lines
300 W. Amelia St., Orlando, FL
PHONE: (407) 843-7720.
 - (2) Greyhound/Trailways Bus Lines
661 Clay St., Winter Park, FL
PHONE: (407) 644-0585.
 - c. AMTRAK:
 - (1) AMTRAK Passenger Station
150 W. Morse Blvd., Winter Park, FL
PHONE: (407) 645-5055
 - (2) AMTRAK Passenger Station
1400 Sligh Blvd., Orlando, FL
PHONE: (407) 843-7611

6. UNIFORMS:

	<u>UNIFORM OF THE DAY*</u>	<u>WORKING UNIFORM</u>
<u>March to December:</u>		
<u>Officers/CPOs</u>	Summer Khaki (Friday/Summer White)	Working Khaki
PO1 and below (Male)	Summer White/Service Dress White Jumper (Optional Saturday through Friday)	Dungaree
PO1 and below (Female)	Summer White (Prescribable items after 1630 Friday: White slacks, black service shoes authorized Saturday through Thursday)	Dungaree
PO1 and below (Female)	Summer White (Prescribable items: White slacks, black service shoes)	Dungaree

December to March:

<u>Officers and CPOs</u>	Summer Khaki (Friday Service Dress Blue)	Working Khaki
PO1 and below (Male)	Summer White/Service Dress White Jumper (Optional Saturday through Thursday)	Dungaree
PO1 and below (Male)	Service Dress Blue Jumper (Friday)	Dungaree
PO1 and below (Female)	Summer White (Prescribable items: white slacks, black service shoes authorized Saturday through Thursday)	Dungaree
PO1 and below (Female)	Service Dress Blue (Friday)	Dungaree

* Uniform of the Day as prescribed by Commander, Naval Training Center, Orlando.
For questions on prescribed uniforms call SSC MCPOC, (AV) 791-5930.

7. CHECK- IN/BERTHING:

a. Personnel will be in the Uniform of the Day for check-in/check-out routine.

b. U. S. Navy Enlisted Student Personnel

(1) All personnel must report to Personnel Support Detachment (PSD), Bldg.
2006 prior to check-in at the Service School Command.

- (2) Workdays 0730-1530; report to the Personnel Support Activity Detachment (PSD), Bldg. 2006 for records and computer input action. After processing, they will be directed to report to Service School Command, I Division, Bldg. 310 Training Room for berthing assignments, and physical readiness screening.
- (3) After 1530 on weekdays and all day on Saturday, Sunday, and holidays, U.S. Navy personnel will report to the Personnel Support Detachment (PSD), Bldg. 2006. After processing, they will then be directed by PSD to the Service School Command Regimental Duty Officer (RDO), Bldg. 310 for berthing assignments and instructions of when and where to muster.

c. Foreign Student Personnel

- (1) Workdays 0730-1600; report to the Service School Command Foreign Liaison Officer, Bldg. 304, Room 241 for processing. Service School Command Foreign Liaison will coordinate the berthing assignment and provide information to the SSC Student Control Officer for classing-up and computer input action.
- (2) After working hours, Saturdays, Sundays, and holidays, foreign students will be met upon arrival in Orlando by a representative of the Service School Command Foreign Liaison Officer to provide instructions and assistance.
- (3) Telephone: COMMERCIAL (407) 646-4729/5010
AUTOVON 791-4729/5010

TRIDENT TRAINING FACILITY, KINGS BAY, GA

1. SHORT TITLE: TRITRAFAC KINGS BAY, GA

2. ADDRESS: Commanding Officer, TRIDENT Training Facility,
Kings Bay, GA 31547-6300

3. TELEPHONE:

Duty Officer (912) 673-3453; AUTOVON 860-3453
Course Information/Quota Control (912) 673-3452; AUTOVON 860-3452
Barracks Information (912) 673-2163; AUTOVON 860-2163
Officer Quarters Information (912) 673-2165/2169; AUTOVON 860-2165/2169

4. MESSING AND BERTHING

- a. Berthing facilities (BOQ and BEQ) for military personnel are available and must be arranged directly with Naval Submarine Base (SUBASE), Kings Bay by letter or message to Commanding Officer, Naval Submarine Base (BOQ/BEQ Manager), Kings Bay, Georgia 31547, or by telephone using the telephone numbers listed in paragraph 3 above. Additionally, all personnel are required to report to the BOQ/BEQ to obtain an endorsement regarding availability of quarters.

b. Messing facilities are available for enlisted personnel.

5. REPORTING:

a. Personnel will report to TRITRAFAC, Kings Bay, Building 1065.

b. The course number, name, and class convening date must appear on the written orders. Military personnel are required to report in the uniform of the day.

6. UNIFORMS: Uniforms at TRITRAFAC, Kings Bay and on SUBASE, Kings Bay are prescribed by Commander, Helicopter Wings Atlantic, Jacksonville, Florida.

Required Uniform of the Day:

a. From the first Monday of April to the first Monday of December, the prescribed uniform of the day for officers and CPOs is summer khaki, alternate uniforms are service dress white, summer white or service dress blue. Uniform for enlisted (E6 and below) is summer white; alternate uniforms are service dress white jumper, or service dress blue jumper.

b. From the first Monday of December to the first Monday of April, the uniform of the day for officers and CPOs is summer khaki and the alternate is winter blue or service dress blue. Uniform for enlisted (E6 and below) is winter blue and the alternate is service dress blue jumper.

c. Organizational clothing (i.e., foul weather jackets, leather flight jackets or overalls) are not authorized at TRITRAFAC, Kings Bay.

7. AVAILABILITY OF TRANSPORTATION:

a. On-base Navy bus service is available at SUBASE, Kings Bay.

b. Personnel traveling by air will arrive at Jacksonville International Airport which is located approximately 30 miles south of Naval Submarine Base, Kings Bay. A commercial shuttle service is available from Jacksonville to Kings Bay. Personnel traveling by POV will exit I-95 at exit 2A or 2 if traveling south or exit 1 if traveling north on I-95. Naval Submarine Base, Kings Bay is located approximately eight miles east of I-95.

8. QUOTA CONTROL POLICY:

a. The Scheduling Branch (Code 0223) will assign quotas consistent with the availability of seats, Quota Request Training Priority (QRTT), the satisfaction of course prerequisites, and the consideration of any fair-share assignments that may exist.

b. All assigned quotas are subject to cancellation (except where the QRTT is one) in the event a higher priority training requirement is identified and must be satisfied. No-name quotas can be assigned, but are subject to cancellation in the event that the later identified candidate does not meet course prerequisites or a name has not been received two weeks prior to class convening.

COMMANDING OFFICER, NAVY SUPPLY CORPS SCHOOL, ATHENS, GA

1. SHORT TITLE: NAVSCSCOL ATHENS
2. ADDRESS: Commanding Officer, Navy Supply Corps School, Athens, GA 30606-5000
3. TELEPHONE: Quota Control and course information - (404) 354-7240
Autovon 588-7240. Duty Office - (404) 354-1500
Autovon 588-1500.
4. MESSING AND BERTHING:
 - a. A Consolidated Mess OPEN is available and may be used by all students.
 - b. Berthing facilities are available for all male and female students.
Reservations may be made by calling (404) 354-7360 or AUTOVON 588-7360.
 - c. Off station facilities are available in the event all available government quarters are occupied.
5. AVAILABILITY OF TRANSPORTATION: Athens is served by Southeastern Stages, North Georgia Bus Lines, and Greyhound Bus Lines and Piedmont Airlines. Fulcher Bus and Charter service is available from Atlanta Airport to Athens and return.
6. UNIFORMS:

Winter period (Commencing First Monday in December)

Navy Male Officer and Enlisted

Winter Blue (MON-THURS)

Service Dress Blue (FRI, SAT, SUN and HOLIDAYS)

Navy Female Officers and Enlisted

Winter Blue (MON-THURS)

Service Dress Blue "A" (FRI, SAT, SUN and HOLIDAYS)

Service Dress Blue "B" (FRI, SAT, SUN and HOLIDAYS)

Marine Corps Officers and Enlisted

Winter Service "A"

Winter Service "C" with ribbons

Summer period (Commencing Third Monday in March)

Navy Male Officers and Enlisted (E7 through E9)

Summer Khaki (MON-THURS)

Summer White (FRI, SAT, SUN, and HOLIDAYS)

Navy Male Enlisted (E6 and Below)

Summer White (MON-THURS)

Service Dress White Jumper (FRI, SAT, SUN, and HOLIDAYS)

Navy Female Officers and Enlisted (E7 through E9)

Summer Khaki "A" (MON-THURS)
Summer Khaki "B" (MON-THURS)
Summer White "A" (FRI, SAT, SUN, and HOLIDAYS)
Summer White "B" (FRI, SAT, SUN, and HOLIDAYS)

Navy Female Enlisted (E6 and Below)

Summer White "A"
Summer White "B"

Marine Corps Officers and Enlisted

Summer Service "A"
Summer Service "C" with ribbons

7. REPORT/CHECK-IN INSTRUCTIONS: Students report to the Commanding Officer, Navy Supply Corps School, Athens, GA. Check-in at the Duty Office, First Floor, Winnie Davis Hall.

NAVY SUPPLY CORPS SCHOOL DETACHMENT
FT GORDON, GA

1. SHORT TITLE: NAVSCSCOL DET FT GORDON
2. ADDRESS: MCPOIC, Navy Supply Corps School Detachment
Ft. Gordon, GA 30905-5688
3. TELEPHONE: Quota control - NMPC (Code 406)
Course information - (404) 791-2863/6046/3208
AUTOVON - 780-2863/6046/3208
4. MESSING AND BERTHING:
 - a. Army messing and berthing facilities are available for all students, officer and enlisted.
 - b. On post exchange dining facilities are available, as well as quality off post civilian restaurants and fast-food establishments.
 - c. On post family temporary quarters can be utilized by making advance request to Stinson Guest House, Commercial: (404) 793-7160. Moderately priced off post housing is also available.
5. AVAILABILITY OF TRANSPORTATION: Augusta is serviced by commercial air, rail and bus firms. Taxi service is available to/from Bush Field airport for air passengers.

6. UNIFORMS:

Winter period - (Commencing first Monday in December)

Navy Male Officer and Enlisted Uniform of The Day

Service Dress Blue
Winter Blue

Navy Female Officer and Enlisted Uniform of The Day

Service Dress Blue "A" or "B"
Winter Blue

Uniform Prescribed For Class

E6 and below - Dungaree or Utility
E7 and above - Winter Blue (Male)
Service Dress Blue "A" or "B" (Female)

Summer period - (Commencing third Monday in March)

Navy Male Officer and Enlisted (E7 through E9) Uniform of The Day

Summer Khaki
Summer White

Male Enlisted E6 and Below

Summer White

Navy Female Officer and Enlisted (E7 through E9) Uniform of The Day

Summer Khaki
Summer White

Female Enlisted E6 and Below

Summer White

Uniform Prescribed For Class

E6 and below - Dungaree or Utility
E7 and above - Summer Khaki

7. REPORT/CHECK-IN INSTRUCTIONS: All students initially report to POIC at Building 25428, first floor, Ft. Gordon, Georgia. Building 25428 is on the corner of 28th Street and Lane Avenue. Student pay records are held/served by PERSUPPACT DET Athens, Georgia.

COMMANDING OFFICER, NAVAL SUBMARINE TRAINING CENTER, PACIFIC

1. SHORT TITLE: NAVSUBTRACKNPAC
2. ADDRESS: Commanding Officer, Naval Submarine Training Center Pacific, Pearl Harbor, Hawaii 96860-6600

3. TELEPHONE: CDO/OOD, (808) 474-8101
QUOTA CONTROL, (808) 471-0777/0851, 474-4056
AUTOVON 430-0111, ask for 471-0777/0851 or 474-4056
4. MESSING AND BERTHING:
 - a. MESSING: Facilities (government and/or service club) are available for all military personnel.
 - b. BERTHING: Reservations are made when a quota is confirmed for E-6 and below. Officer and CPO berthing is limited and must be requested by separate correspondence from the Pearl Harbor area central reservations control at Naval Station Pearl Harbor. Phone numbers are: Lockwood Hall (808) 422-9495 for Officers and Arizona Hall 471-8053 for CPO's. (Message address is NAVSTA PEARL HARBOR HI; specify desire for SUBASE accommodations.)
5. AVAILABILITY OF TRANSPORTATION:
 - a. School facilities are within walking distance of Lockwood Hall BOQ and all BEQ's.
 - b. Out-of-area students arriving at Honolulu International Airport should contact the MAA at 474-8101 to check on the availability of military transportation to NAVSUBTRACENPAC. If not available, a commercial taxi may be taken to Building 1262 (Blue Building), Naval Submarine Base.
6. UNIFORMS:

Officers and CPOs (Male)

Summer Whites (Prescribed)
Summer Khakis (Alternate)

Officers and CPOs (Female)

Summer Whites (Prescribed)
Summer Khakis (Alternate)

Enlisted Male

Summer Whites (Prescribed)
Service Dress Whites, Jumper
(Alternate)

Enlisted Female

Summer Whites "A" or "B"
(Prescribed)

7. REPORT/CHECK IN INSTRUCTIONS:
 - a. Out-of-area students report to class no later than 0730 on class convening date to Bldg 39 (Ford Island) or Bldg. 1262 (SUBASE) depending on class location.
 - b. All students arriving prior to class convening date, report to Bldg. 1262 (SUBASE).
 - c. Local area students report directly to class no later than 0730 on the class convening date.
 - d. Out-of-area off ship contingent students report to the scheduling Office, Rm 102, Bldg. 1262 at least one working day prior to class convening date.

SERVICE SCHOOL COMMAND, GREAT LAKES, ILLINOIS

1. SHORT TITLE: SERVSCOLCOM GREAT LAKES IL
2. ADDRESS: Commanding Officer, Service School Command, Great Lakes, IL 60088-5400
3. LOCATION: Near North Chicago, 40 miles north of Chicago and 45 miles south of Milwaukee
4. TELEPHONE: Commercial (312) 688-4870; AUTOVON 792-4870/4570
5. MESSING AND BERTHING:
 - a. Messing facilities are available for all military personnel at the enlisted dining facility. Officers Lounge and CPO Club provide only limited messing facilities.
 - b. Quarters are available for all personnel desiring berthing in barracks. Central Berthing for barracks billeting telephone: Commercial (312) 688-2443; AUTOVON 792-2443. Quarters are available for all officers in the BOQ. Reservations can be made by calling Commercial (312) 689-2565 or AUTOVON 792-3777.
 - c. Housing Office telephone: Commercial (312) 688-3453; AUTOVON 792-3453. Approximate family housing waiting time is one to three months. Off station housing is scarce and expensive, especially temporary housing. Housing Referral Office telephone: Commercial (312) 688-3327; AUTOVON 792-3327.
6. AVAILABILITY OF TRANSPORTATION:
 - a. Railroad station at Great Lakes is served by Metra's Chicago and Northwestern Trains (terminal at Canal and Madison Streets, Chicago) as follows (one-way fare as of 1 Sep 1989: Military Fare: \$2.05; Regular Fare: \$4.10).

CHICAGO TO GREAT LAKES
(departure times from Chicago
as of 1 Sep 1989)

MONDAY THRU FRIDAY

0035, 0635, 0725, 0835, 1035, 1135, 1235,
1335, 1435, 1545, 1635, 1715, 1800, 1835,
1935, 2035, 2135, 2235, 2335

SATURDAY

0035, 0635, 0835, 1035, 1235, 1335, 1435,
1635, 1735, 2135, 2235

SUNDAYS AND MAJOR HOLIDAYS

0035, 1035, 1235, 1435, 1635, 1835, 2035,
2235

- b. Airport, O'Hare Field, Chicago, IL. Continental Air Transport bus service available as follows (one way fare as of 1 Sep 1989 is \$11.00).

	<u>DAILY SERVICE EXCEPT AS INDICATED</u>
O'HARE TO GREAT LAKES	0845, 1220, 1625*, 1815*, 1915*, 2015*,
(departure times from O'Hare	2115, 2215
as of 1 September 1989)	*No Saturday or Holiday service.

- c. AUTO: Great Lakes is easily reached by automobile from Chicago or Milwaukee area. Route 137 (going east) terminates at Sheridan Road (Route 42) which passes by main gate.

7. UNIFORMS:

- a. WINTER (1st Monday of October to 2nd Monday of May): UNIFORM OF THE DAY: Male and Female Officers and CPO's: Winter Blue. Male and Female E-1 to E-6: Winter Blue. ALTERNATE UNIFORMS: Male and Female Officers and CPO's: Service Dress Blue. Male and Female E-1 to E-6: Service Dress Blue. WORKING UNIFORMS (where authorized): Male and Female Officers/CPO's: Working Khaki. Male and Female E-1 to E-6: Dungarees.
- b. SUMMER (2nd Monday of May to 1st Monday of October) UNIFORM OF THE DAY: Male and Female Officers and CPO's: Summer Khaki. Male E-1 to E-6: Summer White. Female E-1 to E-6: Summer White w/slacks. ALTERNATE UNIFORMS: Male and Female Officers and CPO's: Summer White. Male E-1 to E-6: Service Dress White. Female E-1 to E-6: Summer White w/skirt. WORKING UNIFORMS (where authorized): Male and Female Officers and CPO's: Working Khaki. Male and Female E-1 to E-6: Dungarees.

8. REPORT/CHECK-IN INSTRUCTIONS:

- a. Officers: Report to Personnel Support Detachment, Building 122, (24 hours).
- b. Enlisted: Report to Central Check-in, Building 512, Room 134 (24 hours).

9. MISCELLANEOUS:

- a. LEAVE - Trainees will be granted annual during the prescribed holiday leave period only. Emergency leave will be granted in case of death or serious illness in the immediate family.
- b. LIBERTY - Liberty shall commence at the end of normal working hours and expire at the beginning of the next working day.
- c. AUTOMOBILES - Limited parking aboard the base is available for personnel attending Class "A" and Class "C" schools. E-3 and below students are prohibited from having vehicles on base for the first 8 weeks of training. Exceptions can be expected for fleet returnees, married students, etc. Illinois does not require minimum liability insurance, but in the event of an accident, the uninsured driver may be required to post bond set by the state responsibility law. Therefore, minimum liability insurance in the amount of \$15,000 - \$30,000 - \$10,000 is required. To register a vehicle aboard NTC Great Lakes, the following are required: vehicle registration, drivers license, proof of liability insurance and ID card. Notarized permission slip is required if the vehicle is not registered in the applicant's name.

- d. FAMILY SERVICES CENTER-- Contact for assistance with problems associated with transfer and relocation. Telephone (312) 688-3603.

NAVAL UNIT, CHANUTE AFB, IL

1. SHORT TITLE: NAVU CHANUTE
2. ADDRESS: Commanding Officer, Naval Unit, LNN/Stop 62,
Chanute AFB, IL 61868-5000
3. LOCATION: East Central Illinois, 12 miles north of Champaign/Urbana, 130
miles south of Chicago, in the city of Rantoul, IL.
4. TELEPHONE:
 - a. During Working Hours: Monday - Friday, 0730 - 1630,
Commercial: (217) 495-3454/3468
AUTOVON: 862-3454/3468
 - b. Non-working Hours: Commercial: (217) 495-4586
AUTOVON: 862-4586
5. MESSING AND BERTHING:
 - a. Berthing assignments: Pipeline students will be berthed in the Navy Barracks, Building 341, Commercial: (217) 495-4586, Autovon: 862-4586. Fleet students (E-1 to E-9) will be berthed in Roberts Hall, Building 200, Commercial: (217) 495-2965/227, AUTOVON: 862-2965. Billeting Cost: Roberts Hall, Building 200, \$5.00 daily. Temporary Lodging: Roberts Hall, Building 200, E-1 to E-6, \$16.00 daily, E-7 and above, \$20.00 daily.
 - b. Full messing facilities are available for enlisted personnel.
 - c. Officers and civilians are authorized to use the enlisted dining facilities in Barracks 200 for all meals in which the Officer's Club is closed. Lunch and dinner may be obtained at the Officers Club, AAFES Cafeteria, or at off-base facilities.
6. AVAILABLE TRANSPORTATION:
 - a. Railroad: AMTRAK Passenger Station, N. Kentucky Ave., Rantoul, IL.
 - b. Air: O'Hare International Airport, Chicago, IL located 130 miles North of Chanute AFB.
Indianapolis International Airport, Indianapolis, IN located 120 miles East of Chanute AFB.
Lambert International Airport, St. Louis, MO located 180 miles Southwest of Chanute AFB.
University of Illinois, Willard Airport, Savoy, IL located 20 miles South of Chanute AFB.

- c. Bus: Greyhound Bus Lines, Corner Congress and Garrard, Rantoul, IL
Greyhound Bus Lines, Falcon St. between Marauder St. and Peacekeeper St., Chanute AFB, IL
Trailway Lines, Inc., 1 mile south of Chanute AFB West Gate, on Route 45 South, Rantoul, IL
- d. Taxi: Local taxi service is available.
- e. Limousine: Available direct from University of Illinois, Willard Airport to Chanute AFB.

7. UNIFORMS: Requirements for Naval Personnel:

WINTER: (Third Monday in October to third Monday in May)

UNIFORM OF THE DAY

MALE OFFICERS/CPOs

A/O--Service Dress Blue Jumper
P- Winter Blue
O--Summer Khaki

MALE E1 thru E6

A/O- Service Dress Blue (Jumper)
P--Winter Blue

FEMALE OFFICERS/CPOs

A/O- Service Dress Blue/Alpha/Bravo
P- Winter Blue Alpha/Bravo
O- Summer Khaki

FEMALE E1 thru E6

A/O- -Service Dress Blue/Alpha/Bravo
P- Winter Blue Alpha/Bravo

WORKING UNIFORMS

MALE OFFICERS/CPOs

X--Winter Working Blue

MALE E1 thru E6

X- -Dungaree
X- -Winter Working Blue

FEMALE OFFICERS/CPOs

X--Winter Working Blue
Alpha/Γ

FEMALE E1 thru E6

X- -Dungaree
X- -Winter Working Blue
Alpha/Bravo

SUMMER: (Third Monday in May to third Monday in October)

UNIFORM OF THE DAY

MALE OFFICERS/CPOs

A--Service Dress Blue
A- -Service Dress White
A/O- Summer White
P--Summer Khaki

FEMALE OFFICERS/CPOs

A- -Service Dress Blue/Alpha/Bravo
A- -Service Dress White
A/O- Summer White/Alpha/Bravo
P- Summer Khaki/Alpha/Bravo

SUMMER: (Third Monday in May to third Monday in October)

UNIFORM OF THE DAY

MALE E1 thru E6

A- Service Dress Blue (Jumper)
A/O- Service Dress White (Jumper)

FEMALE E1 thru E6

A- Service Dress Blue/Alpha/Bravo
P- Summer White/Alpha/Bravo

WORKING UNIFORMS

MALE OFFICERS/CPOs

X--Working Khaki

MALE E1 thru E6

X--Dungaree

FEMALE OFFICERS/CPOs

X--Working Khaki/Alpha/Bravo

FEMALE E1 thru E6

X- Dungaree

P- Prescribed.

O- Individual option. When attending or participating in special events, a concerted effort for group uniformity will be made.

A- Alternate uniform, in lieu of prescribed uniform, for special situations or occasions.

X- Prescribed by competent authority for certain members or students under instruction.

8. REPORT/CHECK-IN INSTRUCTIONS:

- a. STUDENT/STAFF. Monday - Friday, 0730 - 1500. Students report to Student Control Officer, room C-204, White Hall, building P-3, no later than 1200, 1 working day prior to class convening date (i.e., Class convening day of Monday, check in on Friday). Commercial: (217) 495-3454, Autovon: 862-3454.
- b. After normal duty hours, report to Navy Quarter Deck, Navy Barracks, building 341. Commercial: (217) 495-4586, Autovon: 862-4586.

9. MISCELLANEOUS:

- a. LEAVE: Trainees normally are not granted leave during their period of instruction, except during prescribed holiday leave periods such as Christmas. Emergency leave is granted in cases of death or serious illness in the immediate family. Leave is not granted to TAD students upon completion of school unless specified in their orders.
- b. LIBERTY: Liberty begins at the end of normal working hours and expires at the beginning of the next working day or duty day.
- c. AUTOMOBILE POLICY: Parking aboard base is available for all personnel. To register a vehicle, members must have a Vehicle Registration, Drivers License and ID Card. A notarized permission slip is needed if the vehicle is not registered in the applicant's name. Illinois law requires proof of liability insurance in the amount of \$15,000--\$30,000--\$10,000.

- d. TAD FUNDS REQUIRED: TAD or TEMDUINS students, E-1 - E-9, incur a \$5.00 per day lodging cost, \$10-\$14 per day food cost and approximately \$6.00 for one-way limousine service from Willard Airport.
- e. NAVY UNIFORM ITEMS: Not available. Closest support activity for uniform items is Naval Station Great Lakes, IL, approximately 160 miles driving distance. Report with a full seabag of uniforms in good shape. Plan ahead for advancements and seasonal changes. Civilian clothes are not authorized for students received from RTC for the first 8 weeks of instruction. (Civilian clothes are authorized on weekends).

NAVAL SAFETY SCHOOL, BLOOMINGTON, IN

1. SHORT TITLE: NAVSAFESCOL
2. ADDRESS: Director, Naval Safety School
Poplars Research and Conference Center
400 East Seventh Street
Bloomington, IN 47405-3085
3. LOCATION: 55 miles south of Indianapolis, IN; 90 miles north of Louisville, KY.
4. TELEPHONE: Commercial (812) 855-9488; Autovon 482-1432.
5. MESSING AND BERTHING: No government messing or berthing facilities are available in Bloomington. For regional, on-site courses, visiting students are advised of the responsibility to arrange for their own accommodations. Information on BOQ/BEQ and local accommodations is provided, if available.
6. TRANSPORTATION: Commuter air service available to Bloomington from Indianapolis and Chicago O'Hare. Recommend flight to Indianapolis and rental car (if authorized) to Bloomington via State Highway 37. Main highway approaches are State Highway 37 North and South; and State Highway 46 East and West.
7. UNIFORMS:
 - a. WINTER (1st Monday of October to 2 Monday of May): UNIFORM OF THE DAY: Male and Female Officers and CPO's: Winter Blue. Male and Female E-1 to E-6: Winter Blue. ALTERNATE UNIFORMS: Male and Female Officers and CPO's: Service Dress Blue. Male and Female E-1 to E-6: Service Dress Blue.
 - b. SUMMER (2nd Monday of May to 1st Monday of October): UNIFORM OF THE DAY: Male and Female Officers and CPO's: Summer Khaki. Male E-1 to E-6: Summer White. Female E-1 to E-6: Summer White w/slacks. ALTERNATE UNIFORMS: Male and Female Officers and CPO's: Summer White. Male E-1 to E-6: Service Dress White. Female E-1 to E-6: Summer White w/skirt.
8. REPORT/CHECK-IN PROCEDURES: Check-in is the first morning of class. All classes begin at 0800. Offices are closed outside normal duty hours which are 0730 to 1600 Monday through Friday. Reporting instructions are included in the letter of quota confirmation.

SERVICE SCHOOL COMMAND DETACHMENT, FT BENJAMIN HARRISON, INDIANA

1. SHORT TITLE: SERVSCOLCOM DET FT BEN HARRISON IN
2. ADDRESS: Service School Command Detachment, Defense Information School, Building 400, Ft Benjamin Harrison, IN 46216-6200
3. LOCATION: Ft Harrison is located in an area known as Lawrence, northeast of downtown Indianapolis, approximately 12 miles from the center of the city.
4. TELEPHONE: Navy Liaison Office: Commercial (317) 542-4032/4035; AUTOVON 699-4032/4035; School Secretary: 4037.
5. MESSING AND BERTHING:
 - a. Messing is available on post for junior enlisted. Orders for personnel (senior) who reside in contract billeting are endorsed as "Messing not available." Berthing is always available with or without cost to the member.
 - b. E-1 to E-5 students are housed in fairly new barracks, building 458. Berthing is controlled by host Army and the barracks are listed as Company "B" Second Battalion. We do have permanent Navy staff as barracks cadre.
 - c. Senior Enlisted personnel are normally berthed in barracks on post (controlled by the "Welcome Center") or, if filled, contract berthing at the Wingate Apartment complex or at area motels.
 - d. Officers and Civilian students are sometimes berthed in Bachelor Officer Quarters (BOQ), but usually in the same contract billeting as senior enlisted. All off-post berthing and senior on-post berthing is controlled by the Welcome Center.
6. AVAILABILITY OF TRANSPORTATION: Transportation is limited to on-post shuttle services and the Indianapolis public bus system. Taxi's are readily available, but a bit expensive. Shuttle services to the airport, located across town on the westside, is available.
7. UNIFORMS:
 - a. WINTER (1st Monday of October to 2nd Monday of May): UNIFORM OF THE DAY; Male and Female Officers and CPO's: Winter Blue. Male and Female E-1 to E-6: Winter Blue. Alternate Uniform: CPO's: Service Dress Blue. WORKING UNIFORM (where authorized): Male and Female Officers/CPO's: Working Khaki. Male and Female E-1 to E-6: Dungarees.

- b. SUMMER (2nd Monday of May to 1st Monday of October): UNIFORM OF THE DAY: Male and Female Officers and CPO's: Summer khaki. Male E-1 to E-6: Summer White. Female E-1 to E-6: Summer White w/slacks. ALTERNATE UNIFORMS: Male and Female Officers and CPO's: Summer White. Male E-1 to E-6: Service Dress White. Female E-1 to E-6: Summer White w/skirt. WORKING UNIFORMS (where authorized): Male and Female Officers and CPO's: Working Khaki. Male and Female E-1 to E-6: Dungarees.

8. REPORT/CHECK-IN INSTRUCTIONS: All personnel reporting on board this post, officer, enlisted, student, staff/faculty are required to check in with the Welcome Center.

9. MISCELLANEOUS:

- a. PHYSICAL TRAINING: Students are required to participate three times a week in the PT program and quarterly testing.
- b. AUTOMOBILES: Stickers for POVs are not required, but a "walk-around" inspection is required by the command MAA upon check-in.
- c. FAMILY SERVICES CENTER: Fort Harrison has a full complement of family services, medical clinic, dental clinic, post exchange, commissary, etc. Fort Harrison has a very well managed and usable golf course, fishing lakes, gymnasium, etc., as well as an on-post Burger King.

COMMANDING OFFICER, NAVAL SCHOOL EXPLOSIVE ORDNANCE DISPOSAL
INDIAN HEAD, MD

1. SHORT TITLE: NAVSCOLEOD IHEAD
2. ADDRESS: Commanding Officer, Naval School, Explosive Ordnance Disposal,
Indian Head, MD 20640
3. TELEPHONE: Monday thru Friday 0700 - 1600;
Commercial: (301) 743-4335/4565
Weekends and after 1600 weekdays;
Commercial (301) 743-4598 AUTOVON: 364-4335
4. MESSING AND BERTHING:
- a. Quarters available for all male and female military personnel.
- b. Limited on station government housing available.
- c. Off station civilian housing and facilities available but limited.
5. AVAILABILITY OF TRANSPORTATION: No commercial transportation available from Washington, DC to Indian Head. Personnel arriving in the Washington, DC area must engage a private taxi for transportation to Naval Ordnance Station, Indian Head. Approximate fare is \$35.00. Receipts must be obtained for travel reimbursement.

6. UNIFORMS:

SUMMER - 1st Monday in April through Sunday before 1st Monday in October.

OFFICER AND CPO: Service Dress Blue (Female A or B) (summer weight authorized), Summer White (Female A or B), Working Khaki (Female A or B), Summer Khaki (Female A or B).

ENLISTED: Service Dress Blue (Female A or B), (summer weight authorized), Service Dress White (Jumper), Summer White (Female A or B), Dungaree.

WINTER - 1st Monday in October through Sunday before 1st Monday in April.

OFFICER, CPO AND ENLISTED: Service Dress Blue (Female A or B), Winter Blue (Female A or B), Winter Working Blue (Female A or B), Working Khaki (Female A or B) (when prescribed by Commanding Officer). Dungaree (E6 and below male and female). Dates for Summer and Winter periods will be as follows:

7. REPORT/CHECK-IN INSTRUCTIONS: Report to Building 901 Quarter Deck no later than 0730 on class convening date.

8. MISCELLANEOUS:

- a. Normal class day consist of PT (MWF), Eight hours of technical training and four hours of study hall.
- b. No restrictions on private autos with appropriate insurance coverage.

OFFICER IN CHARGE, NAVAL SCHOOL, EXPLOSIVE ORDNANCE DISPOSAL
DETACHMENT, EGLIN AFB, FL

1. SHORT TITLE. NAVSCOLEOD DET, EGLIN AFB FL
2. ADDRESS: Officer in Charge, Naval School, Explosive Ordnance Disposal Detachment, Eglin AFB, FL 32542-6009
3. TELEPHONE: Monday thru Friday 0700 to 1600: Commercial: (904) 882-4494/9238. Weekends and after 1600 weekdays: Commercial (904) 882-5683 Autovon 872-5683.
4. MESSING AND BERTHING:
 - a. Quarters available for all male and female military personnel.
 - b. No on station family housing is available for TAD student personnel.
 - c. Off station civilian housing and facilities available but limited during both summer and winter tourist season and are very expensive.

5. AVAILABLE TRANSPORTATION: Commercial transportation is available from Okaloosa County Air Terminal and the local bus station (approximately five and eight miles respectively from the school).

6. UNIFORM REQUIREMENTS:

a. Uniforms for the Summer Period Commence 0001 First Monday in April.

	<u>UNIFORM OF THE DAY</u>	<u>ALTERNATE SERVICE SERVICE</u>	<u>DRESS</u>	<u>WORKING</u>	<u>CEREMONIAL</u>	<u>PROTOCOL</u>
<u>OFFICERS:</u>						
Male	SW	SK	SDW	WK	FDW	DDW/DDWJ
Female	SW (A or B)	SK (A or B)	SDW	WK	FDW	DDW/DDWJ
<u>CPOs:</u>						
Male	SW	SK	SDW	WK	FDW	DDW/DDWJ
Female	SW (A or B)	SK (A or B)	SDW	WK	FDW	DDW/DDWJ
<u>E1-E6:</u>						
Male	SDW	SW	SDW	D	FDW	DDW
Female	SW (A or B)	SW (A or B)	SW (A only)	D	SW (A only)	TDDB (A only)

D-- Dungarees
WK-Working Khaki
SK-Summer Khaki
SW-Summer White

SDW--Service Dress White
FDW-- Full Dress White
DDW--Dinner Dress White
DDWJ--Dinner Dress White Jacket
TDDB--Tropical Dinner Dress Blue

b. Uniforms for the Winter Period Commence 0001 First Monday in November.

	<u>UNIFORM OF THE DAY</u>	<u>ALTERNATE SERVICE SERVICE</u>	<u>DRESS</u>	<u>WORKING</u>	<u>CEREMONIAL</u>	<u>PROTOCOL</u>
<u>OFFICERS:</u>						
Male	SDB	SK	SDB	WK	FDB	DDB/DDBJ
Female	SDB (A or B)	SK (A or B)	SDB	WK	FDB	DDB/DDBJ
<u>CPOs:</u>						
Male	SDB	SK	SDB	WK	FDB	DDB/DDBJ
Female	SDB (A or B)	SK (A or B)	SDB	WK	FDB	DDB/DDBJ
<u>E1 - E6:</u>						
Male	SDB	WB	SDB	D	FDB	DDB
Female	SDB (A or B)	WB (A or B)	SDB	D	FDB	DDB

D--Dungarees
WB-Winter Blue
SDB-Service Dress Blue
FDB-Full Dress Blue

WK- Working Khaki
DDB-Dinner Dress Blue
DDBJ-Dinner Dress Blue Jacket
SK- Summer Khaki

Blue Ballcaps authorized for student personnel.

7. REPORT/CHECK IN INSTRUCTIONS: Report to Bldg. 845, main school office building, no later than 0700 on class convening date. Weekends and after working hours report in to Navy BQ, Bldg. 852. Do not report to Eglin AFB Billeting or Welcome Center. NAVSCOLEOD DET is located inside the Eglin AFB East gate on McCarthy Avenue.

8. MISCELLANEOUS:

- a. Leave is not normally granted except for emergencies.
- b. Liberty normally granted at close of school hours/weekends and holidays.
- c. No restrictions on private autos with appropriate insurance coverage.
- d. Training may be conducted on weekends due to range scheduling conflicts or weather. NAVSCOLEOD DET provides joint officer/enlisted training.

NAVAL TECHNICAL TRAINING CENTER DETACHMENT
FORT MEADE, MD

1. SHORT TITLE: NAVTECHTRACENDET FT MEADE, MD
2. ADDRESS: Officer in Charge, Naval Technical Training Center Detachment,
National Cryptologic School - E314,
Fort George G. Meade, Maryland 20755-6000
3. TELEPHONE: Commercial - (301) 859-6317
Autovon - 235-0111, Friendship Annex, Ext. 6317
After Hours - NSGA, Ft. Meade (301) 677-6217
4. MESSING AND BERTHING:
 - a. Government quarters are available for unaccompanied personnel.
 - b. Enlisted: Government semi-private BEQ billeting is available at NSGA, Ft. Meade for unaccompanied personnel.
 - c. Short-term civilian rentals are available with a military contract clause included in leases.

5. AVAILABILITY OF TRANSPORTATION:

- a. Government transportation is available between Ft. Meade and Friendship Annex.
- b. Commercial transportation is available between Baltimore/Washington International Airport as well as between Baltimore/Washington Amtrak Station and Ft. Meade at a cost of approximately \$15.00.

6. UNIFORM REQUIREMENTS: Summer and Winter uniform changes occur on the first Monday of May and October, respectively.

E-1 - E-6 (Male)	<u>Summer</u>	<u>Winter</u>
	Summer Service Dress White or Summer White	Winter Service Dress Blue or Winter Blue
E-1 - E-6 (Female)	<u>Summer</u>	<u>Winter</u>
	Summer White (A or B)	Service Dress Blue (A or B) or Winter Blue (A or B)
CPO	<u>Summer</u>	<u>Winter</u>
	Summer White or Summer Khaki	Service Dress Blue or Winter Blue

7. REPORT/CHECK-IN PROCEDURES: All personnel should report to Quarterdeck, Bldg. 9803, Naval Security Group Activity, Ft. Meade, phone (301) 677-6217. Personnel should allow approximately three days to complete check-in procedures before class convening date.

8. MISCELLANEOUS:

- a. A guest house is available on Ft. Meade for families. Abram Hall, Bldg. 2793, is a motel-type facility with 54 rooms. Reservations are accepted on a priority basis up to two weeks in advance. Rates are approximately \$18.00 per night per room. NO PETS ARE ALLOWED. Phone, (301) 677-5660.
- b. Unaccompanied personnel E-7 and above are permitted to draw BAQ. Personnel E-6 and below are allowed BAQ on a case by case basis.

NAVAL TECHNICAL TRAINING CENTER DETACHMENT
FORT DEVENS, MA

1. SHORT TITLE: NAVTECHTRACENDET FT DEVENS, MA
2. ADDRESS: Officer in Charge, Naval Technical Training Center
Detachment, Box 91, Fort Devens, MA 01433-5910

3. TELEPHONE:

Monday - Friday, 0730 - 1630. Comm: (508) 796-3018/3625 AV: 256-3018/3625
After Hours - NAVTECHTRACENDET FT DEVENS Quarterdeck
Commercial: (508) 796-2389 Autovon: 256-2389

4. MESSING AND BERTHING:

- a. Government quarters and messing are available for unaccompanied personnel, but is extremely limited for non CTRA school students. Prior arrangements need to be made to ensure berthing availability.
- b. There is a eight to twelve month waiting period for staff accompanied housing.
- c. Off-base housing is available, but it is limited and very expensive. Student personnel are advised that bringing dependents into the Fort Devens area may place them in extreme financial hardship.

5. AVAILABILITY OF TRANSPORTATION: Both Logan (Boston) and Worcester airports are located 25 - 30 miles East and West of Fort Devens respectively. Limousine service to Fort Devens is available from both airports. Taxi's are also available but not recommended due to the expense (\$70.00 plus). If arriving at Logan you may also take the subway (called the "T") to North Station. Then take a commuter train to Ayer, MA. Once you arrive in Ayer take a taxi to the Navy Barracks (Building 655) at Fort Devens. As a last resort, call the Post Senior Duty Officer, Phone: 508-793-3711/3712 and request transportation assistance to Fort Devens. Incoming staff personnel should notify their sponsor and make transportation arrangements.

6. UNIFORMS: In accordance with NAVTECHTRACENDET FT Devens Instruction 1020.1, Thursday is designated "Dress Uniform Day". Summer uniform period commences the third Monday in April. Winter uniform period commences the third Monday in October.

	<u>SUMMER</u>	<u>WINTER</u>
Officers/CPOs		
Uniform of the Day	Summer White	Service Dress Blue
Alternate Uniform	Summer Khaki	Winter Blue
Enlisted Male E1 - E6		
Uniform of the Day	Service Dress White	Service Dress Blue
Alternate Uniform	Summer White	Winter Blue
Working Uniform	Dungaree	Dungaree
Enlisted Female E1 - E6		
Uniform of the Day	Service Dress White	Service Dress Blue
Alternate Uniform	Summer White	Winter Blue
Working Uniform	Dungaree	Dungaree

7. REPORT/CHECK-IN PROCEDURES: CTR "A" school students are directed to report to Officer in Charge NTTC Det, FT Devens at the Quarterdeck of Bldg. 655. The CMAA (or OOD after hours) will assign students to a room. Students arriving after 0800 or on a non-working day will report to student control, Building 688B, the next working day.

8. MISCELLANEOUS:

- a. Leave and Liberty: Liberty is granted after each school day, unless assigned duty. Leave during training is not granted, except for emergencies. The school usually closes for approximately two weeks for the Christmas holidays, when leave is normally authorized.
- b. Base Exchange: Navy and Marine Corps uniform items are in extreme limited supply. Personnel are advised to purchase required uniform items prior to arrival. A full seabag is required.
- c. Privately Owned Vehicles: Liability and property damage insurance and base registration are required. Seatbelt usage is mandatory for all occupants on and off base.

COMMANDING OFFICER, NAVAL TECHNICAL TRAINING CENTER
MERIDIAN, MS

1. SHORT TITLE: NTTC MERIDIAN MS

2. ADDRESS: Commanding Officer, Naval Technical Training Center,
Meridian, MS 39309-5200

3. LOCATION: The Naval Technical Training Center is on board the Naval Air Station Meridian which is located 16 miles Northeast of Meridian, three miles East of Mississippi Highway 39 North.

4. TELEPHONE: Commercial: (601) 679-XXXX; Autovon: 446-XXXX

CO/XO- -----	2161/2647
ADMIN- -----	2662/2150
PSD STUDENT PERSONNEL-----	2389/2559
STUDENT CONTROL-----	2661/2663
CDO/OOD (1600-0700 Weekdays	
0800-0800 Weekends)---	2648/2649
MARINE 1ST SGT-----	2567/2697

5. MESSING AND BERTHING:

- a. Messing facilities are available for all enlisted personnel.

- b. On base housing facilities are NOT available for Naval Technical Training Center student families. Students are discouraged from bringing families with them to the area, as short term leases are practically non existent in the immediate area and the base is located approximately 20 miles north of Meridian. Housing (when arranged) is expensive and can cause extreme hardship.

6. AVAILABILITY OF TRANSPORTATION:

- a. Bus: Greyhound Bus Lines. Terminal is located in downtown Meridian.
- b. Airlines: Meridian Municipal Airport is served by Atlantic Southeast Airlines (ASA), Northwest Airlink and American Eagle Airlines.
- c. Railroad: AMTRAK Passenger Station located on Front Street in Meridian.
- d. Ground Transportation: There is no government nor mass public transportation available between the Training Center and the City of Meridian for commuters. Taxi services are available at the rate of \$5.00 per person.
- e. Major Roadways: Meridian is served by I-20 from the east and west and by I-59 from the north and south.
- f. Private Vehicle Policy: Private vehicles are permitted on board if the owner possesses a valid driver's license, proof of ownership or title, and automobile insurance.

7. UNIFORMS:

- a. Summer (1st Monday in Apr to 1st Monday in Nov)

- (1) Officers and CPOs
 - (a) Summer White (A and B for women)
 - (b) Summer Khaki (A and B for women)
- (2) Enlisted
 - (a) Service Dress White Jumper
 - (b) Summer White (A and B for women)
 - (c) Dungarees (White hat for men; garrison hat for women)
- (3) Marines
 - (a) Summer Service "C"
 - (b) Utilities

- b. Winter (1st Monday in NOV to 1st Monday in APR)

- (1) Officers and CPOs
 - (a) Winter Dress (A and B for women)
 - (b) Winter Working Blue (A and B for women)
- (2) Enlisted
 - (a) Service Dress Blue Jumper
 - (b) Winter Working Blue (A and B for women)

(3) Marines

- (a) Winter Service "C" (sweater optional)
- (b) Utilities (sweater optional)

- c. All personnel are required to wear the Uniform of the Day on Fridays. Alternate uniforms and working uniforms will be worn as prescribed. Student personnel inspections are conducted weekly, with each school participating in a formal personnel inspection on a rotational basis.
- d. Navy Exchange Uniform Shop is small, with a limited supply of USN/USMC Male/Female uniform items and accouterments.

8. REPORT/CHECK-IN INSTRUCTIONS: All Navy personnel reporting to NAVTECHTRACEN Meridian will report to the BEQ Central Assignment Desk for berthing assignment. After the berthing assignment is made, students are directed to muster the following workday at 0515 with the BEQ staff personnel. Students then report to the Student Control Office for in-processing. All Navy students report directly to the Student Control Office (during normal working hours) or to the NAVTECHTRACEN Meridian Duty Office after working hours or (on weekends/holidays) in the Uniform of the Day. Marine personnel reporting to NAVTECHTRACEN Meridian for Marine Schools will report to the Marine Command Duty Officer located in the Marine Barracks in the Uniform of the Day for berthing and in-processing. Female Marine personnel report directly to the NAVTECHTRACEN Meridian BEQ Central Assignment desk for berthing and then report to the Marine Command Duty Officer for in-processing.

9. LEAVE:

- a. Trainees normally will not be granted leave during the TEMDUINS/TAD period except during prescribed holiday leave periods such as Christmas/New Years.
- b. Emergency leave will be granted for bonafide emergencies.

COMMANDING OFFICER, NAVAL CONSTRUCTION TRAINING CENTER, GULFPORT, MS

1. SHORT TITLE: NAVCONSTRACEN GPT

2. ADDRESS: Commanding Officer, Naval Construction Training Center,
Gulfport, MS 39501-5003

3. TELEPHONE: Day/Night - Commercial (601) 865-2511, AUTOVON: 363-2511

4. MESSING AND BERTHING:

- a. Messing facilities are available for all military and civilian personnel.
- b. Berthing facilities are available for all military personnel and on a limited basis for civilian personnel. Prior contact with the Training Officer should be made by civilian personnel.
- c. Off station facilities are available and are within easy commuting distance.

5. AVAILABILITY OF TRANSPORTATION:

- a. Air - Gulfport Municipal Airport is located approximately five miles to the Northeast of NAVCONSTRACEN and is served by Northwest, Eastern Metro, and Continental Express Airlines. Rental cars, taxis, and limousine services are available.
- b. Bus - Gulfport is served by Continental Trailways and Greyhound Bus Lines. The bus terminals are in downtown Gulfport, approximately three miles from the base.
- c. Rail -- None.
- d. Major Roadways - Gulfport is served by three major roads, U.S. 90 from the East and West, I-10 from the East and West and U.S. 49 from the North.

6. REPORTING/CHECK-IN PROCEDURES: All students report to building 1 Construction Battalion Center Quarterdeck. "A" School students should report no later than the Tuesday before the class convening date. Advanced students should report no later than the Friday before the class convening date.

7. UNIFORMS:

- a. The summer period commences the first Monday in April.

	UNIFORM OF THE DAY	ALTERNATE SERVICE	SERVICE DRESS	WORKING	CEREMONIAL	PROTOCOL
<u>Officers:</u>						
Male/ Female	Summer White	Summer Khaki	Service Dress White	Working Khaki	Full Dress White	Dinner Dress White/Dinner Dress White Jacket
<u>CPOs:</u>						
Male/ Female	Summer White	Summer Khaki	Service Dress White	Working Khaki	Full Dress White	Dinner Dress White/Dinner Dress White Jacket
<u>Enlisted:</u>						
Male E1-E6	Service Dress White Jumper	Summer White	Service Dress White Jumper	Utility Green/ Dungaree*	Full Dress White Jumper	Dinner Dress White Jumper
Female E1-E6	Summer White (A or B)	None	Summer White (A only)	Utility Green/ Dungaree*	Summer White	Dinner Dress Blue

*For students ("A" School) only

b. Uniforms for the winter period commences the first Monday in November.

	<u>UNIFORM OF THE DAY</u>	<u>ALTERNATE SERVICE</u>	<u>SERVICE DRESS</u>	<u>WORKING</u>	<u>CEREMONIAL</u>	<u>PROTOCOL</u>
<u>Officers:</u>						
Male/ Female	Service Dress Blue	Summer Khaki	Service Dress Blue	Working Khaki	Full Dress Blue	Dinner Dress Blue/Dinner Dress Blue
<u>CPOs:</u>						
Male/ Female	Service Dress Blue	Summer Khaki	Service Dress Blue	Working Khaki	Full Dress Blue	Dinner Dress Blue/Dinner Dress Blue
<u>Enlisted:</u>						
Male: E1-E6	Service Dress Blue Jumper	Winter Blue	Service Dress Blue Jumper	Utility Green/ Blue Dungaree*	Full Dress Blue Jumper	Dinner Dress Blue Jumper
Female: E1-E6	Service Dress Blue	Winter Blue (A or B)	Service Dress Blue	Utility Green/ Blue Dungaree*	Full Dress Blue	Dinner Dress Blue

*For students ("A" School) only.

NAVAL TECHNICAL TRAINING CENTER DETACHMENT
KEESLER AFB, BILOXI, MS

1. SHORT TITLE: NAVTECHTRACENDET KEESLER AFB MS
2. ADDRESS: Officer in Charge, Naval Technical Training Center Detachment,
Keesler AFB, MS 39534-5000
3. TELEPHONE: Commercial: (601) 377-3351/2497
AUTOVON: 868-3351/2497
4. MESSING AND BERTHING:
 - a. Government messing is NOT available for unaccompanied officer and enlisted personnel. Government messing is only available for enlisted personnel on separate rations.
 - b. ENLISTED - Government semi-private VAQ quarters are available for unaccompanied male and female enlisted personnel at a cost of \$4.50 per day.

- c. OFFICER - Government private/semi-private VOQ quarters are available for unaccompanied male and female officer personnel at a cost of \$6.00 per day. One dependent can stay with officer on space available basis for an additional \$6.00 per day - call in advance for reservations for dependents. AUTOVON: 868-3663/2549 or Commercial (601) 377-3663/2549.
- d. There is no government housing available for accompanied, temporary duty personnel.
- e. Some short-term civilian rentals are available with a military contract clause usually included in the leases.

5. TRANSPORTATION:

- a. Government transportation is not available.
- b. Coastliner Limousine Service is available from New Orleans Airport to Keesler AFB at a cost of \$30 one way or \$50 round trip. TEL (601) 432-2649. Transportation from Gulfport-Biloxi Regional Airport is provided by Airport Limousine Service direct to Keesler AFB at a cost of \$8.50. TEL (601) 864-6801. Airline transportation service from New Orleans to Gulfport/Biloxi is \$45 one way.
- c. Transportation between CBC Gulfport and Keesler AFB is by POV, medical shuttle or commercial taxi.

6. UNIFORMS:

- a. SUMMER - The wearing of summer uniforms commences on the first Monday in April.

Officers/CPO

Male

Summer White
Summer Khaki

Female

Summer White (A or B)
Summer Khaki (A or B)

E1 through E6

Male

Service Dress White
Summer White

Female

Summer White (A or B)

- b. WINTER - The wearing of winter uniforms commences on the first Monday in November.

Officers/CPOs

Service Dress Blue
Working Blue
Summer Khaki

Service Dress Blue (A or B)
Working Blue (A or B)
Summer Khaki (A or B)

E1 through E6

Service Dress Blue
Working Blue

Service Dress Blue (A or B)
Working Blue (A or B)

- c. Occasionally, Keesler AFB announces Uniform Pride Day, Warrior Day, and conducts base drills and exercises. During Uniform Pride Day, Navy personnel will wear the uniform of the day. During Warrior Day, base drills and exercises, Navy personnel shall wear dungarees or working khaki uniforms.
 - d. Personnel are advised to bring all required uniform articles. Navy uniform articles are NOT available at Keesler AFB. The nearest Navy installation is the Construction Battalion Center (CBC), Gulfport, which is located 16 miles from Keesler AFB and uniform articles are in limited supply.
7. REPORTING/CHECK-IN PROCEDURES: For billeting at Keesler AFB, officers report Shaw House (Building 3821) and enlisted personnel report to Muse Manor (Building 2101). All personnel are to report to the Navy Detachment located in McClellan Hall (Building 2818), room 124 if arriving between 0700 and 1600, Monday - Friday. If arriving during the weekend, on holidays, or after normal working hours, check in with the Navy Detachment during the next working day.

COMMANDING OFFICER, NAVAL AIR TECHNICAL TRAINING CENTER, LAKEHURST, NJ

- 1. SHORT TITLE: NATTC LAKEHURST
- 2. ADDRESS: Commanding Officer, Naval Air Technical Training Center, Lakehurst, NJ 08733-5001 (NATTC is located aboard the Naval Air Engineering Center)
- 3. TELEPHONE: Duty Office - Commercial (201) 323-2682/2374; AUTOVON 624-2682/2374
- 4. MESSING AND BERTHING:
 - a. Government messing is available for all military/DOD personnel at the enlisted dining facility. Combined officer/CPO mess provides only limited facilities.
 - b. Quarters are available for all enlisted personnel. Officers should call for BOQ reservations by calling commercial (201) 323-2193/2205; Autovon 624-2193/2205.
- 5. AVAILABILITY OF TRANSPORTATION:
 - a. Lakehurst is remotely located in central New Jersey and public transportation is difficult to obtain. Students traveling by air should have Philadelphia as their final destination. All personnel after arriving at Philadelphia International Airport should be directed to report to Military Air Traffic Coordinating Unit (MATCU), Philadelphia International Airport, Terminal "D" for further transfer to Lakehurst.

(Members not utilizing the services of MATCU can expect to pay \$80.00-\$100.00 for taxi service to Lakehurst). Personnel arriving by private transportation should be directed to report to the Naval Air Technical Training Center (NATTC), Duty Officer, Building 150, Naval Air Engineering Center, Lakehurst, New Jersey 08733.

- b. Personnel should not be sent to Lakehurst via Newark, New Jersey due to inadequate ground transportation.
- c. Receipts must be obtained for travel reimbursement upon completion of PCS or TAD orders.

6. UNIFORMS:

- a. All Navy and Marine Corps personnel report aboard with, and maintain a complete and serviceable seabag (as prescribed in the U.S. Navy Uniform Regulations, NAVPERS 15665D and Marine Corps 1020 Series Directives).

NOTE: The above requirement is a must before reporting aboard due to the nonavailability of most uniform articles in the uniform shop of the Navy Exchange onboard NAEC, Lakehurst.

- b. All uniform articles for Navy personnel will bear ownership markings in accordance with NAVPERS 15665D.
- c. Wearing of the maternity uniform will be mandatory for all pregnant women in the Navy when the regular uniform no longer fits in accordance with NAVPERS 15665D.
- d. All Navy student personnel E1 through E3 are authorized to wear civilian attire, on or off station, only by meeting the following criteria:
 - (1) Students reporting from the fleet: will have in possession a complete and serviceable sea bag and maintain satisfactory performance.
 - (2) Students reporting from basic training: will have in possession a complete and serviceable sea bag, maintain satisfactory performance, and have completed eight weeks of schooling.
- e. Uniform of the Day.
 - (1) Summer - the first Monday in May, commencing at 0001, to the first Monday in October, terminating at 0001.
 - (a) Requirements for Navy personnel: Male Officers/CPOs - summer dress white/summer white/summer khaki; Female Officers/CPOs - summer dress white/summer white "A" or "B"/summer khaki "A" or "B"; Male Enlisted (E1-E6) - summer dress white/summer white; Female Enlisted (E1-E6) - summer dress white/summer white "A" or "B".
 - (b) Requirements for Marine Corps personnel: summer service "A" or "C"/utilities.

(2) Winter - the first Monday in October, commencing at 0001, to the first Monday in May, terminating at 0001.

(a) Requirements for Navy personnel: Male Officers and Enlisted - service dress blue/winter working blue; Female Officers and Enlisted - service dress blue/winter blue "A" or "B".

(b) Requirements for Marine Corps personnel: winter service "A"/utilities.

7. REPORT/CHECK-IN INSTRUCTIONS:

- a. Naval Personnel are to report to Naval Air Technical Training Center Duty Office, Bldg. 150, Lakehurst, NJ in the prescribed uniform of the day for the area, with their Medical, Dental, Disbursing and Service Record NLT 0730 on class convening date.
- b. Marine Corps Personnel are to report to Naval Air Technical Training Center Duty Office Bldg. 150, Lakehurst Naval Air Engineering Center NLT 2400 hours on the day prior to class convening date in the appropriate Uniform of the Day for the area with their Service Record Book, Disbursing, Medical and Dental Records.

8. MISCELLANEOUS:

- a. Leave. Trainees normally will not be granted leave during their period of instruction with the exception of prescribed holiday leave periods, such as Christmas, and Emergency leave.
- b. Liberty.
 - (1) Trainees successfully maintaining a passing average in every phase of instruction shall be granted liberty commencing at 1630 each working day if they are not in the duty section.
 - (2) Liberty will expire at 2300 on Sunday through Thursday (not including the day before a federal holiday) for E1 through E3 trainees.
- c. Automobile Policy. New Jersey law specifies minimum liability insurance in the amount of \$15,000 - \$30,000 - \$5,000. The same liability to register a vehicle is required aboard NAEC Lakehurst. In addition, the following items are needed: vehicle registration, driver's license and proof of insurance.

COMMANDING OFFICER, SURFACE WARFARE OFFICERS SCHOOL COMMAND,
NEWPORT, RI

- 1. SHORT TITLE: SWOSCOLCOM NEWPORT
- 2. ADDRESS: Commanding Officer, Surface Warfare Officers School Command,
Bldg. 446, Newport, RI 02841-5012

3. TELEPHONE: Commercial - (401) 841-2661/4389; AUTOVON - 948-2661/4389
4. MESSING AND BERTHING:
 - a. No closed mess facilities, however, Wardroom evening meal arrangements are available through the Commissioned Officers Mess (Open).
 - b. Quarters are generally available for all personnel during the winter season but are extremely limited in the summer months due to BOQ inadequacies and large student load.
 - c. Off-station facilities are available.
5. AVAILABILITY OF TRANSPORTATION:
 - a. Railroad Station, Providence, RI
 - b. Airport, Providence, RI
 - c. Airport, (Air Taxi), Newport, RI
 - d. Bus Station, Newport, RI
6. UNIFORMS: Conform with NETC Newport.
7. REPORT/CHECK-IN INSTRUCTIONS: For Surface Warfare Officer Division Officer course, check-in at Building 370, NETC, Newport. For all other courses, check-in at Building 446, NETC Newport.

SUBMARINE TRAINING FACILITY
CHARLESTON, SC

1. SHORT TITLE: SUBTRAFAC CHASN
2. ADDRESS: Commanding Officer, Submarine Training Facility,
Naval Base, Charleston, SC 29408
3. TELEPHONE: Commercial - (803) 743-XXXX
AUTOVON - 563-XXXX; Day - Ext. 3933
Night - Ext. 3904 (Duty Officer)
4. MESSING AND BERTHING:
 - a. Personnel reporting to Charleston should make berthing reservations well in advance of TAD due to limited BEQ and BOQ accommodations. If quarters are not available, a non-availability number must be obtained in order to be given full per diem. Meal passes are not provided for enlisted personnel on partial per diem. These members will be charged the surcharge when eating at the Naval Station Galley. Reservations may be made by calling:

Naval Station Billeting (Enlisted)	AUTOVON 563-5268
Bachelor Officer Quarters	AUTOVON 563-5394

- b. A Navy Lodge or convenient off-station facilities are also available.
- c. Officer and enlisted messing facilities and service clubs are within walking distance of the school.

5. AVAILABILITY OF TRANSPORTATION:

a. To and from Charleston:

- (1) Railroad Station, North Charleston, SC
- (2) Municipal Air Terminal, North Charleston, SC
- (3) Greyhound and Trailways Bus Depots, North Charleston, SC

b. On base:

- (1) Naval Base Bus Schedule provides free bus service every half hour from 0600 to 1930.
- (2) Commercial taxis are available for a nominal fee.

6. SECURITY: SUBTRAFAC CHASN is a controlled area; therefore, certification of prospective student's security clearance must be received by the school prior to his arrival. Clearance requirements are contained in Volume II.

7. UNIFORMS: Uniforms at SUBTRAFAC CHASN are as prescribed by Commander, Naval Base, Charleston. Normally, the summer uniform is prescribed from the first Monday of March until the first Monday of December, and the winter uniform is prescribed during the remainder of the year.

8. REPORT/CHECK-IN INSTRUCTIONS: Students on written orders should be ordered to report by 0730 on class convening date. Walk-in students must be in class by 0800.

9. MISCELLANEOUS:

- a. Leave: Students will not be granted non-emergency leave unless it is authorized in writing by their parent commands.
- b. Liberty: Normal liberty commences at 1630 daily Monday through Thursday, and is granted from 1630 Friday until 0800 Monday.
- c. Parking: Students are not assigned parking; however, general parking areas are available adjacent to the school.
- d. Personnel visiting the Charleston area are advised that naval personnel have been victims of muggings and robberies (some with physical harm) in the recent past in areas adjacent to the naval base gates. Personnel should not travel alone on foot through these areas during hours of darkness.

NAVAL AIR TECHNICAL TRAINING CENTER, MILLINGTON, TN

1. SHORT TITLE: NATTC MILLINGTON
2. ADDRESS: Commanding Officer, Naval Air Technical Training Center,
Millington, TN 38054-5059
3. TELEPHONE: Officer of the Day - Commercial: (901) 873-5445; AUTOVON: 966-5445
4. MESSING AND BERTHING:
 - a. Messing facilities are available.
 - b. Quarters are available for male and female personnel.
 - c. Off-station facilities are available.
5. AVAILABILITY OF TRANSPORTATION: NATTC Millington is located approximately 30 miles north of Memphis International Airport. The airport limousine service runs a shuttle bus from Memphis International Airport to Naval Air Technical Training Center, Millington at an approximate cost of \$8.00 per person. It departs the airport at 0630 and every 3 hours afterwards until 2300 (on weeknights) or 0030 (on holidays and weekends). Commercial taxi service is also available at an approximate cost of \$32. There is a military assistance booth available in the Delta baggage claim area manned daily from 0830-2230.
6. UNIFORMS: Authorized uniforms of the day for summer and winter periods commencing at 0001 local time the first Monday in April and November respectively.

a. Key:

P - Uniform of the day.

The prescribed service uniform which will be worn for:

1. Watchstanding
2. Liberty
3. Business ashore
4. Normal work activity not meeting criteria for the working uniform.

A - Alternate service uniform.

This uniform is prescribed for the following situations:

1. Civic and official functions involving the civilian community where the uniform of the day would be considered inappropriate.
2. Other special occasions identified ahead of time by commanding officers.

The intent of the above conditions is not to allow an alternate uniform that may be worn at the option of the wearer but only under prescribed conditions. The intent is also to avoid having to change uniforms during the day.

X - When prescribed by competent authority for certain personnel engaged in work/activity significantly different from the general activities of the majority of personnel covered by P or A above (i.e., military ceremonies, inspections, etc.).

O - Optional

The service dress blue uniforms may be worn during any season of the year while traveling in uniform, on leave, TAD, transfer, etc.

b. NOTES:

*1 Optional for Lieutenants and below.

*2 Optional at members expense.

*3 "A" & "B" female uniform description no longer valid. Current verbage: Commanding Officer may prescribe slacks with the appropriate female uniforms; consistency of appearance within the command or at specific events should be a major consideration when doing so. (Ref: CNTECHTRAINST 1020 7A 10 Jul 1987)

* Authorized uniforms of the day for summer and winter periods commencing at 0001 local time in sub-area DELTA are as follows:

	Summer	Winter
	<u>1st Monday April</u>	<u>1st Monday November</u>

Dress Uniform

Male Officers

Service Dress Blue	O/X	P
Summer White	P	
Winter Blue		A
Service Dress White	X	
Summer Khaki	A/P	

Female Officers

*3 Service Dress Blue "A" or "B"	O/X	P
Service Dress White	X	
*3 Summer White "A"	P	
*3 Winter White "A" or "B"		A
*3 Summer Khaki "A" or "B"	A/P	

Male Enlisted

Service Dress Blue	O/X	O/P/X
Winter Blue (E1-E9)		A
Summer White	P	
Service Dress Blue Jumper (E1-E6)	O/X	O/P/X
Service Dress White Jumper (E1-E6)	P	
Service Dress White (E7-E9)	X	
Summer Khaki (E7-E9)	A/P	

<u>Female Enlisted</u>			
*3	Service Dress Blue "A" or "B"	O/X	O/P/X
*3	Summer White "A"	P	
*3	Winter Blue "A" or "B"		A
*3	Summer Khaki "A" or "B" (E7-E9)	A/P	

Working Uniform:

<u>Male Officers and CPOs</u>			
	Working Khaki	X	X
	Winter Working Blue		X
	Indoor Duty White (Male NC only)	X	X
<u>Female Officers and CPOs</u>			
*3	Indoor Duty White "A" (Female NC only)	X	X
*3	Indoor Duty White "B"	X	X
	Working Khaki	X	X
*3	Winter Working Blue "A" or "B"		X
<u>Male Enlisted E1-E6</u>			
	Winter Working Blue		X
	Utility Blue/Dungaree	X	X
<u>Female Enlisted E1-E6</u>			
	Utility Blue/Dungaree	X	X
*3	Indoor Duty White "B"	X	X
	Winter Working Blue "A" or "B"		X

Evening Official and Social Occasions:

<u>Male and Female Officers</u>			
*1	Dinner Dress Blue Jacket		X
*1	Dinner Dress White Jacket	X	
	Formal Dress Blue	X	X
	Dinner Dress Blue		X
	Dinner Dress White	X	
<u>Male and Female CPOs</u>			
	Dinner Dress Blue	X	X
*2	Dinner Dress Blue Jacket		X
*2	Dinner Dress White Jacket	X	
<u>Female Enlisted E1-E6</u>			
*3	Service Dress Blue "A" and "B"	X	X
	Dinner Dress Blue	X	X
*3	Winter Blue "A" and "B"		X
<u>Male Enlisted E5-E6</u>			
	Service Dress Blue	X	X
	Dinner Dress Blue	X	X
	Service Dress Blue Jumper	X	X
	Winter Blue		X
	Service Dress White Jumper	X	
	Summer White	X	

Male Enlisted E1-E4

Winter Blue		X
Summer White	X	
Service Dress Blue Jumper	X	X
Service Dress White Jumper	X	

7. REPORT/CHECK-IN INSTRUCTIONS: All personnel must be in the uniform of the day when reporting or detaching.

- a. Navy personnel report to NATTC OOD Building S-239.
- b. Marine personnel report to the Commanding Officer, MATSG-90, Building S-238.
- c. Coast Guard personnel report to Coast Guard representative, Building S-239; then Student Control Office.
- d. Foreign Student personnel report to Foreign Student Liaison Officer, Building S-750.
- e. All Army/Air Force, DOD and NON-DOD Civilian personnel report to Student Control Office, Building S-239.

8. MISCELLANEOUS:

- a. Leave: Normally, leave is not granted to students while undergoing a course of instruction; however, emergency leave may be granted to students when failure of the serviceman to return home would create a severe and unusual hardship on either himself or his family.
- b. Liberty: Liberty shall commence at the end of normal working hours and expire at the beginning of the next working day unless otherwise directed by competent authority.
- c. Housing: Government housing is restricted to authorized personnel whose tour or course at NATTC Millington exceeds six months. It is recommended that families not accompany the serviceman until he has found suitable housing. Checking in with the Housing Referral Office is required prior to purchasing or renting a home.
- d. Automobiles: It is recommended that non-rated unmarried students not bring automobiles with them. Tennessee law specifies minimum liability insurance in the amount of \$20,000 - \$30,000 - \$10,000. For non-rated personnel, a car is considered more of a liability than asset. Parking aboard the base for non-rated personnel is limited.

NAVAL TECHNICAL TRAINING CENTER DETACHMENT
GOODFELLOW AFB, SAN ANGELO, TX

1. SHORT TITLE: NAVTECHTRACENDET GOODFELLOW AFB, TX
2. ADDRESS: Officer in Charge, Naval Technical Training Center Detachment,
Goodfellow AFB, San Angelo, TX 76908-5000

3. TELEPHONE:

Working Hours: Monday thru Friday, 0730-1630
Admin Office: Commercial (915) 654-3651/3653/3654
AUTOVON: 477-3651/3653/3654

Navy Liaison: Commercial: (915) 654-3552/3659/3660
AUTOVON: 477-3552/3659/3660

After Working Hours:
Navy Quarterdeck: Commercial (915) 654-3667/3668; AUTOVON: 477-3667/3668

4. MESSING AND BERTHING:

- a. Government messing and berthing available for unaccompanied temporary duty enlisted personnel.
- b. Government semi-private enlisted quarters are available for unaccompanied female and male enlisted personnel on per diem at a cost of \$8.00 per day.
- c. There is no government housing for accompanied, temporary duty personnel.
- d. Civilian rentals are available with a military contract clause usually included in the lease.
- e. Government officer quarters are available for unaccompanied male and female officers at a cost of \$8.00 per day.

5. TRANSPORTATION:

- a. Government transportation is not available.
- b. Commercial limousine service is available from Mathis Field (Municipal Airport) to Goodfellow AFB. The prices will vary.

6. UNIFORMS: Summer uniform period commences the third Monday in March. Winter uniform period commences the first Monday in November. Each Friday is uniform day. Dress uniform must be worn.

	<u>SUMMER</u>	<u>WINTER</u>
<u>Officers and CPOs</u>		
Uniform of the Day	Summer Khaki	Summer Khaki
Alternate Uniform	Summer White	Service Dress Blue
<u>Enlisted Male E1 - E6</u>		
Uniform of the Day	Summer White	Winter Blue
Alternate Uniform	Service Dress White	Service Dress Blue
Working Uniform	Dungaree	Dungaree
<u>Enlisted Female E1-E6</u>		
Uniform of the Day	Summer White	Winter Blue
Alternate Uniform	Service Dress White	Service Dress Blue
Working Uniform	Dungaree	Dungaree

7. REPORT/CHECK-IN INSTRUCTIONS: Report in uniform of the day to Navy Quarterdeck, Bldg. 3311, Room 1171. The Navy Quarterdeck is manned 24 hours a day, seven days a week.

8. MISCELLANEOUS:

- a. Liberty: Liberty is granted after each school day, unless assigned duty.
- b. Leave: Leave during training is normally not granted, except for emergencies. The school usually closes for approximately two weeks for the Christmas holidays, and leave is authorized for those students who wish to take leave.
- c. Base Exchange: Navy and Marine Corps uniform items are in extremely limited supply. Personnel are advised to bring all required uniform articles.
- d. Privately Owned Vehicles:
 - (1) Liability and property damage insurance and base registration are required. Seatbelt usage is mandatory for all occupants.
 - (2) Motorcycle operators must complete the local base motorcycle safety course prior to operating their motorcycle/moped on base. Helmets and reflective vests are required on and off base.

9. RESERVE PERSONNEL: Training for USNR personnel in the CTI rating and CTO rating (Streamliner operator) is available. No other rate training is available. Quotas for the above courses must be obtained from COMNAVRESFOR New Orleans. Clearances must be passed and received at NAVTECHTRACENDET GOODFELLOW AFB 4 weeks prior to arrival of Reserve member.

NAVAL TECHNICAL TRAINING CENTER DETACHMENT
LACKLAND AFB, SAN ANTONIO, TX

- 1. SHORT TITLE: NAVTECHTRACENDET LACKLAND AFB TX
- 2. ADDRESS: Officer in Charge, Naval Technical Training Center Detachment,
Lackland AFB, TX 78236-5000
- 3. TELEPHONE: Working Hours - Monday thru Friday, 0700-1630 Local
Commercial (512) 671-3203/3263, AUTOVON 473-3203/3263
Weekends, holidays and after working hours - Duty Watch
Commercial (512) 671-3203/3263, AUTOVON 473-3203/3263
- 4. MESSING AND BERTHING:
 - a. Government messing is available for unaccompanied enlisted personnel with surcharge.

- b. Government semi-private VAQ quarters are available for unaccompanied male and female enlisted personnel at a cost of \$5.00 per day.
 - c. There is no government housing for accompanied, temporary duty personnel.
5. AVAILABILITY OF TRANSPORTATION: Commercial transportation is available from:
- a. Bus Depot, San Antonio, TX to Lackland AFB
 - b. Airport, San Antonio, TX to Lackland AFB
- (1) Military Liaison is located at terminal two, Comm: (512) 824-1081.
 - (2) Shuttle service provided Monday thru Friday at 0715, 1130, 1345, 1600. After 1600 bus service may be available but not assured.
 - (3) Commercial bus is available at 75 cents. Taxi service: \$23.00 one way plus \$1.00 for each additional passenger, reimbursable on travel claim.
6. UNIFORM REQUIREMENTS:

UNIFORM REQUIREMENTS

WINTER - FIRST MONDAY IN NOVEMBER

	<u>UNIFORM OF THE DAY</u>	<u>ALTERNATE SERVICE</u>	<u>SERVICE DRESS</u>	<u>WORKING</u>	<u>CEREMONIAL</u>	<u>PROTOCOL</u>
<u>Officers</u>						
Male	SK/WB	SDB	SDB	WK	FDB	FD/DDB/DDBJ
Female	SK/WB	SDB	SDB	WK	FDB	FD/DDB/DDBJ
<u>CPOs</u>						
Male	SK/WB	SDB	SDB	WK	FDB	DDB/DDBJ
Female	SK/WB	SDB	SDB	WK	FDB	DDB/DDBJ
<u>E1-E6</u>						
Male	WB	SDB	SDB	D	FDB	DDB
Female	WB	SDB	SDB	D	FDB	DDB

SUMMER - THIRD MONDAY IN MARCH

	<u>UNIFORM OF THE DAY</u>	<u>ALTERNATE SERVICE</u>	<u>SERVICE DRESS</u>	<u>WORKING</u>	<u>CEREMONIAL</u>	<u>PROTOCOL</u>
<u>Officers</u>						
Male	SK	SW	SDW	WK	FDW	PD/DDW/DDWJ
Female	SK	SW	SDW	WK	FDW	PD/DDW/DDWJ
<u>CPOs</u>						
Male	SK	SW	SDW	WK	FDW	DDW/DDWJ
Female	SK	SW	SDW	WK	FDW	DDW/DDWJ
<u>E1-E6</u>						
Male	SW	SDW	SDW	D	FDW	DDWJ
Female	SW	SW	SW	D	SW	DDB

SK	Summer Khaki	DDBJ	Dinner Dress Blue Jacket
WB	Winter Blue	SW	Summer White
SDB	Service Dress Blue	WWB	Winter Working Blue
WK	Working Khaki	SDW	Service Dress White
FDB	Full Dress Blue	FDW	Full Dress White
FD	Formal Dress	DDW	Dinner Dress White
DDB	Dinner Dress Blue	DDWJ	Dinner Dress White Jacket
D	Dungaree		

NOTE: Bring seabag. Personnel attending the Security Police Academy, i.e., Tactics for Emergency Service Team Course and Security Police Officer Course, or Military Working Dog schools, are authorized to wear Utility Greens or Woodlawn Camouflage/BDUs. All personnel need to bring appropriate seasonal dress uniform for graduation.

7. REPORT/CHECK-IN INSTRUCTIONS:

- a. Students are directed to report to Officer in Charge, Naval Technical Training Center Detachment, UIC: 35419 (Bldg. 10442), Lackland AFB, TX 78236-5000.
- b. Check-in at the Naval Detachment Administrative Office (Bldg. 10442) during working hours. After working hours check-in with the duty watch in the Watch Office at Bldg. 10442.
- c. Personnel on TAD orders: Orders to NAVTECHTRACEN DET LACKLAND AFB TX (UIC: 35419).

8. MISCELLANEOUS:

- a. Liberty: Liberty is granted after each school day, unless assigned duty.
- b. Leave: Leave during training is normally not granted except for emergencies. Holiday periods such as Christmas are the only exceptions.
- c. Base Exchange: Navy uniform items are not available in the San Antonio area. Personnel are advised to bring all required uniform articles.
- d. Privately Owned Vehicles: Liability and property damage insurance are required. Seatbelt usage is mandatory for all occupants. Motorcycle operators must complete the local base motorcycle safety course prior to operating their motorcycle on base. Helmets are required on and off base.
- e. Clearances for Crypto Training: Submit electrically IAW OPNAVINST 5510.1G. Must have SECRET clearance.
- f. Safety glasses (plastic framed) are required for all cryptologic courses. Wire rimmed glasses cannot be worn in the classroom.

NAVAL CONSTRUCTION TRAINING CENTER DETACHMENT
SHEPPARD AFB, WICHITA FALLS, TX

- 1. SHORT TITLE: NAVCONSTRACEN DET SHEPPARD AFB TX
- 2. ADDRESS: Petty Officer in charge
Naval Construction Training Center Detachment
Bldg 699 Sheppard AFB, TX 76311-5000
- 3. TELEPHONE: Working Hours: 0800-1600 Monday - Friday
Commercial - (817) 676-4171
AUTOVON - 736-4171
After Hours: Commercial - 855-7370
- 4. MESSING AND BERTHING:
 - a. ENLISTED - Government semi-private VAQ quarters are available for unaccompanied male and female personnel at a cost of \$5.00 per day.
 - b. OFFICER - Government VOQ quarters are available for unaccompanied male and female personnel at a cost of \$6.00 per day.
 - c. Messing is at 150% surcharge.
- 5. TRANSPORTATION: Commercial transportation is available from Municipal Airport, Wichita Falls, TX, to Sheppard AFB, TX, by shuttle bus for no cost and by taxi for approximately \$6.00.

6. UNIFORM REQUIREMENTS:

UNIFORM REQUIREMENTS

WINTER - FIRST MONDAY IN NOVEMBER

	<u>UNIFORM OF THE DAY</u>	<u>ALTERNATE SERVICE</u>	<u>SERVICE DRESS</u>	<u>WORKING</u>	<u>CEREMONIAL</u>	<u>PROTOCOL</u>
<u>Officers</u>						
Male	SK/WB	SDB	SDB	WK	FDB	FD/DDB/DDBJ
Female	SK/WB	SDB	DSB	WK	FDB	FD/DDB/DDBJ
<u>CPOs</u>						
Male	SK/WB	SDB	SDB	WK	FDB	DDB/DDBJ
Female	SK/WB	SDB	SDB	WK	FDB	DDB/DDBJ
<u>E1-E6</u>						
Male	WB	SDB	SDB	D	FDB	DDB
Female	WB	SDB	SDB	D	FDB	DDB

SUMMER - THIRD MONDAY IN MARCH

	<u>UNIFORM OF THE DAY</u>	<u>ALTERNATE SERVICE</u>	<u>SERVICE DRESS</u>	<u>WORKING</u>	<u>CEREMONIAL</u>	<u>PROTOCOL</u>
<u>Officers</u>						
Male	SK	SW	SDW	WK	FDW	FD/DDW/DDWJ
Female	SK	SW	SDW	WK	FDW	FD/DDW/DDWJ
<u>CPOs</u>						
Male	SK	SW	SDW	WK	FDW	DDW/DDWJ
Female	SK	SW	SDW	WK	FDW	DDW/DDWJ
<u>E1-E6</u>						
Male	SW	SDW	SDW	D	FDW	DDWJ
Female	SW	SW	SW	D	SW	DDB

SK	Summer Khaki	DDBJ	Dinner Dress Blue Jacket
WB	Winter Blue	SW	Summer White
SDB	Service Dress Blue	WWB	Winter Working Blue
WK	Working Khaki	SDW	Service Dress White
D	Dungaree	FDW	Full Dress White
FDB	Full Dress Blue	DDW	Dinner Dress White
FD	Formal Dress	DDWJ	Dinner Dress White Jacket
DDB	Dinner Dress Blue		

Students are required to PT 3 times/week; seasonal PT gear is required.

7. REPORT/CHECK-IN INSTRUCTIONS:

- a. Students are directed to report to Petty Officer in Charge, Naval Construction Training Center Detachment (Building 699), Sheppard AFB, Wichita Falls, TX 76311-5000. The Customer Service Desk for Navy personnel (Room E113) and the Squadron Commander, 3787th Student Squadron are also located in Building 699.
- b. After hours, Navy personnel check in with Billeting Office, Building 776; telephone (817) 855-7370.

8. MISCELLANEOUS:

- a. Liberty is granted after each school day, unless assigned duty or mandatory remedial instruction and after scheduled PT.
- b. Leave: Holiday periods such as Christmas are the only exceptions. Personnel undergoing training are not normally permitted annual leave, except for emergencies.
- c. Uniforms: Navy uniform items are not available in the Wichita Falls area. Personnel are advised to bring all required uniform articles.
- d. Students are strongly encouraged to be on the Direct Deposit System (DDS) prior to reporting.

NAVAL GUIDED MISSILES SCHOOL, DAM NECK VIRGINIA BEACH, VA

1. SHORT TITLE: NAVGMSCOL VIRGINIA BEACH VA

2. ADDRESS: Commanding Officer, Naval Guided Missiles School, Virginia Beach, VA 23461-5250.

Location: At Fleet Combat Training Center, Atlantic, Dam Neck, Virginia Beach, VA, approximately 10 miles south of the resort area of Virginia Beach, two miles east of General Booth Boulevard, and about 4 miles east of Naval Air Station Oceana.

3. TELEPHONE: Commercial: (804) 433-6143/6329; AUTOVON: 433-6143/6329
Manpower Management Office - 433-6037/6038

4. MESSING AND BERTHING: Government messing and berthing facilities (BOQ and BEQ) are available at Dam Neck.

- a. SWS Electronics "A" School students are required to live in the barracks (married students with dependents in the area are exempt). Basic Allowance for Quarters at the without dependent rate (Single BAQ) for eligible personnel may be requested after arrival; however, authorization to draw Single BAQ will be approved by FCTCLANT, based on barracks occupancy levels and waiting lists. Bachelor Officer Quarters, Building 241, FCTCLANT, can be reserved by calling AUTOVON/COMMERCIAL 433-6366/6367.

- b. **HOUSING FOR PERSONNEL WITH DEPENDENTS:** Government housing is available for eligible personnel with dependents, however, there is a six to eight month or longer waiting period for two bedroom quarters, and a one to three month waiting period or longer for three or more bedroom quarters. An application should be submitted on or before your detachment date along with one copy of your orders, detaching endorsement if already detached, and a copy of your Record of Emergency Data (Service Record Page 2).

The date of detachment from your old command will determine your precedence on the NAS Oceana housing list. Mail or submit all required documents to the Housing Referral Office, located at 4000 Paul Jones Circle, Virginia Beach, Virginia 23456. Telephone AUTOVON/COMMERCIAL (804) 433-2195/3464/3465. Length of course at GMS should determine whether applying for government quarters is appropriate. Housing in the civilian community is available for purchase or rent. During the off-season (15 September - 15 May) many resort area hotel/motels offer weekly or monthly package rates. You are advised to contact the Oceana Housing Referral Office, Naval Air Station, Oceana, for assistance.

- c. **TEMPORARY LODGING FOR PERSONNEL WITH DEPENDENTS:** Two Navy Lodges service the area: the one at Naval Base, Norfolk on Hampton Boulevard (804-489 2659) is about 30 miles from Dam Neck, while the Navy Lodge at Little Creek Amphibious Base (804) 464-6215 is about 15 miles away. Rooms are \$26 per day. Reservations should be made as soon as possible but not earlier than 90 days prior to actual arrival. Reservations are accepted for a two-week period and may be extended for additional periods if space is available. Reservations for all Navy Lodges may be made by calling 1-800-628-9466 (toll free).

5. **AVAILABILITY OF TRANSPORTATION:** Once in the area, there is local commercial bus service available to Dam Neck. Tidewater Regional Transit (TRT) Bus service makes connecting runs from other TRT service starting approximately 1400 and terminating 0200 weekdays; 1130 to 0145 on weekends and holidays. Commercial taxi and limousine service is available. If flying into Norfolk, there is an information booth for military personnel located on the second level of the Norfolk International Airport. The information booth is open daily from 0800-2400. Limousine service from the airport to Dam Neck is about \$10 per person. Ensure that you arrive with enough cash to cover this expense. Taxi fare from Norfolk International Airport averages \$22.00.

6. **UNIFORMS:**

- a. Specific dates for uniform changes are promulgated by the area commander with approximate change dates as indicated below: The following uniforms are applicable for wear at NAVGMSCOL:

(1) **WINTER:** Male Enlisted (E1-E6) - Service Dress Blue or Winter Blue
(16 OCT - Female Enlisted (E1-E6) - Service Dress Blue (A or B)
14 APR) and Winter Blue (A or B)
CPO's - Service Dress Blue or Winter Blue
Officers - Service Dress Blue or Winter Blue

- (2) SUMMER: Male Enlisted (E1-E6) - Summer White or Service Dress
(15 APR - White (Optional)
15 OCT) Female Enlisted (E1-E6) - Summer White
CPO's - Summer Khaki or Summer White
Officers - Summer Khaki or Summer White

- b. Dress uniforms may be prescribed for inspection purposes at any time. The normal classroom uniform is the Uniform of the Day. Working uniform may occasionally be authorized for lab work. Dress uniforms are acceptable when reporting regardless of the prescribed uniform period.

7. REPORT/CHECK IN INSTRUCTIONS: All student personnel (officer and enlisted) when initially checking in, regardless of the hour of the day, should first report to the Personnel Support Detachment (PSD), Dam Neck (Bldg. 501) for initial check-in. PSD will provide directions for obtaining immediate berthing assignments. If checking in to PSD during normal working hours (0700-1530), and after berthing is obtained, report to the NAVGMSCOL Manpower Management Office (MMO) Bldg. 543, Room 105, on Tartar Avenue, for the remainder of the checking-in process. If reporting to PSD during non-working hours, report to MMO at 0700 the next working day. When reporting to MMO, all students should ensure that a copy of orders, annotated by PSD are in hand for turn in to MMO. MMO will provide check-in sheets and specific direction and information on school/specific course checking-in procedures.

NOTE: Detaching commands or servicing PSDs responsible for order preparation should pay particular attention to ensuring that the intended COI is indicated on the orders, including short title, course number, CDP and CLCVN date, and if TEMDUINS, TEMDUINS accounting data. Security clearance data must also be included on all orders to prevent administrative delays.

8. MISCELLANEOUS:

a. Leave and Liberty:

- (1) Leave. Leave is normally granted only during the Christmas holiday period or between courses of instruction, with the exception of emergency leave.
- (2) Liberty. Standard Navy Liberty policies apply. Liberty commences for non-duty section personnel at 1530 and expires at 0700 the following school/working day.

b. Operation of motor vehicles on base. Operators of motor vehicles on this base must possess:

- (1) Valid vehicle operator's license.
- (2) Valid vehicle registration.
- (3) Current and sufficient vehicle insurance to meet Virginia requirements (\$25,000 - \$50,000 - \$10,000) and

- (4) The vehicle must meet the safety standards and inspection requirements (at least annually) of the state in which registered or, if none, those of Virginia.

Vehicle decals valid at place of issue will be honored provided the student's orders have an ultimate duty station other than NAVGMSCOL indicated. If NAVGMSCOL is indicated as the ultimate duty station, a temporary vehicle permit will be issued.

d. Student mailing address:

RATE/NAME
COURSE CDP AND CLASS NUMBER
STUDENT, NAVAL GUIDED MISSILES SCHOOL, DAM NECK
VIRGINIA BEACH, VA 23461-5250

- e. Public Schools. Elementary and Secondary Schools are plentiful and free school bus service is provided to all students attending the schools in the City of Virginia Beach. The City of Virginia Beach requires that all students rent their books. Fees vary depending upon grade and at the Senior High level, the number of courses taken. As most personnel are students at NAVGMSCOL for a relatively short duration, relocating dependents to the local area and enrolling children in school may not be to their best advantage as follow-on orders outside the area are possible.
- f. Family Services Center. A Family Services Center is established to assist new arrivals or persons with problems in obtaining the personal services they may require. The Family Services Center is located on Hampton Boulevard outside Naval Station, Norfolk. Telephone 444-3182/2479. Family Services Offices are also located at NAS Oceana, telephone 433-2912, and Naval Amphibious Base, Little Creek, telephone 464-7563.
- g. Commissary and Exchange Facilities. Commissaries and Exchanges are located at the Naval Station, Norfolk, Naval Amphibious Base, Little Creek; Fort Story, Virginia Beach; and Naval Air Station, Oceana, Virginia Beach. Dam Neck has a small exchange, but no commissary.
- h. Medical and Dental. Medical and dental facilities are available at Dam Neck for all military personnel. Navy outpatient dependent clinics are located at the Oceana Clinic; Naval Hospital, Portsmouth; Boone Clinic, Naval Amphibious Base, Little Creek; and Sewell's Point Branch Clinic, Norfolk. Emergencies will be handled by Boone Clinic and Portsmouth Naval Hospital.
- i. Chaplain. There is a Chaplain at Dam Neck located in Building 352. He can be reached at 433-6602/6369. Protestant and Catholic services are conducted on base. Oceana has both Protestant and Catholic services. For information call 433-2871.
- j. Recreation. There are excellent recreational and beach facilities available for all personnel.
- k. All personnel reporting for training must be in compliance with the health and physical readiness standards set forth in OPNAVINST 6110.1C.

SUBMARINE TRAINING FACILITY, NORFOLK, VA

1. SHORT TITLE: SUBTRAFAC NORVA
2. ADDRESS: Commanding Officer, Submarine Training Facility,
Norfolk, VA 23511-5116
3. TELEPHONE: Commercial: (804) 444-1307; AUTOVON: 564-1307
4. MESSING AND BERTHING:
 - a. Messing Facilities are available.
 - b. Quarters are available.
 - c. Off Station facilities are available.
5. AVAILABILITY OF TRANSPORT: Incoming personnel can elect commercial transportation to Norfolk/Virginia Beach area via rail, air, or bus. There are commercial and military buses available to NAVGMSCOLDET NORVA. Commercial taxi and limousine services are available.
6. UNIFORMS:
 - a. Uniform changes are promulgated via SOPA NORVA Message; however, present dates for changes are as follows:
 - (1) Summer Uniform (15 April - 13 October)
 - (a) Officers and CPOs - Summer Khaki
 - (b) Enlisted - E1 thru E6
Male - Summer White
Female - Summer White (A or B)
 - (2) Winter Uniform (14 October - 14 April)
Officer and Enlisted - Winter Blue
 - b. Inspection uniforms will be required for the Summer and Winter period. The normal classroom uniform is the Uniform of the Day. Working uniforms may occasionally be authorized for lab work.
7. REPORT/CHECK-IN INSTRUCTIONS: Officer and Enlisted report to Bldg. CEP-166 (Submarine Training Entrance).
8. MISCELLANEOUS:
 - a. Leave. Leave is normally granted only at Christmas and between courses of instruction. Exception - Emergency leave.
 - b. Liberty. Standard Navy liberty policies apply. Liberty commences for non-duty section personnel at 1530 and expires at 0700 the following school day.

- c. Operation of Motor Vehicles on Base. Operators of Motor vehicles on this base must have:
 - (1) Valid vehicle operators license.
 - (2) Valid vehicle registration.
 - (3) Current and sufficient vehicle insurance to meet Virginia requirements (\$25,000/\$50,000/\$10,000).
 - (4) The vehicle must meet the Safety Inspection Requirements (at least annually) of the state in which registered or, if none, those of Virginia.
- d. Vehicle decals valid at place of issue will be honored or temporary vehicle permit will be issued, unless PCS to Norfolk area.

SCHOOL OF MUSIC, LITTLE CREEK, NORFOLK, VA

- 1. SHORT TITLE: SCOL MUSIC LCRK
- 2. ADDRESS: Commanding Officer, School of Music, Naval Amphibious Base,
Little Creek, Norfolk, VA 23521
- 3. TELEPHONE: Commercial: (804) 464-7773, AUTOVON: 680-7773
- 4. TRANSPORTATION: Incoming personnel can elect commercial transportation to the Norfolk/Virginia Beach area via rail, air, or bus. City bus service is available from commercial bus stations to the Amphibious Base. The airport is close by with taxi and limousine service available.
- 5. MESSING AND BERTHING:
 - a. Messing facilities are available.
 - b. Quarters are available for male and female personnel.
- 6. UNIFORMS: All Basic Course (Class A) students (Army, Navy, Marine Corps) will be in uniform at all times while in the School of Music building (3602).

Civilian clothing is not authorized to be worn or stowed aboard any military installation by Navy Basic Course (Class A) personnel, E-3 and below. while in the first semester of instruction.

 - a. Summer Uniform
 - (1) OFFICERS: Summer White (Uniform of the Day)
Working Khaki (Working Uniform)

- (2) ENLISTED: E1-E9 - Summer White (Uniform of the Day)
CPOs - Working Khaki (Working Uniform)
E1-E6 - Enlisted Working Blue/Dungarees (Working Uniform)

b. Winter Uniform

- Officers and Enlisted - Service Dress Blue (Uniform of the Day)
Winter Working Blue (Working Uniform)

7. REPORT/CHECK-IN INSTRUCTIONS:

- a. Navy personnel are to check-in at the Personnel Support Activity Detachment, Little Creek during and after regular working hours.
- b. Army and Marine Corps personnel - during normal working hours (0730-1615) check-in with the Chief Master-at-Arms, School of Music, Bldg. 3602. After normal working hours, report to the Officer of the Day, School of Music, Bldg. 3602.

8. MISCELLANEOUS:

- a. Leave is normally granted only at Christmas and upon completion of instruction. Exception - Emergency Leave.
- b. Standard Navy liberty policies apply. Liberty commences for non-duty personnel at 1615 and expires on board at 0730 the following school day.
- c. Motor Vehicles on Base - Operators of motor vehicles on this base must have:
- (1) Valid vehicles operator's license.
 - (2) Valid vehicle registration.
 - (3) Current and sufficient vehicle insurance to meet Virginia requirements: (\$25,000 - \$50,000 - \$10,000), and
 - (4) The vehicle must meet the safety inspection requirements (at least annually) of the state in which registered or, if none, those of Virginia.
- d. Parking spaces are not assigned but are available near the barracks.

COMPUTER SCIENCES SCHOOL, MARINE CORPS COMBAT
DEVELOPMENT COMMAND (MCCDC) QUANTICO, VA

1. SHORT TITLE: CSS, MCDEC QUANTICO
2. ADDRESS: Director, Computer Sciences School,
Training and Education Center, MCCDC,
Quantico, Va 22134-5050

3. TELEPHONE:

Quota Control (Navy) - NMPC 406D: AUTOVON: 223-3537
Comm: (202) 693-3537
Course Information - Course Coordinator: AUTOVON: 278-2891
Comm: (703) 640-2891

4. MESSING AND BERTHING:

- a. Messing and berthing are available for students E5 and below.
- b. Limited government berthing is available for E6 and above personnel.
Reservations may be made by calling: AUTOVON: 278-3148 Commercial: (703) 640-3148.
- c. On base dining facilities are available as well as quality off-base restaurants and fast food establishments.

5. AVAILABILITY OF TRANSPORTATION:

- a. Air flights to Dulles and National Airports in Washington, D.C.
- b. Greyhound Bus Station located in Triangle, VA, outside the main gate of MCCDC, Quantico, VA.
- c. AMTRAK is available into Quantico, Va.
- d. Commercial Taxis available both in Quantico and Triangle.

6. UNIFORMS:

- a. Winter (Commencing First Monday in November or December): Winter Blue (A and B for females) See NOTES
- b. Summer (Commencing first Monday in March or April) See NOTES
 - (1) Officers and CPO's: Summer Khaki (A and B for females)
 - (2) Enlisted (E6 and below) Summer White (A and B for females)
- c. NOTES:
 - (1) Seasonal Service Dress uniforms may be required for personnel inspections. Students stand personnel inspections Biweekly.
 - (2) Windbreakers or cardigan sweaters are strongly recommended for the entire year due to air-conditioning.
 - (3) Navy uniform items are not available at this base. Nearest Navy Uniform shop is in the Navy Annex located approximately 30 miles north (Washington, D.C.)

7. REPORT/CHECK-IN INSTRUCTIONS:

- a. During normal working hours, report to the Personnel Support Detachment (PSD) at Naval Medical Clinic, Quantico.
- b. Other than normal working hours, report to the Personnel Reception Center at LITTLE HALL, Building 2034, Quantico.

8. MISCELLANEOUS:

- a. Computer Sciences School is located in Newlin Hall, Building 3255, Second deck. Student access is only on the East Side of the building.
- b. Parking immediately around the school is all reserved. Students must park in the open parking lot located across from Lejeune Hall which is across the street from the school.

DEFENSE MAPPING SCHOOL
FORT BELVOIR, VA

1. SHORT TITLE: DMS, Fort Belvoir, Virginia.

2. ADDRESS: Director
Defense Mapping School
ATTN: PPO
Fort Belvoir, Virginia 22060-5828

Defense Mapping School is located in Building 214, Bagley Hall.

3. TELEPHONE:

Quota Control (Navy) - LI "A" School - NMPC-482: AUTOVON: 223-1322
Quota Control (Navy) - "C" School (NEC 3601) - NMPC-40: AUTOVON: 295-7593
Course Information - Course Coordinator: AUTOVON: 354-2383; Comm: (703) 664-2383

4. MESSING AND BERTHING:

- a. Messing and berthing are available for students E4 and below.
- b. E-5 and above personnel receive per diem. (Presently under review, confirm with Navy Liaison prior to processing orders.)
- c. On base dining facilities are available as well as quality off-base restaurants and fast food establishments.

5. AVAILABILITY OF TRANSPORTATION:

- a. Air flights to Dulles and National Airports in Washington, D.C.
- b. Greyhound Bus Station located in Springfield, Virginia.
- c. AMTRAK is available into Alexandria, Virginia.
- d. Commercial buses (METRO) and commercial taxis available.

6. UNIFORMS: Uniform changes occur October and May time frame.

a. Winter Uniform - E1 - E6: Service Dress Blue Jumper - (Uniform of the Day) Winter Working Blue (Working Uniform)

b. Summer Uniform - E1 - E6: Summer White (Uniform of the Day) Enlisted Working Blue/Dungarees (Working Uniform)

c. Seasonal Service Dress uniform required for graduation.

d. Notes:

(1) Outside of class hours, while attending DMS, USN students are under the administrative authority of the Navy Liaison Defense Systems Management College (DSMC). BEQ/Messing are controlled by the Navy Liaison, Building 202, Room 110, Fort Belvoir, Virginia 22060, Autovon 354-1175, Commercial: (703) 664-1175.

(2) Students stand personnel inspections weekly. Room inspections are also conducted.

(3) Civilian clothes are permitted.

(4) Navy uniform items are not available at this post. Nearest Navy Uniform Shop is in the Navy Annex located approximately 20 miles north (Washington D.C.).

7. REPORT/CHECK-IN INSTRUCTIONS:

a. During normal working hours (800 - 1630), USN students report to Building 202, Room 110 for check-in.

b. After working hours, report to the Charge of Quarters (CQ), Building 211, Room 112 for check-in (Autovon: 354-4425, Commercial: (703) 664-4425).

TRIDENT TRAINING FACILITY, BANGOR
SILVERDALE, WA

1. SHORT TITLE: 'TRITRAFAC BANGOR WA

2. ADDRESS: Commanding Officer, TRIDENT Training Facility, Bangor,
Silverdale, WA 98315-5400

3. TELEPHONE:

Duty Officer: (206) 396-4068
AUTOVON: 744-4068

Course Information/Quota Control: (206) 396-6116/6036
AUTOVON: 744-6116/6036

Barracks Information: (206) 396-4034; AUTOVON: 744-4034

Officer Quarters Reservations: (206) 396-6581; AUTOVON: 744-6581

4. MESSING AND BERTHING:

- a. Berthing facilities (BOQ and BEQ) for military personnel are available. All officer and enlisted personnel are required to report to the BOQ/BEQ to obtain an endorsement as to availability of quarters. TRITRAFAC Bangor does not make BOQ or BEQ reservations. Reservations must be made directly with Naval Submarine Base, Bangor.
- b. Messing facilities are available for enlisted personnel.

5. REPORT/CHECK-IN INSTRUCTIONS:

- a. TEMADD students report to TRITRAFAC Bangor, Building 2000.
- b. Personnel with COMNAVMILPERSCOM orders check in at Personnel Support Detachment, Bangor, Building 1101.
- c. The course number, name, and class convening date must appear on the written orders. Military personnel are required to report in the uniform of the day.

6. UNIFORMS: Uniforms at TRITRAFAC Bangor and on SUBASE Bangor are prescribed by the Commander, Submarine Force U.S. Pacific Fleet Representative, Pacific Northwest. The authorized uniforms are as follow:

- a. From the first Monday of May to the first Monday of October, the prescribed uniform of the day for officers and CPOs is Summer Khaki, alternate uniforms are Summer White and Service Dress Blue. The prescribed uniform of the day for petty officers first class or below is Summer White; alternate uniforms are Service Dress White or Service Dress Blue.
- b. From the first Monday of October to the first Monday of May, the uniform of the day for all personnel is Winter Blue and the alternate is Service Dress Blue.
- c. Organizational clothing (i.e., foul weather jackets or overalls) are not authorized.
- d. Per Navy Uniform Regulations, the prescribing authorities select uniforms and the individual does not. Generally, there will be only one uniform of the day authorized for wear at a given time and location. All military personnel, on naval shore activities, must wear the uniform of the day prescribed by the activity's regional coordinator. Military and civilian attire must present a neatly groomed and socially acceptable appearance. When warranted by local circumstances, the prescribing authority may prescribe an alternate uniform.

7. AVAILABILITY OF TRANSPORTATION:

- a. On-base Navy bus service is available at SUBASE Bangor. Government bus service is available between SUBASE Bangor and the Bremerton area.
- b. Personnel traveling by air will arrive at the Seattle-Tacoma (SEA-TAC) Airport. The Bremerton Kitsap Airporter leaves SEA-TAC every 2 hours between 0600 and 0015.

8. QUOTA CONTROL POLICY:

- a. The Scheduling Branch (Code 123) will assign quotas consistent with the availability of seats, Quota Request Training Priority (QRTP), the satisfaction of course prerequisites, and the consideration of any fair-share assignments that may exist.
- b. All assigned quotas are subject to cancellation (except where the QRTP is one) in the event a higher priority training requirement is identified and must be satisfied. No-name quotas can be assigned, but are subject to cancellation in the event that the later identified candidate does not meet course prerequisites or a name has not been received 2 weeks prior to class convening.

PART 6 - NAMTRAGRU

GENERAL INFORMATION ON FACILITIES

1. SPECIAL INFORMATION:

- a. Convening Frequency: Refer to CANTRAC Volume II (microfiche) for course descriptions and scheduled convening date. Contact the OINC NAMTRAGRUDET at the desired location for additional information. See NAMTRAGRUDET locations for address and AUTOVON.
- b. Security Clearance: Security clearance, if required, shall be forwarded to the Officer in Charge of NAMTRAGRUDET site by message/NAVGRAM one week prior to class convening date. The message/NAVGRAM must include the following information.
 - (1) Full name, rank/rate, social security number
 - (2) Course number and convening date
 - (3) Clearance level and basis
 - (4) Local activities not using TAD orders forward required certification on letterhead stationery signed by the Commanding Officer or Command Security Manager including the above stated information.
- c. Personnel Report To: Navy Personnel on written TAD orders report to the Commanding Officer of the Quota Control Activity of the applicable Naval Air Station for TEMDUINS with NAMTRAGRUDET (NUMBER) for Officer in Charge, NAMTRAGRUDETS.
- d. Contact the Commanding Officer of the Quota Control Activity at the location of the desired course for information concerning berthing, messing, transportation, etc.
- e. Students must make prior arrangements for pay if they are to be away from their corresponding quota control activities.
- f. Section III of this publication contains a list of NAMTRAGRUDETS and their corresponding quota control activities.

2. NAMTRAGRUDET LOCATIONS:

EASTERN REGION (NAMTRAGRULANT, NAS Norfolk, VA 23511-5499); AV: 564-2840/3625.

<u>OINC NAMTRAGRUDETS</u>	<u>AUTOVON</u>	<u>NAMTRAGRUDETS</u>
MCAS, Beaufort, SC 29904-5020	832-7154/7146/7283	1024 RF-4B/F-4S
NAS Cecil Field, FL 32215	860-5931	1037 S-3A/B
Box 118	860-5446/5431	1039 F/A-18A

<u>OINC NAMTRAGRUDETs</u>	<u>AUTOVON</u>	<u>NAMTRAGRUDETs</u>
MCAS Cherry Point, NC 28533-5010	582-4148/5816/5105 582-2820/5243	1006 AV-8C 3001 ECM
NAS Jacksonville, FL 32212-0060 Bldg. 848E, Box 60 (NOTE: Personnel for 1011 courses report to C.O. VP-30; personnel for 1068 courses report to C.O. HS-1)	942-5361 942-3007/5370 942-3310/2295	1011 P-3C 1068 SH-3A/D/G/H 3032 ASE
NS Mayport, FL 32228-0237	960-5265 960-5296 960-6330/5293	4030 ALW 1066 LAMPS MKIII SH60B Officer in Charge
NAS Patuxent River, MD. 20670-5079 356-3665	356-4770	1079 EC-130/E-6A
NAS Willow Grove, PA 19090-5010 Bldg. 601, Box 31	991-6920/6921	1010 P-3A/B Avionics & Ordnance
MCAS (H) New River Jacksonville, NC 28545-5020	484-6610/6701 6084/6093	1027 CH-46A/D/F/E
NAS Norfolk, VA 23511-5499	564-8034 564-2160 565-2194/2195 564-2160 564-2160	1026 E-2/C2/2M 1070 SH-2F 1031 CH/RH/MH-53 4032 ALW 3023 CAL/TRNG
NAS Oceana, Virginia Beach, VA. Bldg. 340 23460-5165	433-3729 433-3415/3768 433-2829/3168	1003 A 6E/KA-6D 1007 F-14A 3010 VAST
NS Rota, Spain Box 50 FPO NY, NY 09540-3700	727-2863/7268	2003 Composite
CENTRAL REGION (NAMTRAGRUFLIGHT, NAS Memphis, TN 38054) AUTOVON: 966-5136		
NAS Pensacola, Pensacola, FL 32508-5204	922-3294	1029 UH-1N
NAS Kingsville, TX 78363-5090	861-6111	1017 TA-4J
NAS Memphis, TN 38054-5025	966-5434	2002 Composite
OFFICER IN CHARGE NAMTRAGRUDET 1080 GATEWAY PARK, BLDG. 1 1430 WALLTRIANA HWY HUNTSVILLE, AL. 35758		1080 E-6A

WESTERN REGION (NAMTRAGRUPAC, NAS North Island, San Diego, CA 92135)

NAF Atsugi, Japan P.O. Box 31 FPO Seattle, WA 98767-2706	315-233-1101 (ZAMA OPER.) Ask for Atsugi 228-3159	2004 Composite
MCAS El Toro, Santa Ana, CA 92709-5006	997-3937/3728 997-3607 997-3937/3728	1023 RF-4B 1078 KC-130F/R 1100 A-4B/C/E/F/M TA-4F/OA-4M
MCAS (H) Tustin, CA. 92710-5010	997-7280/7288 997-7467/7541	1028 CH-46A/D/E/F 1032 CH-53A/D/E
MCAS Camp Pendleton, CA. 92055-6001	365-3010 365-4759	1030 AH-1J/AH-1T/AH-1W UH-1N/OV-10A/D
NAS Lemoore, CA 93246-0010	949-3003/3046 949-3647/3648	1033 A-7E/TA-7C 1038 F/A-18
NAS Miramar, CA 92145-5485	577-4386/88 577-4392/93 577-4384/85	1008 F-14A 1025 E-2C/C-2A 3011 ATE
NAS Moffett Field, CA 94035-5013	462-5478	1012 P-3A/B/C
NAS North Island, San Diego, CA. 92135-5000	735-6203 735-6218 735-9362 735-9362 735-1192 735-6221 735-1176	1036 S-3A 1067 SH-60B 1069 SH-3A/D/G/H 1071 HH2D/SH-2DS/SH-2F 3033 ASE 4033 ALW 3022 CAL TRNG.
NAS Whidbey Island, Oak Harbor WA. 98278-8000	820-2733/2735	1001 A-6E/EA-6B

PART 7 - COMTRALANT

GENERAL INFORMATION ON FACILITIES

COMMANDER TRAINING COMMAND, U.S. ATLANTIC FLEET

1. SHORT TITLE: COMTRALANT

2. ADDRESS: Commander Training Command, U.S. Atlantic Fleet,
Norfolk, VA 23511

3. TELEPHONE:

Operations and Training: Commercial: (804) 444-7872 AUTOVON: 564-7872

Staff Duty Officer: Commercial: (804) 444-7874 AUTOVON: 564-7874

4. For COMTRALANT Activities:

a. QUOTA CONTROL: FOLLOW QUOTA CONTROL PROCEDURES AS SET FORTH IN THE QUOTA CONTROL NOTES SECTION OF THIS VOLUME.

b. REPORTING INSTRUCTIONS: PROCEDURES ARE LISTED UNDER ACTIVITY WHERE COURSE IS TAUGHT.

c. SECURITY CLEARANCES: Individual clearance requirements are set forth in the course descriptions. Certification of clearance granted by parent command, with basis for clearance, will be provided in accordance with Chapter 7 of OPNAVINST 5510.1 and paragraph 9 of BUPERSINST 5510.3. Advance copies of orders certifying appropriate clearances should reach the training activity one week prior to course convening dates. If commands are unable to provide these advance copies, message notification of appropriate clearance should be provided. Notification of security clearance in student carried orders alone does not fulfill security requirements. For courses taught at Nuclear Weapons Training Group, Atlantic, certification of clearance must be received by message or letter one week prior to course convening date. Requirements for reliability screening in accordance with BUPERS Instruction 5510.11 is to be accomplished prior to entering a training course leading to qualification for nuclear weapons duties. Include rate/rank and social security number with clearance date.

d. GENERAL INSTRUCTIONS: Orders must be written to Commanding Officer/ Commander of the activity for all students attending courses of instruction at COMTRALANT activities and should clearly state surname, first name, and middle initial, rank or rate, and social security number of each student. Certification of security clearance corresponding to the requirements stated in the course descriptions must be included in orders. Course title and identifying number should be stated in full. Leave will be granted to students only in cases of emergency or when requested by the parent command. Liberty/shore leave is granted daily upon termination of classes.

5. TRANSPORTATION: No government transportation is available between Norfolk International Airport or Norfolk Bus Terminal and the Dam Neck Naval Installation. Airport limousine and commercial taxi service is the most reliable mode of transportation. Taxi fare from the Norfolk International Airport to Dam Neck averages \$20.00 to \$22.00 per cab, while limousine vans average \$10.00 per person. Taxi fare from Virginia Beach to Dam Neck is approximately \$7.00. Tidewater Rapid Transit Service (TRT) provides bus transportation from Dam Neck to various locations in Virginia Beach daily from noon time to about 0200 for a fare of \$1.25.

6. MESSING AND BERTHING: Messing and berthing are available for Enlisted students. Stethem Hall, Barracks 566B has been designated as a per diem barracks, at the rate of \$2.00/day, 7 days/week. All TAD personnel requiring berthing will be assigned to Stethem Hall. In some cases berthing may not be available. Virginia Beach is a resort city, and motels are expensive. During off-season, the average cost per night is \$40.00. During the summer months, prices can range anywhere from \$60.00-\$100.00 per night. There is no government transportation, and bus service is not available in the morning. Prospective students are requested to ensure they have sufficient funds prior to their arrival to cover the non-availability of quarters and cost of transportation. Open messing is available for Officer personnel, berthing is limited and reservations are recommended. Reservations for BEQ/BOQ should be made by phone or message as early as possible. Phone numbers for the Barracks: Commercial: 433-6041/AV 433-6691, Officer quarters is AV 433-6366.

7. REPORTING INSTRUCTIONS: Students reporting for training on Monday mornings will check in at Gallery Hall, Building 127 North, between 0630 and 0730, where they will check in with PSD and Student Control personnel. All students reporting at any other time will check in at Personnel Support Detachment, Building 501, and then report to the appropriate instruction building NLT 0730 Monday morning.

NORFOLK, VIRGINIA AREA

1. ACTIVITIES: The following COMTRALANT activities conduct formal courses in the Norfolk area:

- a. Fleet Training Center, Norfolk
- b. Fleet ASW Training Center, Atlantic
- c. Nuclear Weapons Training Group, Atlantic
- d. Fleet Combat Training Center, Atlantic
- e. Navy Marine Intelligence Training Center
- f. Fleet Training Unit, Little Creek, VA
- g. Naval Amphibious School, Little Creek, VA
- h. U.S. Atlantic Fleet C-1 Welding School, Norfolk Naval Shipyard, Portsmouth, VA

2. UNIFORMS: All personnel will be in the uniform of the day prescribed by the Commandant, FIFTH Naval District.

FLEET TRAINING CENTER, NORFOLK, VA

1. SHORT TITLE: FLETRACEN NORFOLK
2. ADDRESS: Commanding Officer, Fleet Training Center, Norfolk, VA 23511
3. TELEPHONE: Duty Officer (804) 444-2996, AUTOVON 564-2996
4. QUOTAS: Quotas for FLETRACEN Norfolk controlled courses must be requested by written communication. Quota requests must contain Course Identification Number (CIN), course title, class convening date or time frame in which quota is desired, and number of quotas desired. Cancellation of quotas is accomplished by written correspondence, and must be received by FLETRACEN at least three working days prior to the class convening date. Use of the telephone is limited to short-fuse quota cancellations only, to be accompanied by a follow-up message. For quotas granted more than thirty days from the transaction date, confirmation will be sent by computer printout. Messages will be sent as confirmation for quotas within thirty days. Quota requests will not be accommodated less than four working days prior to class convening. Example: Monday's convenings are closed out the previous Tuesday. Quota Control can only take action on requests and cancellations. The shifting of quotas from one command to another requires authorization by IUC/TYCOM. Phone numbers for FLETRACEN Norfolk Quota Control, Commercial: (804) 444-2424/2874, Autovon: 564-2424/2874.
5. TRANSPORTATION: Parent commands are responsible for arranging transportation. Taxi service (Black & White) and airport limousine service are available from Norfolk International Airport to the Naval Station. Government air transportation requests should be addressed to COMTACSUPPWING ONE Norfolk, VA via message in accordance with COMNAVAIRLANT 4630.3 series. Transportation from Norfolk Naval Shipyard to FLETRACEN Norfolk should be requested from SOPA ADMIN, Norfolk Naval Shipyard. The shuttle bus pickup point for personnel attending Firefighting School is at Carter Hall, Naval Station, Norfolk.
6. ORDERS: Orders must be written for all students attending courses of instruction at FLETRACEN Norfolk, and should clearly state surname, first name, and middle initial, rank or rate, and social security number of each student. Certification of appropriate security clearance must be provided by message or speedletter to be received no later than five days prior to class convening date. Security clearance must also be included in orders, as well as course title and course identifying number. Bachelor Enlisted Quarters (BEQ) is required to assess a two dollar (\$2) per day billeting service charge to occupants in accordance with COMTRALANT NORFOLK VA message 041344Z Oct 84. Orders must include per diem to cover this charge if BEQ occupancy is anticipated. Personnel on no-cost TAD orders who are enrolled in a Training Command instruction course within a 50-mile radius of their homeport or station are not to be charged the BEQ billeting service charge, nor are housekeeping services to be provided. Should course attendee request housekeeping services, then the two dollar (\$2) service charge must be borne by the attendee and will not be reimbursed.

7. TEAM TRAINING COURSES: Teams for team training in fire fighting and damage control courses must have the appropriate number of members who meet all prerequisites stated in CANTRAC VOL II.

8. REPORTING INSTRUCTIONS:

- a. FIRE FIGHTING COURSES: Personnel attending fire fighting course report directly to the Fire Fighting School located at the South Destroyer Annex, immediately north of the Norfolk International Terminal (NIT) on Hampton Blvd. (near Pizza Hut).
- b. BOILERWATER FEEDWATER TEST AND TREATMENT CERTIFICATION COURSE (A-651-0019) BASIC AND BOILERWATER FEEDWATER TEST AND TREATMENT CERTIFICATION COURSE (A-651-0115) SUPERVISOR: Due to course content and the amount of course material to be covered, E6 and below unaccompanied personnel must reside in the BEQ. These personnel should report to Naval Station, Norfolk, PERSUPPDET Bldg. A-48 by 2400 on the day prior to class convening. All personnel reporting for either course must have verification on their orders that they have completed the PQS prerequisites for that course.
- c. ALL OTHER COURSES: Students from commands outside the Norfolk area and students reporting for TAD in excess of seven (7) days will have service, health and pay records in their possession. They shall report to PERSUPPDET, Bldg. 48, by 2400 on the day prior to class convening. Local students reporting for less than seven (7) days TAD will report directly to the school involved. Classes commence at 0715. It is imperative that students arrive at the schools prior to start time. Tardiness will very likely result in nonadmission/punishment.

9. APPEARANCE: All students report in the uniform of the day as prescribed by COMNAVBASENORVAINST 1020.3 series.

		<u>MALE</u>	<u>FEMALE</u>
Summer:	E-6 and below -	Summer White	Summer White A or B
	E-7 and above -	Summer Khaki	Summer Khaki A or B
	Officers -	Summer Khaki	Summer Khaki A or B
Winter:	E-6 and below -	Winter Blue	Winter Blue A or B
	E-7 and above -	Winter Blue	Winter Blue A or B
	Officers -	Winter Blue	Winter Blue A or B

NOTE: For male E-6 and below, the wearing of jumper style uniform is encouraged and preferred.

Service Dress Blues/Whites, as the season dictates, will be required for ceremonial and special occasions and may be used while in transit. Personnel attending Fire Fighting School should bring a complete change of the working uniform. U.S. Navy Uniform Regulations are taken at face value and are enforced at FLETRACEN Norfolk.

10. BERTHING AND MESSING: Students from commands outside the Norfolk area and students attending courses in excess of one week will be berthed in Carter Hall, 3rd or 4th deck, on board the Naval Station. Advance berthing reservation requests should be submitted to Naval Station, Norfolk by message or speedletter and should contain full name, rank/rate, social security number, inclusive dates required and school(s) to be attended. Naval Station, Norfolk will advise availability by return message or speedletter.

a. Enlisted messing is available at the Enlisted Dining Facility near the berthing complex.

b. Officer messing is available in the BOQ and at the Officer's Club.

11. WATCHES: Personnel attending courses in excess of one week are assigned TAD to FLETRACEN, therefore, they must be removed from their parent command's watch bill. Failure of commands to comply with this requirement will result in disenrollment.

12. MISCELLANEOUS: Commands should have a centralized Training/Quota Point of Contact (POC) to minimize no-shows. As an administrative aid to user commands, Fleet Training Centers sends a monthly utilization report which reports training utilized for that month, as well as a listing of all future quotas granted. These documents are meant to be used as management tools by user commands. As a minimum, the Future Quotas Listing should be reviewed and discussed at the ship's weekly Planning Board for Training meeting. This will help to prevent no-shows. Ships training officers and department heads are encouraged to make personal contact with their counterparts at FLETRACEN. School directors can be reached at the following numbers:

<u>SCHOOL</u>	<u>DIRECTOR'S PHONE NO. (AV 564/565)</u>	<u>BLDG</u>
Engineering	445-4021	026
MPM/IMA/RAST	445-4024	026
Damage Control/CENT/HYD	444-1244	N30
Electrical/ABC/BWFW/20H5	444-2089	L28
Supply	445-6394	N30
Air Cond/Refrig	444-4552	

FLEET ASW TRAINING CENTER, ATLANTIC

1. SHORT TITLE: FLEASWTRACENLANT

2. ADDRESS: Commanding Officer, Fleet ASW Training Center, Atlantic,
Norfolk, VA 23511-6495

3. TELEPHONE:

Quota Control Officer: Commercial: (804) 445-2257, A/V 565-2257.
Duty Officer: Commercial: (804) 444-4026 A/V 564-4026.

4. **TRANSPORTATION:** Passenger vans are operated by the ASW Center for students attending courses. The vans pick up students at the BEQ each morning and takes students to and from noon meal at the Naval Station. Upon completion of classes, the vans return students to the BEQ. Time schedules of the vans are promulgated at the beginning of each course. Due to the variability of participants, groups utilizing the Tactical Trainer are expected to arrange and fund their transportation and logistic requirements. Assistance may be obtained by calling the Tactical Training Quota Control Officer, 444-2232.

5. **BERTHING AND MESSING:**

- a. ENLISTED - Non "A" School enlisted personnel will be berthed at Naval Station, Norfolk, if BEQ space is available. A BEQ service charge of \$2/day will be charged to each enlisted occupying the BEQ whether on cost orders or not. Activities ordering enlisted personnel to FLEASWTRACENLANT:

- (1) On a TAD Basis - Be prepared to pay full per diem costs.
- (2) On No Cost Orders - Be advised that the point at which these personnel cannot be berthed could occur at any time. Such personnel may have to be returned to their parent command.

NOTE: Further info is available from the Naval Station Billeting Officer at 444-2839/4294.

- b. OFFICER - Officer berthing is available at the Naval Station BOQ, 444-3250 or at the Naval Air Station BOQ, 444-7466.

6. **REPORTING INSTRUCTIONS:** Students reporting for courses of instruction in excess of one week, report to the Personnel Support Activity Detachment, Bldg. A-48, Naval Station, Norfolk. Students ordered to courses or group training for a period of one week or less report directly to FLEASWTRACENLANT, Bldg. CEP-162, with orders, not later than 0745 on the class convening date. All personnel will report in an authorized uniform.

7. **QUOTAS:** Quotas controlled by FLEASWTRACENLANT should be requested by message/NAVGRAM. Request should contain course identification number (CIN), course title, class convening date(s) or time frame desired. Attendee name and security data may also be provided if determined at that time. Quota requests will be answered by message/NAVGRAM. Interim quotas will be granted for the ASW Staff Officer/J-1B-0534 and ASW OPS/J-2G-0554 courses until it can be ascertained that attendees fully meet the prerequisites of the courses. Quota cancellations will be accepted by phone to expedite reassignment, but must be followed up by a message/NAVGRAM. Requests that cannot be granted due to full class loading for a FY will be maintained on a standby list, until the end of that FY. Requesting commands will be notified of availabilities in the event of cancellations or if additional convenings can be scheduled.

8. SECURITY REQUIREMENTS: Certification of each student's security clearance, (minimum of Secret), must be provided to FLEASWTRACENLANT by message/NAVGRAM three weeks prior to class convening date. Clearance certification for short fused quotas must be received three working days prior to convening date. The message/NAVGRAM must include the following information:

- a. Full name, rank/rate, social security number.
- b. Course number and convening date.
- c. Clearance level and basis.
- d. If applicable, provide the name of member previously holding quota if substitution is necessary.

9. MISCELLANEOUS:

- a. Ocean Systems Technician "A" school students reporting from recruit training do not have civilian clothes privileges during the first eight weeks of class.
- b. Personnel reporting for Coordinated ASW classes or NCSO classes must be prepared to start class at 0730.

NUCLEAR WEAPONS TRAINING GROUP, ATLANTIC

1. SHORT TITLE: NUWPNTAGRULANT

2. ADDRESS: Commander Nuclear Weapons Training Group, Atlantic,
Bldg. CEP 183, Naval Station, Norfolk, VA 23511

3. TELEPHONE: Quota Control 444-4911/4024, AUTOVON: 564-4911/4024
NWTGLANT FAX 445-1824, AUTOVON: 565-1824
Duty Officer 444-4304, AUTOVON: 564-4304 Personnel
Support Activity Duty Officer (24 Hour Service) Duty
Officer 444-7167, AUTOVON: 564-7167

4. QUOTAS: Quotas are controlled by Commander Nuclear Weapons Training Group, Atlantic. Unless specified otherwise in the course description or type commander directives, quotas should be requested directly from NUWPNTAGRULANT. Activities unable to utilize assigned quotas should inform NUWPNTAGRULANT as soon as possible in order that the quota be reassigned.

5. TRANSPORTATION: No government transportation is available between Norfolk International Airport and Norfolk Naval Station. A base shuttle is available on the Naval Station.

6. BERTHING AND MESSING:

- a. Officers attending courses will be billeted in the Naval Station or Naval Air Station BOQ. Phone numbers for officer quarters reservations Naval Station (444-3250/4151) AV 564-3250/4151, Naval Air Station (444-7466/466) AV 564-7466/4667.

- b. Enlisted personnel on cost orders will check in with Central Billeting, Bldg. A-48, Naval Station, Norfolk, VA. For reservations Naval Station (444-3523/3732) AV 564-3523/3732.
- c. Frequently, quarters are not available for all ranks and rates; therefore, orders should authorize per diem in the event quarters are not available. Messing facilities are available and COMRATS are not authorized. Advance reservations advised.

7. REPORTING INSTRUCTION: TAD COST ORDERS AND PCS ORDERED PERSONNEL who report prior to 2400 the day preceding class convening date report to Personnel Support Activity, Bldg. A-48, Naval Station, Norfolk, VA. USMC PERSONNEL RETAIN ORDERS. Personnel on TAD NO COST orders report to Nuclear Weapons Training Group, Atlantic.

- a. Security clearances. Required clearance data for personnel scheduled to attend courses at NUWPNTAGRULANT must be submitted by the transferring/parent command to arrive at NUWPNTAGRULANT no later than ten (10) days prior to the class convening date. Additionally, the transferring command must certify that the prospective student has been initially (PART I of 5510/3) screened for the Personnel Reliability Program (PRP) in accordance with OPNAVINST 5510.162. Paragraph 7.b., below, lists NUWPNTAGRULANT courses and the required clearances. The courses requiring initial screening are indicated by an asterisk. The clearance message/letter must include the following information:

- (1) Full name, rank/rate, social security number.
- (2) Billet title statement "PRP partial screening complete" (for appropriate course).
- (3) Parent command and point of contact.
- (4) Course number and convening date.
- (5) Clearance level and basis.

NOTE: Failure to provide clearance data ten days prior to the class convening will result in denial of class entry.

b. Courses.

<u>CIN</u>	<u>LONG TITLE</u>	<u>CLEARANCE</u>
J-2G-0901	Air Delivered Nuclear Weapons Employment	TOP SEC
J-2G-0902	Air Delivered Conventional Weapons Employment	SEC
J-1B-0904	Nuclear Weapons Senior Officer Briefing	TOP SEC
*J-2G-0905	Sealed Authentication System/Emergency Action Procedures (SAS/EAP)	TOP SEC
*J-2G-0906	Nuclear Safety Officer	SEC
*J-4E-0907	Navy Nuclear Weapons Officer	SEC
*J-2G-0908	Nuclear Weapons Security Officer	SEC
*J-1B-0909	Nuclear Weapons Technical Inspections (NWTI) Chief Inspectors	TOP SEC
*J-8A 0910	SURFLANT Nuclear Weapons Procedures SUPERVISOR	SEC
*J-644-0912	CV/CVN/SSF Nuclear Weapons Technical/Maintenance Procedures	SEC

<u>CIN</u>	<u>LONG TITLE</u>	<u>CLEARANCE</u>
J-8A-0913	Nuclear Weapons Radiological Control Officer	SEC
*J-644-0914	MAUW Nuclear Weapons Technical/Maintenance Procedures	SEC
J-8A-0917	Nuclear Weapons Supply	SEC
*J-644-0920	Use Control Denial Devices	SEC
*J-644-0921	Nuclear Weapons Training for Field Artillery Personnel	SEC
J-644-0923	SURFLANT Shipboard Nuclear Weapons (Conducted onboard ship; scheduled through TYCOM)	SEC
J-644-0924	AIRLANT Shipboard Nuclear Weapons Handling (Conducted onboard ship; scheduled through TYCOM)	SEC
J-644-0925	SUBLANT Shipboard Nuclear Weapons (Conducted onboard ship; scheduled through TYCOM)	SEC
*J-644-0926	FMFLANT Nuclear Weapons Refresher (On request only)	SEC
J-644-0929	Shipboard Security Engagement Tactics Follow-on Training	UNCLAS
J-2G-0935	Theater Nuclear Warfare for 1st Tour Aviator	SEC
J-2G-0937	NATO Nuclear Weapons Release Procedures	COSMIC/ATOMAL/TOP SEC
K-644-9042	Nuclear Weapons Radiological Control Technician	SEC
K-644-9044	Security Command Orientation (On request only)	SEC
K-070-9045	Shipboard Physical Security Planning	SEC
K-644-9048	Nuclear Weapons Training for Tomahawk Armor Box Launch Variant (ABL) (On request only)	SEC
K-644-9050	Tomahawk Surface VLS Training	SEC
K-644-9053	TNW 2nd Tour Aviator	SEC
*K-644-0015	Nuclear Weapons Advanced Warhead Maintenance Supervisor	SEC
K-830-2213	Shipboard Security Engagement Tactics	UNCLAS

* Designates courses requiring initial PRP screening.

INTERNATIONAL DIESEL SUBMARINE TRAINING PROGRAM
NAVAL BASE, NORFOLK, VA

1. SHORT TITLE: IDSTP
2. ADDRESS: International Diesel Submarine Training Program
ASW Training Group, Atlantic
Bldg X-70, Maryland Ave.
Naval Base, Norfolk, VA 23511-6495
3. GENSER PLAIN LANGUAGE ADDRESS: ASWTRAGRULANT, Norfolk, VA
4. LOCATION: Naval Station, Bldg X-70, Norfolk, VA. Enter gate 2 and proceed down Maryland Ave. IDSTP is 2 1/2 blocks down Maryland Ave on left. International Diesel Submarine Training Program is clearly marked on Bldg X-70.

5. **QUOTA CONTROL:** International Diesel Submarine Training Program, Director or Assistant Director, at A/V 564-6403/15; Comm (804) 444-6403/15 between 0730 and 1630, Monday through Friday.

6. **REPORTING INSTRUCTIONS:** Report on the Wednesday prior to the Monday commencement date, to Director, International Diesel Submarine Training Program, Bldg X-70, Maryland Avenue, Naval Base, Norfolk, VA 23511-6495.

7. **INFORMATIONAL PROGRAM:** An aggressive meaningful Informational Program is in place to provide the students with exposure to American customs and culture involving various events, including trips to Washington, D.C., the U.S. Naval Academy, a local university, Williamsburg, VA, and dinner at an instructor's house, graduation dinner at a local restaurant and a tour of Norfolk.

8. **SPECIAL INFORMATION:**

a. **STUDENT ARR/DEP INFO:** Preferred airport is Norfolk, VA, International Airport. Point of contact is Director/Assistant Director at (804) 444-6403/15. Students should arrive on the Wednesday prior to commencement of class on Monday. Departure will be no later than noon on Friday of the fourth/last week of class.

b. **TRANSPORTATION:** Students will be met upon arrival at the airport by a member of the IDSTP staff. Rental car cost is approximately \$250/wk. International drivers license is required. Local mass transportation is available.

c. **BILLETING:** BOQ, within walking distance of IDSTP facilities, is available. Cost approximately \$7/day. Cost at BOQ if member is accompanied by wife/family is \$13/day. Off base housing at motel cost is approximately \$40/day.

d. **MESSING:** Available at BOQ or at Officers Club located on adjoining Naval Air Station. Free shuttle is available. Cost approximately \$4.50/breakfast, \$6/noon meal, \$10/evening meal.

e. **UNIFORM:** Blues, Nov-Apr; Whites/Khakis, May-Oct. Blues are official traveling uniform and may be utilized throughout the year.

f. **CLIMATE:** Oct, cool, Nov-Mar, quite cold with rain/some snow. Apr-May, warm with rain. Jun-Sep, hot/humid with some shower activity.

g. **CONVENING SCHEDULE FY90:**

9 Oct - 3 Nov 89	23 Apr - 18 May 90
20 Nov - 15 Dec 89	4 Jun - 29 Jun 90
15 Jan - 9 Feb 90	30 Jul - 24 Aug 90
5 Mar - 30 Mar 90	17 Sep - 12 Oct 90

h. **AFTER HOURS STUDY:** The Confidential Student Training Manual is available for self study in the IDSTP classroom from 1630-2345, Monday through Friday, and at an appropriately controlled classroom environment within walking distance from the BOQ/BEQ on weekends from 0700-2345. Security considerations preclude the removal of course material from the classroom for home study.

FLEET COMBAT TRAINING CENTER, ATLANTIC

1. SHORT TITLE: FCTCLANT DAM NECK

2. ADDRESS: Commanding Officer, Fleet Combat Training Center, Atlantic,
Dam Neck, Virginia Beach, VA 23461-5200
MESSAGE PLAIN ADDRESS: FCTCLANT DAM NECK VA

3. QUOTA CONTROL: Quotas for FCTCLANT DAM NECK controlled courses must be requested by message, NAVGRAM, or speed letter. Quota requests must contain course identification number (CIN), course title, class convening date or time frame in which quota is desired, and number of quotas desired. Cancel quotas by message, NAVGRAM, or speed letter to FCTCLANT at least three working days prior to the class convening. Only short-fuse quota cancellations will be taken by telephone, and in this case the telephone request must be followed by a message request for cancellation.

4. TELEPHONE:

Quota Control Officer:	Comm: (804) 433-6636/7759; AV: 433-6636/7759
Student Control Officer:	Comm: (804) 433-7764
Foreign Training Officer:	Comm: (804) 433-6637
Rifle Range:	Comm: (804) 433-6154/7188
Duty Officer:	Comm: (804) 433-6234; AV 433-6234
Housing Referral Info:	Comm: (804) 433-7219; AV 433-7129

5. TRANSPORTATION: No government transportation is available between Norfolk International Airport or Norfolk Bus Terminal and the Dam Neck Naval Installation. Airport limousine and commercial taxi service is the most reliable mode of transportation. Taxi fare from the Norfolk International Airport to Dam Neck averages \$20.00 to \$22.00 per cab, while limousine vans average \$10.00 per person. Taxi fare from Virginia Beach to Dam Neck is approximately \$7.00. Tidewater Rapid Transit Service (TRT) provides bus transportation from Dam Neck to various locations in Virginia Beach daily from noon time to about 0200 for a fare of 70 cents.

6. MESSING AND BERTHING: Messing and berthing are available for Enlisted students; however, extensive on going renovation of berthing facilities may provide berthing shortages. Additionally, in some cases berthing may not be available. Prospective students are requested to ensure they have sufficient funds prior to their arrival to cover the non-availability of quarters. Open messing is available for Officer personnel, berthing is limited and reservations are recommended. Phone numbers for Barracks is 433-6691, Officer quarters is 433-6366.

7. REPORTING INSTRUCTIONS: Students reporting for training on Monday mornings will check in at Gallery Hall, Building 127 North, where they will check in with PSD personnel and the appropriate course coordinator. All students reporting at any other time will check in at Personnel Support Detachment (PSD), Building 501, and then report to Gallery Hall NLT 0730 Monday morning.

8. SPECIAL INFORMATION:

- a. Ammunition: Unless otherwise specified, all quota requests for a firing course constitutes authorization by the requesting ship for its personnel to expend from the ship's training allowance of ammunition the amount recommended for the particular course in the catalog. It is therefore necessary for the orders to show not only the course name and number, but also the type of gun to be fired, i.e., course J-041-0124, 3"/50 RF Twin Mount, etc. Expenditures other than recommended allowance should be made the subject of separate correspondence. Upon completion of firing, CO, FCTCLANT, will originate an ammunition expenditure report and forward it to the ship concerned for inclusion in the ship's ammunition expenditure report.
- b. All students are required to wear the uniform of the day as specified in COMNAVBASE NORVA/SOPA ADMIN regulations. Gunnery students must bring working khaki or dungaree uniform as appropriate for wear in the Gun mounts, directors, and while on the rifle/pistol range. Wearing of foul weather jackets and/or ball caps are prohibited aboard FCTCLANT except for in and around gun mounts, directors and the rifle range.
- c. Gunnery students must provide their own foul weather clothing for use during winter months.
- d. Enlisted students must provide their own padlocks for lockers.
- e. All personnel reporting for training must be in compliance with the health and physical readiness standards set in OPNAVINST 6110.1C.
- f. Students enrolled in courses two weeks in length or longer should not be placed in a duty status at the parent command while TAD to FCTCLANT.
- g. SECURITY CLEARANCE: Provide written certification at least 5 working days prior to class convening dates. Clearances can be telefaxed to 433-7173.

FLEET COMBAT TRAINING CENTER ATLANTIC,
U.S. COAST GUARD RESERVE TRAINING CENTER,
YORKTOWN, VA

- 1. SHORT TITLE: FCTCL USCG YORKTOWN
- 2. ADDRESS: Officer in Charge, Fleet Combat Training Center Atlantic, Box 21 U.S. Coast Guard, Reserve Training Center, Yorktown, VA 23690-5000

Location: At U.S. Coast Guard Reserve Training Center, Yorktown, VA approximately three miles east of the Coleman Bridge and RT 238 E overlooking the York River and adjacent to Yorktown Battleground National Park.

3. TELEPHONE: Commercial: (804) 898-2265

4. MESSING AND BERTHING:

- a. Government messing and berthing facilities (BOQ and BEQ) are available at U.S. Coast Guard Reserve Training Center, Yorktown.
- b. Housing for personnel with dependents: There are no facilities at USCG RESTRACKN for dependents of student personnel.
- c. Temporary lodging for personnel with dependents: The closest military lodge is approximately 15 miles from USCG RESTRACEN at Fort Eustis Army base. Due to the short duration of courses and limited lodging, dependent stay is not encouraged.

5. TRANSPORTATION: Patrick Henry International is the nearest airport facility. Once in the area a taxi or airport limousine service is available to USCG RESTRACEN. A liberty bus is run daily to local malls with additional runs to Williamsburg on weekends. Liberty bus schedules vary and may be obtained from Special Services or BEQ MAA.

6. UNIFORMS:

- a. Uniform changes are promulgated via SOPA NORVA Message. Approximate dates for changes are October and April.
- b. Dress uniforms may be prescribed for inspection purposes at any time. The normal classroom uniform is Uniform of the Day. Working uniform may be authorized for lab work.

7. REPORT/CHECK-IN INSTRUCTIONS: Students check-in into Lafayette Hall for berthing and endorsement of orders. Students then report to the Weapons School in Taylor Hall with orders and records during normal work days between 0700 and 1600.

8. MISCELLANEOUS:

- a. Leave. Leave is normally granted only during the Christmas holiday period or between courses of instruction, with the exception of emergency leave.
- b. Liberty. Liberty commences for non-duty section personnel at 1600 and expires at 0700 the following school/work day.
- c. Operation of motor vehicles on base. Operators of motor vehicles on base must possess:
 - (1) Valid vehicle operator's license.
 - (2) Valid vehicle registration.

- (3) Current and sufficient vehicle insurance to meet Virginia requirements.
- (4) The vehicle must meet the safety standards and inspection requirements of the state in which registered or, if none, those of Virginia. Vehicle decals valid at place of issue will be honored or temporary vehicle permits will be issued.

d. Student mailing address:

RATE/NAME
MK 56 "C" School OR 5"38 GUN "C" School
P.O. Box 21
USCG, RTC
Yorktown, VA 23690-5000

- e. Commissary and Exchange facilities: Commissary facilities are not available at Yorktown. A small exchange is located on base; however, Navy uniform items are not carried. Naval Station Norfolk has the nearest Navy uniform shop.
- f. Medical and Dental: Medical and dental facilities are available at U.S. Coast Guard Reserve Training Center for all military personnel.
- g. Chaplain: There is a Chaplain at U.S. Coast Guard Reserve Training Center. He can be reached at 898-2151/2390.
- h. Recreation. There are excellent recreational facilities available for all personnel on board.

NAVY AND MARINE CORPS INTELLIGENCE TRAINING CENTER, DAM NECK, VA

- 1. SHORT TITLE: NMITC
- 2. ADDRESS: Commanding Officer, Navy and Marine Corps Intelligence Training Center, Bldg. 420, Dam Neck, Virginia Beach, VA 23461-5575
- 3. GENSER PLAIN LANGUAGE ADDRESS: NMITC DAM NECK VA
- 4. LOCATION: NMITC is located in Layton Hall, Building 420, on Regulus Avenue at Fleet Combat Training Center, Atlantic (FCTCLANT), Dam Neck, Virginia Beach, VA.
- 5. QUOTA CONTROL:
 - a. To obtain information concerning quotas for courses, call (804) 433-8097 or AUTOVON 433 8097 between 0800 and 1630, Monday through Friday.

- b. To obtain quotas, contact the appropriate quota control:

Active Duty Navy (NMPC controlled courses)	COMNAVMILPERSCOM
Active Duty Navy (Non-NMPC controlled courses)	NMITC (Code N112)
Navy Reservists	COMNAVAIRRESFOR (Code 59)
Coast Guard/Reservists	COMDT COGARD (G-PTE-2)
Marine Corps/Reservists	CMC (Code T)
DOD Civilians	CNTECHTRA
Non-DOD Civilians	NMITC (Code N312)

- c. Availability of quotas for all personnel may be determined by telephone, letter, speedletter, or message to NMITC. Active duty Navy quotas for all NMITC courses except those which are NMPC controlled (see appropriate courses) must be requested via GENSER message from NMITC. Reservists must coordinate quotas through COMNAVRESFOR Code 59, and Department of Defense civilian personnel through the Chief of Naval Technical Training (CNTECHTRA). All Marine course quota control is maintained through the Commandant, Marine Corps. Quotas will be confirmed via mail or message. Quota requires name, social security number, security clearance, and class number at time of request.
- d. To cancel quotas, notify NMITC no less than 10 working days prior to class convening date. If students fail to appear for class, non-utilization reports will be sent to type commanders.

6. SECURITY CLEARANCES:

- a. All NMITC courses require student security clearances. Prospective students should ensure they provide certification of their security clearance by message or speedletter to be received by NMITC TEN working days after their initial quota request. Quotas will not be confirmed without proper security clearance certification. Courses which require access to Sensitive Compartmented Information (SCI) must provide certification of student security clearances to NMITC (ATTN: SSO) via special security channels.
- b. Security clearance information should be included on all student orders. Failure to comply with these requirements will result in students missing valuable instruction time or being returned to their parent command.

7. PHYSICAL AND INFORMATION SECURITY:

- a. Security considerations preclude the entry of personal recording/transmitting devices into the building. Prohibited items include, but are not limited to:

General Items

- Radios
- Walkmans
- VCRs
- Pagers (Beepers)
- Televisions
- Personal Computers
- Pocket Copiers
- Gym Bags
- Cameras (except for students enrolled in IPC)

Magnetic Media

- Computer Tapes
- Disks
- Disk Packs
- Video Tapes
- Tape Recorders
- Video Disks
- Telephone Answering Machines

- b. Briefcases, purses, etc. are subject to inspection at any time. Additional requirements are imposed for students in SCI courses and for personnel having access to SCI spaces.
- c. Security considerations further preclude the removal of most course material from the building. Study of these materials must be conducted within the building.
- d. Graduating students who wish to have their notes forwarded to their command may do so, provided their command follows proper procedure.

8. REPORTING INSTRUCTIONS: Upon arrival in the Virginia Beach area, all PCS active duty and reserve personnel will report to the Personnel Support Activity Detachment (PSD) office, FCTCLANT, Dam Neck, located in Bldg. 501. PSD will conduct initial processing of orders and provide further direction. On the course convening date, students will report to the NMITC Quarterdeck between 0700 and 0745. Bring the original or copies of your orders certifying security clearances.

9. ACTIVE DUTY TAD ORDERS: Orders, either "Cost" or "No Cost", are required for all personnel attending courses at NMITC and should clearly state the student's surname, first name, middle name, rank/rate, service branch, and social security number. Course title and identification number (e.g. J-243-0968) should be written in full. Service and pay records are not required. Comply with PAYPERSMAN 90222 or 90232. TAD personnel who require berthing are processed by PSD. TAD personnel who do not require berthing are processed by NMITC admin and need not check in at PSD.

10. ACTIVE DUTY PCS ORDERS: Students on PCS orders must first report to PSD with their orders for endorsement. For Navy students, PSD will retain the original orders. Navy students should obtain a copy for NMITC Admin. Students then report to NMITC with Service record. Pay record will be left with PSD. Medical and Dental records will be checked into the appropriate facilities. Marine students will retain original orders for processing by Marine Corps Admin Det on first day at NMITC.

11. RESERVE ORDERS: Students must report with their Medical record and orders. Course title and identifying number should be stated in full on the orders. Reservists on Active Duty for Training (ACDUTRA) will be paid by the graduation date of their class. Medical records are REQUIRED in order to receive pay for ACDUTRA. Orders must be endorsed by proper medical authority PRIOR to reporting for ACDUTRA. PSD processes all reservists-ACDUTRA, TEMADD and TEMAC. A copy of orders must be submitted to NMITC Admin.

12. BERTHING:

- a. Berthing at Dam Neck is critical, and until new accommodations are completed, students should be prepared to accept alternatives such as other military bases in the area, or commercial arrangements. Commands sponsoring students at NMITC should be prepared to pay per diem, especially when BOQ/BEQs are filled to capacity and no quarters are available.
- b. Berthing is available for 230 enlisted students at Dam Neck. Arrangements are coordinated by the Central Assignments and Records Desk (CARD) in Stethan Hall, Bldg. 566. Reservations for enlisted quarters cannot be made in advance. Orders must be endorsed stating availability or nonavailability of quarters.
- c. Officers must make their own billeting arrangements. Officers may call the Dam Neck BOQ for reservations and further information:

Dam Neck BOQ	Commercial (804) 433-6367 Autovon 433-6367
NAS Oceana BOQ (5 miles)	Commercial (804) 433-3293/3294 Autovon 433-3293/3294
NAB Little Creek (21 miles)	Commercial (804) 464-7522 Autovon 680-7522
NAVSTA Norfolk (30 miles)	Commercial (804) 444-3250 Autovon 564-3250
- d. Enlisted students (E1-E6) are not assigned barracks watches while residing in government quarters, however IS "A" school students will stand watches as assigned by the Integrated Training Battalion Commander.
- e. "Cost" orders are required for berthing. COMNAVSURFLANT sponsored ships will comply with directives set forth in COMNAVSURFLANTINST 1320.1A.

13. MESSING: Enlisted personnel desiring to eat in the Galley will be issued chow passes by PSD personnel. The Galley is located near the BEQ in Bldg. 521. The Galley meal schedule follows:

	<u>Monday-Friday</u>	<u>Saturday/Sunday/Holidays</u>
Breakfast:	0700-0830	0515-0700
Lunch:	1030-1230	1030-1200
Dinner:	1615-1800	1630-1800

14. TRANSPORTATION: No bus transportation is available aboard FCTCLANT, Dam Neck. Commercial taxi and bus service is available for off base transportation. Personal automobiles are authorized on base provided they have current DOD stickers and State Inspection sticker (State of vehicle registration or Virginia). Temporary passes may be obtained from the Pass Office, Bldg. 546 at the Main Gate, between 0600-1400, Monday-Friday. You must present a copy of your orders, a valid ID card, driver's license, vehicle registration, and proof of insurance. If you are using another person's vehicle, you will be required to present a letter of authorization from the registered owner.

15. **PARKING:** Students may park in the NMITC parking area only. Vehicles parked in unauthorized areas will be ticketed and/or towed at owner's expense.

16. **UNIFORMS:** Appropriate uniform of the day as prescribed in current Fleet Combat Training Center, Atlantic directives will be worn during all phases of instruction. All students are required to comply with the uniform regulations of their service. **NOTE:** The "A" uniform for women is required for inspection purposes. For additional questions concerning uniforms or seasonal change dates, etc., Navy call the NMITC Admin: (804) 433-8069; Marines call Marine MCAD NMITC: (804) 433-8280.

	<u>E7 & above</u>	<u>E6 & below</u>
Summer (approx May - Oct)	M-Th - Khaki F - Summer White	Summer White Service Dress White
	Charlie Uniform with Camouflage Uniform for approx 10 days in field.	
Winter (approx Nov - Apr)	M-Th - Winter Blue F - Service Dress Blue	Winter Blue Service Dress Blue
	Bravo Uniform with Camouflage Uniform for approx 10 days in field. 782 gear required.	

17. **MEDICAL SERVICES:** NMITC students desiring to go to sick call should report to the Naval Medical Clinic Bldg. 502 with their Medical records. Sick call hours: Monday - Friday 0530-0900 and 1400-1530

18. **LEAVE/LIBERTY:** Leave will be granted to students only in cases of verified emergency or when requested by the parent command. Liberty or shore leave is normally granted daily upon termination of classes.

19. **AFTER HOURS STUDY:** Because security considerations preclude the removal of course material from the school for home study, and because students will find it useful to review instructional material at times other than regular classroom hours, NMITC is open to students for study until 2100 on weekdays.

NAVAL AMPHIBIOUS SCHOOL, LITTLE CREEK
NORFOLK, VA

1. **SHORT TITLE:** NAVPHIBSCOL LCRK
2. **ADDRESS:** Commanding Officer, Naval Amphibious School, Naval Amphibious Base, Little Creek, Norfolk, VA 23521
3. **TELEPHONE:** Quota Control Officer 464-7393, AUTOVON: 680-7393
Duty Officer 464-7353, AUTOVON: 680-7353

4. TRANSPORTATION: All transportation arrangements must be made by the student. The following transportation facilities are available in the area:

- a. Norfolk International Airport, Norfolk, VA
- b. Bus Station - Norfolk, VA and Virginia Beach, VA
- c. Limousine service available at airport; Military Information Booth located in Main lobby of Norfolk International Airport to provide assistance.

5. BERTHING AND MESSING:

- a. Advance reservations/berthing accommodation arrangements must be coordinated directly with NAVPHIBASE LCRK either by message or by calling Commercial (804) 464-7577 (Enlisted) or (804) 464-7523 (Officer). Autovon prefix is 680.
- b. Enlisted students are billeted in Shields Hall (Building 3601) and subsisted in the NAVPHIBASE Galley (Building 3607). The BEQ will issue certificates of non-availability if quarters are not available.
- c. Officer students will be billeted in the BOQ (Bldg. 3408) insofar as it is practical and advance reservations are suggested. Closed Mess facilities are not available. The BOQ will issue certificates of non-availability if quarters are not available.
- d. Navy Lodge and/or convenient off-station facilities are available.

6. REPORT/CHECK-IN PROCEDURES: Students shall report to Bldg. 3504, Room 135A, no later than 0700 on the class convening date. If arriving prior to the class convening date, report to the Transient Personnel Unit of Personnel Support Detachment, Bldg. 3510. Students may not have mail forwarded to NAVPHIBSCOL Little Creek due to the short duration of the courses taught.

FLEET TRAINING UNIT, U.S. ATLANTIC FLEET

1. SHORT TITLE: FLWTRAULANT

2. ADDRESS: Commanding Officer, Fleet Training Unit, U.S. Atlantic Fleet,
Naval Amphibious Base, Little Creek, Norfolk, VA 23521-5150

3. LOCATION: Building 3320 (CO, XO and Combat Systems Department), (Underway Training Department and Small Arms Training), Naval Amphibious Base Little Creek, Norfolk, VA 23521.

4. TELEPHONE:

- a. Building 3320; 464-8113/7439 (AUTOVON 680-8113/7439).
- b. Operations Department (Scheduling/Training Support/Maintenance/Quota Control): AUTOVON 680-8113/7310.

- c. Combat Systems Department/Team Trainers: AUTOVON 680-8113/7310.
 - d. Underway Training: 464-7471/7592 (AUTOVON 680-7471/7592).
 - e. Small Arms Instructor Training School: 464-8273 (AUTOVON 680-8273).
 - f. Administrative Department: AUTOVON 680-8113/7439.
 - g. Supply Department: AUTOVON 680-7310/7439 - Fax 464-8589/ AUTOVON 680-8589
5. MESSING AND BERTHING:
- a. Pierside Training (RAVIR and 20B4 MCST), EWT and Mobile Damage Control Training.
 - b. Small Arms Instructor Course - Students (E-5 thru E-9) are billeted in Shields Hall (Bldg. 3601) and messing is provided in the NAVPHIBASE Galley (Bldg. 3607). Students in need of berthing report to Bldg. 3015, Transient Personnel Unit of Personnel Support Detachment.
6. REPORTING INSTRUCTIONS:
- a. RAVIR and 20B4, EWT Mobile Combat Systems Team Training - Students man own ship's combat systems stations prior to 0800 on days of training.
 - b. Small Arms Instructor Course - Students report to Building 3320 prior to 0800 on class convening date in the uniform of the day.
 - c. Mobile Damage Control Trainer - Students report to training coordinator prior to 0730 on day of training or as requested.
7. LEAVE: Not applicable.
8. QUOTAS:
- a. Combat Systems AAW ASMD ASUW ASW ELW Pierside Team Training (J-221-0352/0358) and EW Trainer Pierside Submarine Limited Team Training (J-233-0214) and Mobile Damage Control Trainer (J-495-0405), are requested through Regional Training Board and scheduled during the Quarterly Trainer Scheduling Conference for the upcoming quarter. Direct liaison with FLETRAULANT, prior to formal request will facilitate planning and trainer utilization.
 - b. Shipboard Small Arms Instructor Qualifications Ashore & Afloat (J-041-0176) quotas are requested by calling Training Services Office, FLETRAULANT, (804) 464-7310/8113, (AUTOVON 680-7310).
 - c. Small Arms Instructor (J-041-0148) quotas are requested by calling NMPC 406C, AUTOVON 227-6565.

9. SECURITY CLEARANCE:

- a. Multi-Threat CIC Team Training - SECRET clearance required.
- b. No clearance required for Shipboard Small Arms Instructor Training.
- c. No clearance required for Mobile Damage Control Training.

10. UNIFORMS:

- a. Multi-Threat CIC Team Training - Shipboard working uniform.
- b. Shipboard Small Arms Instructor Course - Students report in uniform of the day. Students should also have available either a working uniform or a set of Navy issue coveralls.
- c. Mobile Damage Control Trainer - Shipboard working uniform.

11. SPECIAL INFORMATION:

- a. Multi-Threat CIC Team Training conducted pierside utilizing RAVIR van, and Device 20B4 MCSTs and EW Trainer. For information on capabilities/limitations of trainers refer to COMTRALANT OPORDER 2000.
- b. Shipboard Small Arms Instructor Course - Training includes classroom as well as range time.
- c. Mobile Damage Control Trainer - Utilizes available pierside and shipboard space for training.

FLEET TRAINING UNIT, U.S. ATLANTIC FLEET, DETACHMENT CHARLESTON,
CHARLESTON, SC

- 1. SHORT TITLE: FLETRALANT DET CHARLESTON
- 2. ADDRESS: Officer in Charge, Fleet Training Unit, U.S. Atlantic Fleet,
Detachment Charleston, Charleston, SC 29408-5250
- 3. LOCATION: Building 672, NAVSTA Charleston, South Carolina
- 4. TELEPHONE: AUTOVON 563-0098/0099, Commercial (803) 743-0098/0099
- 5. MESSING AND BERTHING: Pierside Training (RAVIR, 20B5 MCSTT AND LMTTU)
- 6. REPORTING INSTRUCTIONS: Students man own ship's combat systems stations prior to 0800 on days of training.
- 7. LEAVE: Not applicable.

8. QUOTAS: Combat Systems AAW/ASMD/ASUW Pierside training (J-221-0352/0361) are requested through Regional Training Board and scheduled during the Quarterly Training Scheduling Conference for the upcoming quarter. Direct liaison with FLETRAUIANT prior to formal request will facilitate planning and trainer utilization.
9. SECURITY CLEARANCE: Shipboard personnel are required to ensure all personnel participating in training have a SECRET clearance.
10. SPECIAL INFORMATION: Multi-Threat CIC Team Training is accomplished pierside utilizing RAVIR vans and Device 20B5. LMTTU expected to be on-line spring 1989. For information on capabilities/limitations of trainers, refer to COMTRALANT OORDER 2000.

U. S. ATLANTIC FLEET C-1 WELDING SCHOOL
NORFOLK NAVAL SHIPYARD, PORTSMOUTH, VA

1. ADDRESS: Commander Norfolk Naval Shipyard, Portsmouth, VA 23709
2. TELEPHONE: AUTOVON Prefix for shipyard is 961-XXXX

OIC, Welding School	Commercial (804) 396-8607/8610
Duty Office	Commercial (804) 396-8615/8616
Welding School	Commercial (804) 396-3549
Barracks 1503	Commercial (804) 396-4562
3. QUOTAS: All quota requests for NEC Welding Courses must be requested and approved by NMPC 402D and funding authorization must be requested and approved by appropriate TYCOM.
4. ORDERS: Individual TAD orders (NAVPERS 1320/16) must be written for all students attending courses of instruction at NNSY Portsmouth, and should clearly state surname, first name, and middle name; rank or rate, social security number and branch and class of each student. Security clearance must also be included in orders, as well as course title and course identifying number. Transient BEQ is required to assess a two dollar (\$2) per day billeting service charge to occupants on per diem in accordance with CNO WASHINGTON DC 032001Z DEC 82. Students should have sufficient funds to cover this charge if BEQ occupancy is anticipated subject to reimbursement after completion of TAD. Personnel on no-cost TAD orders who are enrolled in a course of instruction within a 50 mile radius of their homeport or station are not to be charged the BEQ billeting service charge, nor are housekeeping services to be provided. Should course attendee request housekeeping services, then the two dollar (\$2) service charge must be borne by the attendee and will not be reimbursed.
5. BERTHING AND MESSING: Messing facilities are available for all enlisted personnel. Quarters are available for all enlisted personnel, however, E-7 through E-9 should make prior reservations.

6. **TRANSPORTATION:** No government transportation is provided between the Norfolk Regional Airport, Norfolk Bus Depot and/or Portsmouth Bus Depot to the Norfolk Naval Shipyard complex. Airport limousine and commercial taxi service are the most reliable modes of transportation. Taxi fare from Norfolk Regional Airport to NNSY averages \$12.00 to \$15.00 per taxi. Airport limousine, which departs hourly to NNSY is about \$5.50 per person.

7. **REPORTING INSTRUCTIONS:** Students shall be issued orders to Commander, Norfolk Naval Shipyard, Portsmouth, VA and shall report to Military Personnel Office, second floor, Building 1500 during normal work day. During non-work day and weekends report to Shipyard Duty Office, first floor, Building 1500. Hours of operation of Military Personnel Office are Monday - Friday 0720 - 1550. All students reporting for TAD outside the Norfolk, Virginia area and those reporting for TAD in excess of seven (7) days will have service, health, dental and personal finance records in their possession.

8. **UNIFORMS:** Conformance to COMNAVBASENORVAINST 1020.3 series, Uniform Regulations, is required. Military personnel are required to report, check in and out in the uniform of the day. Uniform for all classes will be clean, unsoiled dungarees.

9. **DUTIES:** Personnel attending courses are assigned TAD to NNSY, Portsmouth, VA, therefore, they must be removed from their parent command's watch bill. Failure of commands to comply with this requirement will result in disenrollment.

10. **MISCELLANEOUS:**

- a. Personnel visiting the Portsmouth area should be advised that Naval Personnel have been victims of muggings and robberies (some with physical harm) in the recent past in areas adjacent to the shipyard gates. Personnel should not travel on foot through these areas during hours of darkness.
- b. **VISION TEST REQUIREMENTS:** Must be IAW sec 5.2.13 of MIL-STD-248C. In addition, contact lens are not authorized during COI. Personnel must have in their possession corrective glasses if required prior to reporting.
- c. **LEAVE:** TAD personnel that are to be granted leave upon completion of the course, must have the leave authorization indicated on their orders, prior to departure from their command.
- d. **PARKING:** Student parking is extremely limited.

FTC CRYOGENICS, PORTSMOUTH, VIRGINIA

1. SHORT TITLE: FTC CRYOGENICS
2. ADDRESS: Director, FTC, Cryogenics, Bldg. 17Y St. Juliens Creek Annex,
Norfolk, Naval Shipyard, Portsmouth, VA 23709
3. TELEPHONE: Duty Officer - Commercial (804) 485-6398/6399/6400
AUTOVON: 961-6398/6399/6400
4. TRANSPORTATION: No government transportation is provided between the Norfolk Regional Airport, Norfolk Bus Depot and/or Portsmouth Bus Depot to the Norfolk Naval Shipyard complex. Airport limousine and commercial taxi service are the most reliable modes of transportation to the Norfolk Naval Shipyard (NNSY) complex. Taxi fare from Norfolk Regional Airport to NNSY averages \$12.00 to \$15.00 per taxi. Airport limousine, which departs hourly to NNSY is about \$5.50 per person.
5. BERTHING AND MESSING: Facilities are available for military personnel.
6. UNIFORMS: Conformance to Commander, Naval Base Norfolk, VA, Uniform Regulations, is required.
7. REPORTING INSTRUCTIONS: All personnel reporting for training during working hours will report to Building 17Y prior to 0715 on the class convening date or as directed by Transfer Orders. Personnel reporting after working hours, report to PERSUPPDET Portsmouth, Naval Hospital, Portsmouth, VA. All students reporting shall have all records in their possession (including Personal Finance Record (PFR) upon reporting.
8. MISCELLANEOUS:
 - a. Leave: Annual leave is granted only at Christmas. TAD personnel that are to be granted leave upon completion of the course, must have the leave authorization indicated on their orders, prior to departure from their parent command.
 - b. Operation of motor vehicles on base:
 - (1) The vehicle must meet the safety inspection requirements (at least ANNUALLY) of the state in which registered or, if none, those inspection requirements of Virginia.
 - (2) On-base and off-base parking is very limited. Temporary base passes are issued to cover only the amount of time the operator is at this command.

CHARLESTON, SOUTH CAROLINA AREA

1. ACTIVITY: Fleet and Mine Warfare Training Center is the only COMTRALANT activity in the Charleston area.
2. UNIFORMS: All personnel will be in the uniform of the day prescribed by the COMMANDER, Naval Base, Charleston, SC, except those attending courses in damage control, firefighting or engineering courses in which a uniform would be soiled.

FLEET AND MINE WARFARE TRAINING CENTER, CHARLESTON, SC

1. SHORT TITLE: FLEMINWARTRACEN CHARLESTON
2. ADDRESS: Commanding Officer, Fleet and Mine Warfare Training Center,
Naval Base, Charleston, SC 29408-5200
3. TELEPHONE: Quota Control Officer (803) 743-6311, AUTOVON: 563-6311
Duty Officer (803) 743-4722, AUTOVON: 563-4722
4. TRANSPORTATION:
 - a. To and from Charleston:
 - (1) Charleston International Airport, North Charleston, SC
 - (2) AMTRAK Rail Terminal, North Charleston, SC
 - (3) Greyhound Bus Terminal, North Charleston, SC
 - (4) Trailways Bus Terminal, Charleston, SC
 - b. To Charleston Naval Base: No government transportation is provided between local commercial transportation facilities and the Charleston Naval Base complex. Airport limousine and commercial taxi services are the most reliable means of transportation to the Charleston Naval Base.
 - c. On Base:
 - (1) A Charleston Naval Station bus schedule provides for free shuttle bus transportation around the Naval Base complex approximately every half hour from 0600-2000 daily.
 - (2) On-base taxis are available at a nominal cost.
 - (3) FLEMINWARTRACEN is within walking distance of officer/CPO/enlisted berthing and messing facilities, medical and dental facilities, and exchange and commissary facilities.

5. BERTHING AND MESSING:

- a. Due to the limited BEQ facilities in the Charleston area, adequate BEQ accommodations may not be available for all enlisted students reporting to FLEMINWARTRACEN. Naval Station Enlisted Quarters can be reserved, when available, by calling the Charleston Naval Station Billeting Office at Autovon 563-5628. Reporting enlisted personnel should be directed to report to the Naval Station Billeting Office to ascertain the actual availability/non-availability of government berthing and have orders so endorsed prior to obtaining off base quarters, even if a non-availability number has been previously provided. Students should be authorized maximum advance per diem to offset expenses incurred while subsisting in the civilian community should adequate berthing facilities not be available.
- b. Officer's berthing is available at the Charleston Naval Station BOQ approximately 75% of the time. Due to the limited BOQ space available, reservations should be made prior to arrival in the Charleston area by calling the BOQ at Autovon 563-5394. These reservations must be confirmed not later than ten (10) days prior to arrival. Reporting officer personnel should be directed to report to the Naval Station BOQ office to ascertain the actual availability/non-availability of government berthing and have orders so endorsed prior to obtaining off base quarters, even if a non-availability number has been previously provided. Students should be authorized maximum advance per diem to offset expenses incurred while subsisting in the civilian community should adequate berthing facilities not be available.
- c. Navy Lodge and convenient off-station facilities are also available.
- d. Officer and enlisted messing facilities are within walking distance of FLEMINWARTRACEN.

6. QUOTAS: Quotas for courses which have FLEMINWARTRACEN designated as the quota control authority may be requested from the Quota Control Office by message, NAVGRAM, letter, telephone or personnel visits by designated command training personnel. Letters authorizing personnel to make and cancel quotas are maintained by the FLEMINWARTRACEN Quota Control Office and are required to be updated by user commands as changes occur.

7. MISCELLANEOUS:

- a. FLEMINWARTRACEN Notice 1540 provides specific updated information on where and when incoming students should report, uniform requirements, class convening schedules, course prerequisites, course length and quota control information. A current copy of this notice may be requested from the Quota Control Office.
- b. Personnel visiting the Charleston area should be advised that naval personnel have been victims of muggings and robberies (some with physical harm) in the recent past in areas adjacent to the Charleston Naval Base gates. Personnel should not travel alone on foot through these areas during hours of darkness.

- c. Security clearances must be provided in writing at least one week prior to the class convening date for all students attending classified courses.
- d. Incoming students should be advised that normal class hours are 0800 - 1700.
- e. Students are not assigned parking spaces; however, general student parking areas are available and well marked near the school. Students should be advised not to park in areas that are marked as restricted or reserved parking.
- f. Students ordered to courses which have a duration of thirty (30) days or longer should bring their service records.

MAYPORT, FLORIDA AREA

- 1. ACTIVITY: Fleet Training Center, Mayport, Florida and Fleet Training Unit, U.S. Atlantic Fleet, Detachment Mayport, Florida are the only COMTRALANT activities in the area.
- 2. UNIFORMS: All personnel will be in the uniform of the day prescribed by COMHELWINGSLANT.

FLEET TRAINING CENTER, MAYPORT, FL

- 1. SHORT TITLE: FLETRACEN MAYPORT FL
- 2. ADDRESS: Commanding Officer, Fleet Training Center, Mayport, FL 32228-0014
(ATTN: Quota Control).
- 3. TELEPHONE: Quota Control: (904) 246-5240/5673, AUTOVON: 960-5240/5673
Command Duty Officer: 246-5243, AUTOVON: 960-5243
- 4. QUOTA REQUEST PROCEDURES: Quota requests for FLETRACEN Mayport controlled courses shall be submitted in writing. Requests shall include the course title, course identification number, primary/alternate class convening date or time frame in which quota(s) are desired, and number of quotas. A recommended standard quota request format is provided in paragraph 12. Confirmation of quotas are sent within three working days from the receipt of the request. A WEEKLY QUOTAS GRANTED/standby/available message is promulgated by SOPA Admin Mayport on Friday the week prior to each class convening date listing all commands who have been granted confirmed quotas and standbys, as well as quotas still available for that week. Telephone requests are limited to short fuse requests for courses listed on the weekly message and may only be requested by authorized training personnel from each command. Letters of authorization to book and cancel quotas are required. Commands shall designate a point of contact/alternate and phone number of authorized personnel to discuss training matters with FLETRACEN MYPT Quota Control and shall be updated as changes occur.

Quota requests for other than active duty Navy personnel (USN, USNR) are to be submitted to the appropriate quota control authority listed in CNETINST 1500.20 and IAW Section 3 CANTRAC Vol. I, Quota Control Notes, Note 1 CNTECHTRA.

5. CANCELLATION OF QUOTAS: In order to provide training opportunities to other commands and in accordance with CNET OPORD 2000 received cancellations must be received at least 3 working days prior to the class convening date. Cancellations may be taken by telephone by authorized personnel only and must be followed up in writing. Failure to cancel quotas will result in a non-utilization for the requesting command.

6. TRANSPORTATION: Parent commands are responsible for arranging transportation to and from school. Students who are assigned to ships berthed at NAVSTA are provided with daily bus services to and from FLETRACEN with stops at Ribault Club, P.O. Club, Base Theater, C-2 Pier, Halsey Hall and FLETRACEN. The bus departs Ribault every half hour. Students reporting from commands located outside the Mayport area who utilize commercial air shall be aware that taxis and airport limousines are readily available; however, due to the distance involved, cost usually approaches \$40.00 for taxi services. Airport limousine costs vary dependent upon the number of passengers.

7. ORDERS: TEMADD orders are required for all students attending formal training at FLETRACEN Mayport. TEMADD orders serve as authorization for service record entries when properly endorsed by FLETRACEN MAYPORT. Orders shall include service member name, rank/rate, social security number and appropriate security clearance of each student. Ensure course title/number and class convening date are included. Students shall report NLT 0730 on the first day of classes except as promulgated under separate cover during summer tropical hours when reporting time is 0630 for "FIREFIGHTING COURSES ONLY."

8. SECURITY CLEARANCE: Security clearance data shall be submitted with the standard quota request or if submitted separately in writing no later than seven days prior to the class convening date. Students will not be admitted to class without appropriate security data.

9. MILITARY APPEARANCE: Students attending courses are expected and required to meet Navy standards of military appearance and courtesy. Any student failing to meet Navy standards will be disenrolled and returned to his/her command for appropriate action. Students are inspected by course instructors weekly.

UNIFORM OF THE DAY

Winter: (1st Monday in December)

Summer: (1st Monday in March)

E-6 and below - Winter Blue
E-7 and above - Winter Blue
Officers - Summer Khaki

E-6 and below - Summer White
E-7 and above - Summer Khaki
Officer - Summer Khaki

- a. Personnel attending the following courses may report and attend classes in a clean working uniform:

- (1) General Shipboard Fire Fighting Training
- (2) Shipboard Fire Fighting Team Training
- (3) P-250 MOD 1
- (4) Shipboard Aircraft Fire Fighting
- (5) Air Capable Ship Helicopter Fire Fighting Team Training

- b. In addition: Long sleeve cotton shirts and general safety shoes are required for all fire fighting courses. U.S. Navy Uniform Regulations are strictly enforced at FLETRACEN Mayport.

10. COURSE PREREQUISITES: Ensure students meet prerequisites outlined in NAVEDTRA 10500 (CANTRAC) Vol II to avoid the return of students to their parent command. Commands are encouraged to remove students from the watchbill while attending training at FLETRACEN Mayport.

11. BERTHING/MESSING: Parent commands are responsible for making berthing arrangements for their personnel. Submit berthing requests to NAVSTA Mayport FL or phone:

BOQ: AV 960-5423 COMMERCIAL: (904) 246-5423
CPO: AV 960-5194 COMMERCIAL: (904) 246-5194
BEQ: AV 960-5575 COMMERCIAL: (904) 246-5575

12. SAMPLE STANDARD QUOTA REQUEST FORMAT:

1500
Ser
Date

From: Commanding Officer,
To: Commanding Officer, Fleet Training Center, Mayport
ATTN: Quota Control

Subj: SCHOOL QUOTA REQUEST

1. Request the following school quota(s) be reserved for this command:

- a. Course Title/NR:
Convening Date: 1st Choice
2nd Choice (OR TIME FRAME DESIRED)
3rd Choice

Attendee(s):

NAME	RANK/RATE	SSN	BRANCH/SERVICE	CLEARANCE
(LAST, FIRST, MI			(USN, USNR, TAR, USNR-R, USCG)	

b. If requesting two or more courses repeat paragraph (1A) format as necessary for each course of instruction.

2. POC is (INCLUDE NAME/RATE/RANK/TELEPHONE).

Signature
By direction

FLEET TRAINING UNIT, U.S. ATLANTIC FLEET, DETACHMENT MAYPORT,
MAYPORT, FL

1. SHORT TITLE: FLETRAULANT DET MAYPORT
2. ADDRESS: Officer in Charge, Fleet Training Unit, U.S. Atlantic Fleet,
Detachment Mayport, Mayport, FL 32228
3. LOCATION: NAVSTA Mayport, Florida, Pier Charlie
4. TELEPHONE: 241-6344/6217 (AUTOVON 960-6344/6217)
5. MESSING AND BERTHING: Pierside Training
6. REPORTING INSTRUCTIONS: Students man own ship's combat systems stations prior
to 0800 on days of training.
7. LEAVE: Not applicable.
8. QUOTAS: Combat Systems AAW/ASMD/ASUW Pierside Training (J-221-0352/0358/0361)
is requested through Regional Training Board and scheduled during the Quarterly
Trainer Scheduling Conference for the upcoming quarter. Direct liaison with
FLETRAULANT prior to formal request will facilitate planning and trainer
utilization.
9. SECURITY CLEARANCE: Shipboard personnel required to ensure all personnel
participating in training have a SECRET clearance.
10. UNIFORMS: Shipboard working uniform.
11. SPECIAL INFORMATION: Multi-Threat CIC Team Training is accomplished pierside
utilizing RAVIR vans and Device 20B4/20B5. For information on
capabilities/limitations of trainers refer to COMTRALANT OPORDER 2000.

NAVAL DAMAGE CONTROL TRAINING CENTER
PHILADELPHIA, PA

1. SHORT TITLE: NAVDAMCONTRACEN PHILA
2. ADDRESS: Commanding Officer, Naval Damage Control Training Center, Naval Base Philadelphia, PA 19112-5089
3. TELEPHONE: Duty Officer: (215) 897-5652, AUTOVON: 443-5652
Quota Control: (215) 897-5661, AUTOVON: 443-5661
Student Control: (215) 897-5134, AUTOVON: 443-5134
4. BERTHING AND MESSING:
 - a. Berthing facilities are available for all military personnel; BOQ facilities are available, but frequently difficult to get so officers may be required to use commercial facilities. Telephone: BOQ: (215) 897-5316, AV: 443-5316; BEQ: (215) 897-5159, AV: 443-5159.
 - b. Off-station facilities are available, but expensive and sometimes hard to acquire.
 - c. Messing facilities are available for all military personnel.
5. AVAILABILITY OF TRANSPORTATION:
 - a. Penn Central Railroad Station, 30th and Market St., Philadelphia.
 - b. Philadelphia International Airport, Rt. 291 at Island Ave., Philadelphia.
 - c. Greyhound Bus Terminal, 17th and Market St., Philadelphia.
 - d. Taxis are available from all points to the Naval Base.
 - e. NDCTC makes NO arrangements for transportation.
6. UNIFORM REQUIREMENTS:
 - a. Winter Uniforms (1st Monday in October - 1st Monday in May)
 - (1) Officers: Service Dress Blue - PRESCRIBED (P)
Winter Blue - ALTERNATE (A)
 - (2) Enlisted: Service Dress Blue (P)
Winter Blue (A)
 - b. Summer Uniforms (1st Monday in May - 1st Monday in October)
 - (1) Officers/CPOs: Summer Khaki (P)
Summer White (A)
 - (2) Male Enlisted: Service Dress White (P)
(E-1 to E-6) Service Dress Blue (A); Summer White (A)
 - (3) Female Enlisted: Summer White (P)
(E-1 to E-6) Service Dress Blue (A)

- c. THE UNIFORM FOR FIRE FIGHTING is long-sleeve wash khakis or long-sleeve dungarees with hard soled shoes. No double-knits, tennis shoes, poromeric footwear, or contact lenses will be worn on the firefield. These uniforms should be brought to the school when reporting.
- d. No civilian clothes are authorized on base for E3 and below personnel ordered to NDCTC for HT "A" School. Civilian clothes may not be stored in lockers in assigned BEQ by E3 and below HT "A" School students.
- e. Uniform and haircut regulations are strictly enforced. All students are inspected prior to acceptance into a course, and may not be enrolled if they do not meet the standards outlined in the uniform regulations.
- f. GENERAL GUIDANCE FOR WEARING OF UNIFORMS
 - (1) Each member of the naval service is a representative of the United States. His or her dress, both in uniform and civilian clothes, and conduct is required to be such as to reflect credit on him or herself, the naval service, and the United States.
 - (2) All military personnel while aboard a naval shore activity within COMNAVBASE will be in the prescribed dress Uniform-of-the-Day, or appropriate civilian attire on the following occasions:
 - (a) Holidays, Saturdays and Sundays.
 - (b) After 1800 (local time) on working days, including attendance at the station movies, clubs, bowling alley, exchange etc.
 - (3) E6 and below personnel attending HT "A" School will not be allowed to wear civilian clothes on base during their first phase of training (normally 4 weeks).
 - (4) All Navy, Marine Corps and Coast Guard personnel are required to wear a safety helmet while operating a motorcycle or motor scooter both on and off base.
 - (5) Overcoats (bridgecoats), reefers/peacoats, jackets and other military outer garments will be worn buttoned or zipped.
 - (6) All uniform items will bear ownership markings in accordance with the U.S. Naval Uniform Regulations.
 - (7) Uniforms or articles NOT authorized for wear to and from work are:
 - (a) Flight clothes (including flight jackets)
 - (b) Dungaree Uniform/Enlisted Working Uniform
 - (c) Working Khaki with "wash" cotton trousers
 - (d) Foul weather gear
 - (e) Blue working jacket
 - (f) Organizational clothing

- (8) Working uniforms, excluding foul weather gear, are authorized for wear any place on the Naval Base during normal working hours. This authorization does NOT apply after 1800 on working days, or on holidays, Saturdays and Sundays (except for the enlisted dining hall and the Base Chapel). The reefer/modified peacoat is not authorized for wear with the working khaki uniform.
- (9) Knit watch caps may be prescribed by the commanding officer when weather conditions warrant. Watch caps may be worn only with the Dungarees/Enlisted working uniform, but not to and from work and a local residence.

7. REPORT/CHECK-IN INSTRUCTIONS:

- a. ENLISTED - Report to Building 600 (PERSUPPDET Office), Naval Base Philadelphia. (Students on group orders not requiring messing and berthing may report directly to Student Control, Building 740, NAVDAMCONTRACEN.) All students must check into Student Control, Building 740 prior to 0645 on the commencement day of the course.
- b. OFFICER - Report to the BOQ Office, Naval Support Activity, prior to reporting to Building 600 (PERSUPPDET Office), Naval Base, Philadelphia. All students must check in to Student Control, Building 740 at the Naval Damage Control Training Center prior to 0645 on the commencement date of the course.

8. MISCELLANEOUS: Adequate messing, berthing and transportation facilities are available for all Hull Maintenance Technician Class "A" School students. Private quarters for short-term rental are extremely expensive and hard to find. Philadelphia is a high accident area, and a high crime area. There is no secure parking for students at the BEQ or the NDCTC Compound. Auto theft and vandalism is prevalent and it is therefore NOT recommended that students bring either family or vehicle with them.

PART 8 - COMTRAPAC

GENERAL INFORMATION ON FACILITIES

COMMANDER TRAINING COMMAND, U. S. PACIFIC FLEET

1. SHORT TITLE: COMTRAPAC
2. ADDRESS: Commander Training Command, U. S. Pacific Fleet, San Diego, CA 92147
3. LOCATION: Building 2, Fleet Antisubmarine Warfare Training Center, Pacific Harbor Drive and Nimitz Boulevard, San Diego, California
4. TELEPHONE: The AUTOVON and Commercial prefix is the same.

Quota Procurement 524-1401/5257
Duty Officer 524-1443 (Hours: 0630-1900)
Training Management 524-1397
5. QUOTAS: COMTRAPAC maintains quota control over all TRAPAC training courses offered in the San Diego area unless otherwise indicated. If type commander's instructions permit, request quotas from COMTRAPAC by letter, speedletter, message, or telephone. Timely notification (NO LATER THAN FIVE WORKING DAYS) of cancellation of assigned quotas is required in order to permit reassignment and prevent waste of training resources. COMTRAPAC quota control is in operation from 0830 to 1530 each working day. There is a 24 hour continuous message recording service available at 524-1401. Recorded messages are processed at the beginning of each working day.
6. HOLIDAY PERIODS: In general, classes will not convene during Christmas week. During periods associated with other national holidays, courses of five days or longer will be accelerated to complete the course in the abbreviated period. Five day or longer courses scheduled to convene on national holidays will convene the first working day following the holiday.
7. LEAVE: Leave, exclusive of emergency leave, will not be granted to student personnel.
8. AVAILABILITY OF TRANSPORTATION:

Railroad AMTRAK (Santa Fe) Depot, San Diego (239-9021) 1050 Kettner Blvd. (Downtown)

Air Terminal San Diego International Airport (Lindbergh Field) San Diego

Taxi Service Various commercial taxi services are available. During working hours military taxi service is available from Navy Public Works Center, San Diego. Transportation Office 235-2917 (0730-1530).

Commercial Greyhound Bus Line, First and Broadway, San Diego.
Continental Trailways, 310 West "C" St., San Diego
Greyhound - 239-9171 Trailways - 232-2001

9. UNIFORMS: The following is a list of prescribed uniforms authorized while attending schools at TRAPAC commands. The winter period normally commences the first Monday in November and the summer period commences the third Monday in April, unless otherwise directed.

	<u>Winter Period</u>	<u>Summer Period</u>
Officers/Chief Petty Officers	Summer Khaki	Summer Khaki
Enlisted (E-6 and below)	Service Dress Blue/ Winter Blue	Summer White/ Service Dress White

Dungarees may be worn for courses whose work would unduly soil prescribed uniforms, however, students must report in the Uniform of the Day.

For those personnel attending schools physically located at Naval Training Center, San Diego, Uniform of the Day must be on hand for wear on Fridays, at which time the Naval Training Center observes recruit graduations.

PROCURING QUOTAS

1. COMTRAPAC maintains quota control for most courses of instruction conducted at FLETRACEN, FLECOMBATRACENPAC, FLTCOMBATSYSYTRAUPAC, NUWPNTRAGRUPAC, FLEASWTRACENPAC AND FITCPAC. Quotas for TRAPAC courses of instruction offered in Pearl Harbor and the Western Pacific area should be requested directly from COMFLETRAGRU PHARBOR and COMFLETRAGRU WESTPAC, respectively.
2. Prior to requesting quotas, consult type commander's instructions. If type commander's instructions permit, quotas for all TRAPAC courses, where transportation or other additional costs to the government are not involved, may be obtained directly by letter, speedletter, message or telephone.
3. All naval reserve activities must request quotas/weekend away training in accordance with the instructions of the Chief, Naval Reserve.
4. Quotas should be requested by course number and for scheduled convening dates located in the appropriate section of this catalog. If desired, quotas may be requested for "prior to" a given date, "subsequent to" a given date, or "during" a given period of time. Requesters are encouraged to include acceptable alternatives in the initial request to maximize possibilities for granting of desired quotas. If confirmed quotas are not available for a specific class convening date, the possibility exists for students to attend the class as a "sit-in". Activities located in the immediate geographic area may arrange for personnel to "stand-by" for late vacancies if desired. Such personnel should be issued orders indicating their status as standbys and directing their return to parent command by a definite time if not admitted to class.
5. The prerequisites and eligibility requirements for all TRAPAC courses have been kept to a minimum, thereby necessitating strict compliance with the requirements set forth in this catalog. Waivers will be considered only in exceptional cases. REQUESTS FOR WAIVERS MUST BE JUSTIFIED AND SUBMITTED IN WRITING. A statement that the prerequisites and eligibility requirements have been met, or that such requirements have been waived by COMTRAPAC, must be included in all orders.

6. Security Clearances: When the temporary additional duty orders will require access to classified information at TRAPAC schools, the command issuing the orders must forward, a clearance message of a visitor request to the TRAPAC activity to be visited in the following format (per OPNAVINST 5510.1H, Chapter 18):

- a. Rank/rate, full name, service, SSN, designator/NEC
- b. Position or billet
- c. Command to which attached
- d. Activity to be visited
- e. Course number, convening date and duration
- f. Degree of access and purpose. (TS/SEC/CONF) Student/Liaison)
- g. Security clearance, type of investigation, date complete, and investigative agency
- h. Certification that student meets all prerequisites and eligibility requirements, specifically, certification of satisfactory Personnel Reliability Screening, when required for requested courses of instruction at WPNTRAGRUPAC.

PCS students shall be granted Interim Clearance as needed per OPNAVNOTE 5510 of 12 May 89.

ORDERING PERSONNEL TO TRAPAC ACTIVITIES

1. The granting of quotas does not constitute authority for issuing TEMADDINS orders. Write all TEMADDINS orders in accordance with type commander's instruction. No orders should be written directing personnel to report to COMTRAPAC. All orders should direct personnel to report to the appropriate training activity. All students (including "standbys") are required to have orders to any course of instruction.
2. Use transfer order as specified by type commander, original and six (6) copies required. Orders to civilians must reflect sponsoring organization and military service with which associated.
3. Give authority for quota. A PAPA number will suffice as authority.
4. Transfer order MUST indicate the number, title and convening dates of courses to be attended.
5. Orders shall contain a statement that applicable prerequisites and eligibility requirements have been met, or that a waiver of such requirements has been obtained from COMTRAPAC in accordance with paragraph 5 above.
6. Berthing and messing facilities are normally available at TRAPAC schools. In case the noon meal only is to be furnished ashore, the ship must indicate that one-third ration will not be claimed for the specific day. Enlisted students, except those participating in various Nuclear Weapons team training at WPNTRAGRUPAC who are attached to ships berthed at NAS North Island, attending courses of more than one day duration will be berthed and subsisted ashore for the duration of the course and should not be required to return daily to their respective ships. Experience indicates that student performance in fleet schools is improved when duty requirements do not infringe on study requirements after normal completion of

the school day. If, after consideration of the student's best interests and the requirements of the command, the Commanding Officer desires that a student be required to return to the ship daily, a statement to that effect should be included in the student's orders. If such a student is unable to keep up under these circumstances, his Commanding Officer will be notified and his status will be changed as agreed between the school and the student's Commanding Officer. All enlisted students who are to be berthed at the fleet schools, San Diego, are required to bring padlock and key, dungarees, and toilet articles.

7. ALL RECORDS, INCLUDING PAY RECORDS WILL ACCOMPANY PERSONNEL IF TRAINING IS TO BE OF MORE THAN ONE WEEK'S DURATION.

8. In those cases where per diem and travel are involved, the latest BUPERS and/or type commander directives must be used in writing temporary additional duty orders.

9. Personnel ordered to courses requiring certification of clearance for access to classified matter must have in their possession valid identification cards prepared as required by the NAVPERS Manual. Temporary identification cards are not acceptable for identification purposes.

FLEET COMBAT TRAINING CENTER, PACIFIC, SAN DIEGO

1. SHORT TITLE: FCTCPAC
2. ADDRESS: Commanding Officer, Fleet Combat Training Center, Pacific,
San Diego, CA 92147-5080
3. LOCATION: 200 Catalina Boulevard, Point Loma, San Diego, CA 92147-5080
4. TELEPHONE: Officer of the Day 553-8330
Director of Training 553-8318; AUTOVON: 553 (Plus extension).
5. MESSING AND BERTHING: None on site. Refer to FLEASWTRACENPAC.
6. REPORTING INSTRUCTIONS:
 - a. All students should be ordered to report to the Fleet Combat Training Center Pacific, Duty Officer, Building 24. Students must report prior to 0730 the date the class convenes. Students arriving on the weekend from out of the area and desiring berthing at the FLEASWTRACENPAC BEQ or NAVTRACEN BOQ may initially report to the FLEASWTRACENPAC OOD in lieu of the FLECOMBATRACENPAC OOD.
 - b. Students reporting to FLECOMBATRACENPAC by taxi should be sure to provide the taxi driver with the correct address of this center vice merely the name to preclude being transported to some incorrect location.
7. LEAVE: Refer to COMTRAPAC.

8. QUOTAS: FCTCP is quota control for some courses, and COMTRAPAC is quota control for others. Consult CANTRAC, Volume II to determine quota control for the course desired. Refer to the COMTRAPAC entry for procedures to obtain quotas for courses controlled by COMTRAPAC.

9. SECURITY CLEARANCE: Clearances must be received seven (7) calendar days prior to class convening. Refer to COMTRAPAC.

10. UNIFORMS: Refer to COMTRAPAC. May wear working uniforms in the mock-ups.

11. MISCELLANEOUS:

a. A number of CIC ship mock-ups are available for use in training. The following ship classes are represented:

1 - LHA*	1 - CV*
1 - FFG 36* (W/SQS-56	2 - CG*
1 - DD 963*	2 - DDG 2
3 - FF 1052/CONVENTIONAL	1 - CG (ACDS)*
1 - Radar Navigation/Amphib Boat Control	
1 - Outboard	1 - CV/CVN*
	(RFT 10/92)(ACDS)

*NTDS units. NOTE: The FFG 36 mock-up is a stand-alone unit and cannot communicate or link with other mock-ups.

b. The nearest government messing and berthing facility (FLEASWTRACENPAC) is three miles from FCTCPAC. Bus transportation is available between FLEASWTRACENPAC and FCTCPAC. Public transportation (San Diego Transit) between the two Commands is limited to a single bus trip, morning and evening. Government transportation is also available during the lunch period. Limited on-site Navy Exchange eating facilities are available. TEMADD and PCS orders should be endorsed accordingly. Note: Student performing TDY TAD on cost or not cost orders will not be authorized RIK at TAD/TEMU site.

c. The facility has one AN/SPS-48C air search radar and one AN/SPS-67 surface search radar which are operated daily.

FLEET ANTISUBMARINE WARFARE TRAINING CENTER, PACIFIC, SAN DIEGO

1. SHORT TITLE: FLEASWTRACENPAC
2. ADDRESS: Commanding Officer, Fleet Antisubmarine Warfare Training Center,
San Diego, CA 92147
3. LOCATION: Harbor Drive at Nimitz Boulevard, San Diego, CA 92147
4. TELEPHONE: Duty Officer 524-1689
or Student Management Officer 524-1582; AUTOVON: 524-XXXX.

5. MESSING AND BERTHING: Messing and berthing facilities for officer students are available at the Naval Training Center, San Diego. Messing and berthing facilities for enlisted students are available at the Fleet Antisubmarine Warfare Training Center, Pacific, San Diego as follows:

- a. Personnel in pay grades E-7, E-8, and E-9: There are limited numbers of accommodations available for personnel in this category. For the immediate future, most students will be required to reside in the civilian community and be paid per diem. Orders for personnel in this category must include per diem authorization.
- b. Personnel in pay grades E-1 through E-6: There are limited numbers of accommodations available for personnel in this category. For the immediate future, some students may be required to reside in the civilian community and be paid per diem. Orders for personnel in this category should include per diem authorization.
- c. All Enlisted berthing requests must be made through the San Diego area Berthing Coordinator: Naval Station, San Diego.

6. REPORTING INSTRUCTIONS: All students should be ordered to report to the FLEASWTRACENPAC, Officer of the Day, Building 37, prior to 0700 on the class convening date.

7. LEAVE: Refer to COMTRAPAC.

8. QUOTAS: Refer to COMTRAPAC.

9. SECURITY CLEARANCES: Refer to COMTRAPAC.

10. UNIFORMS: Refer to COMTRAPAC.

FLEET INTELLIGENCE TRAINING CENTER, PACIFIC, SAN DIEGO

1. SHORT TITLE: FITCPAC

2. ADDRESS: Commanding Officer, Fleet Intelligence Training Center, Pacific, Bldg. 564, San Diego, CA 92133-8200

3. LOCATION: Building 564, Naval Training Center, San Diego, CA

(Bldg 564 is located onboard NTC, just to the west of Lindbergh Field airport and is only accessible via the "Car Rental Return" exit off Harbor Drive to Puerto Rico St.)

4. TELEPHONE: Comm/AV (619) 524-5814

5. MESSING AND BERTHING:

- a. Quarters and Messing facilities are normally available on base for enlisted personnel. BEQ reservations may be made by telephoning Comm/AV (619) 524-4787. BEQ rate is \$3.50 per day. Enlisted messing is available at the COMRATS rate, with the exception of lunch, which is considered not available.
- b. Quarters are normally available for officer personnel in the Naval Training Center, BOQ. Room rate is \$11.00 per night, and reservations may be made by telephoning Comm/AV (619) 524-5382. Government messing facilities are not available; however, meals may be obtained at the open mess facilities of the Admiral Kidd Officer's Club, within walking distance of BOQ.
- c. On occasion, BEQ/BOQ may be filled to capacity. Various commercial hotels and motels are available in the nearby area. Rate for military personnel is approximately \$45.00 (single room) or \$55.00 (double occupancy) per day.

6. REPORTING INSTRUCTIONS: All prospective FITCPAC students should report to Building 564 prior to 0730 on class convening date.

7. LEAVE: Refer to COMTRAPAC.

8. QUOTAS: Active duty: Refer to COMTRAPAC.
Reserve: Contact COMNAVAIRESFOR (Code 59)

9. SECURITY CLEARANCE: Refer to COMTRAPAC
(All FITCPAC students require SECRET clearance).

10. UNIFORMS: Refer to COMTRAPAC.

FLEET TRAINING CENTER, SAN DIEGO

1. SHORT TITLE: FLETRACEN SDIEGO
2. ADDRESS: Commanding Officer, Fleet Training Center, Naval Station,
San Diego, California 92136-5035
3. LOCATION: Building 3290, Naval Station, San Diego, CA 92136-5035
4. TELEPHONE: OOD (619) 556-8372/3; Administration 556-8337; Engineering
556-7503; Precommissioning Training 556-5393; Weapons 556-7559;
Legal Studies 556-8376; Firefighting 556-9066; Operations
556-8395/8401; Engineer Auxiliary 556-8545; Damage Control
556-8794; International/MTT Training 556-8331/8368; Reserve
Training 556-8363; AUTOVON 526-XXXX.

5. MESSING AND BERTHING:

- a. Unaccompanied personnel berthing on board the NAVSTA, San Diego is extremely limited. Therefore, it is necessary that personnel not be ordered to Fleet Training Center, San Diego for courses of instruction for more than one day duration unless accompanying accounting data is provided in the orders or positive prearrangements have been made for berthing.

In case of quarters non-availability, personnel should have sufficient funds to pay for hotel/motel accommodations off base.

BEQ and BOQ reservation requests required while at FLETRACEN SDIEGO shall be submitted in writing, preferably by message to: Commanding Officer, Naval Station, San Diego, CA 92136-5035. The reservation request should include FLETRACEN, San Diego the TEMADD/TEMU duty station, the course of instruction title and course number, reporting date and length of TEMADD/TEMU, name, rank/rate, SSN and sex. Information addresses will include type commander, COMNAVBASE, San Diego, PERSUPDET, NAVSTA, San Diego and FLETRACEN, San Diego. Government messing is available at the Naval Station, San Diego for enlisted but not for officers. "All students who attend courses in a TAD/TDY status are automatically entitled to RATS SEP so they should be counseled to ensure they have sufficient funds to purchase all meals for the duration of the assignment."

- b. Personnel ordered to attend courses of less than 20 weeks in length at Fleet Training Center, San Diego are not eligible for dependent housing. Personnel attending courses enroute to a permanent change of duty station in the San Diego area should contact the Housing Officer, Building 3274, Naval Station, San Diego, (619) 556-8026. A Navy Exchange Lodge is available at the Naval Station. For more information and reservation procedures call Commercial (619) 234-6142 or toll free 1-800-628-9466. Cost of the Navy Lodge is \$30.00 per day.

6. REPORTING INSTRUCTIONS:

- a. Firefighting Courses. Personnel attending Firefighting School on group orders and not requiring berthing, report directly to Building 167 at Firefighting School (the school is located on the waterfront adjacent to Pier 8). Report in sufficient time to check in and be at Firefighting School prior to 0730 on the convening date of the class. For Firefighting courses, wearing of the long sleeved dungaree shirt and safety shoes is mandatory for personal safety.
- b. Damage Control Courses. Personnel attending Damage Control School on group orders and not requiring berthing, report directly to Damage Control School, Building 3294, located on the dry side of Naval Station, San Diego.
- c. All Other Courses. Students in PCS transfer status should report to PERSUPDET Office, Building 56, Naval Station, San Diego, prior to reporting to Fleet Training Center, Building 3290. Building 56 is located inside the Main gate, three blocks to the right of the entrance. Personnel reporting into PERSUPDET Office during normal working hours are required

to be in the uniform of the day. Allow a minimum of 90 minutes to report in, have orders processed, quarters assigned and arrive at class before 0730. ALL CLASSES WILL START AT 0730 ON THE FIRST DAY. Students on TAD/TDY orders, including Marine Corp personnel, should report directly to Fleet Training Center, building 3290. It is recommended that if TAD advances are needed that they be obtained from the sponsor command prior to arriving at FTC.

7. LEAVE: Refer to COMTRAPAC.

8. QUOTAS: Quotas for the courses listed below may be obtained directly from FLETRACEN, San Diego by calling the appropriate telephone numbers as listed in Volume II of CANTRAC (NAVEDTRA 10500). For all other courses, contact COMTRAPAC for quotas (Autovon 524-5257, Commercial (619) 524-5257).

K-495-PC01	J-041-0124	J-113-0133	K-2E-2034
K-2E-2104	K-652-2157	K-113-0135	
K-652-0219	K-495-2194	K-060-2136	
K-652-2206	K-495-2180	K-060-2220	

9. SECURITY CLEARANCE: Personnel attending Communication and Harpoon courses must hold a SECRET clearance. All other Weapons and Fire Control courses require a CONFIDENTIAL clearance. Refer to COMTRAPAC for further instructions.

10. UNIFORMS:

- a. Uniforms of the Day and/or working uniforms are required for Fleet Training Center, San Diego courses. Refer to COMTRAPAC.
- b. Grooming Standards. Chapter 1, Uniform Regulations, Section 5, Part 1, sets forth in great detail the grooming standards to which all Navy Personnel will conform. Personnel reporting to Fleet Training Center for courses of instruction who do not conform to Navy Regulations will either be returned to their commands with justification noted on their orders or will be required to conform to Navy Regulations before commencement of instruction.

11. MISCELLANEOUS:

- a. Transportation. A FLEET EXPRESS bus service at NAVSTA San Diego operates between piers 2 through 10, FLETRACEN, San Diego, and the BEQ side of the Naval Station. This bus operates every fifteen minutes during normal working hours. There is no military transportation available from San Diego International Airport to FLETRACEN, San Diego. The approximate taxi-cab fares to FLETRACEN, San Diego are \$13.00 from the airport and \$10.00 from NAS, NORTH ISLAND. Bus fare from San Diego International Airport to Fleet Training Center is \$1.00, single ride.
- b. Parking. Limited student parking is available for all schools located in FLETRACEN buildings on the East side of Harbor Drive in lot on the corner of Vesta Street and Norman Scott Road. Firefighting School also has student parking available within a reasonable proximity to the school.

- c. Precommissioning Training. Personnel ordered to Commanding Officer, Fleet Training Center, San Diego (PRECOMTRAPAC, UIC 42081) report to Precommissioning Training Department, Building 57, (located near the police station and pool) Naval Station, San Diego for initial processing. Personnel reporting after working hours and on weekends, report to FTC OOD, Building 3290, (located near the Bowling Alley), Naval Station, San Diego for berthing assignment and further processing instructions.
- d. Returning to parent command for duty requirements. Refer to COMTRAPAC.

WEAPONS TRAINING GROUP, PACIFIC

- 1. SHORT TITLE: WPNTRAGRUPAC
- 2. ADDRESS: Commander, Weapons Training Group, Pacific, San Diego, CA 92135-5119
- 3. LOCATION: Naval Air Station, North Island, Building 678, San Diego, CA.
- 4. TELEPHONE: (619) 545-6158; AUTOVON: 735-6158
- 5. MESSING AND BERTHING:
 - a. OFFICER: Officers are normally assigned BOQ accommodations at either NAS North Island, or Naval Amphibious Base (NAB), Coronado. If BOQ space is not available at NAS North Island or NAB Coronado, officers should be prepared to use BOQs located at other commands in the San Diego area pursuant to COMNAVBASE 11101.30 series. No government transportation is available. If POV is not available to the individual, taxi or rental car authorization should be included in the TAD orders. Due to limited BOQ facilities and high usage, BOQ reservations should be requested as far in advance as practicable.
 - b. ENLISTED: Berthing is available at NAS North Island. Enlisted students attending courses of more than one day's duration will be berthed and subsisted, and will not return to respective commands daily. Personnel must bring a padlock.
- 6. REPORTING INSTRUCTIONS: Students should be ordered to report to the Commander, Weapons Training Group, Pacific, Building 678, San Diego, CA. Personnel reporting will be checked at WPNTRAGRUPAC Gate 1 and must present I.D. card at that time. Upon entry into the compound, personnel will report to the Security Office, located immediately inside the main door, to be issued the appropriate identification badge commensurate with the degree of security clearance established. Officer and enlisted personnel will report in person prior to 0730 on the convening date. WPNTRAGRUPAC is manned 24 hours.
- 7. LEAVE: Refer to COMTRAPAC.
- 8. QUOTAS: Requests for quotas will be submitted by letter or message to COMTRAPAC, information copy to WPNTRAGRUPAC, unless otherwise permitted by the course description. Urgent quota requests received within seven days of class convening date will be acted upon as feasible. (CAUTION: See paragraph 9c.)

9. SECURITY CLEARANCE:

- a. The security level of weapons courses varies from CONFIDENTIAL to TOP SECRET and includes in many cases restricted data. In addition to the requirements to be met prior to granting personnel security clearances, the investigative requirements of OPNAVINST 5510.162 are pertinent prior to inducting personnel into the Personnel Reliability Program (PRP).
- b. OPNAVINST 5510.162 requires PRP screening for personnel undergoing training incident to assumption of nuclear weapons duties which varies with the billet assignment. Personnel in critical billets, (or positions), a reliability screening must be based upon evaluation of a completed Background Investigation (BI). Personnel in controlled billets must have either an ENTNAC/NAC or/DNACI and local records check completed. Additionally, the security clearance statement in TEMADD orders is required by BUPERSINST 1321.2. The specific PRP billet should also be stated. Caution: this does not fulfill the security clearance certification requirement as discussed below. Since the school is charged with ensuring that the required screening has taken place, a statement is also required in the quota request/clearance certification that screening has been accomplished.
- c. The granting of a quota by either COMTRAPAC or WPNTRAGRUPAC does not fulfill the requirement for security clearance certification. Clearance certification must be received by WPNTRAGRUPAC 7 days prior to class convening date, regardless of date the quota is granted. In cases of late quota request, clearance certification should be submitted to WPNTRAGRUPAC via message to ensure receipt before class convenes. Students without proper security clearance certification on file at WPNTRAGRUPAC prior to class convening date will not be enrolled.
- d. Quota request and security clearance certification will be submitted in the format outlined under COMTRAPAC, paragraph 2 under security clearances.

10. UNIFORMS: Refer to COMTRAPAC. NOTE: Refer to CANTRAC Volume II course descriptions concerning other SPECIAL uniform items.

11. MISCELLANEOUS:

- a. TRAINING VISITS: On a case basis, WPNTRGRUPAC courses are available outside the San Diego area.
- b. Student parking is available west of Building 678.

FLEET COMBAT SYSTEMS TRAINING UNIT, PACIFIC

1. SHORT TITLE: FLTCOMBATSYSTRAUPAC (COMBAT SYSTEMS MOBILE TRAINING TEAM)
2. ADDRESS: Commanding Officer, Fleet Combat Systems Training Unit, Pacific Box 98, Naval Station, San Diego, CA 92136-5098

3. LOCATION: Building 318, Naval Station, San Diego, CA
4. TELEPHONE: Quota Control: Commercial: (619) 556-1285
Autovon: 526-(plus extension)
5. MESSING AND BERTHING: Not available.
6. REPORTING INSTRUCTIONS: Training is provided primarily onboard participating ships. Some classroom training is available at FLTCOMBATSYS TRAUPAC. Report to quarterdeck, Bldg. 318, Naval Station, San Diego, CA.
7. LEAVE: Not applicable.
8. QUOTAS: An assigned CSMTT training coordinator will contact appropriate ships shortly after return from deployment to arrange a brief on CSMTT training and schedule a training review in conjunction with cart (post deployers) or as desired. Training request may also be made by phone call or message.
9. SECURITY CLEARANCE: Certification of each student's security clearance must be provided to FCSTUP prior to class convening date.
10. UNIFORMS: Shipboard working uniform.
11. MISCELLANEOUS: CSMTT training is accomplished based on a ship's training/operational cycle and includes Individual Ships Training Review (ISTR), individual sub-team training, inport tailored pierside training, inport and underway READIEX/FLEETEX support and predeployment assists through the utilization of ASMD Reaction Team Trainer (RAVIR VANS), the 20B4 Mobile Combat Systems Team Trainer, the 20B5 Perry Class Pierside Combat Systems Team Trainer, and appropriate Electronic Warfare Training Devices. For a complete description see Catalog of Navy Training Courses (CANTRAC) NAVEDTRA 10500 VOL II Course K-221-6110 Combat Systems Mobile Training Team.

FLEET TRAINING GROUP, SAN DIEGO

1. SHORT TITLE: FLETRAGRU SDIEGO
2. ADDRESS: Commander Fleet Training Group, San Diego, Building 7,
Fleet Antisubmarine Warfare Training Center, Pacific,
Harbor Drive, and Nimitz Boulevard, San Diego, CA 92147
3. TELEPHONE: AUTOVON and Commercial prefix is 524.

Operations/Staff Duty Officer 524-1506
Scheduling Officers 524-1505
Administration 524-1464
4. MISSION: To provide shipboard training for fleet personnel as directed by higher authority in order to support a high state of readiness within the U.S. Pacific Fleet.

5. SERVICES ARRANGED: For ships in refresher training; aircraft and frequencies for air tracking, intercept, CIC and ASW exercises; towed aerial targets, drones and pilotless aircraft target for AAW firing exercises; surface drone targets (SEPTAR); helicopter services for VERTREP, HIFR, Land/Launch and ASW exercises; TACAN channel assignment; phototriangulation coverage; shore bombardment; submarines for ASW exercises.

6. SERVICES AVAILABLE: For all U.S. military ships; oiler for underway replenishment and limited surface tracking; towed sled for surface gunnery; measured mile range; operating areas for ECM antenna calibration tests and for underway FXP exercises as requested by Type Commanders, units or local representatives. COMFLETRAGRU San Diego normally receives oiler and tug services on Tuesday, Wednesday, and Thursday each week. Request operating areas and services by letter, speed letter, or message at least 14 days in advance in accordance with COMTHIRDFLT OPAREA MANUAL (COMTHIRDFLTINST 3120.1K).

7. TRAINING ASSIST VISITS: Request training assist visits by message based on the availability of instructors as indicated in the weekly FLETRAGRU SDIEGO Instructor/Observer Availability Message and as outlined in COMFLETRAGRU SDIEGO Instruction 1541.2A. This training effort is subordinate to regular shakedown, refresher, and interim refresher training requirements and is, therefore, dependent upon the availability of instructor/observers at any given time. Direct liaison with FLETRAGRU SDIEGO prior to formal request will ensure better planning and more effective results.

NAVY PETROLEUM TRAINING UNIT, PACIFIC

1. SHORT TITLE: NAVPETRAUPAC, SAN DIEGO, CA
2. ADDRESS: Officer in Charge, Navy Petroleum Training Unit, U. S. Pacific Fleet, C/O Naval Supply Center (Code 700), 937 North Harbor Dr. San Diego, CA 92132-5095
3. LOCATION: Building 93, Point Loma Fuel Annex (NSC San Diego, Fuel Department), San Diego, CA
4. TELEPHONE: Commercial (619) 553-1303/04/05, AUTOVON 553-1303/04/05
5. MESSING AND BERTHING:

a. Officers

- (1) For courses J-651-0468 and K-821-2145: Make reservations as early as possible at the Naval Training Center BOQ (Admiral Kidd) by calling Commercial (619) 226-0444 or Autovon 957-0444 or at the Point Loma Subbase BOQ by calling Commercial (619) 553-9381 or Autovon 553-9381. The NTC COM Open (Admiral Kidd Club) is available for messing.

- (2) For courses K-821-2039 and K-821-2142: Make reservations as early as possible at the Naval Station BOQ by calling Commercial (619) 235-1548 or Autovon 958-1548. The NAVSTA COM Open (Main Brace) is available for messing.
- (3) For all courses: If quarters are not available at time of reservation request, obtain a control number from the BOQ to enable orders to be endorsed that berthing is not available.

b. Enlisted

- (1) For courses J-651-0468: Make reservations as early as possible at the Point Loma Subase BEQ by calling Commercial (619) 553-7535 or Autovon 553-7535, or at the Fleet ASW Base by calling Commercial (619) 524-1595 or Autovon 524-1595.
- (2) For courses K-821-2039 and K-821-2142: Make reservations as early as possible at the Naval Station BEQ by calling Commercial (619) 235-2745 or Autovon 958-2745.
- (3) For all courses: If quarters are not available at time of reservation request, obtain a control number from the appropriate BEQ to enable orders to be endorsed that berthing is not available. Messing is available.

6. AVAILABILITY OF TRANSPORTATION: Refer to COMTRAPAC and paragraph 12.

7. REPORTING INSTRUCTIONS:

a. For classes convening at Point Loma site (J-651-0468 and K-821-2145):

- (1) All students should report and muster with the Administrative Yeoman, NAVPETRAUPAC, Bldg. 93, Point Loma Fuel Annex not later than 0730 on class convening date. NAVPETRAUPAC Administrative Office operates 0700-1600 Monday through Friday only. Office is closed weekends and holidays.
- (2) All student records will be turned into the NAVPETRAUPAC Administrative Office and will be processed by the Administrative Yeoman through the Personnel Support Detachment, Bldg 301, Point Loma, San Diego. PSD, Point Loma telephone number is Commercial (619) 553-4978 or Autovon 553-4978.

b. For classes convening at Fleet Training Center, San Diego site (course K-821-2039 and K-821-2142):

- (1) All students should report and muster with Instructor, NAVPETRAUPAC satellite classroom, FTC Engineering Complex, Bldg. 3280, Room B-212. Student must report no later than 0730 on class convening date.
- (2) NAVPETRAUPAC satellite classroom and laboratory are located at the Fleet Training Center, Engineering Complex, Bldg. 3280, Rooms B-212 and B-218.

8. UNIFORMS: Refer to CONTRAPAC.

9. LEAVE: Refer to CONTRAPAC.

10. QUOTAS: Request quotas as follows:

- a. For course J-651-0468: Submit request to Commander, Naval Military Personnel Command (NMPC 402C), Washington, DC 20370-5402, Autovon 227-4446/47.
- b. For course K-821-2145: Submit request to Commander, Naval Military Personnel Command (NMPC 401C), Washington, DC 20370-5401, Autovon 224-4564.
- c. For courses K-821-2039 and K-821-2142: Submit request to Commander, Training Command, U.S. Pacific Fleet (Code N32), San Diego, CA 92147, Commercial (619) 524-5257 or Autovon 524-5257.

Requests should be forwarded as far in advance of the desired convening date as possible.

11. SECURITY CLEARANCE: Not applicable.

12. MISCELLANEOUS INFORMATION:

- a. NAVPETRAUPAC Administrative Office, primary classrooms and laboratories are located at the Point Loma Fuel Annex, Bldg. 93 on Rosecrans Street, a remote area, with no government transportation available. Students ordered to attend classes convening at the Point Loma site should be informed that government messing and berthing are not in the immediate vicinity of the training facility and should be prepared to arrange for personal transportation. San Diego Transit (city bus), Route 29 services NAVPETRAUPAC, Navy Submarine Support Facility (messing, 1 mile) Naval Training Center and Fleet Antisubmarine Warfare Training Center (both messing and berthing, 3 miles). Should government quarters not be available, students must be prepared to reside off base. There are various motels situated along Harbor Drive and Rosecrans Street between Fleet Antisubmarine Warfare Training Center and NAVPETRAUPAC. Route 29 bus also services these motels. In cases where government berthing are confirmed not available, transferring commands must write orders indicating government quarters not available. This would enable member to draw sufficient advance per diem to pay for their hotel accommodations.
- b. Classes will not convene during Christmas week. During periods associated with other national holidays, courses of five days or longer will be adjusted to complete the course in the abbreviated period.
- c. All records, including Personal Financial Records, will accompany student if training is to be of more than one week's duration (i.e., course K-821-2145 is three weeks in duration).
- d. In those cases where per diem and travel are involved, the latest BUPERS and/or type commander directives must be used in writing temporary additional duty orders.

- e. Adequate parking for privately owned vehicles is available at the Point Loma site. Student parking is extremely limited at the Fleet Training Center site; therefore, privately owned vehicles are discouraged.

TACTICAL TRAINING GROUP, PACIFIC
SAN DIEGO, CA

1. SHORT TITLE: TACTRAGRUPAC
2. ADDRESS: Commanding Officer, Tactical Training Group, Pacific,
San Diego, CA 92147-5080
3. LOCATION: 200 Catalina Boulevard, Point Loma, San Diego, CA 92147-5080
4. TELEPHONE: Commercial: (619) 553-8337/8347 Autovon: 553-8337/8347
5. MESSING AND BERTHING: Facilities are available at the Naval Training Center, San Diego or the Naval Submarine Base, Ballast Point. It is the student's responsibility to make individual BOQ reservations.
6. REPORTING INSTRUCTIONS: Students should report to Tactical Training Group, Pacific, Building 58. Students must report prior to 0715 on the date the class convenes.
7. LEAVE: Leave, exclusive of emergency leave, will not be granted to student personnel.
8. QUOTAS: Quota control is maintained by CO, TACTRAGRUPAC.
9. SECURITY CLEARANCE: Dependent upon course, a minimum of a SECRET clearance is required. Consult Volume II for specific security requirements.
10. UNIFORMS: Summer Khaki.
11. MISCELLANEOUS: Additional information, including CNO mandated minimum course attendees, may be obtained in OPNAVINST 1500.49A. Transportation between government berthing facilities and TACTRAGRUP is not available. Limited on-site eating facilities are available. TEMADD and PCS orders should be endorsed to provide for a rental car or transportation reimbursement.

COMMANDING OFFICER, NAVAL AMPHIBIOUS SCHOOL, CORONADO, SAN DIEGO, CA

1. SHORT TITLE: NAVPHIBSCOL CORONADO
2. ADDRESS: Commanding Officer, Naval Amphibious School, Coronado,
San Diego, CA 92155-5044

3. TELEPHONE: For school quotas, command information and assistance:

Working Hours: Commercial (619) 437-2835/2270
Autovon: 577-2835/2270

Non-Working Hours: Commercial (619) 437-2230/2052
Autovon: 577-2230/2052

4. MESSING AND BERTHING:

- a. Messing facilities are available for enlisted personnel; not available for officers. NOTE: McDonald's Restaurant is available on base.
- b. Quarters are usually available for all military personnel, however, reservations should be made well in advance of required period especially during the summer months. Reservations may be made by message or letter addressed to Commanding Officer, Naval Amphibious Base, Coronado, San Diego, CA 92155, or by telephone: BOQ reservations - Commercial: (619) 437-3040/3041; Autovon: 577-3040/3041, and BEQ reservations - Commercial: (619) 437-3496/3497; Autovon: 577-3496/3497.
- c. Off station facilities are available within commuting distance.

5. AVAILABILITY OF TRANSPORTATION: Commercial transportation to and from San Diego is available through the following facilities:

- a. Railroad Station, San Diego, CA
- b. Airport, San Diego, CA
- c. Bus Station, San Diego, CA

6. UNIFORMS: Uniforms which are prescribed by COMNAVBASE SDIEGO are as follows:

a. Officers & CPOs (Male and Female)

WINTER (NOV - MAR): Service Dress Blue (Optional-Summer Khaki)

SUMMER (APR - OCT): Summer White (Optional-Summer Khaki)

b. E-6 & Below (Male)

WINTER (NOV - MAR): Service Dress Blue Jumper (Optional-Winter Blue)

SUMMER (APR - OCT): Service Dress White Jumper (Optional-Summer White)

c. E-6 & Below (Female)

WINTER (NOV - MAR): Service Dress Blue (Optional - Winter Blue)

SUMMER (APR - OCT): Summer White

7. REPORT/CHECK-IN PROCEDURES:

- a. During normal working hours Navy, Army, Air Force, Coast Guard, and foreign students report to Officer in Charge, Personnel Support Detachment (PERSUPPDET), Naval Amphibious Base, Coronado, San Diego, CA (Building 17) for order processing and other administrative matters, and then report to Student Control Branch, Naval Amphibious School, Coronado (NAVPHIBSCOL CORONADO), San Diego, CA (Building 401) (foreign students report directly to International Training Department) for formal class assignments.
- b. During holidays and non-working hours, students report to NAVPHIBSCOL CORONADO quarterdeck (building 401) for instructions.
- c. Marine Corps students report to Commanding General, Landing Force Training Command, Pacific, Naval Amphibious Base, Coronado, San Diego, CA (Building 3) for order processing and other administrative matters and further reporting to Marine Corps Senior Representative, Naval Amphibious School, Coronado, San Diego, CA (Building 401) prior to 1600 on the day preceding the scheduled class convening date.

COMMANDING OFFICER, NAVAL SPECIAL WARFARE CENTER,
SAN DIEGO, CA

1. SHORT TITLE: NAVSPECWARCEN
2. ADDRESS: Commanding Officer, Naval Special Warfare Center,
San Diego, CA 92155-5036
3. TELEPHONE: Commercial: (619) 437-2351 AUTOVON: 577-2351
4. MESSING AND BERTHING: Messing facilities and quarters are available for all military personnel. Off station facilities are also available.
5. AVAILABILITY OF TRANSPORTATION: Commercial transportation is available through the Bus Station, Railroad Station, or Airport in San Diego.
6. UNIFORMS: Uniforms which are prescribed by COMNAVBASE SDIEGO are as follows:
 - a. Officer & CPOs: WINTER: Service Dress Blue (Optional - Summer Khaki)
SUMMER: Summer White (Optional - Summer Khaki)
 - b. E-6 and below: WINTER: Service Dress Blue Jumper (Optional - Winter Blue)
SUMMER: Service Dress White Jumper
(Optional - Summer White)

7. REPORT/CHECK-IN PROCEDURES: All students report to Officer-in-Charge, Personnel Support Detachment, Naval Amphibious Base, San Diego, CA 92155-5044 (Building 17) for order processing and other administrative matters, and additionally ordered to report to the Commanding Officer, Naval Special Warfare Center, San Diego, CA 92155-5036 (Building 604) for temporary duty or temporary duty under instruction.

8. Students should not report to NAVSPECWARCEN with personal firearms. Firearms are illegal in dormitories (BOQ/BEQ) and secure storage facilities cannot be guaranteed.

COMMANDING OFFICER, NAVAL TECHNICAL TRAINING CENTER
TREASURE ISLAND, SAN FRANCISCO, CA

1. SHORT TITLE: NAVTECHTRACEN TREASURE ISLAND CA
2. ADDRESS: Commanding Officer, Naval Technical Training Center, Treasure Island, San Francisco, CA 94130-5034
3. TELEPHONE: Day - 765-6956, Quota Control, 765-6937 Student Control
Night - 765-6936 (Autovon prefix 869) (Area Code 415)
(Direct liaison with course directors for obtaining quotas is discouraged.)
4. MESSING AND BERTHING: Messing and berthing facilities are available for all enlisted military personnel.
 - a. Berthing is available for officers, government messing is not provided. BOQ/BEQ reservations must be obtained through Commanding Officer, Naval Station, Treasure Island, CA 94130-5000, ATTN: Billeting Officer. PLAD: NAVSTA TREASURE ISLAND CA. Telephone: 415-765-5326. (AUTOVON Prefix 869) ENLISTED: 415-765-6556/7.
 - b. Meal/Room Charges: All transient personnel on cost orders must pay basic meal charge plus surcharge for all meals at the galley and are also required to pay a daily \$2.00 room charge. It is strongly recommended that parent commands pay students advance per diem prior to departure to cover full cost of these charges. Total per diem needed is, enlisted: \$9.37 per day; officers: \$33.00 per day.
5. AVAILABILITY OF TRANSPORTATION: User commands are responsible for all arrangements.
 - a. Bus transportation contact NSC Oakland AV 686-6151, COMM: (415) 466-6151.
 - b. Airport, San Francisco, CA (Airporter bus non-stop to San Francisco or SAMTRANS bus 7B to San Francisco then AC Transit bus "T" to Treasure Island available - PUBLIC BUSES REQUIRE EXACT CHANGE)

- c. Airport, Oakland, CA (Airporter bus non-stop to San Francisco or AC Transit bus 57 to Coliseum BART Station, take BART Richmond Train to 19th Street Station, then take AC Transit bus "T" to Treasure Island - PUBLIC BUSES REQUIRE EXACT CHANGE)
- d. Bus Station, San Francisco, CA (AC Transit "T" bus to Treasure Island)
- e. Bus Station, Oakland, CA (AC Transit "T" bus to Treasure Island)
- f. Railroad Station, San Francisco, CA (AC Transit "T" bus to Treasure Island)
- g. Railroad Station, Oakland, CA (AC Transit "T" bus to Treasure Island)

6. UNIFORMS:

a. Uniform requirements for Winter (Oct to Apr):

- (1) Officers/CPOs (Male) - Service Dress Blue (Prescribed), Summer Khaki (Alternate), Winter Blue (Optional).
- (2) Officers/CPOs (Female) - Service Dress Blue (Prescribed), Summer Khaki (Alternate), Winter Blue (Optional).
- (3) Enlisted E-1 to E-6 (Male) - Service Dress Blue Jumper (Prescribed), Winter Blue (Alternate).
- (4) Enlisted E-1 to E-6 (Female) - Service Dress Blue (Prescribed), Winter Blue (Alternate).

b. Uniform requirements for Summer (Apr to Oct)

- (1) Officers/CPOs (Male) - Summer Khaki (Prescribed), Summer White (Alternate).
- (2) Officers/CPOs (Female) - Summer Khaki (Prescribed), Summer White (Alternate).
- (3) Enlisted E-1 to E-6 (Male) - Service Dress White Jumper (Prescribed), Summer White (Alternate).
- (4) Enlisted E-1 to E-6 (Female) - Summer White (Prescribed), Summer White (Alternate).

- c. In general, all personnel must enter/exit Naval Station, Treasure Island in prescribed uniform of the day or civilian attire, except those transiting in official government vehicles who may wear appropriate working uniform. Students in courses listed below may report in either uniform of the day or appropriate clean working uniform:

<u>Course Name</u>	<u>Course Number</u>
Damage Control Repair Party Leader	J-495-0040
Basic Chemical Biological Radiological Defense	K-495-0421
Senior Enlisted Damage Control	A-495-2055
Standard Tensioned Replenishment Alongside Methods Stream Operator	K-060-0025
Damage Control P-250 Mod-1 Portable Emergency Pump Operation and Maintenance	K-495-2058
Damage Control P-250 Mod-1 Portable Emergency Pump Operation and Maintenance and Class B Overhaul	K-495-2059
Forklift Truck Operator	K-690-0068
Fuel Probe and Cargo Wpns Drop Reel Maint	K-690-0077
General Shipboard Fire Fighting	J-495-0412
Shipboard Aircraft Fire Fighting	J-495-0413
Air Capable Ship Helicopter Fire Fighting Team Evaluation	J-495-0414
Shipboard Fire Fighting Team Evaluation	J-495-0418
Advanced Shipboard Fire Fighting	J-495-0419
Damage Control Team Training	K-495-0045

- d. Navy uniform and grooming regulations are strictly enforced. Those failing to meet established standards on arrival are subject to disenrollment. In no case will students report in or out wearing civilian attire.

7. REPORTING INSTRUCTIONS: All courses will check-in at Naval Technical Training Center, Treasure Island headquarters, Bldg. 461. Check-in must occur NLT 0700 of day class convenes.

8. SECURITY REQUIREMENTS. Parent commands must provide NTTC with certification that a student is eligible for an interim or final clearance in accordance with OPNAVINST 5510.1H for Basic Chemical Biological Radiological Defense K-495-0421.

FLEET TRAINING GROUP, PEARL HARBOR, HI

1. SHORT TITLE: FLETRAGRU PEARL
2. ADDRESS: Commander Fleet Training Group, Pearl Harbor, HI 96860-7600
3. TELEPHONE: Commander Fleet Training Group Switchboard/Quarterdeck 472-8881; Commodore X-304, Chief Staff Officer X-303, Training Resources Management Officer X-330, Duty Office X-302 and Quota Control 472-8383.
4. MESSING AND BERTHING: Students attending classes will normally be berthed on their respective ships and subsisted for the noon meal at the U.S. Naval Station or the Naval Station Annex and should have no-cost TAD orders either by team or individual. Arrangements for berthing can be made at the Naval Station Annex Barracks, Ford Island or mainside for students from ships not in port or from activities located overseas or CONUS. Contact Naval Station BEQ Office at 471-8053.
5. REPORTING INSTRUCTIONS: Students attending classes in Buildings 26, 39 and 86, Ford Island, should report to the appropriate building by 0730 or call (472-8881) on the date class convenes with orders. Students attending Damage Control and Firefighting courses report directly to the Firefighting School Building 1430, across from Hickam AFB, Porter Gate or call (471-0551) by 0730 on the date class convenes with orders.
6. LEAVE: Refer to COMTRAPAC.
7. QUOTA CONTROL: Quotas may be obtained by contacting FLETRAGRU Pearl Quota Control: AV Operator 430-0111, 472-8383 or Commercial (808) 472-8383. Hours of operation: 0830-1130 and 1300-1430.
8. SECURITY CLEARANCE: Refer to COMTRAPAC.
9. UNIFORMS: The Uniform of the Day (Summer Khaki or Summer White) is as prescribed by COMNAVBASE PEARL HARBOR.
10. ASSISTANCE AVAILABLE: Training assistance in Engineering (steam, gas turbin, and diesel), Damage Control, Firefighting, Weapons, Seamanship, Antisubmarine Warfare, Operations, Navigation, Communications, and Electronic Warfare Aviation are offered. Additionally, the 20B4 MCST is available for assists to train sub units of the full CIC team. These training assists can be conducted either underway or in port. FTG exercises conducted during each training assist are tabulated in CFTGPH/CTG 11.2 OPORD 201.
11. MEANS OF OBTAINING ASSISTANCE: Ships desiring training assistance should submit a request by message via their ISIC at least two weeks in advance. Ships in transit may request training assists direct COMFLETRAGRU PEARL by message info their ISIC. For further information, contact FLETRAGRU PEARL Schedule Office (472-8881 ext 307 or 308).

12. MISCELLANEOUS: FTGPH bus transportation is provided between designated pickup points in the ship berthing areas and the Firefighting School Compound (Naval Shipyard) before and after classes and for noon meals. Transportation for students attending courses in Building 26, 39, and 86 Ford Island, is available by ferry from the Halawa Ferry Landing and by Naval Station small boats from Merry Point, Halawa Landing, Charlie Landing, and SUBASE Landings. The Halawa Ferry departs every 35-50 minutes beginning at 0620. Naval Station small boats maintain a more frequent shuttle run schedule beginning at 0615.

FLEET TRAINING GROUP, WESTERN PACIFIC DETACHMENT,
SUBIC BAY, RP

1. SHORT TITLE: FLETRAGRU WESTPAC DET SUBIC BAY RP
2. ADDRESS: Officer In Charge, Fleet Training Group, Western Pacific
Detachment Subic Bay, Box 26, FPO San Francisco, CA 96651
3. LOCATION: Building 149, U.S. Naval Facility Subic Bay
4. TELEPHONE: FLETRAGRU WESTPAC DET SUBIC BAY: AUTOVON: 384-3609/3595
5. MESSING AND BERTHING: Students attending classes will normally receive messing and berthing on their respective ships. For ships not in port, FLETRAGRUWESTPAC DET Subic can assist in arranging berthing at the Naval Facility Barracks.
6. REPORTING INSTRUCTIONS: Students will report to Fleet Training Group, Western Pacific Det Subic, Building 149, across from NAVSTA CPO Barracks, Naval Station, Subic Bay, prior to 0730 on the class convening date unless otherwise notified of an alternative classroom location.
7. LEAVE: Refer to COMTRAPAC.
8. QUOTA CONTROL: FLETRAGRU WESTPAC DET SUBIC BAY RP maintains quota control.
9. SECURITY CLEARANCE: Refer to COMTRAPAC.
10. UNIFORMS: Uniforms will be in accordance with COMUSNAVPHIL directives unless otherwise noted in the course description.
11. MISCELLANEOUS:
 - a. Assistance available: Training assistance in Engineering (steam and diesel), Damage Control, Weapons, Seamanship, Operations (CIC, EW, and Communications) are offered. Ships desiring training assistance should request it by message (information to ISIC) at least two weeks in advance.
 - b. Availability of transportation: Base buses and base taxis are available during and after working hours.

FLEET TRAINING GROUP, WESTERN PACIFIC

1. SHORT TITLE: FLETRAGRU WESTPAC
2. ADDRESS: Commander Fleet Training Group, Western Pacific, Box 16,
FPO Seattle, WA 98762
3. LOCATION: Building A-20, Fleet Activities, Yokosuka, Japan
4. TELEPHONE: COMFLETRAGRU WESTPAC: 234-7525
Services, Quotas, and Information 234-5164.
5. MESSING AND BERTHING: Messing and berthing facilities are normally available from Commander Fleet Activities, Yokosuka, Japan. All quarters are deemed adequate by local authorities. If government berthing is not available, an on-base Navy Exchange operated lodge is available at a nominal cost; local off-base, approved hotels are also available, but expensive.
6. REPORTING INSTRUCTIONS: All students report to Fleet Training Group, Western Pacific, Building J-187. Students reporting for Boilerwater/ Feedwater Test and Treatment or fuel and oil courses report directly to the classroom in Building B-40.
7. LEAVE: Refer to CONTRAPAC.
8. QUOTA CONTROL: FLETRAGRU WESTPAC maintains quota control and requests are normally processed and assigned in order of receipt. Quotas must be reserved in writing prior to class convening date. Cancellations by phone must also be confirmed in writing. Quota requests must specify name, rate and billet designator of prospective students.
9. SECURITY CLEARANCE: Refer to CONTRAPAC.
10. UNIFORMS: Uniforms will be in accordance with COMNAVFORJAPAN directives unless otherwise noted in the course description.
11. MISCELLANEOUS:
 - a. Class convening dates: Information regarding class convening dates is published annually in COMFLETRAGRU WESTPAC Training Bulletin.
 - b. Assistance available: Training assistance in Engineering (steam and diesel), Damage Control, Weapons, Seamanship, Navigation, Operations (CIC, EW, and Communications) and First Aid are offered. Ships desiring training assistance should request it by message (information to ISIC) at least two weeks in advance.
 - c. Availability of transportation: Base buses and base taxis are available during and after working hours.

MOBILE TRAINING TEAM SERVICES

1. ASSISTANCE AVAILABLE:

- a. EASTPAC - Mobile Training Teams (MTTs) are available to provide training in various courses of instruction. MTTs are normally available for courses of instruction with high demand and ease of portability, e.g., 3-M, Shore Patrol, and MAA.
- b. MIDPAC - Mobile Training Teams (MTTs) are available to provide training in various courses of instruction. MTTs are normally available for courses of instruction not otherwise available in the MIDPAC area with high demand and ease of portability. Such MTTs are more conveniently scheduled as "stopovers" enroute to or on return from WESTPAC presentations.
- c. WESTPAC - A key asset in the support of overseas homeported units are Mobile Training Teams from MID/EASTPAC training sites. This training augments training available from Fleet Training Group, Western Pacific as published in the FLETRAGRU WESTPAC quarterly notice of training available in the Western Pacific. MTT courses available include a variety of engineering, weapons, damage control and administrative courses as defined by Type Commanders.

2. MEANS OF OBTAINING ASSISTANCE:

- a. EASTPAC/MIDPAC - Commander Training Command, U.S. Pacific Fleet will coordinate requests for specific MTTs in accordance with current COMTRAPAC policy concerning provision of off-site training summarized on following page:
 - (1) Request or guarantee sufficient class size to warrant cancellations/adjustment convening schedule of similar class in San Diego area.
 - (2) Requests received sufficiently in advance of San Diego convening date so that quotas have not already been granted for the San Diego class.
 - (3) Requestor fund instructor TAD.
 - (4) Requestor provide training facilities to include, when necessary, appropriate classrooms with projection capabilities, secure stowage facilities, sufficient student working space (table or desk), and special publications.
- b. WESTPAC - COMTRAPACINST 3500.15F and the COMFLETRAGRU WESTPAC yearly Training Bulletin set forth courses requesting procedures. All training requests should be submitted to COMFLETRAGRU WESTPAC, which acts as COMTRAPAC's agent for training in WESTPAC. COMFLETRAGRU WESTPAC will solicit both local and MTT course requirements by message approximately one quarter in advance.

PART 9 - CNATRA

CHIEF OF NAVAL AIR TRAINING
NAVAL AIR STATION
CORPUS CHRISTI, TX

PRESCRIBED NAVY UNIFORMS FOR NAS CORPUS CHRISTI, NAS KINGSVILLE, AND NAS CHASE FIELD
FOR THE WINTER PERIOD COMMENCING THE FIRST MONDAY IN NOVEMBER.

	<u>UNIFORM OF THE DAY</u>	<u>ALTERNATE SERVICE</u>	<u>SERVICE DRESS</u>	<u>WORKING</u>	<u>CEREMONIAL</u>	<u>PROTOCOL</u>
<u>OFFICERS:</u>						
Male	SK	SDB	SDB	WK/AG	FDB	FD/DDB/DDBJ
Female	SK	SDB	SDB	WK/AG	FDB	FD/DDB/DDBJ
<u>CPOs:</u>						
Male	SK	SDB	SDB	WK/AG	FDB	DDB/DDBJ
Female	SK	SDB	SDB	WK/AG	FDB	DDB/DDBJ
<u>E1 - E6:</u>						
Male	WB	SDB	SDB	D	FDB	DDB
Female	WB	SDB	SDB	D	FDB	DDB

PRESCRIBED NAVY UNIFORMS FOR THE SUMMER PERIOD COMMENCING THE THIRD MONDAY IN MARCH

<u>OFFICERS:</u>						
Male	SK	SW	SDW	WK	FDW	FD/DDW/DDWJ
Female	SK	SW	SDW	WK	FDW	FD/DDW/DDWJ
<u>CPOs:</u>						
Male	SK	SW	SDW	WK	FDW	DDW/DDWJ
Female	SK	SW	SDW	WK	FDW	DDW/DDWJ
<u>E1 - E6:</u>						
Male	SW	SDW	SDW	D	FDW	DDWJ
Female	SW	SW	SW (A)	D	SW (A)	DDB

NOTES:

1. At the individual's discretion, authorized personnel may wear Aviation Green.
2. The alternate uniform is authorized for liberty.
3. Personnel assigned to naval galleys, naval hospitals and naval dental center, including dispensaries, are authorized to wear the Indoor Duty White uniform during summer and winter uniform periods.

4. Uniform key:

SK	Summer Khaki	DDBJ	Dinner Dress Blue Jacket
WB	Winter Blue	SW	Summer White
SDB	Service Dress Blue	WWB	Winter Working Blue
WK	Working Khaki	SDW	Service Dress White
D	Dungaree	FDW	Full Dress White
FDB	Full Dress Blue	DDW	Dinner Dress White
FD	Formal Dress	DDWJ	Dinner Dress White Jacket
DDB	Dinner Dress Blue	AG	Aviation Green

QUARTERS AVAILABILITY: Limited civilian rental housing is generally available within the local commuting distance. Navy Exchange and civilian motels are available for temporary lodging. BOQ/BEQ quarter available.

LEAVE: Routine leave is not normally authorized during course of syllabus training unless occasioned by a legal holiday.

TRANSPORTATION AVAILABILITY:

BUS	Greyhound, Trailways
AIR	Corpus Christi International Airport (approximately 50 miles from Kingsville/65 miles from Beeville)

CNATRA GUIDANCE FOR EQUIVALENT MARINE CORPS/NAVY UNIFORMS

<u>Marine Corps Uniforms</u>	<u>Summer Period Each Region</u>	<u>Winter Period Each Region</u>	<u>Navy Uniforms</u>
Evening Dress "A"	P	P	Formal Dress
Evening Dress "B"		P	Dinner Dress Blue Jacket
Mess Dress	P		Dinner Dress White Jacket
Dress Blue "B"		P	Dinner Dress Blue
White Dress "B"	P		Dinner Dress White
Blue Dress "A"		P	Full Dress Blue
Blue-White Dress "A"		A	Full Dress Blue
White Dress "A"	P		Full Dress White
Blue-White Dress "A"	A		Full Dress White
White Dress "B"	P		Service Dress White
White Service "A"		P	Service Dress Blue
Blue Dress "B"		A	Service Dress Blue
Summer Service "A"	P		Service Dress White
White Dress "B"	A		Service Dress Blue
Summer Service "C"	P		Summer White
Blue Dress (Honors and Ceremonies)	A	A	Summer White
Summer Service "C"	P		Summer Blue
Summer Service "C"	P	P	Working Khaki
Winter Service "B"		P	Winter Blue
Winter Service "C"		P	Winter Working Blue
Utility	P	P	Dungaree Working

NOTES

1. Uniform key:

P - Normally prescribed

A - Appropriate alternate, in lieu of prescribed uniform when specified by competent authority.

2. Sword is prescribed separately when required by Marines.

NAVAL AIR TRAINING COMMAND PENSACOLA, FL

PREScribed NAVY UNIFORMS FOR NAS PENSACOLA (AND LOCAL AREA) AND NAS WHITING FIELD FOR THE WINTER PERIOD COMMENCING THE FIRST MONDAY IN NOVEMBER

	<u>UNIFORM OF</u> <u>THE DAY</u>	<u>ALTERNATE</u> <u>SERVICE</u>	<u>SERVICE</u> <u>DRESS</u>	<u>WORKING</u>	<u>CEREMONIAL</u>	<u>PROTOCOL</u>
<u>OFFICERS:</u>						
Male	SDB	SK/WB	SDB	WK/WB (Note 1)	FDB	DDB/DDBJ
Female	SDB	SK/WB (Note 2)	SDB	SK/WB (Note 1/2)	FDB (Note 3)	DDB/DDBJ
<u>CPOs:</u>						
Male	SDB	SK/WB	SDB	WK/WB (Note 1)	FDB	DDB/DDBJ
Female	SDB	SK/WB (Note 2)	SDB	WK/WB (Note 1/2)	FDB (Note 3)	DDB/DDBJ
<u>E1 - E6:</u>						
Male	SDB	WB	SDB	D/WB (Note 1)	FDB	DDB
Female	SDB	WB (Note 2)	SDB	D/WB (Note 1/2)	FDB (Note 3)	DDB

PREScribed NAVY UNIFORMS FOR THE SUMMER PERIOD COMMENCING THE FIRST MONDAY IN APRIL

<u>OFFICERS:</u>						
Male	SW	SK	SDW	WK	FDW	DDW/DDWJ
Female	SW	SK (Note 2)	SDW	WK (Note 2)	FDW	DDW/DDWJ
<u>CPOs:</u>						
Male	SW	SK	SDW	WK	FDW	DDW/DDWJ
Female	SW	SK (Note 2)	SDW	WK (Note 2)	FDW	DDW/DDWJ

E1 - E6:

Male	SDW	SW	SDW	D	FDW	DDW
Female	SW	SW	SW	D	SW	TDDB
		(Note 2)	(Note 3)		(Note 3)	

NOTES

1. Commanding officers may prescribe WWB as working uniform for the local area in lieu of WK/WB/D.
2. Slacks authorized.
3. Skirt prescribed.
4. At the individual's discretion, authorized personnel may wear Aviation Green.
5. Uniform key:

WB	Winter Blue	DDBJ	Dinner Dress Blue Jacket
SDB	Service Dress Blue	DDB	Dinner Dress Blue
FDB	Full Dress Blue	WK	Working Khaki
D	Dungaree	SK	Summer Khaki
SW	Summer White	DDW	Dinner Dress White
SDW	Service Dress White	DDWJ	Dinner Dress White Jacket
FDW	Full Dress White	TDDB	Tropical Dinner Dress Blue

QUARTERS AVAILABILITY: Quarters are generally available for all military personnel in training within the Naval Air Training Command. Local civilian rental housing and motels are also available. BOQ/BEQ quarters available.

LEAVE: Routine leave is not normally authorized during course of syllabus training unless occasioned by a legal holiday.

TRANSPORTATION AVAILABILITY:

BUS	Greyhound, Trailways
AIR	Pensacola Regional Airport (approximately 15 miles from NAS Pensacola/30 miles from NAS Whiting Field)

NAVAL AIR TRAINING COMMAND
MERIDIAN, MS

PRESCRIBED NAVY UNIFORMS FOR NAS MERIDIAN FOR THE WINTER PERIOD
COMMENCING THE FIRST MONDAY IN NOVEMBER

	<u>UNIFORM OF THE DAY</u>	<u>ALTERNATE SERVICE</u>	<u>SERVICE DRESS</u>	<u>WORKING</u>	<u>CEREMONIAL</u>	<u>PROTOCOL</u>
<u>OFFICERS:</u>						
Male	SDB	SK/WB	SDB	WK/WB (Note 1)	FDB	DDB/DDBJ
Female	SDB	SK/WB (Note 2)	SDB	WK/WB (Note 1/2)	FDB (Note 3)	DDB/DDBJ
<u>CPOs:</u>						
Male	SDB	SK/WB	SDB	WK/WB (Note 1)	FDB	DDB/DDBJ
Female	SDB	SK/WB (Note 2)	SDB	WK/WB (Note 1/2)	FDB (Note 3)	DDB/DDBJ
<u>E1 - E6:</u>						
Male	SDB	WB	SDB	D/WB (Note 1)	FDB	DDB
Female	SDB	WB (Note 2)	SDB	D/WB (Note 1/2)	FDB (Note 3)	DDB

PRESCRIBED NAVY UNIFORMS FOR THE SUMMER PERIOD
COMMENCING THE FIRST MONDAY IN APRIL

<u>OFFICERS:</u>						
Male	SW	SK	SDW	WK	FDW	DDW/DDWJ
Female	SW	SK (Note 2)	SDW	WK (Note 2)	FDW	DDW/DDWJ
<u>CPOs:</u>						
Male	SW	SK	SDW	WK	FDW	DDW/DDWJ
Female	SW	SK (Note 2)	SDW	WK (Note 2)	FDW	DDW/DDWJ
<u>E1 - E6:</u>						
Male	SDW	SW	SDW	D	FDW	DDW
Female	SW	SW (Note 2)	SW (Note 3)	D	SW (Note 3)	TDDB

NOTES

1. Commanding officers may prescribe WWB as working uniform for the local area in lieu of WK/WB/D.
2. Slacks authorized.
3. Skirt prescribed.
4. At the individual's discretion, authorized personnel may wear Aviation Green.
5. Uniform key:

WB Winter Blue
SDB Service Dress Blue
FDB Full Dress Blue
D Dungaree
SW Summer White
SDW Service Dress White
FDW Full Dress White

DDBJ Dinner Dress Blue Jacket
DDB Dinner Dress Blue
WK Working Khaki
SK Summer Khaki
DDW Dinner Dress White
DDWJ Dinner Dress White Jacket
TDDB Tropical Dinner Dress Blue

QUARTERS AVAILABILITY: Limited government housing is available on base for students whose tour exceeds six months. Local civilian rental housing and motels are also available. BOQ/BEQ quarters available.

LEAVE: Routine leave is not normally authorized during course of syllabus training unless occasioned by a legal holiday.

TRANSPORTATION AVAILABILITY:

BUS Greyhound, Trailways
AIR Meridian Municipal Airport

PART 10 - COMNAVRESFOR

GENERAL INFORMATION ON FACILITIES

RESERVE AVIATION TRAINING DIVISION,
WILLOW GROVE, PA

1. ADDRESS: Aviation Training Division (Code 33)
NAS Willow Grove, PA 19090-5010.
Telephone Commercial: (215) 443-6343/44/45; AUTOVON: 991-6343/44/45.
2. QUOTA CONTROL: COMNAVAIRESFOR (Code 562)
AUTOVON: 363-5830 COMMERCIAL: (504) 948-5830
3. QUARTERS AND MESS FACILITIES:
 - a. Officers: Bachelor Officer Quarters (BOQ) space is normally although considered inadequate. Cost is \$4.00 per night but can be reduced to \$2.00 per night, for all nights except the last night, if the officer declines maid service and cleans his/her room. Messing is not available but officers may eat in the Enlisted Dining Facility, upon paying a surcharge, when the Officer's Club is closed.
 - b. Enlisted: Extremely limited Bachelor Enlisted Quarters (BEQ) facilities are available and usually inadequate.
 - c. Motels: Several motels are available in the immediate area and reservations are recommended, especially in the summer. NAVAIRESASWTRACEN will assist in making reservations if desired.

<u>Motel</u>	<u>Telephone</u>	<u>Distance</u>
Horsham Motor Lodge	215-675-8150	1/4 mile
Warrington Motor Lodge	215-343-0373	2 miles
George Washington Motor Lodge	215-659-7200	4 miles
Willow Grove Motor Lodge	215-659-4400	4 miles
Treadway Fiesta Inn	215-659-9300	4 miles

4. LEAVE/LIBERTY POLICY:
 - a. Leave: Will not be granted to students, except over Christmas Holidays.
 - b. Liberty: Nights and weekends unless study or remedial instruction is assigned.
5. REPORTING INSTRUCTIONS: Officer and enlisted students should report to Bldg. 140 NAVAIRESASWTRACEN, no later than 0745 on the class convening date.

Security Clearance: Certification of Clearance is required. Crew lists, visit requests, clearance messages and travel orders (SELRRES only) must be received in advance of student arrival or access will not be granted.

6. TRANSPORTATION:

- a. Government transportation is not available from the Philadelphia International Airport to NAS Willow Grove.
- b. Commercial airport limousine service is available. Liberty Cab and Limousine Company, phone (215) 643-2272, (215) 688-6898, (215) 365-8514, from the airport to NAS Willow Grove until 2200. After 2200, the limousine service is available only to the George Washington Motor Lodge located at Route 611 and Pennsylvania Turnpike (4 miles south of NAS). Taxi service is available to and from NAS.
- c. As an alternative to the above, an express bus provides transportation to the Reading Railroad Terminal every 30 minutes, 0650 to 2310. From the Reading Terminal you take the train to Willow Grove, PA. Trains depart on a regular basis from 0900 to 2300 on Sundays. Bus and taxi service to NAS Willow Grove is available at or adjacent to the Willow Grove railroad station.
- d. Commercial bus transportation while at NAS Willow Grove is very limited. Unless an individual rents a taxi or car, difficulty can be anticipated in traveling to and from NAVAIREASWTRACEN to lodging and/or liberty.
- e. Daily transportation to and from local motels is available on normal workdays.

7. UNIFORMS: Students should verify local uniform regulations prior to arrival at NAS Willow Grove, by calling NAVAIREASWTRACEN, Auto-von 991-6503/6502.

NOTE: Khakis are not authorized from late fall to early spring.

TRAINING DEPARTMENT
NAS GLENVIEW, IL. 60026

1. ADDRESS: Commanding Officer, NAS Glenview, IL. 60026
Attn: Aviation Training Division, Code 33
2. QUOTA CONTROL: Aviation Training: AUTOVON: 932-2230
COMMERCIAL: (312) 657-2230/2615
3. UNIFORMS:

NAS GLENVIEW AUTHORIZED UNIFORMS

WINTER(1)

OCT/NOV/DEC/JAN/FEB/MAR/APR/MAY

SUMMER(1)

MAY/JUN/JUL/AUG/SEP/OCT

Male Officers CPO's

Service Dress Blue	Service Dress Blue
(1) Winter Blue	(1) Summer Khaki
(1) Aviation Working Green	(1) Summer White
(1) Winter Working Blue	(1) Service Dress White

Male Enlisted E1-E6

Service Dress Blue Jumper	Service Dress Blue Jumper
(1) Winter Blue	Service Dress White Jumper
Winter Working Blue	(1) Summer White (E-6)
Dungaree	(1) Summer White
	Dungaree

Female Officer/CPO

Service Dress Blue "A" or "B"	Service Dress Blue "A" or "B"
(1) Winter Blue "A" or "B"	(1) Summer White "A" or "B"
(1) Winter Working Blue "A" or "B"	(1) Summer Khaki "A" or "B"
	Working Khaki "A" or "B"
	Service Dress White

Female Enlisted E1-E6

Service Dress Blue "A" or "B"	Service Dress Blue "A" or "B"
Winter Blue "A" or "B"	(1) Summer White "A" or "B"
Winter Working Blue "A" or "B"	Dungaree
Dungaree	

NOTE (1) Summer Uniform Period - Commences 0001, the third monday in May with no transition period between winter and summer uniforms.

Winter Uniform Period - Commences 0001 the first monday in October with no transition period between summer and winter uniforms.

NOTE (2) Leather Flight Jackets - Are authorized to be worn by naval aviators, pilots, flight officers, NFO's and eligible enlisted aircrewmembers with the following uniforms; Officer and CPO's: Summer Khaki, Working Khaki, Winter Blue, Winter working Blue, Aviation Greens and Flight Suit. E-6 and Below: Dungarees, Winter Blue, Winter Blue and Flights Suits. Not authorized with Service Dress Blue.

NOTE (3) White Hat - Males are required to wear the white hat with all E1 - E6 uniforms.

NOTE (4) Foul Weather Jackets - Are authorized for wear with working uniforms only and are not authorized for wear off base.

NOTE (5) Command Ball Caps - May be worn optionally with working uniforms aboard NAS Glenview. Command ball caps may not be worn off base.

NOTE (6) Female Personnel Uniforms - Wearing of the sweater is authorized in the working spaces only.

4. QUARTERS AND MESS FACILITIES:

- a. Quarters are available for all military personnel but are limited for female enlisted. Central berthing for barracks billeting telephone: Commercial (312) 657-2453. Autovon 932-2453. Reservations for Officer Billeting telephone: Commercial (312) 657-2275, Autovon 932-2275. No family housing available for transient personnel.
- b. Messing facilities are available for all military personnel at the galley. Combined CPO/Enlisted Mess Open provides limited facilities. Commissioned Officers Mess Open provides limited facilities.
- c. Hotels and motels are available in the immediate area, reservations are recommended, especially in the summer.

HOTELS

The following listings are Hotels, Motels and Resorts that are available for temporary housing for the Northeast Illinois area.

1. Northbrook (Holiday Inn) - On SR 21 at 2875 N. Mwke. Ave.
(Berthing Contract with BOQ/BEQ)
2. Palwaukee Motor Inn - 1 3/4 miles south on US 45 & SR 21 at 1090 S. Milwaukee Ave.
3. Sheridan Chase Motor Hotel - On SR 42nd at 7320 N. Sheridan Rd.
4. Star Motel - On US 41, 1 block N. of JCT US 14 at 6100 North Lincoln Ave.
5. Downer's Grove Motel - On US 34, 4 miles west of TriState Tollway I-294 Ogden Ave. exit at 205 Ogden Ave.
6. Highland Park (Holiday Inn) - 2 miles SW on US 41 Edens Expwy Northbound use Lake Cook Rd Exit; Southbound use Clavey Old Skokie Rd Exit.
7. Morton Grove (Adm. Oasis Motel) - 9353 Waukegan Road
8. Royal 8 Motel - 9424 Waukegan Road

5. LEAVE/LIBERTY POLICY:

- a. Leave: Trainees will be granted emergency leave in case of death or serious illness in the immediate family.

- b. Liberty: Shall commence at the end of normal working hours and expire at the beginning of the next working day. Nights and weekends unless study or remedial instruction is assigned.

6. REPORT/CHECK-IN INSTRUCTIONS:

- a. Officer and enlisted students should report to building 27, NAS GLENVIEW Aviation Training Division (ATD), no later than 0730 of the class convening date.
- b. Active Duty Personnel on TAD/TDY orders report to: Commanding Officer, NAS Glenview, IL Bldg. 41 (0800-2300).
- c. Inactive Duty Personnel on ACDUTRA orders report to: Personnel Support Detachment, Building 28 (0730-1600).
- d. Prerequisites - The requesting command is responsible for ensuring that all prerequisites are met prior to the course convening date.
- e. Enlisted personnel must check-in wearing the Uniform of the Day, but may wear pressed dungarees to classes during the summer uniform period.

7. TRANSPORTATION:

- a. Bus service from the main gate to connecting points and rail station from 0630 to 1800 hourly.
- b. Rail service from the Village of Glenview, served by Milwaukee Road Commuter Train. Terminal is located on Harlem Avenue, one block north of Glenview Road.
- c. Auto - NAS Glenview is easily accessible by automobile;

From Chicago - I-94, exit at West Lake Avenue, proceed to Greenwood Avenue (4 miles), turn north to stop sign and east to Main Gate.

From Chicago or Milwaukee - I-294 to Willow Road, east to Pfingston Road, south to West Lake Avenue, east to the Main Gate.
- d. Automobiles - Personnel reporting for training under orders may obtain a temporary pass from Bldg. 40 at the Main Gate. Minimum liability insurance of \$15,000 - \$30,000 - \$10,000; Vehicle registration; Drivers license; and an ID card are required.
- e. Questions concerning transportation/facilities should be referred to Training Division Officer, phone (Autovon) 932-2230/2615 or (Commercial) 312-657-2230/2615.

COMMANDING OFFICER, NAVAL AIR STATION
SOUTH WEYMOUTH, MA

1. SHORT TITLE: NAS WEYMOUTH, MA
2. ADDRESS: Commanding Officer, Naval Air Station
South Weymouth, MA 02190-5000 ATTENTION: (Code 33)
3. TELEPHONE: Information and Assistance, - AUTOVON: 955-2722/2503
Commercial: (619) 786-2722/2503
4. MESSING AND BERTHING:
 - a. Messing is available at NAS South Weymouth Galley.
 - b. Berthing is available and arrangements for students shall be made by their parent command or by the student by contacting the Billeting Manager at Autovon 955-2692 or Commercial (617) 786-2692.
 - c. Adequate government quarters are available for all rates and grades.
 - d. In the event that adequate quarters are not available, students may obtain accommodations in the local area after obtaining certification from the Billeting Manager.
5. AVAILABILITY OF TRANSPORTATION:
 - a. There is no scheduled "on base" transportation service, all facilities are within easy walking distance.
 - b. Taxicab service is available from Logan International Airport to NAS South Weymouth.
 - c. For those who come POV, the gate is located on Route 18, with Security adjacent for procurement of station passes.
6. Uniforms:
 - a. Authorized summer uniforms:
Summer White
Service Dress White Jumper
Khaki (see Note 1)
Dungaree (see Note 2)
 - b. Authorized winter uniforms:
Service Dress Blue
Service Dress Blue Jumper
Winter Blue (see Note 1)
Dungaree (see Note 2)

Note 1: There is no optional uniform period. The summer uniform period commences in April and the winter uniform period commences in October.

Note 2: Dungarees may only be worn for courses as specified under the description of each course.

7. REPORT/CHECK-IN INSTRUCTIONS:

- a. Personnel on ACDUTRA orders report to the Personnel Support Detachment, Naval Air Station, South Weymouth, MA. 02190, no later than 0730 on the convening date. Upon completion of check in report to the ATD Instructors' Office, Room 1017, in the North Lean-to of Hangar One no later than 0800.
- b. Personnel attending courses on their normally scheduled drill weekend will stand the Saturday morning muster/inspection with their unit. Following the muster, report to the ATD Instructors' Office, Room 1017, no later than 0800.
- c. Personnel attending weekend courses on a Rescheduled Drill will report to the ATD Instructors' Office, Room 1017, no later than 0800, Saturday.
- d. Personnel on "no cost" TAD Orders will report to the ATD Instructors' Office, Room 1017, in the North Lean-to of Hangar One no later than 0800 on the convening date.
- e. Personnel on cost TAD Orders will report to the Officer of the day, Naval Air Station, South Weymouth, MA 02190 no later than 0745 on the convening date. Upon completion of check in, report to the ATD Instructors' office, Room 1017, no later than 0800.

8. MISCELLANEOUS: All Active Duty personnel attending Formal Aviation Training Courses will require TAD Orders. There will be no exceptions to this requirement.

NAVAL RESERVE MANAGEMENT SCHOOL
NSA, BLDG. 59, NEW ORLEANS, LA

1. SHORT TITLE: NAVRESFORDET MNGT SCOL
2. QUOTA CONTROL: COMNAVAIRESFOR (562) AUTOVON: 363-5830,
COMMERCIAL: (504) 948-5830
3. ADDRESS: OINC, Naval Reserve Force Detachment Management School, Naval Support Activity, Building 59, New Orleans, LA. Telephone - (504) 361-2231;
AUTOVON: 485-2639/2231.

4. UNIFORMS: Uniform of the Day as follows:

15 MAR - 15 NOV - Service Dress Blue (Male)
Tropical White Long (Male)
Service Dress Blue (A) or (B) (Female)
Service Dress Light Blue (Female)

16 NOV - 14 MAR - Service Dress Blue (Male)
Winter Blues (Male)
Service Dress Blue (A) or (B) (Female)

5. QUARTERS/MESSING FACILITIES: Quarters and messing facilities are available for all students.

6. LEAVE/LIBERTY POLICY:

a. Leave: Will not be granted to students.

b. Liberty: Nights and weekends unless watch, study, or remedial instruction is assigned.

7. REPORTING INSTRUCTIONS: Students must report in accordance with their orders at the time and date specified; however, if you report prior to that time or date you MUST report to BEQ 703, Naval Support Activity for billeting assignment to quarters (male and female).

8. TRANSPORTATION: Naval Support Activity provides NO transportation on or off base for other than official business. All base facilities are within reasonable walking distance of each other.

AVIATION TRAINING DIVISION
NAS NEW ORLEANS, LA

1. ADDRESS: Commanding Officer, Naval Air Station New Orleans, LA 70143-5000
AUTOVON: 363-3283 COMMERCIAL: (504) 393-3283 (Code 33)

2. QUOTA CONTROL: COMNAVAIRESFOR (Code 562) AUTOVON: 363-5830,
COMMERCIAL: (504) 948-5830

3. UNIFORMS:

NAS NEW ORLEANS AUTHORIZED UNIFORMS

WINTER

12 OCT 87 - 03 APR 88

SUMMER

04 APR 88 - 10 OCT 88

Male Officers/CPO's

(1) Service Dress Blue	(1) Service Dress Blue
(1) Winter Blue	(1) Summer Khaki
(1) Working Khaki	(1) Summer White
(1) Aviation Working Green	(1) Service Dress White
(1) Winter Working Blue	

Male Enlisted E1-E6

(1) Service Dress Blue Jumper	Service Dress Blue Jumper
(1) Winter Blue	Service Dress White Jumper
Winter Working Blue	Summer White
Dungaree	Dungaree

Female Officers/CPO's

(1) Service Dress Blue "A" or "B"	Service Dress Blue "A" or "B"
(1) Winter Blue "A" or "B"	(1) Summer White "A" or "B"
(1) Winter Working Blue "A" or "B"	(1) Summer Khaki "A" or "B"
Working Khaki "A" or "B"	Working Khaki "A" or "B"
	Service Dress White

Female Enlisted E1-E6

Service Dress Blue "A" or "B"	Service Dress Blue "A" or "B"
Winter Blue "A" or "B"	(1) Summer White "A" or "B"
Winter Working Blue "A" or "B"	Dungaree
Dungaree	

NOTES

- (1) Summer Uniform Period - Commences 0001, 04 APR 1988, with no transition period between winter and summer uniform.

Winter Uniform Period - Commences 0001, 12 OCT 1987, with no transition period between summer and winter uniforms.

- (2) Leather Flight Jackets - Authorized to be worn by naval aviators, pilots, NFO's, and eligible enlisted aircrewmen with the following uniforms; Officer and CPO's: Summer Khaki, Working Khaki, Winter Blue, Winter Working Blue, Aviation Greens and Flight Suit. E-6 and Below: Dungarees, Winter Blue, Winter Working Blue and Flight Suits. Not authorized with Service Dress Blue.
- (3) Foul Weather Jackets - Authorized for wear with working uniforms only and are not authorized for wear off base.

(4) Command Ball Caps - May be worn optionally with working uniforms aboard NAS New Orleans.

(5) Dungarees - May not be worn off station at anytime.

4. QUARTERS AND MESS FACILITIES:

- a. Officers: BOQ space is normally available. Reservations are recommended (Autovon 363-3841 and Commercial 504-393-3841). Cost is \$4.00 per night. VIP suite (0-6 and above) is \$16.00 per night. Reservations are recommended (Autovon 363-3419, Commercial 504-393-3419).

Messing is available, officers using Enlisted Dining Facility are required to pay a surcharge.

- b. Enlisted: BEQ space is normally available. Special ACDUTRA/TAD/TDY/PER DIEM required \$2.00 per day (maid service included), annual ACDUTRA optional \$2.00 per day (maid service included). Reservations are recommended (Autovon 363-3419, Commercial 504-393-3419).

Messing is available.

- | | | | |
|------------|----------------|--------------|--------------|
| c. Motels: | Best Western | 504-366-5369 | MILEAGE: + 5 |
| | Quality Inn | 504-348-1262 | +12 |
| | Howard Johnson | 504-366-8531 | +10 |

5. LEAVE/LIBERTY POLICY:

- a. Leave: Will not be granted to students
- b. Liberty: Nights, weekends and holidays.

6. REPORTING INSTRUCTIONS: Officer and enlisted students should report to Bldg. 127 Aviation Training Division, no later than 0730 of the class convening date.

7. TRANSPORTATION:

- a. Government transportation is not available from New Orleans International Airport to NAS New Orleans.
- b. Questions concerning transportation should be referred to the Quarterdeck, NAS New Orleans (Autovon 363-3253, Commercial 504-393-3253).

NAVAL AIR RESERVE MEMPHIS.
MILLINGTON, TN

1. SHORT TITLE: NAVAIREs Memphis
2. ADDRESS: Commanding Officer, Naval Air Reserve Memphis
Millington, TN 38054-5038
3. TELEPHONE: Officer of the Day - Commercial: (901) 872-5229
AUTOVON: 966-5229
4. MESSING AND BERTHING:
 - a. Messing facilities are available.
 - b. Quarters are available for male and female personnel.
 - c. Off-station facilities are available but extremely limited.
5. AVAILABILITY OF TRANSPORTATION: NAVAIREs Memphis is located approximately 30 miles north of Memphis International Airport. There is no scheduled commercial bus transportation between the city of Memphis and Millington. It is suggested that arriving personnel utilize airport limousine service which runs a shuttle bus from Memphis International Airport to Naval Air Technical Training Center, Millington at an approximate cost of \$6.50 per person, last service ending at 0100. Commercial taxi service is also available at an approximate cost of \$30.00. There is a military assistance booth available in the Delta baggage claim area.
6. UNIFORMS: Authorized uniforms of the day for summer and winter periods commencing at 0001 local time in Sub-Area DELTA are as follows:
 - a. Key:
 - P - Uniform of the day.
The prescribed service uniform which will be worn for:
 1. Watchstanding
 2. Liberty
 3. Business ashore
 4. Normal work activity not meeting criteria for the working uniform.
 - A - Alternate service uniform.
This uniform is prescribed for the following situations:
 1. Civic and official functions involving the civilian community where the uniform of the day would be considered inappropriate.
 2. Other special occasion: identified ahead of time by commanding officers.

The intent of the above conditions is not to allow an alternate uniform that may be worn at the option of the wearer but only under prescribed conditions. The intent is also to avoid having to change uniforms during the day.

- X - When prescribed by competent authority for certain personnel engaged in work/activity significantly different from the general activities of the majority of personnel covered by P or A above (i.e., military ceremonies, inspections, etc.).
- O - Optional The service dress blue uniforms may be worn during any season of the year while traveling in uniform, on leave, TAD, transfer, etc.

b. NOTES:

- 1. Optional for Lieutenants and below.
- 2. Optional at members expense.

Authorized uniforms of the day for summer and winter periods commencing at local time in Sub-area DELTA are as follows:

	<u>Summer</u> <u>1 April</u>	<u>Winter</u> <u>1 November</u>
<u>DRESS UNIFORM</u>		
<u>Male Officers</u>		
Service Dress Blue	O/X	P
Summer White	P	
Winter Blue		A
Service Dress White	X	
Summer Khaki	A/P	
<u>Female Officers</u>		
Service Dress Blue "A" or "B"	O/X	P
Service Dress White	X	
Summer White "A"	P	
Winter White "A" or "B"		A
Summer Khaki "A" or "B"	A/P	
<u>Male Enlisted</u>		
Service Dress Blue	O/X	O/P/X
Winter Blue (E1 - E9)		A
Summer White	P	
Service Dress Blue Jumper (E1 - E6)	O/X	O/P/X
Service Dress White Jumper (E7 - E9)	P	
Service Dress White (E7 - E9)	X	
Summer Khaki (E7 - E9)	A/P	

Female Enlisted

Service Dress Blue "A" or "B"	O/X	O/P/X
Summer White "A"	P	
Winter Blue "A" or "B"		A
Summer Khaki "A" or "B" (E7 - E9)	A/P	

Female Enlisted

Service Dress Blue "A" or "B"	O/X	O/P/X
Summer White "A"	P	
Winter Blue "A" or "B"		A
Summer Khaki "A" or "B" (E7 - E9)	A/P	

WORKING UNIFORM:Male Officers and CPO's

Working Khaki	X	X
Winter Working Blue		X
Indoor Duty White (Male NC only)	X	X

Female Officers and CPO's

Indoor Duty White "A" (Female NC only)	X	X
Indoor Duty White "B"	X	X
Working Khaki	X	X
Winter Working Blue "A" or "B"		X

Male Enlisted E1 - E6

Winter Working Blue		X
Utility Blue/Dungaree	X	X

Female Enlisted E1 - E6

Utility Blue/Dungaree	X	X
Indoor Duty White "B"	X	X
Winter Working Blue "A" or "B"		X

EVENING OFFICIAL AND SOCIAL OCCASIONS:Male and Female Officers

#1 Dinner Dress Blue Jacket		X
#1 Dinner Dress White Jacket	X	
Formal Dress Blue	X	
Dinner Dress Blue		X
Dinner Dress White	X	

Male and Female CPO's

Dinner Dress Blue	X	X
#2 Dinner Dress Blue Jacket		X
#2 Dinner Dress White Jacket	X	

Female Enlisted E1 - E6

Service Dress Blue "A" or "B"	X	X
Dinner Dress Blue	X	X
Winter Blue "A" or "B"		X

Male Enlisted E5 - E6

Service Dress Blue	X	X
Dinner Dress Blue	X	X
Service Dress Blue Jumper	X	X
Winter Blue		X
Service Dress White Jumper	X	
Summer White	X	

Male Enlisted E1 - E4

Winter Blue		X
Summer White	X	
Service Dress Blue Jumper	X	X
Service Dress White Jumper	X	

7. REPORT/CHECK-IN INSTRUCTIONS: All personnel must be in the uniform of the day when reporting or detaching. Navy personnel report to NAVAIREs Memphis OOD, Building N-10.

8. MISCELLANEOUS:

- a. Leave: Normally, leave is not granted to students while undergoing a course of instruction; however, emergency leave may be granted to students when failure of the serviceman to return home would create a severe and unusual hardship on either himself or his family. Requests for emergency leave must be verified by Red Cross only.
- b. Liberty: Liberty shall commence at the end of normal working hours and expire at the beginning of the next working day unless otherwise directed by competent authority.
- c. Housing: Government housing is restricted to authorized personnel whose tour or course at NAVAIREs Memphis exceeds six months. Off base rental housing is limited and expensive. It is recommended that families not accompany the serviceman until he has found suitable housing. It is strongly advised that the service member contact housing referral prior to moving family.
- d. Automobiles: It is recommended that non-rated unmarried students not bring automobiles with them. Tennessee law specifies minimum liability insurance in the amount of \$10,000 - \$20,000 - \$5,000. For non-rated personnel a car is considered more of a liability than an asset. Parking aboard the base of non-rated personnel is extremely limited and commercial parking outside the base is very expensive.

NAVAL AIR STATION ATLANTA,
AVIATION TRAINING DEPARTMENT, MARIETTA, GEORGIA

1. ADDRESS: Commanding Officer, Aviation Training Department,
NAS Atlanta, GA 30060-5099
Telephone: Commercial (404) 421-5326; AUTOVON 925-5326
2. QUOTA CONTROL: COMNAVAIRESFOR (562) AUTOVON 363-5830, Comm: (504) 948-5830
3. UNIFORMS:

RKSATD AUTHORIZED UNIFORMS

WINTER

7 Dec 87 thru 6 Mar 88

Male Officer/CPO

Service Dress Blue
Winter Blue
Aviation Working Green
Winter Working Blue

Male Enlisted E-1 / E-6

Service Dress Blue Jumper
Winter Blue
Winter Working Blue
Dungaree

Female Officers/CPO

Service Dress Blue "A" or "B"
Winter Blue "A" or "B"
Winter Working Blue "A" or "B"

Female Enlisted E-1 / E-6

Service Dress Blue "A" or "B"
Winter Blue "A" or "B"
Winter Working Blue "A" or "B"
Dungaree

SUMMER

7 Mar 88 thru 4 Dec 88

Service Dress Blue
Service Dress Blue
Summer White
Summer Khaki

Service Dress Blue Jumper
Service Dress Blue Jumper
Summer White
Dungaree

Service Dress Blue "A" or "B"
Summer White "A" or "B"
Summer Khaki "A" or "B"
Working Khaki "A" or "B"
Service Dress White

Service Dress Blue "A" or "B"
Summer White "A" or "B"
Dungaree

NOTE (1): Personnel reporting for Instructor Basic School will be required to be in the appropriate uniform of the day.

NOTE (2): Leather Flight Jackets are authorized to be worn by Naval Aviators, Pilots, Flight Officers, NFO's, and eligible enlisted aircrewmen with the following uniforms: Officers and CPO's: Summer Khaki, Working Khaki, Winter Blue, Winter Working Blue, Aviation Greens, and Flight Suit. E-6 and below: Dungarees, Winter Blue, Winter Working Blue, and Flight Suit. Not authorized with Service Dress Blue.

4. QUARTERS AND MESSING FACILITIES

- a. Officers: Very limited quarters available on the weekends. Recommend calling for reservations well in advance. Cost \$4.00 per day. Messing is not available but Officers may eat in the enlisted dining facility, upon paying a surcharge.
- b. Enlisted: Very limited quarters available, call well in advance for berthing, Autovon: 925-5393 Commercial: 404/421-5393.
- c. Motels: Several motels are available in the immediate area and reservations are recommended, especially during the summer.

<u>MOTEL</u>	<u>TELEPHONE</u>	<u>DISTANCE TO NAS</u>
Best Western	404/427-4676	5 miles
Holiday Inn	404/952-8161	5 miles
La Quinta Motor Inn	404/951-0026	5 miles
Ramada Inn Cumberland	404/432-8541	6 miles

5. Leave/Liberty Policy

- a. Leave: Will not be granted to students.
- b. Liberty: Nights and weekends unless study or remedial instruction is assigned.

6. Reporting Instructions: Students are required to report to building 2 (ATD) prior to 0730 of the convening date. If reporting on board after hours report to building 3 (POOW) for check in.

7. Transportation: Transportation arrangements to and from motels must be made by the student. There are no bus services available on base or in the Cobb County area.

RESERVE PROGRAMS DEPARTMENT
AVIATION TRAINING DIVISION
NAVAL AIR STATION DALLAS, TX

1. SHORT TITLE: NASDALATD
2. ADDRESS: Commanding Officer (Code 331) Naval Air Station, Dallas, TX 75211-9501
3. LOCATION: North Central Texas, located on the western Dallas city limits next to Grand Prairie, TX.
4. TELEPHONE: Normal working hours: Comm: (214) 266-6355; AUTOVON: 874-6355/6356
Non-working hours: Comm: (214) 266-6120/6215 AV: 874-6120/6215
5. MESSING AND BERTHING:
 - a. Berthing facilities: Available for E9 and below through Hutchins Hall (building 209), AUTOVON 874-6155. Officer personnel are berthed at the Bachelor Officer Quarters (Building 8), AUTOVON 874-6134/6135, at a rate of \$4.00 per day. Early reservations are strongly recommended due to drill weekend loading.
 - b. Messing facilities: Enlisted dining facility Moreland Hall (building 224), provides general services for E1-E9. The Bachelor Officer Quarters provide for Officer messing. Facilities such as the Enlisted Club, MacDonalds and Operations snack bar are available, as well as several off base facilities.
6. TRANSPORTATION:
 - a. Railroad: AMTRAK station 400 S. Houston St. Dallas, TX
 - b. Air: Dallas/Fort Worth International Airport, approximately 16 miles from NAS Dallas. Dallas Love Field, approximately 16 miles from NAS Dallas.
 - c. Bus: Greyhound/Trailways main depot, 400 S. Lamar St. Dallas, TX.
Greyhound substation is located at Galleria Dr. in Grand Prairie, TX.
 - d. Taxi: From other than Greyhound substation, all taxi fares are approximately \$30.00.

Note: Duty driver services are not available for students.

7. UNIFORMS:

- a. SUMMER: Commences on the first Monday of March.
Summer White
Summer Dress White
Dungarees, Khaki for Officers & CPO
- b. WINTER: Commences on the first Monday of November
Winter Blue (Male & Female)
Service Dress Blue (Male)
Service Dress Blue (A or B, Female)
Khaki for Officer & CPO
Dungarees for Enlisted.
- c. UNIFORM FOR CLASS: Khaki for Officer & CPO. Dungarees for Enlisted.

8. LEAVE/LIBERTY:

- a. Emergency leave is the only authorized leave for students.
- b. Liberty (1630-0745 on school days) is authorized, class schedule permitting.

9. CHECK IN PROCEDURES: All personnel will report to the NAS Dallas Duty Office, (building 2 first deck) and appropriate BEQ/BOQ, no later than 2400 the day prior to class. Time will be allotted on the first Wednesday of class to check in with the Personnel Support Detachment and other departments, as required.

NAVAL AIR RESERVE TRAINING SCHOOL,
NAVAIRES ALAMEDA, NAS ALAMEDA, CA

- 1. ADDRESS: Naval Air Reserve Training School, NAVAIRES Alameda (Code 33), NAS Alameda, CA 94501-5020
- 2. LOCATION: Building 2, Wing 9, Room 218.
- 3. TELEPHONE: Commercial: (415) 869-3883 or 869-3884; AUTOVON: 686-3883/4
- 4. QUOTA CONTROL: NAVAIRES Alameda, AUTOVON 686-3883/4; Comm: (415) 869-3883/4
- 5. UNIFORMS: Information on specific uniform requirements may be obtained from NAVAIRES Alameda Quota Control. Dungaree uniforms are NOT authorized.

6. QUARTERS/MESSING FACILITIES:

- a. Naval Air Station Alameda berthing facilities are available. Reservations must be made in advance. Naval Air Reserve Alameda does not supply berthing for students. For reservations at the Naval Air Station Bachelor Enlisted Quarters call AUTOVON 686-3851/4335 or Commercial (415) 869-3851/4335. For reservation at the Naval Air Station Alameda Bachelor Officers Quarters call AUTOVON 686-4166/4526 or Commercial (415) 869-4166/4526. Make your reservations no later than three weeks prior to arrival. Charge for transient personnel at NAS Alameda is \$2.00 per day for enlisted and \$4.00 a day for officers.
- b. NAS Alameda messing facilities are available for all students. The galley is located in Bldg. 3, very close to the classrooms. This galley uses the "a la carte" system. You pay by the item unless you get a chow pass. Chow passes may be obtained at the galley entrance, with a copy of your orders.

GALLEY HOURS OF OPERATION

	<u>Weekdays</u>	<u>Weekends/Holidays</u>
Breakfast:	0600 - 0745	0630 - 0900
Noon Meal:	1100 - 1230	1100 - 1330
Evening Meal:	1630 - 1800	1630 - 1800

7. LEAVE/LIBERTY POLICY: Leave will not be granted to students. Liberty is after normal school hours of 0730-1615.

8. REPORTING INSTRUCTIONS: Students must report by the time and date specified. However, if you report prior to that time and date you must check in with the NAVAIRES Alameda Duty Office located at Bldg. 2, Wing 10, Room 10-102.

9. TRANSPORTATION: NAVAIRES Alameda provides NO on or off base transportation for other than official business. All base facilities are within reasonable walking distance. If you fly commercial, it is recommended that you fly into Oakland International, as it is only 14 miles from the base. San Francisco International is 32 miles. Once you arrive at the airport, check with United Services Office (USO) for further transportation information.

RESERVE HS TRAINING SCHOOL NARU NORTH ISLAND, SAN DIEGO, CA

1. ADDRESS: Reserve HS Training School, NARU North Island, San Diego, CA 92135.
Telephone - (619) 437-5547; AUTOVON - 951-5547.
2. QUOTA CONTROL: COMNAVAIRESFOR (562), AUTOVON: 363-5830, COMM: (504) 948-5830

3. UNIFORMS:

a. Enlisted: Uniform of the Day - Dungarees are authorized for all classes.

b. Uniform of the Day will be as follows:

(1) 1 May to 31 October - Tropical White Long

(2) 1 November to 30 April - Service Dress Blue/Winter Blues

4. QUARTERS/MESSING FACILITIES: Quarters and messing facilities are available for all students.

5. LEAVE/LIBERTY POLICY:

a. Leave: Will not be granted to students.

b. Liberty: Nights and weekends unless study or remedial instruction is assigned.

6. REPORTING INSTRUCTIONS: Students should report to the NARU Duty Office no later than 1600 of the day preceding the class convening date.

7. TRANSPORTATION:

a. There is no government transportation available from Lindberg Field to NARU North Island.

b. There is a military information booth located by the baggage section of the airport terminal to assist students in obtaining public transportation to NARU North Island.

NAVAL AIR RESERVE CENTER MIRAMAR,
NAS MIRAMAR, SAN DIEGO, CA

1. ADDRESS: Commanding Officer, Naval Air Reserve Center, Naval Air Station Miramar, San Diego, CA 92145-5141.
Telephone - Commercial (619) 537-4182, Autovon 577-4182.

2. QUOTA CONTROL: COMNAVAIRESFOR (562), Autovon 363-5830; Comm: (504) 948-5830.

3. UNIFORMS:

NAVAIRESCEN AUTHORIZED UNIFORMS

WINTER
NOV/DEC/JAN/FEB/MAR

SUMMER
APR/MAY/JUN/JUL/AUG/SEP/OCT

Male Officers CPOs

Service Dress Blue	Service Dress Blue
(1) Winter Blue	(1) Summer Khaki
(1) Aviation Working Green	(1) Summer White
(1) Winter Working Blue	(1) Service Dress White

Male Enlisted E1 - E6

Service Dress Blue Jumper	Service Dress Blue Jumper
(1) Winter Blue	Service Dress White Jumper
Winter Working Blue	(1) Summer White (E6)
	(1) Summer White

Female Officers/CPOs

Service Dress Blue "A" or "B"	Service Dress Blue "A" or "B"
(1) Winter Blue "A" or "B"	(1) Summer White "A" or "B"
(1) Winter Working Blue "A" or "B"	(1) Summer Khaki "A" or "B"
	Working Khaki "A" or "B"
	Service Dress White

Female Enlisted E1 - E6

Service Dress Blue "A" or "B"	Service Dress Blue "A" or "B"
Winter Blue "A" or "B"	(1) Summer White "A" or "B"
Winter Working Blue "A" or "B"	

4. MESSING: Messing is available.

5. QUARTERS:

- a. Officers: BOQ space is not always available and it is recommended that you receive reservations prior to travel. Cost is \$4.00 per day and reservations can be obtained by calling Autovon 577-4235.
- b. Enlisted (Male): Space is normally available and reservations can be obtained by calling Autovon 577-1198.
- c. Enlisted (Female): Space is also available, but there is a \$2.00 a night charge for maid service. Reservations can be obtained by calling Autovon 577-1178.
- d. CPOs: Berthing is available at \$2.00 a day. Reservations can be obtained by calling Autovon 577-1178.

6. LEAVE/LIBERTY POLICY:

- a. Leave: Will not be granted to students.
- b. Liberty: Nights and weekends unless study or remedial instruction is assigned.

7. REPORTING INSTRUCTIONS: Officer and Enlisted students should report to Bldg. 630 Naval Air Reserve Center no later than 0730 of the class convening date.

8. TRANSPORTATION:

- a. Government transportation is not available from San Diego International Airport to NAS Miramar.
- b. Airport Limousine service is available at the airport between the airport and NAS Miramar at a cost of \$20.00. Taxi service is also available for a considerable amount more.

NAVAL AIR RESERVE CENTER, AVIATION
TRAINING DIVISION, NAS MOFFETT FIELD, CA

- 1. ADDRESS: Naval Air Reserve Center NAS Moffett Field, CA 94035-5012
- 2. LOCATION: Hangar 2, Room 212
- 3. TELEPHONE: Commercial: (415) 966-5432; AUTOVON: 462-5432
- 4. QUOTA CONTROL: NARCEN Moffett, Commercial: (415) 966-5432; Autovon: 462-5432
- 5. UNIFORMS: Information on specific uniform requirements may be obtained from NARCEN Moffett Quota Control.
- 6. QUARTERS/MESSING FACILITIES:
 - a. Naval Air Station Moffett berthing facilities are available. For reservations at the Naval Air Station Bachelor Enlisted Quarters call AUTOVON 462-5342 or Commercial (415) 966-5342. For reservations at the Naval Air Station Moffett Bachelor Officers Quarters call AUTOVON 462-5661 or Commercial (415) 966-5661. Make reservations no later than three weeks prior to arrival. Charge for transient personnel at Naval Air Station Moffett Field is \$2.00 a day for enlisted and \$4.00 a day for officers.
 - b. Naval Air Station Moffett Field messing facilities are available for all students. The galley is located in Bldg. 152. This galley uses the "a la carte" system. Pay by the item unless a chow pass is issued. Chow passes may be obtained at the galley entrance, with a copy of your orders.

GALLEY HOURS OF OPERATION

	<u>Weekdays</u>	<u>Weekends/Holidays</u>
Breakfast:	0600 - 0800	0630 - 0800
Noon Meal:	1100 - 1300	1100 - 1300
Supper:	1600 - 1800	1600 - 1730

7. LEAVE/LIBERTY POLICY: Leave will not be granted to students. Liberty is after normal school hours of 0730-1615.

8. REPORTING INSTRUCTIONS: Students must report by the time and date specified. However, if you report prior to time and date you must check in with NARCEN Administration Office at Hangar 2, Room 201.

9. TRANSPORTATION: NARCEN Moffett provides no on or off base transportation for other than official business. The base has a bus system for base transportation. If flying commercial airlines, it is recommended you fly into San Jose International Airport as it is closer to the base and less traffic than San Francisco International.

PART 11 - COMNAVSURFLANT AND COMNAVSURFPAC

GENERAL INFORMATION ON FACILITIES

Amphibious training is conducted on the East Coast under the auspices of the Commander, Naval Surface Force, U.S. Atlantic Fleet. On the West Coast, the training is an activity of the Commander, Naval Surface Force, U.S. Pacific Fleet.

1. LOCATION: Courses are taught at the following Naval Amphibious Bases:

- a. The Naval Amphibious Base, Little Creek, Norfolk, VA is located on Chesapeake Bay, on U.S. Highway 60 about seven miles northeast of the center of Norfolk, VA.
- b. The Naval Amphibious Base, Coronado, is located on State Highway 75 approximately one mile from Coronado, CA.

2. TRAINING CONDUCTED: LFTCLANT will provide MTTs for units that provide TAD (TDY) funds. MTTs are scheduled on a first-come first-served basis. The Naval Surface Forces, through the instructional personnel and facilities of their component commands, conduct the following training:

- a. Resident Courses. Resident courses described in this catalog are conducted on a fiscal year schedule as shown in Annex A or on an "AS REQUESTED" basis by the activity administering quota allotments.
- b. Mobile Training Team (MTT) for COMNAVSURFPAC units. Courses indicated may be conducted by MTT provided COMNAVSURFPAC has available TAD (TDY) funds for the instructors. Requesting units must provide training areas and special facilities. Each MTT will consist of an officer-in-charge and a minimum number of personnel, with materials needed to accomplish the specific training tasks, who will report in a temporary additional duty status to the activity requesting training. Commands desiring training by MTT must defray all attendant temporary additional duty costs of team personnel, transportation of team and instructional materials.
- c. Unit Training. Training of major units and special groups is conducted by both commands on an "AS REQUESTED" basis. Unit training is conducted in accordance with prior arrangements determined during planning conferences and discussions on a recurring basis is as follows:
 - (1) U.S. Naval Academy Midshipman Training
 - (2) U.S. Naval Reserve Midshipman Training
 - (3) U.S. Marine Corps Amphibious Warfare Indoctrination
 - (4) Organized Marine Corps Reserve Training
 - (5) U.S. Army and Reserve Component Unit Training

3. PROCEDURES FOR REQUESTING TRAINING:

- a. Requests for training described in this catalog shall be addressed to the quota control activity prescribed in the course description, except those

requests for training foreign military personnel, U.S. Army, USMC, USAR, and National Guard Units. Requests for training foreign military students must be submitted in accordance with the Directive for Foreign Military Training, OPNAVINST 4950.1. Requests for training are submitted to Commanding General, Landing Force Training Command/Commanding Officer, Naval Amphibious School, Naval Amphibious Base Little Creek, Norfolk, VA 23521.

b. Requests for Quotas:

- (1) Quotas may be requested by letter, message, personal visit or telephone. Quota requests shall be submitted in the following format:
 - (a) Item number (arabic sequential numbers by fiscal year assigned by requester in order to identify such request).
 - (b) Course number, (Last four digits of the course identifying code, i.e., Course, the course number is 4209).
 - (c) Reporting date.
 - (d) Number of officer quotas desired.
 - (e) Number of enlisted quotas desired.
 - (f) Alternate Reporting Preference. (Indicate alternate reporting date desired if requested quota is not available).
 - (g) Rank, name and component for each officer requiring BOQ accommodations and inclusive dates therefore.
- (2) Mailing addresses and autovon numbers of activities administering quota allotments are as follows:
 - (a) Commander, Naval Surface Force
U.S. Atlantic Fleet
Norfolk, VA 23511-6292
AUTOVON 564-5972
 - (b) Commanding General
Landing Force Training Command, Atlantic
Naval Amphibious Base
Little Creek, Norfolk, VA 23521-5350
AUTOVON 680-7766/7767
 - (c) Commanding Officer
Naval Amphibious School
Naval Amphibious Base
Little Creek, Norfolk, VA 23521
AUTOVON 680-7393

(d) Commander Naval Surface Force
U.S. Pacific Fleet
San Diego, CA 92155-5035
AUTOVON 577-2455

(e) Commanding Officer
Naval Amphibious School, Coronado
San Diego, CA 92155-5044
AUTOVON: 577-2835/2270

(f) Commandant of the Marine Corps
(Code TPI)
Headquarters, Marine Corps
Washington, DC 20380
AUTOVON 224-2970

- c. An appropriate statement of security clearance for both officer and enlisted personnel is required in the orders to courses requiring CONFIDENTIAL or higher clearance.
- d. Personnel should not be ordered to a course of instruction, nor should a command in the administrative chain authorize the issuance of orders to a course prior to confirmation of quota(s) by the respective activity.
- e. In the event that granted quotas cannot be utilized, notify the affected activity promptly.
- f. Quota requests, when received, will be acknowledged by the cognizant activity by letter, message or speedletter to the requesting command confirming or denying the quota. Individual staffs/units are responsible for reserving BOQ accommodations if required.
- g. A critical shortage of BOQ spaces normally exists during the months of June, July, and August. Subscribing commands should be prepared to defray costs of off-base accommodations during the aforementioned months due to nonavailability of BOQ spaces.
- h. Requesting MTT Training Support:

<u>Support Request From</u>	<u>Address Request To</u>	<u>Via</u>	<u>Remarks</u>
COMNAVSURFLANT (East Coast)	Commanding Officer Naval Amphibious School Naval Amphibious Base Little Creek, Norfolk, VA 23521	Chain of Command	Include copy to: Commander, Naval Surface Force, U.S. Atlantic Fleet
	Commanding General Landing Force Training Command, Naval Amphib- ious Base, Little Creek, Norfolk, VA 23521-5350	Chain of Command	Commander, Naval Surface Force, U.S. Atlantic Fleet

COMNAVSURFPAC
(West Coast)

Commander, Naval Surface
Force, U.S. Pacific
Fleet, Naval Amphib-
ious Base, Coronado,
San Diego, CA

Chain
of
Command

Direct liaison
with
LANFORTRACOMPAC
or NAVPHIBSCOL
San Diego, CA 92155

1. U.S. Army and U.S. Air Force requests are submitted through appropriate chain of command to the cognizant activity as defined above.
- j. Requests for MTT to train foreign students should be included in the annual fiscal year Military Aid Training Program Request, or submitted as a supplement there to, in accordance with the instructions contained in the Directives for Foreign Military Training, OPNAVINST 4950.1.

4. STUDENT REPORTING INSTRUCTIONS:

- a. Student officers and enlisted personnel, upon reporting are to have orders in their possession. Orders should direct personnel to report to the commander or representative shown below:

<u>Location</u>	<u>Student</u>	<u>Report to</u>	<u>Specific Instructions</u>
Commander, Naval Surface Force, U.S. Atlantic Fleet (East Coast)	USMC/USMCR Foreign	Commanding General Landing Force Training Command Naval Amphibious Base Little Creek, Norfolk, VA 23521- 5350	Enter Naval Amphibious Base at Gate 5 which is located at the junction of Shore Drive and Indepen- dence Boulevard. Students may report on the day prior to course convening date. During normal working hours, check in with the Adjutant, located in Room 153, Bldg. 3504. After normal working hours, Staff Duty NCO located at the Quarterdeck immediately inside the main entrance of Bldg. 3504. Students must obtain eligibility/ noneligibility of quarters from BOQ/BEQ prior to check-in with LFTC, and must report by 0715 course convening day.
	USN/USNR	Commanding Officer Naval Amphibious School, Naval Amphibious Base Little Creek,	Personnel other than ACDUTRA report prior to 2400 on the reporting date for their class. ACDUTRA personnel report NLT the

Norfolk, VA 23521

time specified in orders. During duty hours on Mondays, all report to the Naval Amphibious School, Bldg. 3504, at "D" and 10th Streets. All other times report to PERSUPPDET LCRK, STUDENT TRANSPERSUNIT Bldg. 3015.

USA/ARNG/
USAR/USAF
USAFR/ANG

See Specific
Instructions

Personnel attending courses ending with a 4000 series number follow USMC reporting instructions. Personnel attending courses ending in a 6000 series number follow USN reporting instructions.

Commander, Naval
Surface Force,
U.S. Pacific
Fleet
(West Coast)

USMC/USMCR

Commanding General
Landing Force
Training Command
Naval Amphibious
Base, Coronado,
CA 91255

Personnel report to Bldg. 3 NLT 1600 on the day prior to the scheduled class convening date. Personnel not requiring berthing report prior to 0700 on class convening date.

USN/USA/
USAF
All
Reserve
Components

Commanding Officer
Naval Amphibious
School, Naval
Amphibious Base,
Coronado, CA 91255

Personnel report to Bldg. 17 NLT 1600 on the day prior to the scheduled class convening date. Personnel not requiring berthing report prior to 0700 on class convening date.

b. Facilities Information:

HOUSING
BOQ/Berthing
Availability

Gov't
Messing

Students

<u>Name and Location</u>	<u>Transportation</u> <u>Facilities</u>	<u>M</u>	<u>F</u>	<u>DPNDS</u>	<u>Off-Base</u> <u>Facilities</u>	<u>Off</u>	<u>Enl</u>
Naval Amphibious Base Little Creek, Norfolk, VA 23521	Airport Norfolk, VA	X	X	-	Available		X
	Bus Station Norfolk, VA						

<u>Name and Location</u>	<u>Facilities</u>	<u>M</u>	<u>F</u>	<u>DPNDS</u>	<u>Facilities</u>	<u>Off</u>	<u>Enl</u>
Naval Amphibious Base Coronado, San Diego, CA 92155	Airport San Diego, CA	X	X	-	Available		X
	Bus Station San Diego, CA						
	Railroad Sta. San Diego, CA						

Remarks

Uniform and Civilian Clothing Requirements:

- (1) U.S. Navy:
 - (a) 1 Oct - 30 Apr: Winter Blue
 - (b) 1 Apr - 31 Oct: Summer Khaki (Off/CPO)
Service Dress
White Jumper (Male E1 - E6)
Summer White A/B (Female E1 - E6)
 - (c) All Year Option: Service Dress Blue
- (2) USMC:
 - (a) 1 Nov - 15 Apr: Officers - Winter
Service "A" or "C" with garrison cap
Enlisted - Winter Service "A" or "B"
with garrison cap
 - (b) 15 Apr - 31 Oct: Officers - Summer
Service "A" or "C" with garrison cap
Enlisted - Summer Service "A" or "B"
with garrison cap. There is no optional
period.
- (3) Personnel of other services shall wear the uniform of service corresponding to the published Uniform of the Day.
- (4) Personnel ordered to courses involving physical work or field exercises must have complete work/utility/fatigue uniforms.
- (5) Enlisted personnel may wear appropriate civilian clothing when on liberty.
- (6) Individual items of clothing and equipment are not available through Quartermaster sources in the San Diego area. Nor are the items normally available in the Navy Exchange.

5. PAY AND ALLOWANCES:

a. COMNAVSURFLANT (East Coast):

- (1) Pay for USN and USMC personnel will be arranged by the activity to which they are permanently assigned.

- (2) U.S. Army and Air Force student's pay and allowances, to include travel pay, are normally handled at the individual's home station.
- (3) National Guard and Reserve personnel can be paid at the conclusion of the course provided their orders do not prohibit payment at this location.

b. COMNAVSURFPAC (West Coast):

- (1) Navy students are paid by the local disbursing officer.
- (2) USMC, U.S. Army and Air Force pay and allowances, including travel pay, are normally arranged at the individual's home station.
- (3) Pay, allowances and travel pay for Reserve Component personnel of all services is normally handled at the individual's home unit.

6. RECORDS, ACCOUNTS AND IDENTIFICATION:

a. COMNAVSURFLANT (East Coast):

- (1) Students will be administered by the organization or office to whom they report in accordance with subparagraph 5a.
- (2) USMC Students.
 - (a) Marines reporting for training in excess of 15 days should bring their pay records.
 - (b) Marines reporting for training in excess of 30 days should bring their service records.
 - (c) Marines may obtain commuted rations if eligible.
 - (d) Student should receive payment of per diem prior to checking out of last command.

b. COMNAVSURFPAC (West Coast):

- (1) Records must accompany students when training exceeds seven days.
- (2) Navy students should bring their pay records. Other students should bring sufficient funds to sustain themselves while in school.

c. All U.S. students must have in their possession a valid Armed Forces Identification Card.

d. Temporary base auto passes will be issued upon presentation of registration certificate, valid state operator's license, and effective insurance policy or satisfactory evidence thereof providing minimum coverage of \$15,000/\$30,000 public liability and \$5,000 property damage.

7. COURSE IDENTIFYING NUMBERS (CINs): The course identifying number contains three main parts: Command Designator (G - COMNAVSURFLANT and H - COMNAVSURFPAC), a DOD skill code number (2G - Officer and 010 - Enlisted), and a course sequence number. For courses which train both officers and enlisted personnel, only one CIN will be used and should reflect who (officer or enlisted) is the primary user.

LANDING FORCE TRAINING COMMAND, ATLANTIC
NAVAL AMPHIBIOUS BASE, LITTLE CREEK
NORFOLK, VA

1. SHORT TITLE: LFTCLANT
2. ADDRESS: Commanding General, Landing Force Training Command, Atlantic,
Naval Amphibious Base, Little Creek, Norfolk, VA 23521-5350
3. TELEPHONE: Quota Control Officer: 464-7766/7767, AUTOVON 680-7766/7767
Staff Duty NCO: 464-7311, AUTOVON 680-7311
4. TRANSPORTATION: All transportation arrangements must be made by the student.
The following transportation facilities are available in the area:
 - a. Norfolk International Airport, Norfolk, Virginia
 - b. Bus Station, Norfolk, Virginia and Virginia Beach, Virginia
5. BERTHING AND MESSING:
 - a. Billeting: Adequate Government Quarters as defined in OPNAVINST 11012.2 are available as indicated.

<u>CATEGORY</u>	<u>AVAILABILITY</u>
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E-4/Below	Available.
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E-5/6	Limited. Students may be required to accept inadequate quarters, when adequate quarters are not available, unless order writing activities provide funding for off-base accommodations.
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E-7/9	Limited. If adequate quarters are not available, students will be offered the option of accepting inadequate quarters or residing off-base. Funding for off-base accommodations must be provided by order writing activity.
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Officers	Limited. Funding for off-base accommodations must be provided by order writing activity.
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- b. Messing is available in Torgeson Hall for all enlisted personnel and officers with units. Except for breakfast, government messing is not available for officers attending courses on an individual basis. The Commissioned Officers Mess (Open) is available for lunch and evening meals.

- c. Family quarters are available on an individual basis in the Navy Lodge for short periods. Students are encouraged not to bring families without prior reservations as the Lodge is often full.

6. REPORTING INSTRUCTIONS: Enter Naval Amphibious Base at gate 5 which is located at the junction of Shore Drive and Independence Boulevard. Students may report on the day prior to the course convening date. During normal working hours, check in with the Adjutant, located in Room 153, Bldg. 3504. After normal working hours, check in with the Marine Staff Duty NCO, located at the quarterdeck, immediately inside the main entrance of Bldg. 3504. Students must report by 0745 the course convening day.

7. SPECIAL INFORMATION:

- a. Enlisted students must provide two padlocks for securing lockers.
- b. Student Vehicle parking is available in the rear of Building 3504.
- c. Orders must indicate Security Clearance of student.

NAVY RESERVE CARGO HANDLING TRAINING BATTALION
CHREATHAM ANNEX, WILLIAMSBURG, VA

- 1. SHORT TITLE: NRCHTB
- 2. ADDRESS: Commanding Officer, Navy Reserve Cargo Handling Training Battalion, Cheatham Annex, Williamsburg, VA 23187-8792
- 3. TELEPHONE: Quota Control: (804) 887-7505/7508 AUTOVON: 953-7505/7508
Quarterdeck: (804) 887-7419 AUTOVON: 953-7419
- 4. TRANSPORTATION: No government transportation is available. All transportation arrangements must be made by the student. The nearest airport is Patrick Henry Airport, Newport News, VA.
- 5. MESSING AND BERTHING: No government berthing is available. CPO and officers must make arrangements for off-base facilities. Messing is available on base for all officers and enlisted personnel.
- 6. REPORTING INSTRUCTIONS: All students must report by 0700 on the course convening date. Check in with the Petty Officer of the Watch on the Quarterdeck, immediately inside the main entrance of the Administration Building No. 290.

NAS, KEY WEST, FLORIDA AREA

- 1. ACTIVITY: PHMRON TWO MLSG TRAINING DIVISION, KEY WEST, FL is the only COMNAVSURFLANT training activity in the area.
- 2. UNIFORMS: All personnel will report in the uniform of the day as prescribed by COMPHMRON TWO. Thereafter, clean dungarees that conform to NAVY UNIFORM REGS may be prescribed.

PATROL COMBATANT MISSILE HYDROFOIL SQUADRON TWO,
MOBILE LOGISTICS SUPPORT GROUP TRAINING DIVISION,
KEY WEST, FL

1. SHORT TITLE: PHMRON TWO MLSG TRA DIV, KEY WEST, FL
2. ADDRESS: OFFICER IN CHARGE, PHMRON TWO MLSG TRAINING DIVISION,
NAS, KEY WEST, FL 33040
3. TELEPHONE: TRAINING OFFICER: COMM: (305) 292-0357 AUTOVON: 483-4357
QUOTA CONTROL: COMM: (305) 296-7610 AUTOVON: 483-4357
PHMRON TWO DUTY OFFICER: COMM: (305) 296-5431 AUTOVON: 483-4381
4. TRANSPORTATION: Arrangements should be made for all transportation, prior to arrival, Key West. Contact PHMRON TWO MLSG TRAINING DIVISION OFFICER for information on local transportation.
5. BERTHING AND MESSING: Transient berthing is very limited, and messing is located at NAS, Key West eight miles from the school. TEMADD personnel are requested to obtain adequate funding for any eventualities. (Berthing: all enlisted - AV 483-2488, Comm (305) 292-2488; officers - AV 483-4305, Comm (305) 294-5571.
6. REPORTING INSTRUCTIONS: Students should report under orders not later than 0730 on course convening date to: MLSG Training Division, NAS Annex Trumbo Point, Bldg. B-48, Room 201.
7. ORDERS: Orders must be written for all students attending courses of instruction at MLSG Training Division, Key West, and should clearly state surname, first name, and middle initial, rank or rate, social security number and Unit name of each student. Course title and course identifying number must also be included on orders.
8. TEAM TRAINING COURSES: Teams for team training must contain the appropriate number of members who meet all prerequisites stated in CANTRAC VOL II.

PART 12 - COMNAVAIRLANT AND COMNAVAIRPAC

COMNAVAIRLANT

GENERAL INFORMATION ON FACILITIES

1. Aviation training conducted by training activities assigned to Naval Air Force Atlantic is primarily directed toward the needs of the aviation units assigned. In general, the courses available consist of aircrew (officer and enlisted), aircraft maintenance (organizational and intermediate levels), weapons (loading evolutions and team coordination), aircraft maintenance administration, intelligence processing and survival training.

2. Specialized fleet aviation training in the operation and tactical employment of aviation systems and equipment for aircrew, ordnance, survival and other generalized categories for personnel is conducted by Fleet Aviation Specialized Operational Training Group, Atlantic Fleet. FASOTRAGRULANT is comprised of the headquarters at Naval Air Station, Norfolk with detachments at NAS Oceana, NAS Jacksonville, NAS Cecil Field, NAS Brunswick, NAS Mayport and MCAS Cherry Point.

- a. Air anti-submarine warfare training is conducted for aircrews (officer and enlisted) and is coordinated with specific FRS for fixed wing or helicopter models.
- b. Weapons orientation, loading and delivery training is conducted for pilots, aircrews and selected ground personnel of ATKRON, PATRON, AIRANTISUBRON and HELIAN'TISUBRON squadrons. A mobile ordnance training team visits selected activities for the purpose of weapons loading instruction, inspections and delivery refresher training. Complete information in training available and procedures for requesting nuclear weapons training quotas are contained in COMNAVAIRLANTINST C1520.1 series.
- c. FASOTRAGRULANT Detachment Brunswick, at NAS Brunswick, conducts courses in cold weather survival and survival, evasion, resistance and escape (SERE). Details on this training are promulgated by COMNAVAIRLANT 1550.2 series. In addition the detachment conducts operational courses in certain ASW equipments.
- d. Maintenance administration training for officer and enlisted personnel in support of maintenance action documentation, maintenance control and work center supervision, quality assurance, JMRL and GSE management, technical librarian and material control is provided organization and intermediate maintenance activities.
- e. Electronic warfare training is conducted for various aircraft systems in operation and tactical uses of EW systems.

3. The training provided for aircrew and maintenance personnel is oriented toward specific aircraft types. Information concerning prerequisites, security clearances, purpose, scope and any special information relative to attendance is contained in Volume II of CAN'TRAC. A general statement of each activity's training responsibility and points of contact for obtaining any amplifying information is provided below.

- a. Fleet Reconnaissance Squadron 4 conducts training on EC-130Q and TACAMO Systems for pilots, operators and maintenance personnel as directed by COMNAVAIRLANT and higher authority. FAIRECONRON 4 has its headquarters at NAS Patuxent River.

FAIRECONRON 4 Training Officer
Naval Air Station
Patuxent River, MD 20670
Commercial: (301) 863-4629 AUTOVON: 356-4629

- b. Carrier Airborne Early Warning Training Squadron 120 conducts training for pilots, aircrew and maintenance personnel as directed by COMNAVAIRLANT and higher authority on E-2C aircraft. CARAEWTRARON 120 has its headquarters at NAS Norfolk.

(1) Pilot and Aircrew Training:

CARAEWTRARON 120 Training Officer
Naval Air Station
Norfolk, VA 23511-5193
Commercial: (804) 444-3837/4140 AUTOVON: 564-3837/4140

(2) Maintenance Personnel Training:

CARAEWTRARON 120 FRAMP Officer
Naval Air Station
Norfolk, VA 23511-5193
Commercial: (804) 445-6868/6986/6877 AUTOVON: 565-6986/6877

- c. FITRON 101 conducts training for pilots, radar intercept officers and maintenance personnel as directed by COMNAVAIRLANT and higher authority on the F-14 aircraft. FITRON 101 has its headquarters at NAS Oceana.

(1) Pilot and Aircrew Training (F-14):

FITRON 101 Training Officer
Naval Air Station, Oceana
Virginia Beach, VA 23460
Commercial: (804) 433-5937 AUTOVON: 433-5937

(2) Maintenance Personnel Training (F-14):

FITRON 101 FRAMP Officer
Naval Air Station, Oceana
Virginia Beach, VA 23460
Commercial: (804) 433-3362 AUTOVON: 433-3362

- d. Patrol Squadron 30 conducts training for pilots, aircrew and maintenance personnel as directed by COMNAVAIRLANT and higher authority on P-3 aircraft. PATRON 30 has its headquarters located at NAS Jacksonville.

(1) Pilot and Aircrew Training:

PATRON 30 Training Officer
Naval Air Station
Jacksonville, FL 32212
AUTOVON: 942-4136

(2) Maintenance Personnel Training:

PATRON 30, FRAMP Officer
Naval Air Station
Jacksonville, FL 32212
AUTOVON: 942-5313

- e. Helicopter Anti-submarine Squadron 1 conducts training for pilots, aircrews and maintenance personnel as directed by COMNAVAIRLANT and higher authority on SH-3 helicopters. HELANTISUBRON 1 has its headquarters at NAS Jacksonville.

(1) Pilot and Aircrew Training:

HELANTISUBRON 1 Training Officer
Naval Air Station
Jacksonville, FL 32212
Commercial: (904) 772-3102 AUTOVON: 942-2581

(2) Maintenance Personnel Training:

HELANTISUBRON 1 FRAMP Officer
Naval Air Station
Jacksonville, FL 32212
AUTOVON: 942-5304

- f. Helicopter Anti-Submarine Squadron Light THIRTY conducts training for pilots, aircrews, and maintenance personnel as directed by COMNAVAIRLANT and higher authority on SH-2F helicopters. HELANTISUBRONLT 30 has its headquarters at Naval Air Station Norfolk.

(1) Pilot and Aircrew Training:

HSL 30 Training Officer
Naval Air Station
Norfolk, VA 23511-5593
AUTOVON: 564-3060

(2) Maintenance Personnel Training:

HSL 30 FRAMP Officer
Naval Air Station
Norfolk, VA 23511-5593
AUTOVON: 564-5869

- g. Attack Squadron 42 conducts training for pilots, aircrew and maintenance personnel as directed by COMNAVAIRLANT and higher authority on A-6 aircraft. ATKRON 42 has its headquarters at NAS Oceana.

(1) Pilot and Aircrew Training:

ATKRON 42 Training Officer
Naval Air Station, Oceana
Virginia Beach, VA 23460
Commercial: (804) 425-3153 AUTOVON: 433-3154

(2) Maintenance Personnel Training:

ATKRON 42 FRAMP Officer
Naval Air Station, Oceana
Virginia Beach, VA 23460
Commercial: (804) 425-2141 AUTOVON: 433-2142

- h. ATKRON 174 conducts training for pilots and maintenance personnel as directed by COMNAVAIRLANT and higher authority on A-7 aircraft. ATKRON 174 has its headquarters at NAS Cecil Field.

(1) Pilot Training:

ATKRON 174 Training Officer
Naval Air Station
Cecil Field, FL 32215
AUTOVON: 860-5102

(2) Maintenance Personnel Training:

ATKRON 174 FRAMP Officer
Naval Air Station
Cecil Field, FL 32215
AUTOVON: 860-5250

- i. Commander, Air Anti-Submarine Wing 1 conducts training for pilots, aircrews and maintenance personnel as directed by COMNAVAIRLANT and higher authority on S3-A aircraft. COMAIRASWING 1 has its headquarters at NAS Cecil Field.

(1) COMAIRASWING 1 Training Officer

Naval Air Station
Cecil Field, FL 32215
AUTOVON: 860-5123

(2) COMAIRASWING 1 Maintenance Introduction Team

Naval Air Station
Cecil Field, FL 32215
AUTOVON: 860-5170

- j. Air Anti-Submarine Squadron 27 conducts training for Pilots, NFOs, Aircrews and maintenance personnel as directed by COMNAVAIRLANT and higher authority on S-3B aircraft. VS-27 has its headquarters at NAS Cecil Field.

(1) Pilot and Aircrew Training:

Commanding Officer
Air Anti-Submarine Squadron Twenty-Seven
Naval Air Station
Cecil Field, FL 32215-0163
ATTN: Aircrew Training
Autovon: 860-6232/34

(2) Maintenance Personnel Training:

Commanding Officer
Air Anti-Submarine Squadron Twenty-Seven
Naval Air Station
Cecil Field, FL 32215-0163
ATTN: Maintenance Personnel Training
Autovon: 860-5170

- k. Helicopter Combat Support Squadron 8 conducts training for officers of nonaviation activities of the Navy on helicopter operation. Additionally, training is conducted for enlisted landing signalmen. HELSUPPRON 8 has its headquarters at NAS Norfolk.

HELSUPPRON 8 Operations Officer
Naval Air Station
Norfolk, VA 23511
Commercial: (804) 445-1226 AUTOVON: 565-1226

1. Helicopter Mine Countermeasures Squadron 12 conducts training for pilots, aircrew and maintenance personnel as directed by COMNAVAIRLANT and higher authority on H-53E aircraft. HELMINERON 12 has its headquarters at NAS Norfolk.

(1) Pilots and Aircrew Training:

HELMINERON TWELVE Training Officer
Naval Air Station Norfolk, VA 23511
AUTOVON: 564-3209/1615 COMMERCIAL: (804) 444-3209/1615

(2) Maintenance Personnel Training:

HELMINERON TWELVE FRAMP Officer
Naval Air Station
Norfolk, VA 23511-5198
AUTOVON: 565-6944/6945 COMMERCIAL: (804) 445-6944/6945

- m. HELSUPPRON 16 conducts training for pilots, aircrew and maintenance personnel as directed by COMNAVAIRLANT and higher authority on UH-1N aircraft. HELSUPPRON 16 has its headquarters at NAS Pensacola.

(1) Pilot and Aircrew Training:

HELSUPPRON 16 Training Officer
Naval Air Station
Pensacola, FL 32508
AUTOVON: 922-4181

(2) Maintenance Personnel Training:

HELSUPPRON 16 FRAMP Officer
Naval Air Station
Pensacola, FL 32508
AUTOVON: 922-4181

- n. Tactical Electronic Warfare Squadron Thirty-Three conducts training for pilots, aircrew and maintenance personnel as directed by COMNAVAIRLANT and higher authority on the EA/TA/ERA/KA-3B types of aircraft. VAQ-33 has its headquarters at NAS Key West, Florida.

(1) Pilots and Aircrew Training:

Commanding Officer
TACELRON 33
Naval Air Station
Key West, FL 33040
Commercial: (305) 292-2530 AUTOVON: 483-2530

(2) Maintenance Personnel Training:

TACELRON 33 FRAMP Officer
Naval Air Station
Key West, FL 33040
Commercial: (305) 292-0366 AUTOVON: 483-4366

- o. Commander, Light Attack Wing 1 conducts training for officer and enlisted personnel on conventional ordnance handling and loading evolutions for A-7 aircraft. COMLATWING 1 has its headquarters at NAS Cecil Field.

COMLATWING 1 Training Officer
Naval Air Station
Cecil Field, FL 32215
AUTOVON: 860-5818

- p. Commander, Medium Attack Wing 1 conducts training for officer and enlisted personnel on conventional ordnance handling and loading evolutions for A-6 aircraft. COMMATWING 1 has its headquarters at NAS Oceana.

COMMATWING 1 Training Officer
Naval Air Station
Oceana, VA 23460
AUTOVON: 433-2212

- q. Information concerning FASOTRAGRULANT courses of instruction, prerequisites, security clearances, scope of each course and any special information relative to attendance is contained in Volume II of CANTRAC. Types of training, course convening dates and quota information and amplifying information may be obtained by contacting the following offices:

- (1) FASOTRAGRULANT Director of Training
Building SP-257
Naval Air Station
Norfolk, VA 23511-5486
AUTOVON: 564-2717
- (2) Officer in Charge
Detachment Cecil
FASOTRAGRULANT
Naval Air Station
Cecil Field, FL 32215-0150
AUTOVON: 860-5205
- (3) Non-Commissioned Officer in Charge
Detachment Cherry Point
FASOTRAGRULANT
Marine Corps Air Station
Cherry Point, NC 28533-6060
AUTOVON: 582-3534
- (4) Officer in Charge
Detachment Mayport
FASOTRAGRULANT
P. O. Box 319
Naval Air Station
Mayport, FL 32228-0319
AUTOVON: 960-6187
- (5) Officer in Charge
Detachment Jacksonville
FASOTRAGRULANT
Naval Air Station
Jacksonville, FL 32212-0047
AUTOVON: 942-4039
- (6) Officer in Charge
Detachment Oceana
FASOTRAGRULANT
Naval Air Station, Oceana
Virginia Beach, VA 23460-5175
AUTOVON: 433-3162
- (7) Officer in Charge
Detachment Brunswick
FASOTRAGRULANT
Naval Air Station
Brunswick, ME 04011-5000
AUTOVON: 476-2651

r. Automatic Test Equipment (ATE) Training.

- (1) VAST Training. VAST operator and Maintenance Technician training quotas are available from the following activity:

FITRON 101 FRAMP Officer
Naval Air Station, Oceana
Virginia Beach, VA 23460
Commercial: (804) 425-2461 AUTOVON: 433-2461

- (2) Activities other than those assigned to NAVAIRLANT should request quotas from:

COMNAVAIRLANT (Code 142)
Naval Air Station
Norfolk, VA 23511
Commercial: (804) 444-2283 AUTOVON: 564-2283

s. Ground Support Equipment (GSE) Training.

NAMTRAGRUDET 3032 (Aviation Support Equipment). Provides AIRLANT Aviation Support Equipment (AS) technicians and Marine equivalent MOS's, assigned shipboard or shore based, with intermediate level Ground Support Equipment (GSE) maintenance training and GSE Maintenance management training. Quota requests for intermediate GSE training should be forwarded to:

AIMD Code 4003C
Naval Air Station
Jacksonville, FL 32212
AUTOVON: 942-3526

t. Special Information:

- (1) Consolidation of Intermediate Level Maintenance Training Sites. Intermediate maintenance courses which are common to two or more T/M/S/ aircraft are in the process of consolidation under a single quota control manager within a general geographic location (i.e., Tidewater or Jacksonville) for NAVAIRLANT. Presently, Avionic Work Center 610 and Automated Test Equipment operator and maintainer training have been consolidated under this management concept.
- (2) Other Specialized Training. Quotas for specialized training which does not fall into clearly defined weapon systems (i.e., A-6, A-7, etc.) should be referred to COMNAVAIRLANT (Code 142) for procedures and/or quota requesting data (see paragraph above).
- (3) Temporary Additional Duty Orders. Temporary additional duty order authority will be issued simultaneously with quota grants as required in COMNAVAIRLANTINST 1320.5F.

(4) Student Eligibility Requirements:

- (a) Individual must meet obligated service requirements of TRANSMAN. Additionally, individuals must be expected to remain on board their present station at least six months after class convening date in order to qualify for a course of two weeks or less; for courses of over two weeks duration, individuals shall be expected to remain on board for a period of one year.
- (b) Personnel selected for courses of instruction should have an appropriate background for the level of instruction offered. Students who are unable to maintain satisfactory scholastic standings shall be disenrolled.
- (c) Candidates for electronics or electrical courses must have a technical background equivalent to an AV or AE "A" school or as specified within the prerequisites paragraph of the applicable course.

(5) Waivers of Eligibility Requirements:

- (a) Past experience has shown that trainees who do not meet the entrance requirements for courses involving complex electronic systems cannot absorb instruction at the scheduled rate. They impose an unfair burden on the instructors and deprive other trainees of an appropriate level of instruction.
- (b) If selection of a candidate, for whom a waiver would be necessary, is based on substantial preservice electronics experience on training and in the opinion of his commanding officer, the candidate has demonstrated an ability to perform work at the E-5 level or higher, then a waiver may be granted. Such a candidate, however, will be disenrolled and returned to his command if the pre-entrance diagnostic test and/or first week of instruction demonstrates his inability to maintain class progress.

(6) Security Clearance. The security clearance requirement will be in accordance with course prerequisites and will be stated in the student's orders. A student reporting without the proper security clearance certified in his orders will be returned to his parent command.

(7) Reporting Dates. Off-station personnel will be ordered to report not later than 2400 on the day preceding class convening date. Local personnel will report at least 45 minutes prior to class convening time.

(8) Funding. Educational cost incidental to attendance at courses contained in this catalog are borne by the Navy. All travel and other costs to activities other than NAVAIRLANT are borne by parent service or government agency involved. Authorization for travel orders from NAVAIRLANT activities shall be in accordance with COMNAVAIRLANTINST 1320.5F.

- (9) Billeting Information. It will be the responsibility of the command requesting the training to ascertain availability of government quarters for all personnel involved and obtain BOQ/BEQ reservations whenever possible.

COMNAVAIRPAC

GENERAL INFORMATION ON FACILITIES

1. **GENERAL:** Formal aviation courses conducted by units assigned to Naval Air Force, U.S. Pacific Fleet offer specialized training in the following areas:

- a. Aircrew Training (officer and enlisted)
- b. Aircraft Maintenance Training (organizational and intermediate)
- c. Aircraft Maintenance Administration
- d. Weapons Training (team coordination and weapons loading evolutions)
- e. Survival Training

The training provided is oriented toward specific aircraft types. Information concerning prerequisites, security clearances, purpose, scope or any special information pertaining to attendance is contained in Volume II of CANTRAC. General comments on aircraft-specific training offered by the various facilities, as well as points of contact for obtaining further information, are provided in subsequent paragraphs.

2. **NAS NORTH ISLAND, CALIFORNIA:**

- a. **SE:** NAMTRAGRUDET 3033 provides intermediate level support equipment (SE) maintenance training and maintenance management training to aviation support equipment (AS) technicians and marine equivalent MOS's assigned to ashore and afloat AIMD's/HAMS. Quota requests for intermediate SE training should be forwarded to:

HELANTISUBRON LIGHT 31 FRAMP Officer
Naval Air Station, North Island, San Diego, CA 92135
Commercial: (619) 545-6459 AUTOVON: 735-6459

- b. **ALW:** NAMTRAGRUDET 4033 (Air Launched Weapons) provides AIRPAC officer and enlisted weapons department personnel assigned to shipboard and shorebases, with instruction on operation, handling, assembly, testing, troubleshooting, repair and stowage of air launched weapons, including guided missiles and aviation armament equipment, that includes aircraft launchers, suspension and ejector racks, and M61A1 gun and linkless ammunition loading system (IALS). Quota requests for air launched weapons training should be forwarded to:

HELANTISUBRON 10 FRAMP Officer
Naval Air Station, North Island, San Diego, CA 92135
Commercial: (619) 545-5070 AUTOVON: 735-5070

- c. Fleet Aviation Specialized Operational Training Group Pacific Fleet (FASOTRAGRUPAC) provides specialized fleet aviation training in the operation and tactical employment of aviation systems and equipment for aircrew, survival, and other generalized categories. FASOTRAGRUPAC Headquarters is located at Naval Air Station North Island, San Diego, CA. The Training Detachments are located at Naval Air Station Miramar, CA; Naval Air Station Lemoore, CA; Naval Air Station Moffett Field, CA; Naval Air Station Whidbey Island, Oak Harbor, WA; U.S. Naval Air Station Cubi Point, RP; U.S. Naval Air Station Barbers Point, HI; and U.S. Marine Corps Air Station, El Toro, Santa Ana, CA.
- (1) Air anti-submarine warfare training is conducted for officer and enlisted aircrews and is coordinated with a specific FRS for fixed wing or helicopter aircraft.
 - (2) FASOTRAGRUPAC NAS North Island conducts courses in Survival, Evasion, Resistance and Escape (SERE) training, Deep Water Environmental Survival Training (DWEST), Desert Survival Training (DMST), SERE three day extension advanced course, and Combat Search and Rescue (CSAR) training. Details for these courses are promulgated in COMNAVAIRPACINST 3131.1 (series) and course schedules in FASOTRAGRUPACNOTE 3131. FASOTRAGRUPAC, NAS North Island, also conducts Acoustic Analysis Common Core Training for all Pacific Fleet carrier based acoustic operators. FASOTRAGRUPAC, DET Moffett Field, conducts VP operational courses in ASW equipment. FASOTRAGRUPAC, DET Cubi Point, conducts Jungle Environmental Survival Training (JEST) courses that are 36 hours, 24 hours, and 9 hours in length. FASOTRAGRUPAC, DET Whidbey Island, conducts Cold Weather Environmental Survival Training (CWEST).
 - (3) Aviation Maintenance Administration and Management Training (AMAMT) courses are conducted at FASOTRAGRUPAC Headquarters, NAS North Island, San Diego, CA, and at FASOTRAGRUPAC Detachments at NAS Miramar, San Diego, CA; NAS, Lemoore, CA; NAS, Moffett Field, CA; NAS, Whidbey Island, Oak Harbor, WA; NAS, Barbers Point, HI; U.S. NAS Cubi Point, RP; and MCAS El Toro, Santa Ana, CA. Courses taught in support of Maintenance Management, Administration, and Documentation are: IMRL Manager, NAMP Organizational Maintenance Work Center Supervisor Management; NAMP Material Control Management; NAMP Maintenance Control Administration, NAMP Logs and Records Management; NAMP Quality Assurance Administration; Aeronautical Technical Publications Library Management; Naval Aviation VIDS/MAF and SCIR Documentation; Aircraft Intermediate Maintenance Officer/Supervisor Familiarization and Naval Aviation Division Officer/Branch Officer Familiarization. Fiscal Year Course Schedules are promulgated in the CANTRAC VOL II, and by FASOTRAGRUPACNOTE/FASOTRAGRUPACDKNOTES 1500.

- (4) Amplifying information on specific FASOTRAGRUPAC courses may be obtained by contacting the appropriate FASOTRAGRUPAC office listed as follows:
- (a) FASOTRAGRUPAC, North Island
Naval Air Station North Island, San Diego, CA 92135-5122
Maintenance Admin Courses
Quota Control: VS 41 FRAMP
Commercial: (619) 545-7134/7144 AUTOVON: 735-7134/7144
For SERE, DWEST, SERE Seminar, DKST, CSAR, and Acoustic Analysis
Common Core (which includes NMPC Pipeline Students)
Quota Control: FASOTRAGRUPAC Code 31
Commercial: (619) 545-0116 AUTOVON: 735-0116
Quota Control: CSAR, FASOTRAGRUPAC,
SERE Department: Commercial: (619) 545-6338 AUTOVON: 735-6338
 - (b) FASOTRAGRUPAC DET Miramar
Maintenance Admin Courses
Naval Air Station Miramar, San Diego, CA 92145-5920
Quota Control: VF 124 FRAMP
Commercial: (619) 537-6032 AUTOVON: 577-6032
 - (c) FASOTRAGRUPAC DET Lemoore
Maintenance Admin Courses Naval Air Station Lemoore, CA 93246-0029
Quota Control: VA 122 FRAMP
Commercial: (209) 998-3394 AUTOVON: 949-3394
 - (d) FASOTRAGRUPAC DET Moffett Field
Schedules Office
Naval Air Station, Moffett Field, CA 94035-5004
Quota Control For: VP Operational Training Courses and
Maintenance Administration Courses VP 31 FRAMP
Commercial: (415) 966-5066 AUTOVON: 462-5066
 - (e) FASOTRAGRUPAC DET Whidbey Island
Naval Air Station Whidbey Island, Oak Harbor, WA 98277-8400
Quota Control For: CWEST
COMMATVAQWINGPAC: Commercial: (206) 257-2985; AUTOVON: 820-2985
Quota Control For: Maintenance Admin Courses
VA 128 FRAMP: Commercial: (206) 257-2464; AUTOVON: 820-2464
 - (f) FASOTRAGRUPAC DET Barbers Point
Naval Air Station, Barbers Point, HI 96862-5100
Quota Control For: Maintenance Admin Courses
FASOTRAGRUPACDET Barbers Point
AUTOVON: 684-4124/2183
(Place calls through OVERSEAS OPERATOR)

- (g) FASOTRAGRUPAC DET Cubi Point
 U.S. Naval Air Station, Cubi Point, RP 96654-2907
 Quota Control For: JEST Courses
 FASOTRAGRUPACDET Cubi Point AUTOVON: 5-3501/3544
 (Place calls through OVERSEAS OPERATOR)
 Quota Control For: Maintenance Admin Courses
 COMFAIRWESTPAC DET Cubi Point AUTOVON: 5-3941/3942
 (Place calls through OVERSEAS OPERATOR)

- (h) FASOTRAGRUPAC DET El Toro
 MCAS El Toro, Santa Ana, CA 92709-5006
 Quota Control For: Maintenance Admin Courses
 CG, 3rd MAW (G3)
 Commercial: (714) 651-2851/2527 AUTOVON: 997-2851/2527

- d. Air Anti-submarine Squadron 41 conducts single site training for pilots, Naval Flight Officers, enlisted aircrewmembers, and maintenance personnel as directed by COMNAVAIRPAC and higher authority on S-3A aircraft. AIRANTISUBRON 41 has its headquarters at Naval Air Station North Island.
 - (1) Pilot, Naval Flight Officer, and Aircrew Training:

 AIRANTISUBRON 41 Training Officer
 Naval Air Station, North Island
 San Diego, CA 92135
 AUTOVON: 735-7188

 - (2) Maintenance Personnel Training:

 AIRANTISUBRON 41 FRAMP Officer
 Naval Air Station, North Island
 San Diego, CA 92135
 Commercial: (619) 545-7134/7144 AUTOVON: 735-7134/7144

- e. Helicopter Anti-submarine Squadron 10 conducts training for pilots, aircrews, and maintenance personnel as directed by COMNAVAIRPAC and higher authority on SH-60F helicopters. HELANTISUBRON 10 has its headquarters at Naval Air Station North Island.
 - (1) Pilot and Aircrew Training:

 HRLANTISUBRON 10 Training Officer
 Naval Air Station, North Island
 San Diego, CA 92135
 AUTOVON: 735-5070

 - (2) Maintenance Personnel Training:

 HRLANTISUBRON 10 FRAMP Officer
 Naval Air Station, North Island
 San Diego, CA 92135
 Commercial: (619) 545-5070 AUTOVON: 735-5070

- f. Helicopter Anti-submarine Squadron LIGHT 31 conducts training for pilots, aircrews, and maintenance personnel as directed by COMNAVAIRPAC and higher authority on HS-2 helicopters. Additionally, the squadron conducts Helicopter Indoctrination (LSE/LSO) training for personnel assigned to PACFLT air-capable ships. HELANTISUBRON LIGHT 31 has its headquarters at Naval Air Station North Island.

(1) Pilot and Aircrew Training:

HELANTISUBRON LIGHT 31 Training Officer
Naval Air Station, North Island
San Diego, CA 92135
AUTOVON: 735-6481

(2) Maintenance Personnel Training and Helo Indoctrination:

HELANTISUBRON LIGHT 31 FRAMP Officer
Naval Air Station, North Island
San Diego, CA 92135
Commercial: (619) 545-6459 AUTOVON: 735-6459

- g. Helicopter Combat Support Squadron 3 conducts training for pilots, aircrews, and maintenance personnel as directed by COMNAVAIRPAC and higher authority on H-46 helicopters. HELSUPPRON 3 is located at Naval Air Station North Island.

(1) Pilot and Aircrew Training:

HELSUPPRON 3 Training Officer
Naval Air Station, North Island
San Diego, CA 92135-5199
Commercial: (619) 545-4375 AUTOVON: 735-4375

(2) H-46 and C-130 Maintenance Personnel Training:

HELSUPPRON 3 FRAMP Officer
Naval Air Station, North Island
San Diego, CA 92135-5199
Commercial: (619) 545-4370 AUTOVON: 735-4370

- h. Helicopter Combat Support Squadron 1 conducts helicopter aircrewman rescue swimmer training as directed by COMNAVAIRPAC and higher authority. HELSUPPRON 1 is located at Naval Air Station North Island.

(1) Pilot and Aircrew Training:

HELSUPPRON 1 Training Officer
Naval Air Station, North Island
San Diego, CA 92135
COMMERCIAL: (619) 545-1992/1993 AUTOVON: 735-1992/1993

(2) Maintenance Personnel Training:

HELSUPPRON 1 Training Officer
Naval Air Station, North Island
San Diego, CA 92135
COMMERCIAL: (619) 545-2006/4752 AUTOVON: 735-2006/4752

(3) Helicopter Aircrew Rescue Swimmer, USN SAR School, SAR Instructor Training:

HELSUPPRON 1 Training Officer
Naval Air Station, North Island
San Diego, CA 92135
COMMERCIAL: (619) 545-2600 AUTOVON: 735-2600

- i. Fleet Logistic Support Squadron 30 conducts training for pilots and aircrew personnel as directed by COMNAVAIRPAC and higher authority on UC-12B aircraft. FLELOGSUPPRON 30 is located at Naval Air Station North Island.

Pilot and Aircrew Training:

FLELOGSUPPRON 30 Training Officer
Naval Air Station, North Island
San Diego, CA 92135
Commercial: (619) 545-6593 AUTOVON: 735-6593

- j. Helicopter Anti-submarine Squadron LIGHT 41 conducts single site training for pilots, enlisted aircrewmen, and maintenance personnel as directed by COMNAVAIRPAC and higher authority on the SH-60B aircraft, additionally quota control for intermediate electrical/electronic calibration courses. HELANTISUBRON LIGHT 41 has its headquarters at Naval Air Station North Island.

(1) Pilot and Aircrew Training:

HELANTISUBRON LIGHT 41 Training Officer
Naval Air Station, North Island
San Diego, CA 92135
Commercial: (619) 545-8287 AUTOVON: 735-8287

(2) Maintenance Personnel Training:

HELANTISUBRON LIGHT 41 FRAMP Officer
Naval Air Station, North Island
San Diego, CA 92135
Commercial: (619) 545-8292/91 AUTOVON: 735-8292/91

3. NAS BARBERS POINT, HAWAII. Helicopter Anti-submarine Squadron LIGHT 37 conducts training for pilots, PCOs/XOs and enlisted personnel (for Landing Signal Enlisted training) as directed by COMNAVAIRPAC and higher authority on all Navy helicopters. Helicopter Anti-submarine Squadron Light 37 has its headquarters at Naval Air Station, Barbers Point, Honolulu, Hanger 111.

(1) Pilots and PCOs:

HELANTISUBRON LIGHT 37 Training Officer
Hanger 111, NAS Barbers Point, HI 96862-5400
AUTOVON 684-7443

(2) Enlisted Personnel

HELANTISUBRON LIGHT 37 Training Officer
Hanger 111, NAS Barbers Point, HI 96862-5400
AUTOVON 684-7443

4. NAS MIRAMAR, CALIFORNIA:

- a. Fighter Squadron 124 conducts training for Pilots, Radar Intercept Officers, and Maintenance Personnel as directed by COMNAVAIRPAC and higher authority on F-14 aircraft. VF 124 has its headquarters at Naval Air Station Miramar.

(1) Pilot and Aircrew Training (F-14):

VF 124 Training Officer
NAS Miramar, San Diego, CA 92145
Commercial: (619) 537-4705 AUTOVON: 577-4705

(2) Maintenance Personnel Training (F-14):

VF 124 FRAMP Officer
NAS Miramar, San Diego, CA 92145
Commercial: (619) 537-6026 AUTOVON: 577-6026

- b. Carrier Airborne Early Warning Squadron 110 conducts training for Pilots, Aircrew, and Maintenance Personnel as directed by COMNAVAIRPAC and higher authority E-2C and C-2A aircraft. VAW 110 has its headquarters at Naval Air Station Miramar.

(1) Pilot and Aircrew Training (E-2C and C-2A):

VAW 110 Training Officer
NAS Miramar, San Diego, CA 92145
Commercial: (619) 537-4421 AUTOVON: 577-4421

(2) Maintenance Personnel Training (E-2C and C-2A):

VAW 110 FRAMP Officer
NAS Miramar, San Diego, CA 92145
Commercial: (619) 537-4966 AUTOVON: 577-4966

- c. Fighter Squadron 126 conducts ground school, instrument flight training, and Out-of-Control flight training for F-14, F-4, and A-6 Fleet Replacement Pilots and NFO's as directed by COMNAVAIRPAC and higher authority. VF 126 has its headquarters at Naval Air Station Miramar.

(1) Pilot and Aircrew OOC Training:

VF 126 Training Officer
NAS Miramar, San Diego, CA 92145
Commercial: (619) 537-4579 AUTOVON: 577-4579

(2) Pilot and NFO Instrument Training:

VF 126 Instrument Academics Officer
NAS Miramar, San Diego, CA 92145
Commercial: (619) 537-4579 AUTOVON: 577-4579

- d. Navy Fighter Weapons School conducts training for experienced Fighter Aircrews and Air Intercept Controllers at graduate level in all aspects of the fighter weapons system and ACM as directed by COMNAVAIRPAC and higher authority. NFWS has its headquarters at Naval Air Station Miramar.

Aircrew Training:

NFWS Training Officer
NAS Miramar, San Diego, CA 92145
Commercial: (619) 537-4961/4924/4925 AUTOVON: 577-4961/4924/4925

e. VAST/ATE Training:

- (1) Quotas for VAST/ATE operator and maintenance technician billets of NAVAIRPAC Squadrons and ship/shore AIMD's are obtainable from:

Fighter Squadron ONE TWO FOUR
NAS Miramar, San Diego, CA 92145
Commercial: (619) 537-6030 AUTOVON: 577-6030

- (2) Activities not under COMNAVAIRPAC should address quota requests to:

(a) COMNAVAIRPAC (Code 3131)
Naval Air Station North Island, San Diego, CA 92135
Commercial: (619) 545-1410 AUTOVON: 735-1410

(b) Maintenance:

COMNAVAIRPAC (Code 7472)
Commercial: (619) 545-5517
AUTOVON: 735-5517

5. NAS LEMOORE, CALIFORNIA:

- a. Light Attack Weapons School, Pacific conducts training for officer and enlisted personnel on Nuclear and Conventional ordnance handling, wire check and loading evolutions for A-7 and F/A-18 aircraft. Light Attack Weapons School, Pacific also conducts training for Light Attack and Strike Fighter aircrews at the graduate level in all aspects of air-to-ground weapons delivery procedures and tactics for A-7 and F/A-18 aircraft. Light Attack Weapons School, Pacific has its headquarters at Naval Air Station

Lemoore. Amplifying information may be obtained by contacting the following personnel:

(1) Officer and Enlisted Loading (A-7 and F/A-18):

Ground Training Officer, Light Attack Weapons School, Pacific
Naval Air Station, Lemoore, CA 93245
AUTOVON: 949-3271

(2) Pilot Training:

Commanding Officer
Light Attack Weapons School, Pacific
Naval Air Station, Lemoore, CA 93245
AUTOVON: 949-3271

- b. Attack Squadron 122 conducts training for pilots and maintenance personnel on A-7 aircraft. ATKRON 122 has its headquarters at Naval Air Station Lemoore. Amplifying information may be obtained by contacting the following officers:

(1) Pilot Training:

ATKRON 122 Training Officer
Naval Air Station, Lemoore, CA 93245
AUTOVON: 949-3295

(2) Maintenance Personnel Training:

ATKRON 122 FRAMP Officer
Naval Air Station, Lemoore, CA 93245
Commercial: (209) 998-3394 AUTOVON: 949-3394

- c. Attack Squadron 127 conducts training for pilots in instrument flight procedures, qualifications, and TA-4/A-4 Adversary/Defensive Air Combat Maneuvering. ATKRON 127 has its headquarters at Naval Air Station Lemoore, CA. Amplifying information may be obtained by contacting the following officer: (Pilot Training)

ATKRON 127 Training Officer
Naval Air Station, Lemoore, CA 93245
AUTOVON: 949-3682

- d. Strike/Fighter Squadron 125 conducts single-site training for pilots and maintenance personnel on F/A-18 aircraft as directed by COMNAVAIRPAC and higher authority. STRK/FITRON 125 has its headquarters at Naval Air Station Lemoore. Amplifying information may be obtained by contacting the following officers:

(1) Pilot Training:

STRK/FITRON 125 Operations Officer
Naval Air Station, Lemoore, CA 93245
AUTOVON: 949-3613

c. Waivers of Eligibility Requirements.

- (1) Past experience has shown that trainees who do not meet the entrance requirements for courses involving complex electronic systems cannot absorb instruction at the scheduled rate. They impose an unfair burden on the instructors and deprive other trainees of an appropriate level of instruction.
- (2) Requests for waivers shall be included as part of a written quota request. Excessive waivers (35 or more points on Basic Battery Test scores; three paygrades junior to prerequisite paygrade) shall normally be disapproved at the command level.
- (3) In exceptional cases, where an individual's demonstrated professional performance clearly shows the capability to satisfactorily complete course of instruction within the specific time, the request may be forwarded recommending approval. Complete, factual justification is required as part of the command endorsement.

d. Quota Cancellation. Cancellation of quotas should be requested only if eligible candidates are not available. Request for cancellation must reach the quota controller at least one week prior to class convening date in order that quotas may be reallocated to effect maximum use of the courses. Cancellation of TANGOs does not satisfy the requirement to cancel the individual school quota.

e. "No Shows". COMNAVAIRPAC's goal is a "zero" no show rate.

f. Funding. Authorization for travel orders from NAVAIRPAC activities shall be in accordance with COMNAVAIRPACINST 1320.1 (series).

g. TEMADDINS Within CONUS For Deployed Units. In view of the high cost of transportation outside CONUS, training is not authorized during deployments, except in urgent circumstances affecting operational capability. Before obtaining quotas, ensure sufficient time is allowed to complete the course of instruction prior to the ship's departure from CONUS.

h. Security Clearance. Students must have the appropriate clearance, certified as a prerequisite for attendance at any course of instruction prior to reporting. Certification must be on the TEMADD or Standard Transfer Order.

i. Reporting Dates. Off-station personnel will be ordered to report not later than 2400 on the day preceding class convening date. Local personnel will report at least 45 minutes prior to class convening time.

j. Funding. Educational cost incidental to attendance at courses contained in this catalog are borne by the Navy. All travel and other costs to activities other than NAVAIRPAC are borne by parent service or government agency involved. Authorization for travel orders from NAVAIRPAC activities shall be in accordance with COMNAVAIRPACINST 1320.1 (series).

- k. Billeting. It is the responsibility of the command requesting training to ascertain availability of government quarters for all personnel involved and to obtain BOQ/BEQ reservations whenever possible.
- l. Messing Facilities. Messing facilities are generally available for all military personnel. Commands requesting training should contact the appropriate local training unit for area specific details.
- m. Uniform Regulations. Information on specific uniform requirements are available through the local training facility.

PART 13 - COMNAVAIR SYSCOM

NAVAL AVIATION MAINTENANCE OFFICE

NAVAVNDEPOT TRAINING COURSES

GENERAL INFORMATION

NAVAIRINST 1500.2B establishes policy and procedures for providing special aviation maintenance skill training courses under the management of NAVAVNMAINTOFF, Naval Air Station, Patuxent River, Maryland, at Naval Aviation Depot for the training of fleet and shore based personnel. The courses provided by the NAVAVNDEPOTs supplement but do not duplicate courses available in NAMTRADETs, Fleet Aircraft Readiness Squadrons, and other designated maintenance training organizations. Courses in a NAVAVNDEPOT will normally be related to aircraft weapons systems and equipment for which that NAVAVNDEPOT is the Designated Overhaul Point (DOP). Exceptions are those skill areas which have a general application such as NDT/I, corrosion control, and welding certification. The courses are of short duration and are intended to improve skills in troubleshooting, alignment, maintenance, overhaul, repair and calibration techniques for components, systems, accessories and test equipment.

The courses are primarily established for the use of Naval Aviation Activity maintenance personnel. They may be utilized by other DOD personnel on a space available basis at no cost to the user. Inputs from other DOD agencies beyond space available or requiring additional resources will be accepted subject to prior arrangement for inter-service support. Training of foreign military maintenance personnel may be accomplished when arranged and funded in accordance with instructions governing Foreign Military Sales (FMS).

PROCEDURES FOR UTILIZING NAVAVNDEPOT TRAINING COURSES

1. Cataloged Training. Currently formalized and approved NAVAVNDEPOT course descriptions appear in the "Keyword Index of CANTRAC Course Titles", and Volume II of the CANTRAC.
2. Non-cataloged training. Specialized OJT Training on components/ equipments not covered in numbered courses listed in the CANTRAC may be provided on a case basis. Inquiries for such training are to be referred to the NAVAVNDEPOT which is the Designated Overhaul Point (DOP) for the system of which the component/equipment is a part. Such requests must fully identify the component/equipment by nomenclature, part/model number, type, manufacturer and aircraft/weapons system which it supports or of which it is a part.
3. Course schedules. The training courses provided by NAVAVNDEPOTs are not normally conducted on a regularly scheduled basis. The class convening dates are predicated on the availability of the equipment on which training is requested and availability of qualified technicians to supervise and instruct the students. The course supplier and the course user will coordinate the scheduling of irregularly convened courses. Courses which, because of continuous demand, convene on a regular cycle will be placed on a scheduled basis with the appropriate data to be entered into Volume II of the CANTRAC.

4. Course prerequisites and security clearances. Prerequisites are identified in the course data listed in the CANTRAC or will be established by the training activity for courses not listed in CANTRAC. It is required that students meet prerequisites or where prerequisites are not specified have adequate technical background to assimilate the training course content. Level of security clearance will be determined by the training supplier.

5. Course Costs.

- a. Fleet Users. Training is provided to fleet users as a customer service at no charge to the activity.
- b. Other DOD/Government Agencies. When training is provided on a space available basis no charges will be levied. Inputs from other agencies requiring development or dedication of special resources will be charged on the basis of inter-service support agreements negotiated for such training.
- c. Foreign Military Sales (FMS). Foreign military maintenance personnel will be trained when arrangements are made and funding provided in accordance with OPNAVINST 4950.1F.

6. Course Quota Management.

- a. Cataloged Training. Quota control and scheduling of class convening dates for courses provided as customer service to fleet activities or as space available to other DOD/government agencies is the responsibility of the Naval Aviation Depot which provides the training. These activities are identified in the course description section (Volume II) of the CANTRAC and are listed herein for ready reference:

Commanding Officer
Naval Aviation Depot
Naval Air Station
Norfolk, Virginia 23511-5899
Commercial: 804-444-8055
Autovon: 564-8055
Contact: Code 09111

Commanding Officer
Naval Aviation Depot
Naval Air Station
Jacksonville, Florida 32212-0016
Commercial: 904-772-3387
Autovon: 942-3387
Contact: Code 811

Commanding Officer
Naval Aviation Depot
Marine Corps Air Station
Cherry Point, N. Carolina 28533
Commercial: 919-466-7019
Autovon: 582-7019
Contact: Code 52120

Commanding Officer
Naval Aviation Depot
Naval Air Station North Island
San Diego, California 92135
Commercial: 619-545-3711
Autovon: 735-3711
Contact: Code 830

Commanding Officer
Naval Aviation Depot
Naval Air Station
Pensacola, Florida 32508-5300
Commercial: 904-452-3240
Autovon: 922-3240
Contact: Code 13000

Commanding Officer
Naval Aviation Depot
Naval Air Station
Alameda, California 94501-5000
Commercial: 415-869-3102
Autovon: 686-3102
Contact: Code 812

Commanding Officer
Pacific Missile Test Center
Point Mugu, California, 93042-5000
Commercial: 805-484-6590
Autovon: 351-6590
Contact: Code 2033

- b. Non Cataloged Training. Special skill training resources which are not frequently utilized or which are related to new systems or equipment may not be cataloged. Direct liaison with NAVAVNMAINTOFF is appropriate to identify sources of such training or to establish requirements for new special skill courses.
- c. Funded Training. All effort expended for training of foreign military maintenance personnel requires funding. In some cases, training of other DOD/Government agency personnel will require funding. Requests for maintenance training on Naval Aviation Systems and Equipment where funding will be required are processed through NAVAIRSYSCOM Code APC205-1A. NAVAVNMAINTOFF Code 342 will coordinate with Naval Aviation Depot to schedule training requested/approved by NAVAIR 413 and to provide the required price and availability information.
- d. General. NAVAVNMAINTOFF Code 342, Autovon 356-4721 or Commercial (301) 863-4721 is the focal point to coordinate resolution of problems concerning course adequacy, availability and funding.

NAVAL AVIATION DEPOT, CHERRY POINT, NC

- 1. SHORT TITLE: NAVAVNDEPOT CHERRY PT NC
- 2. ADDRESS: COMMANDING OFFICER
NAVAL AVIATION DEPOT
MARINE CORPS AIR STATION
CHERRY POINT, NC 28533-5030
- 3. LOCATION: NAVAVNDEPOT Training Facility, Building 4034, located on "A" Street, next to the Main Building of the NAVAVNDEPOT, Bldg. 137.
- 4. QUOTA CONTROL: WORKLOAD CONTROL SECTION (CODE 52120)
NAVAL AVIATION DEPOT
MARINE CORPS AIR STATION
CHERRY POINT, NC 28533-5030
AUTOVON 582-7019, COMMERCIAL (919) 466-7019
- 5. HOLIDAYS: In general, classes will not convene during the weeks of Christmas and New Year's. During periods associated with other national holidays, courses of five days or less will be accelerated to complete the course in the abbreviated period. Longer courses will observe the federal holiday ONLY (Monday or Friday). Students will not be granted 96 hour passes.

6. LEAVES: Leave, exclusive of emergency leave, will not be granted to students.
7. DETAILS: Local students from MCAS, Cherry Point, MCAS New River, and the Jacksonville, NC areas will be free from all details and duties while attending training courses.

8. TRANSPORTATION:

RAILROADS: None

AIR TERMINAL: Simmons-Nott Airport, New Bern, NC (Taxi required to MCAS Cherry Point).

TAXI SERVICE: Various commercial taxi services are available in the Havelock-Cherry Point area.

RENTAL CARS: Rental cars are available at Simmons-Nott Airport, New Bern and in Havelock.

BUS SERVICE: Commercial bus service is available to the Main Gate of MCAS Cherry Point.

AUTO: When traveling to MCAS Cherry Point by auto the following routes are suggested:

From the North: Take I-95 South to Smithfield, NC, Exit on US 70 East. Take US 70 East to Havelock, NC, (about 100 miles). Look for signs to MCAS Cherry Point.

From the South: Take I-95 North to Smithfield, NC exit on US 70 East. Take US-70 East to Havelock, NC, (about 100 miles). Look for signs to MCAS Cherry Point.

9. QUARTERS:

ON STATION: BOQ: For officers and authorized civilians, AUTOVON 582-5169, Commercial (919) 466-5169, Building 487.

JRC: For enlisted personnel (without dependents) and authorized civilians. AUTOVON 582-3569, Commercial (919) 466-3569. A \$7.00 per individual per day fee will be charged for housekeeping service.

OFF STATION: Carolina Motel: (919) 447-5621
Econo Lodge Havelock: (919) 447-1122
Sherwood Motel: (919) 447-3184
Holiday Inn: (919) 444-1111

10. UNIFORMS: Utility or dungaree uniforms should be worn when reporting for classes on the class convening date. Civilian clothes are not authorized for military students during duty hours. Students enrolled in Corrosion Control; Paint, Finish and Insignia; or Welding schools should bring older work uniforms to wear during class periods.

11. **PROCURING QUOTAS:** Activities requesting quotas will either submit their request to their cognizant command or via the functional commander, as applicable. The cognizant command and/or functional commander will contact the Quota Control as listed in paragraph 4.

Request for training quotas must reach the Quota Control 45 days in advance of the first day of the quarter in which the training is desired. Example: If the training is desired in the fourth quarter of the Fiscal Year (July, August, and September), the request for quotas must reach the Quota Control by 15 May.

Courses at this facility are offered on an on-demand basis and will not be offered unless the minimum number of seats are filled. Quota requests not filled in the quarter requested will be held until the next quarter or we will request directions from the requesting organization.

All quota requests will require a point of contact and an AUTOVON or commercial telephone number.

12. **REPORTING:** All personnel reporting for training will be under standard transfer orders, TEMADDINS/TEMDUINS or no cost orders.

FOR QUARTERS: All Marine and civilian students requiring quarters will report to the Joint Reception Center, Building 214, for the assignment of quarters and endorsement of travel orders. A charge of \$7.00 per day per student will be made at the JRC for housekeeping service. All Navy students requiring quarters will report as follows:

DURING DUTY HOURS: Navy students will report to the Personal Support Activity Detachment, Building 298 for assignment of quarters.

AFTER DUTY HOURS: Navy students will report to the information desk at the Navy Hospital Cherry Point for assignment of quarters.

FOR SCHOOL: All students will report to the Workload Control Section, Building 4034, with a copy of their travel orders and copies of required medical exams no later than 0730 on the class convening date.

FOR PERSONNEL SUPPORT: Navy personnel will be provided administrative support by the Personnel Support Detachment Cherry Point, UIC 43355, AUTOVON 582-3105 or Commercial (919) 466-3105.

Marine personnel will be provided administrative support by the Headquarters and Headquarters Squadron, Naval Aviation Depot, AUTOVON 582-7081 or Commercial (919) 466-7081.

Marine Personnel reporting for 30 days or longer will be required to hand carry their Military Record Book, Medical Records, and Military Pay Records.

FOR PAY: It is recommended that military personnel who will be at this facility for two weeks or longer use the check-to bank program or make arrangements to have their paycheck mailed to them.

FOR MAIL: Students desiring to have mail sent to them should use the following address:

Students Name
Naval Aviation Depot Student
PSD Box 4000
Marine Corps Air Station
Cherry Point, NC 28533-4000

13. MESSING: Military students are to authorized mess in the Station Dining Facility. Those students arriving from sea duty and not on BAS will be required to request a mess pass from the Joint Reception Center, Building 214.

The NAVAVNDEPOT has two eateries. One is located in the Main Building, Building 137, and the other is located in the Power Plant, Building 133. Students are authorized to purchase and eat in the facilities.

The Station Cafeteria and McDonalds are located within a few blocks of the Training Facility.

Students will have one hour for lunch, sometime between the hours of 1100 and 1300. This will depend on the lunch schedule of the shop that the student is assigned.

14. DUTY HOURS: Class hours are from 0730 to 1550, Monday through Friday. We allow ten minutes for clean-up.

NAVAL AVIATION DEPOT, PENSACOLA, FL

1. SHORT TITLE: NAVAVNDEPOT PENSACOLA FL
2. ADDRESS: COMMANDING OFFICER
NAVAL AVIATION DEPOT
NAVAL AIR STATION
PENSACOLA, FL 32508-5300
3. LOCATION: NAVAVNDEPOT PENSACOLA FL Training Facility
Building 646 is located on South Avenue at the west end of the Post Office.
4. QUOTA CONTROL: TRAINING DIVISION (CODE 13000)
NAVAL AVIATION DEPOT, PENSACOLA
NAVAL AIR STATION
PENSACOLA, FL 32508-5800
AUTOVON 922-3240, COMMERCIAL (904) 452-3240
5. HOLIDAYS: In general, classes do not meet during the weeks of Christmas and New Year's. If other national holidays occur during a class of five days or less, the course will be accelerated to complete it during the compressed period. Longer courses will observe the federal holiday only on the day of the holiday. Students will not be granted 96 hour passes.

6. LEAVES: Leave, exclusive of emergency leave, will not be granted to students.
7. DETAILS: Local students from NAS Pensacola, NTTC Corry Station, or NAS Whiting Field will be free from all details and duties while attending training courses.

8. TRANSPORTATION:

RAILROADS: NONE

AIR TERMINAL: Pensacola Regional Airport, Pensacola Fl.

TAXI SERVICE: Various commercial taxi services are available in the Pensacola area.

RENTAL CARS: Rental cars are available at the Pensacola Regional Airport and on station at Bldg 470, the Navy Exchange.

AUTO: When traveling to NAS Pensacola, the following routes are suggested:

FROM THE EAST: Take I-10 West to Pine Forest Road exit. Follow signs from Pine Forest Road to Highway 90 to New Warrington Road, which runs straight to the main gate of NAS Pensacola.

FROM THE WEST: Take I-10 East to Pine Forest Road exit. Follow signs from Pine Forest Road to Highway 90 to New Warrington Road, which runs straight to the main gate of NAS Pensacola.

9. QUARTERS:

ON STATION: BEQ: For enlisted personnel (without dependents) and authorized civilians. Phone AUTOVON 922-3438, Commercial (904) 452-3438.

BOQ: For officers and authorized civilians, Bldg 600. Phone AUTOVON 922-2755, Commercial (904) 452-2755. A \$1.00 per individual per day fee will be charged for maid service Monday through Friday only.

NAVY LODGE: For military personnel and authorized personnel with dependents. Phone 1-800-628-9466.

OFF STATION: Various motels and hotels are available in the Pensacola area.

10. UNIFORMS: Utility or dungaree uniforms should be worn when reporting for classes on the class convening date. Civilian clothes are not authorized for military students during duty hours. Students enrolled in Corrosion Control, Paint, Finish and Insignia and Welding Schools should bring older work uniforms to wear during class periods.

Students should also remember to bring their respirator and respirator certification with them for Corrosion Control and the Paint, Finish, and Insignia Courses.

11. **PROCURING QUOTAS:** Activities requesting quotas will submit their request to their cognizant command. The cognizant command will contact the Quota Control as listed in paragraph 4.

A reservation will be made for the student by the command requesting training. A message will then be forwarded to the Quota Control for a written verification on the quota.

A letter of confirmation will be sent to the cognizant command confirming the dates requested and reminding the command of any prerequisites required for the course.

All quota requests will require a point of contact and an AUTOVON/Commercial telephone number.

12. **REPORTING:** All personnel reporting for training will be under orders.

FOR QUARTERS: All students requiring quarters will report to their place of lodging. Reservations should be made in advance.

FOR SCHOOL: All students will report to Building 646, Room 13, with a copy of their travel orders and copies of required medical exams no later than 0730 hours on the class convening date.

FOR PERSONNEL SUPPORT: Military personnel will be provided administrative support by the Personnel Support Activity Detachment Pensacola, UIC 65889, AUTOVON 922-4118 and Commercial (904) 452-4118.

FOR PAY: It is recommended that military personnel who will be at this facility for two weeks or longer use the check-to-bank program or make arrangements to have their paycheck mailed to them.

FOR MAIL: Students desiring to have mail sent to them should use the following address:

Student Name
Title of Course
Naval Aviation Depot
Code 13000
NAS Pensacola, FL 32508-5800

13. **MESSING:** Military students are authorized to mess in the Station Dining Facility.

The Station Cafeteria, Building 634: McDonalds: Baskin-Robbins, Building 260: and the Pizza Parlor, Building 260 are all located within a few blocks of the Training Facility.

14. **DUTY HOURS:** Class hours are from 0700 to 0330, Monday through Friday.

NAVAL AVIATION DEPOT, JACKSONVILLE, FL

1. SHORT TITLE: NAVAVNDEPOT JACKSONVILLE FL
2. ADDRESS: Commanding Officer
Naval Aviation Depot
Code 811
NAS Jacksonville, FL 32212-0016
3. LOCATION: Naval Air Station, Jacksonville, FL.
Building 101, located at the end of Yorktown Avenue on Wasp Street.
4. QUOTA CONTROL: Fleet Training Coordinator
Naval Aviation Depot
Code 811
NAS Jacksonville, FL 32212-0016
AUTOVON 942-3387 Commercial (904) 772-3387
5. HOLIDAYS: In general, classes will not convene during the weeks of Christmas and New Year's. During periods associated with other National Holidays, courses of five days or less will be accelerated to complete the course in the abbreviated period. Longer courses will observe the federal recognized holiday only. Students will not normally be granted 96 hour liberty.
6. LEAVE: Emergency leave will be granted when confirmed with parent command. Regular leave will not normally be granted.
7. DUTY SECTION: All personnel TAD, TEMDUINS, TEMADD to NADEP Jacksonville will not be required to stand any type of duty at their parent command.
8. TRANSPORTATION:

RAILROADS: AMTRAK
AIRPORTS: Jacksonville International Airport
BUSES: Greyhound, Trailways, Jacksonville Transportation Authority
TAXIS: Various local companies.
RENTAL CARS: Various local companies.

AUTO: When coming from the north: Take I-95 south to I-295 south to exit US 17 north, main entrance is approximately four miles ahead on the right.

When coming from the south: Take I-95 north to I-295 north to exit US 17 north, main entrance is approximately four miles ahead on the right.

When coming from the west: Take I-10 east to I-295 south to exit US 17 north, main entrance is approximately four miles ahead on the right.
9. QUARTERS:

ON STATION: BOQ: For officer and authorized civilians. Building 11. AUTOVON 942-3427, Commercial (904) 772-3427.

BEQ: For enlisted and authorized civilians, Building 6G.
AUTOVON 942-4051/52, Commercial (904) 772-4051/52.

NAVY LODGE: Building 803, Call for assistance. (904) 772-6000.

10. UNIFORMS: Dungarees or clean working uniform are authorized when reporting during normal working hours. During non-working hours, report in the uniform of the day.

11. PROCURING QUOTAS: Commands should request quotas directly from the Fleet Training Coordinator via telephone. Once a quota is granted, commands will confirm via a Naval message approximately two weeks prior to the class convening date.

12. REPORTING: Students (military and civilian) are to report to the Fleet Training Coordinator in Hanger 140, Northeast corner, at 0730 in uniform on the class convening date. During non-working hours, report to NADEP Security, Building 101 for further instructions.

FOR PAY: Commands are encouraged to have personnel enrolled in the Direct Deposit System (DDS), this eliminates the need for mailing paychecks to personnel TAD. For those personnel who are going to be TAD for a period of 30 days or more, it is recommended their Personnel Financial Record (PFR) be brought along for local pay authorization.

PSD: The Personnel Support Activity Detachment Jacksonville will provide support to those personnel on PCS, TEMDUINS and TAD orders.

MAIL: Student mailing address is:

Rate and Name
Naval Aviation Depot (Student)
Code 811
NAS Jacksonville, FL 32212-0016

13. MESSING: Military students are authorized to mess in the Galley. Those students currently on sea duty will request a chow-pass via a request chit from the Military Services Division. There are also various other dining facilities available within walking distance.

14. DUTY HOURS: Class hours are from 0730 to 1530 for day shift and 1530 to 2330 for night shift schools, Monday through Friday.

NAVAL AVIATION DEPOT, NORFOLK, VA

1. SHORT TITLE: NAVAVNDEPOT NAS NORFOLK
2. ADDRESS: COMMANDING OFFICER
NAVAL AVIATION DEPOT
NAS NORFOLK, VA 23511-5899

3. LOCATION: NAVAVNDEPOT NAS NORFOLK TRAINING FACILITY, Building V-28 is located on Bellinger Blvd, NAS Norfolk side, Next to NAS heliport.

4. QUOTA CONTROL: WORKLOAD CONTROL SECTION (09111) BLDG V-29
NAVAL AVIATION DEPOT
NAS NORFOLK, VA. 23511-5899
AUTOVON: 564-8055 Commercial: (804) 444-8055

5. HOLIDAYS: In general, classes will not convene during the weeks of Christmas and New Year's. During periods associated with other national holidays, courses of 5 days or less will be accelerated to complete the course in the abbreviated time. Longer courses will observe the federal holiday only Monday or Friday. Students will not be granted 96 hour passes.

6. LEAVES: Leave, exclusive of emergency leave, will not be granted to any student.

7. DETAILS: Local students from NAS Norfolk, Virginia area will be free of all details and duties while attending all training courses.

8. TRANSPORTATION:

RAILROADS: None

AIR TERMINAL: Norfolk International Airport Norfolk, VA. Taxi or shuttle bus is required from airport to NAS Norfolk.

TAXI: Various taxi services are available to the Hampton Roads areas.

RENTAL CARS: Rental cars are available at Norfolk International Airport.

BUSES: Shuttle buses and commercial buses are available to the Hampton Roads area.

AUTO: When traveling north to NAS Norfolk take Highway 64 to Gate 4 NAS Norfolk exit to Bay Ave. Gate 4 is straight ahead about 3/4 mile.

When traveling south to NAS Norfolk take Highway 64 to the Hampton Roads tunnel, thru the tunnel proceed down 64 until you reach the Naval base exit.

9. QUARTERS:

ON STATION: BOQ: For officers and authorized civilians, SP-29, Phone: (804) 444-3250, AUTOVON 564-3250.

BEQ: For enlisted and authorized civilians, U-16, Phone: (804) 444-3732, AUTOVON 564-3732.

OFF STATION: Holiday Inn (804) 627-3239
Quality Inn (804) 623-5700
Omni Hotel (804) 622-6664
Ramada (804) 272-6263
Sheraton (804) 461-9192

10. UNIFORMS: Utility and dungaree uniforms will be worn when reporting to class on the convening date. Civilian clothes are not authorized for military students during duty hours.

11. PROCURING QUOTAS: Activities requesting quotas will either submit their requests to their cognizant command or via the functional commander, as applicable. The cognizant command and/or functional commander will contact the quota control as listed in paragraph 4.

Request for training quotas must reach the quota control 45 days in advance of the first day of the quarter in which the training is desired. Example: If the training is desired in the fourth quarter of the Fiscal Year (July, August, and September), the request for quotas must reach the Quota Control by 15 May.

Quota requests not filled in the quarter requested will be held until the next quarter or we will request directions from the requesting organization.

All quota requests will require a point-of-contact, and an AUTOVON/Commercial telephone number.

12. REPORTING: All personnel reporting for training will be under standard transfer orders, TEMADDINS/TEMDUINS orders or no cost orders.

FOR SCHOOL: All students will report to the Security Office Building V-28 with a copy of their travel orders and copies of their medical exams no later than 0700 hours on the class convening date.

FOR QUARTERS: All students requiring quarters will report to Personnel Support Detachment, Building S-27 for assignment of quarters.

FOR PERSONNEL SUPPORT: Navy personnel will be provided administrative support by the Personnel Support Detachment NAS Norfolk, AUTOVON 564-1035, Commercial (804) 444-1035.

Marine personnel reporting for 30 days or longer will be required to hand carry their Military record book, medical records and military pay records.

FOR PAY: It is recommended that military personnel who will be at this facility for two weeks or longer use the check-to-bank program or make arrangements to have their paychecks mailed to them.

FOR MAIL: Students desiring to have mail sent to them should use the following address:

STUDENT NAME
NAVAL AVIATION DEPOT STUDENT
FLIGHT TEST CODE (380)
NAS NORFOLK, VA. 23511-5899

13. MESSING: Military students are authorized to mess in the Station Dining Facility. Those students arriving from sea duty and not on BAS will be required to request a mess pass from the Joint Reception Center, Building S-27.

The station McDonalds is located next to Gate 4 on the NAS side, also there is a McDonalds and a Burger King located on the NOB side.

Students will have one hour for lunch, sometime between the hours of 1100 and 1300. This will depend on the lunch schedule of the shop to which the student is assigned.

14. DUTY HOURS: Class hours are from 0700 to 1530, Monday thru Friday. We allow ten minutes for clean up.

NAVAL AVIATION DEPOT, NORTH ISLAND, CA

1. SHORT TITLE: NAVAVNDEPOT NASNI
2. ADDRESS: COMMANDING OFFICER
NAVAL AVIATION DEPOT
NAVAL AIR STATION NORTH ISLAND
SAN DIEGO, CA 92135
3. LOCATION: NAVAVNDEPOT NAS NORTH ISLAND, Building 5, is located on Roosevelt Blvd., across from COMNAVAIRPAC, Building 8. Go in the gate, up two blocks, take a right and then a left. Go to the top of the hill and take a right, at the stop sign. Look for tower on top of Building 8, we are across the street.
4. QUOTA CONTROL: FLEET TRAINING COORDINATOR (CODE 830)
NAVAL AVIATION DEPOT
NAVAL AIR STATION NORTH ISLAND
SAN DIEGO, CA 92135
AUTOVON: 735-4406, Commercial: (619) 545-4406
5. HOLIDAYS: In general, classes will not be scheduled during the weeks of Christmas and New Year's. During periods associated with other national holidays, courses of five days or less will not be scheduled.
6. LEAVES: Leaves, exclusive of emergency leave will not be granted to students.
7. DETAILS: Students from the local San Diego area, such as NASNI, NAS Miramar, Pt Mugu and El Toro will not stand any duties at their parent command while attending training courses.
8. TRANSPORTATION:

RAILROAD: AMTRAK

AIR TERMINAL: San Diego International Airport.

TAXI: Taxi services are available from the airport to the front gate of NAS NI. They do not come on board the Naval Air Station.
RENTAL CARS: Rental cars are available at the airport and various locations throughout the San Diego area.
BUS SERVICE: Commercial bus service is available from the airport to the main gate of the air station. There is a station bus.

AUTO: When traveling to NAS NI from the north, take I-5 south to the Coronado exit, go across the bridge, stay on Third Ave to the Base.

When traveling to NAS NI from the south, take I-5 north to the Coronado exit. The toll bridge cost is one dollar.

9. QUARTERS:

ON STATION: BOQ: For officers and authorized civilians, Building I, Phone AUTOVON: 735-7546, Commercial: (619) 545-7546. All reservations must be made in advance.

BEQ: For enlisted and authorized civilians (without dependents). Phone AUTOVON: 735-9551, Commercial: (619) 545-9551. Cost is \$2.00 per day.

NAVY LODGE: For military personnel and civilians with dependents. Phone AUTOVON 735-6940, Commercial: (619) 545-6940.

OFF STATION: Crown City Motel
520 Orange Ave., Coronado, CA
(619) 435-3116

EL Cordova Hotel
1351 Orange Ave., Coronado, CA
(619) 435-4131

Days Inn
225 Bay Blvd, Chula Vista, CA
(619) 425-8200

Circle 8 Motor Inn
543 Hotel Circle, San Diego, CA
(619) 287-8800

Silverado Motel
1722 Palm Ave, San Diego, CA
(619) 575-1414

10. UNIFORMS: Utility or dungaree uniforms should be worn when checking into Building 5 for training, on the class convening date. Civilian clothes are not authorized for military students during class hours. Students may bring authorized coveralls to be used in the following courses: Fiberglass Repair, Welding, Paint and Final Finish. They can be worn only in the work area.

11. PROCURING QUOTAS. Activities requesting quotas must go through their commands training coordinator. The training coordinator will contact the Quota Control listed in paragraph 4. After the request is made over the phone, the command that is requesting the quota must send this command a written notice at least 30 days prior to the start of the school, a confirmation message will be sent.

Most courses at this Command are taught once a week, others are taught twice a month.

All quota requests will require a point of contact and a AUTOVON/Commercial telephone number.

12. REPORTING: All personnel reporting for training will be under standard transfer orders, TEMADDINS/TEMDUINS orders, or no cost orders.

FOR QUARTERS: The individual command is responsible for arranging berthing for the trainee.

AFTER DUTY HOURS: All military personnel will check in at the OOD's Office, Building 605 at the Front Gate. They will have their orders stamped and then go to the billeting office, Building 775, if they are attending a NADEP school.

FOR SCHOOL: All military and civilians who will be attending school at the NADEP, will report to Bldg 5, no later than 0730 on the class convening date.

FOR PERSONNEL SUPPORT: Navy Personnel will be provided administrative support at the Personnel Support Detachment, NAS North Island, AUTOVON 735-4406 and Commercial (619) 545-4406.

Marine personnel will be provided administrative support by the Marine Barracks, AUTOVON 735-7250, Commercial (619) 545-7250.

All military personnel reporting for school 30 days or longer should bring their Medical Records with them, unless they are from a local command.

FOR PAY: All Navy and Civilian personnel may get paid at the disbursing office here on base, if they have their pay records with them. Students from local commands may get paid at Building 515 without pay records.

For Marines to get paid any Per diem, they will be required to go to MCD San Diego, CA.

FOR MAIL: Students who will be in training two weeks or longer desiring to have mail sent to them will use the address below:

Name and Rate/Rank
Social Security Number
Naval Aviation Depot North Island
San Diego, CA 92135
Code 830

13. MESSING: Messing is available for E-6 and below. Members may send a copy of their travel orders to the dining facility, Building 794.

There is a Navy Exchange Cafeteria in Building 243 on Roosevelt Blvd.

A McDonalds is located at the end of the Navy Exchange, Building 483.

Students will have one hour for lunch, normally 1100 to 1200 hours.

14. DUTY HOURS: Class hours are from 0730 to 1430 hours daily with a 15 minute clean up.

PACIFIC MISSILE TEST CENTER, POINT MUGU

Pacific Missile Test Center holds training in a variety of diversified fields. For the purpose of this description, only those courses dealing with missiles, missile targets, and ordnance will be addressed. These courses are readily apparent in the Catalog of Navy Training Courses (CANTRAC), Volume II BY THE "N" series designators. All locations, quota control, and reporting procedures are for the "N" series courses only.

1. SHORT TITLE: PMTC

2. ADDRESS: COMMANDER
PACIFIC MISSILE TEST CENTER
POINT MUGU, CA 93042-5000

3. LOCATION: Because PMTC's charter is to conduct initial training, most of the courses are taught at the user's facility. However, a few of PMTC's courses are taught at the Test Center or at the Camarillo facility.

Pacific Missile Test Center is located approximately 50 miles north of Los Angeles, and about 3 miles south of Oxnard on State Highway 1. Classes are conducted at Building 6-2 located on Beach Road. Enter PMTC at security gate Number 1. Follow main road until it merges into Laguna Road, and follow it until it reaches Beach Road. Turn right on Beach Road for approximately one block and Building 6-2 is on the left.

The Camarillo facility is located approximately 55 miles north of Los Angeles on State Highway 101. Traveling north on Highway 101, take the Los Posas exit west to Pleasant Valley Road to Airport Way. Turn left on Willis Avenue to Stinson Avenue, and enter the fenced compound via the security gate at Building 248. The guard will call the POC in Building 240 for you.

4. QUOTA CONTROL: Weapons Support Directorate
Maintenance Support Division
Fleet Training Branch (2033)
Pacific Missile Test Center
Point Mugu, CA 93042-5000
AUTOVON 351-6590, Commercial (805) 484-6590

5. HOLIDAYS: In general, classes will not convene during the weeks of Christmas and New Year's. During courses of five days or less, the course material will be compressed to accommodate any Federal holidays. Longer courses scheduled over holiday periods will be lengthened to accommodate the holiday period. Students will not be granted 96 hour passes.

6. LEAVES: Students will not be granted leave during a course of instruction. If emergency leave is required, the student will be dropped from the course and rescheduled as so desired.

7. DETAILS: Students will be relieved of all other duties while attending a course of instruction presented at PMTC or the Camarillo facility.

8. TRANSPORTATION:

- RAILROADS: Rail transportation is available to Oxnard, CA with taxi service to either facility.
- BUS TERMINAL: Bus transportation is available to Oxnard, CA with taxi service to either facility.
- AIR TERMINAL: Air transportation is available to Oxnard, CA via Los Angeles International Airport (LAX). Rental car service or local bus service is available from LAX to Oxnard or Camarillo, CA. It is recommended for the first time traveler to the area, that a rental car be obtained from LAX or the Oxnard Airport.
- RENTAL CARS: Rental cars are available at Los Angeles (LAX) and Oxnard Airport. Again, it is recommended for the first time traveler to the area that a rental car be obtained from LAX or the Oxnard Airport.
- TAXI SERVICE: Various commercial taxi services are available in the Oxnard/Camarillo/Point Mugu area.
- AUTO: When traveling to Point Mugu/Camarillo area via auto, follow the directions given in paragraph 3.

9. QUARTERS:

- ON PMTC: BOQ: For officers and authorized civilians, Building 6. Phone AUTOVON 351-7510, Commercial (805) 989-7510. Cost is \$6.00 per day.
- BEQ/VEPH: For enlisted personnel (without dependents) and authorized civilians, Building 27. Phone AUTOVON 351-8235, Commercial (805) 989-8235. No cost to personnel at this time.
- MUGU MOTEL: For active/retired military personnel, with or without dependents. Phone AUTOVON 351-8770, Commercial (805) 989-8770. Cost is dependent upon rank, ranging from \$8.00 to \$25.00 per night.
- OFF PMTC: Best Western Camarillo Inn (805) 987-4991
Casa Sirena Hotel (805) 644-7448
Channel Island Motel (805) 487-7755
Country Inn at Camarillo (805) 983-7171
Country Inn at Port Hueneme (805) 986-5353
Los Posas Plaza Motel (805) 482-0761
Radisson Suite Hotel (805) 988-0130

10. UNIFORMS: Uniforms prescribed by COMPMTC are as follows:

WINTER: from mid-November to mid-April

Officers and CPOs (Male and Female): Service Dress Blues;
Optional: Summer Khaki.

E-6 and below (Male): Service Dress Blue Jumper; Optional: Winter Blue.

E-6 and below (Female): Service Dress Blue "A"/"B" with combination hat or beret; Optional: Winter Blue "A"/"B".

SUMMER: from mid-April to mid-November:

Officers and CPOs (Male and Female): Summer White; Optional: Summer Khaki.

E-6 and below (Male): Service Dress White Jumper; Optional: Summer White.

E-6 and below (Female): Service White "A"/"B" with combination hat or beret.

Military personnel are not authorized to wear civilian clothes during hours of instruction.

11. PROCURING QUOTAS: Activities requesting quotas should submit their request in writing or via phone. Phone requests are preferable since classes fill up rapidly. Courses offered on a first come basis. Requests that cannot be filled can be moved to the next available course if desired by the requesting activity. All quota requests will require a Point of Contact and an AUTOVON/Commercial telephone number. Requests should be made to the Quota Control as listed in Paragraph 4.

12. REPORTING:

SCHOOL AT PMTC: Military students will report to the Personnel Support Detachment (PSD), Building 1, for assignment of quarters and then go directly to Building 6-2 for instructions.

SCHOOL AT CAMAIR: Military Personnel will be provided administrative support by the Personnel Support Detachment, PMTC, 93042-5000, AUTOVON 351-8523, Comm (805) 989-8523.

Civilian and Military personnel report to PMTC Code 2033, Building 240, Room 231, for instructions.

13. MESSING: Military students are authorized messing in the station dining facility, PMTC Building 20. Those students arriving from sea duty and who are not on BAS, can request a chow pass from Personnel Support Detachment, Building 1.

Messing for Officers is at the Officers Club. McDonalds and various "hot dog stands" are also available on PMTC. A variety of off-base facilities are available for personnel not desiring to utilize on-base dining facilities.

Students will have one hour for lunch, sometime between the hours of 1100 and 1300, depending on the lunch hour of the class the student is attending.

14. CLASS HOURS: Class hours are from approximately 0730 to 1600 Monday through Friday.

PART 14 - COMNAVMEDCOM

GENERAL INFORMATION ON FACILITIES

NAVAL SCHOOL OF HEALTH SCIENCES
SAN DIEGO DETACHMENT
OAKLAND, CALIFORNIA

1. UNIFORM REQUIREMENTS:

<u>Dates of Change</u>	<u>Officer and CPO</u>	<u>Enlisted E1 - E6</u>
April	Summer White Summer Khaki Working Khaki **	Service Dress White Summer White Dungarees **
October	Service Dress Blue Winter Blue Working Khaki **	Service Dress Blue Winter Blue Dungarees **

** Working Uniform of the Day in environment where soiling of clothing is expected.

2. QUARTERS AVAILABILITY:

- a. Quarters are available on station for all military personnel.
- b. The Bay area is considered a critical housing area. Government housing is at a premium. Waiting lists usually exceed six months. Rentals in the civilian community range from affordable to very expensive; starting around \$600 for a studio or one-bedroom apartment. Requiring first and last month rent plus a security deposit is standard.

3. MESSING AVAILABILITY: Messing facilities are available for all military personnel.

4. NEAREST TRANSPORTATION FACILITY:

- a. Railroad Station: Oakland, California, 10 miles.
- b. Bus Station: Oakland, California, 10 miles.
- c. Airport: Oakland, California, 15 miles.
San Francisco, California, 40 miles

NAVY, DISEASE VECTOR ECOLOGY AND CONTROL CENTER, ALAMEDA, CALIFORNIA

1. UNIFORM REQUIREMENTS:

<u>Dates of Change</u>	<u>Officer and CPO</u>	<u>Enlisted E1 - E6</u>
May to October	Summer White (P)	Service Dress White (P)
	Summer Khaki (A)	Summer White (A)
	Service Dress Blue (O)	Service Dress Blue (O)
October to May	Service Dress Blue (P)	Service Dress Blue (P)
	Summer Khaki (A)	Winter Blue (A)
	Winter Blue (O)	

NOTE: (P) Prescribed; (A) Alternate; (O) Optional. Uniform changeover should occur on the first Monday of May and November.

All students should bring at least two (2) sets of working uniforms for equipment training phase. Students attending Operational Entomology Training (B-322-0077) should bring two (2) sets of field type attire for the field training phase.

2. QUARTERS AVAILABILITY: Quarters available on a limited basis. Requests for quarters is the responsibility of the requesting activity. Requests may be submitted either by message or telephone.

- a. BOQ reservations: NAS Alameda (Code 1991), AV 686-4166
- b. BEQ reservations: NAS Alameda (Code 1992), AV 686-3851

3. MESSING AVAILABILITY: Messing facilities are available for all enlisted military personnel only.

4. NEAREST TRANSPORTATION FACILITY:

- a. Airport: San Francisco International, San Francisco, California
Oakland International, Oakland, CA
- b. Mass Transit conveyances are available between both airports and NAS Alameda.

NAVAL SCHOOL OF HEALTH SCIENCES, SAN DIEGO, CALIFORNIA

1. UNIFORM REQUIREMENTS:

<u>Dates of Change</u>	<u>Officer and CPO</u>	<u>Enlisted E1 - E6</u>
Fourth Monday in May	Summer White (P)	Service Dress White
	Summer Khaki (A)	Summer White (A)
		Dungarees

Second Monday in Nov	Service Dress Blue (P) Summer Khaki (A)	Service Dress Blue Winter Blue (A) Summer White for Ward
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Personnel

Dungarees

NOTE: (P) Prescribed: (A) Alternate.

2. QUARTERS AVAILABILITY:

- a. Quarters are available for enlisted E1-E6 except for females attending basic hospital corps school who must reside ashore. There are limited quarters available for CPOs and geographic bachelors.
- b. Off station housing is available and assistance is available through the housing office at Naval Station, San Diego.

3. MESSING AVAILABILITY: Messing facilities are available at Naval Hospital, San Diego, for all military personnel.

4. NEAREST TRANSPORTATION FACILITY:

- a. Railroad Station: AMTRAK San Diego, CA, 4 miles.
- b. Bus Station: San Diego, CA, 4 miles.
- c. Airports: San Diego International, San Diego, CA, 6 miles
Los Angeles International, Los Angeles, CA 115 miles.

NAVAL SCHOOL OF DENTAL ASSISTING AND TECHNOLOGY, SAN DIEGO, CA

1. UNIFORM REQUIREMENTS:

<u>Dates of Change</u>	<u>Officer and CPO</u>	<u>Enlisted E1 - E6</u>
Fourth Monday in May	Summer Khaki Summer White Dungarees	Service Dress White
Second Monday in Nov Summer Khaki (A)	Service Dress Blue (P) Winter Blue (A) Dungarees	Service Dress Blue (P)

2. QUARTERS AVAILABILITY:

- a. Bachelor Enlisted Quarters available for all personnel at Naval Station, San Diego. Geographic bachelors may live on base if space is available.

b. Off-station housing is available for personnel with dependents or with significant household effects. Single "C" school students, "A" school students with dependents, and "A" school students residing with immediate family members in San Diego, may be authorized to draw BAQ. Off-station housing is authorized for all personnel when quarters are filled.

c. There is a Navy Lodge at Naval Station, San Diego, California.

3. MESSING AVAILABILITY: Messing facilities are available for all military personnel. Personnel E-6 and above residing in the BEQ may be authorized to draw COMRATS.

4. NEAREST TRANSPORTATION FACILITY:

- a. Railroad Station: AMTRAK, San Diego, California, 7 miles.
- b. Bus Station: Greyhound and Trailways, San Diego, California, 15 miles.
- c. Airport: San Diego International, San Diego, California, 7 miles.
- d. Local: San Diego trolley operates between downtown San Diego and the Mexican border, with stops at Naval Station, San Diego. San Diego Transit Authority take bus No. 2 from airport to Broadway & Kettner. At Kettner take the trolley to 32nd Street Naval Station.
- e. On Base: Fleet Express every 15 minutes with stop at NSDAT.

U.S. ARMY MEDICAL EQUIPMENT AND OPTICAL SCHOOL,
FITZSIMMONS ARMY MEDICAL CENTER,
AURORA, COLORADO

1. UNIFORM REQUIREMENTS:

<u>Dates of Change</u>	<u>Officer & CPO</u>	<u>Enlisted E1 - E6</u>
Third Monday in April Summer White (A)	Summer Khaki (P) Summer White (A) Dungarees	Summer Dress White (P)
First Monday in Oct Winter Blue (A)	Service Dress Blue (P) Winter Blue (A) Dungarees	Service Dress Blue (P)

NOTE: Prescribed (P), Alternate (A)

NOTE: Service Dress Blue/White are required for wear every Friday during the appropriate season.

NOTE: Personnel should bring an adequate supply of uniforms as most items must be ordered because of local unavailability.

2. QUARTERS AVAILABILITY: Quarters are available for all Navy personnel.
3. MESSING AVAILABILITY:
 - a. Available for enlisted.
 - b. Officer messing limited: USA Closed Mess (membership required), Individual cooking facilities in BOQ.
4. NEAREST TRANSPORTATION FACILITY:
 - a. Railroad Station: Union Station, Denver, Colorado
 - b. Bus Station: Greyhound and Trailways, Denver, Colorado
 - c. Airport: Stapleton International Airport, Denver, Colorado

NAVAL UNDERSEA MEDICAL INSTITUTE,
NSHS BETHESDA DETACHMENT, NEW LONDON, CONNECTICUT

1. UNIFORM REQUIREMENTS:

<u>Dates of Change</u>	<u>Officer & CPO</u>	<u>Enlisted E1 - E6</u>
First Monday in May	Summer Khaki	Summer White
Summer White	Dungarees	
Working Khaki	Service Dress White (R)	
Service Dress White (R)		
Fourth Monday in Oct	Winter Blue	Winter Blue
Working Khaki	Dungarees	
Service Dress Blue (R)		Service Dress Blue (R)

NOTE: (R) Required for Graduation Ceremony

2. QUARTERS AVAILABILITY:
 - a. Quarters are available for all military personnel, but limited, especially during the summer period.
 - b. Off station housing is available, but limited.
 - c. Navy Lodge available, call (203) 446-1160 or 1-800-NAVYINN.
3. MESSING AVAILABILITY:
 - a. Messing facilities are available for all enlisted personnel.
 - b. Messing available for officers at the BOQ/Officers' Club.

4. NEAREST TRANSPORTATION FACILITY:

- a. Railroad Station: AMTRAK, New London, Connecticut.
- b. Bus Station: Trailways, New London, Connecticut.
- c. Airport: Groton Airport, Groton, Connecticut, 6 miles.

NAVY DISEASE VECTOR ECOLOGY CONTROL CENTER
JACKSONVILLE, FLORIDA

1. UNIFORM REQUIREMENTS:

<u>Dates of Change</u>	<u>Officer & CPO</u>	<u>Enlisted E1 - E6</u>
First Monday in March	Summer Khaki	Summer White
Summer White	Service Dress White	
Service Dress White		
First Monday in Dec	Summer Khaki	Service Dress Blue
Winter Blue	Winter Blue	
Service Dress Blue		

NOTE: Summer Khaki is the year round uniform for this command.

- 2. QUARTERS AVAILABILITY: On and off station quarters are available.
- 3. MESSING AVAILABILITY: Messing facilities are available for all military personnel.
- 4. NEAREST TRANSPORTATION FACILITY:
 - a. Railroad Station: Jacksonville, Florida, 7 miles.
 - b. Bus Station: Jacksonville, Florida, 7 miles.
 - c. Airport: Jacksonville, Jacksonville, Florida, 25 miles.

NAVAL AEROSPACE MEDICAL INSTITUTE,
PENSACOLA, FLORIDA

1. UNIFORM REQUIREMENTS:

<u>Dates of Change</u>	<u>Officer & CPO</u>	<u>Enlisted E1 - E6</u>
	<u>Male</u>	<u>Male</u>
First Monday in Apr	Service Dress Blue Service Dress White Summer White	Service Dress White Summer White Dungaree
	<u>Female</u>	<u>Female</u>
	Service Dress Blue (A or B) Service Dress White Summer White (A or B) Summer Khaki (A or B)	Service Dress Blue Summer White Dungaree
	<u>Male</u>	<u>Male</u>
First Monday in Nov	Service Dress Blue Winter Blue Summer Khaki	Summer Dress Blue Winter Blue Dungaree
	<u>Female</u>	<u>Female</u>
	Service Dress Blue (A or B) Winter Blue (A or B) Summer Khaki (A or B)	Service Dress Blue (A or B) Winter Blue (A or B) Dungaree

2. QUARTERS AVAILABILITY:

- a. Quarters are available for all military personnel.
- b. Limited on base quarters available for DUINS student's dependents.
- c. Off station housing available.

3. MESSING AVAILABILITY:

- a. Messing facilities available for enlisted military personnel.
- b. Officer messing is not available.

4. NEAREST TRANSPORTATION FACILITIES:

- a. Railroad Station: Dothan, Alabama, 155 miles from NAMI.
- b. Bus Station: Pensacola, Florida
- c. Airport: Pensacola Regional Airport, Pensacola, Florida.

NAVAL HOSPITAL CORPS SCHOOL
GREAT LAKES, ILLINOIS

1. UNIFORM REQUIREMENTS:

<u>Dates of Change</u>	<u>Officer & CPO</u>	<u>Enlisted E1 - E6</u>
1 May	Service Dress Blue Summer Khaki Summer White	Service Dress Blue Service Dress White Summer White
1 October	Service Dress Blue Winter Blue	Service Dress Blue Winter Blue

2. QUARTERS AVAILABILITY:

- a. Quarters are available for all military personnel.
- b. On and Off base housing is available for married personnel.

3. MESSING AVAILABILITY: Messing facilities available for enlisted military personnel.

4. NEAREST TRANSPORTATION FACILITY:

- a. Railroad Station: Outside Main Gate.
- b. Airport: O'Hare International Airport, Chicago, Illinois. (Bus transportation available to Naval Base). Midway Airport, Chicago, Illinois.

NAVAL SCHOOL OF HEALTH SCIENCES
BETHESDA, MARYLAND

1. UNIFORM REQUIREMENTS:

<u>Dates of Change</u>	<u>Officer & CPO</u>	<u>Enlisted E1 - E6</u>
First Monday in May	Service Dress Blue (P) Summer White	Service Dress Blue (P) Service Dress White Summer White Dungaree
First Monday in Oct	Service Dress Blue Summer White (A)	Service Dress Blue Service Dress White (A) Dungaree

NOTE: (P) Prescribed uniform for those conducting business on Capital Hill.
(A) Authorized working Uniform of the Day for patient care areas.

2. QUARTERS AVAILABILITY:

- a. Quarters are available on a first-come first-served basis only, and there are no on station quarters available for geographical bachelors.
- b. Off station housing is available.
- c. Government housing is available for personnel at Bolling Air Force Base, S.W. Washington, D.C.

3. MESSING AVAILABILITY: Messing facilities are available for all military personnel.

4. NEAREST TRANSPORTATION FACILITY:

- a. Railroad Station: Union Station, Washington, D.C.
- b. Greyhound and Trailways, Silver Springs, MD
- c. Airports: Washington National Airport, Arlington, VA
Dulles International Airport, Reston, VA
- d. Metro Rail: Available from National Airport to Medical Center Stop at Bethesda, MD.

FIELD MEDICAL SERVICE SCHOOL, MARINE CORPS BASE,
CAMP LEJEUNE, NORTH CAROLINA

1. UNIFORM REQUIREMENTS:

<u>Dates of Change</u>	<u>Officer & CPO</u>	<u>Enlisted E1 - E6</u>
Third Monday in Mar	Summer Khaki Utilities*	Service Dress White Utilities* Dungarees
Fourth Monday in Oct	Service Dress Blue Utilities*	Service Dress Blue Utilities* Dungarees

* Issued upon reporting to enlisted personnel only.

NOTE: Due to rigorous physical fitness training - PT gear required.

NOTE: Identification (Dog) Tags required for familiarization flights and field operations.

2. QUARTERS AVAILABILITY:

- a. Quarters are available on base for military personnel.
- b. Off station housing is available.

c. Students not drawing BAQ are required to reside on board while in school.

3. MESSING AVAILABILITY: Messing facilities are available for all military personnel.

4. NEAREST TRANSPORTATION FACILITY:

a. Railroad Station: AMTRAK, Wilson, North Carolina, 150 miles.

b. Bus Station: Jacksonville, North Carolina, 5 miles.

c. Airports: Albert J. Ellis Municipal Airport, Jacksonville, NC, 10 miles.
Wilmington Municipal Airport, Wilmington, NC, 50 miles.

NOTE: Personnel are to report to Field Medical Service School, Building M-311, located at Camp Johnson vice Marine Corps Base, Camp Lejeune.

ACADEMY OF HEALTH SCIENCES
NAVAL SCHOOL OF HEALTH SCIENCES BETHESDA DETACHMENT,
FORT SAM HOUSTON, TEXAS

1. UNIFORM REQUIREMENTS:

<u>Date of Change</u>	<u>Officer & CPO</u>	<u>Enlisted E1 - E6</u>
Third Monday in Mar	Service Dress Blue Service Dress White Summer White Summer Khaki	Service Dress Blue Service Dress White Summer White Dungarees
First Monday in Nov	Service Dress Blue Winter Blue Summer Khaki	Service Dress Blue Winter Blue Summer White Dungarees

NOTE: The nearest source of uniform procurement is Naval Air Station, Corpus Christi, Texas

2. QUARTERS AVAILABILITY:

a. Quarters available for all student personnel.

b. CPOs are charged \$4.00 per day for Senior Enlisted Quarters.

3. MESSING AVAILABILITY: Messing facilities are available for all military personnel.

4. NEAREST TRANSPORTATION FACILITY:

- a. Railroad Station: San Antonio, Texas
- b. Bus Station: San Antonio, Texas
- c. Airport: San Antonio International Airport*, San Antonio, Texas

NOTE: * Commercial transportation (taxi) only available from the airport terminal to Fort Sam Houston, Texas, on a regular basis.

NOTE: Personnel report to Navy Detachment Office, Building 902, 1st Battalion Headquarters, Harney Road, Fort Sam Houston.

NAVAL SCHOOL OF HEALTH SCIENCES
BETHESDA, DETACHMENT
PORTSMOUTH, VIRGINIA

1. LOCATION: The Naval School of Health Sciences, Bethesda Detachment, Portsmouth, VA compound. This area of southeastern Virginia is known as Hampton Roads. The region includes the cities of Newport News, Yorktown, Hampton, Suffolk, Chesapeake, Portsmouth, Norfolk and Virginia Beach.

2. STUDENT ARRIVAL/DEPARTURE INFORMATION:

- a. Preferred Airport: Norfolk International Airport, Norfolk, Va.
- b. Railroad Station: AMTRAK, Newport News, VA
- c. Bus Station: Norfolk, VA
- d. Point of Contact: The Chief of the Day may be contacted 24 hours a day at COMM: (804) 398-5039/5040 or AV: 564-0111 and ask for 398-5039/5040.
- e. General Information: Normal working hours are 0645 to 1600, Monday through Friday.

3. TRANSPORTATION: Public transportation is available.

- a. Tidewater Regional Transit (bus)
- b. Taxicab
- c. Students may bring their own vehicle.

(1) To obtain a base sticker you must provide the following:

- (a) Valid State Drivers License

- (b) Proof of Insurance
 - 1. \$25,000 liability coverage
 - 2. \$50,000 property coverage
 - 3. \$10,000 medical coverage

- (c) Proof of State Inspection (within the last year)
- (d) Valid Military ID Card

- (2) There are no license restrictions for the military member. A valid, although expired, out of state drivers license is acceptable as long as the member has a valid military ID card.

4. BILLETING:

- a. Limited quarters are available for enlisted personnel without dependents on a first come basis. Supplemental contract quarters are available in the Holiday Inn, Portsmouth, VA.
- b. No quarters available for Chief Petty Officers on the compound.
- c. Geographical bachelor billeting is generally not available.
- d. There is a limited amount of government family quarters (adequate/inadequate) available approximately 6 miles away. Personnel must be enrolled in school programs that are 20 weeks or longer to be eligible.
- e. Off base housing is available near the compound with average estimated costs of approximately \$500.00/month excluding utilities.
- f. Navy Lodge is available on Hampton Boulevard, Norfolk, VA and at the Naval Amphibious Base Little Creek, Norfolk, VA, 8 - 12 miles away respectively.

- 5. MESSING: Government messing is available for all military personnel at the Naval Hospital, Portsmouth, VA (on compound).

6. UNIFORM REQUIREMENTS:

DATES OF CHANGE	OFFICER AND CPO	ENLISTED E-1 - E-6
April	Summer Khaki Summer White	Summer White Summer Dress White
November	Winter Blue Service Dress Blue	Winter Blue Service Dress Blue

- 7. CLIMATE: The region has a temperate climate of four distinct seasons. Average temperature range from approximately 35 degrees F (winter) to 85 degrees F (summer).

NAVAL OPHTHALMIC SUPPORT AND TRAINING ACTIVITY
YORKTOWN, VIRGINIA

1. UNIFORM REQUIREMENTS:

<u>Dates of Change</u>	<u>Officer & CPO</u>	<u>Enlisted E1 - E6</u>
1 May	Service Dress Blue Service Dress White Summer White Summer Khaki	Service Dress Blue Service Dress White Summer White Dungarees
15 Oct	Service Dress Blue Winter Blue Summer Khaki	Service Dress Blue Winter Blue Dungarees

2. QUARTERS AVAILABILITY:

- a. Quarters are available for all military personnel.
- b. Off station housing is available.

3. MESSING AVAILABILITY: Messing facilities are available for all military personnel.

4. NEAREST TRANSPORTATION FACILITY:

- a. Railroad Station: AMTRAK, Newport News, VA and Williamsburg, VA.
- b. Bus Station: Williamsburg, VA; Greyhound, Ft. Eustis, VA.
- c. Airports: Patrick Henry International Airport, Newport News, VA.
Norfolk International Airport, Norfolk, VA.
Richmond Airport, Richmond, VA, 50-60 miles from station.

PART 15 - MISCELLANEOUS

READINESS TRAINING FACILITY, DAM NECK, VA

1. SHORT TITLE: REDTRAFAC DAM NECK

2. ADDRESS: Commanding Officer, Readiness Training Facility, Bldg. 464,
Dam Neck, Virginia Beach, VA 23461-5576

MESSAGE PLAIN ADDRESS: REDTRAFAC DAM NECK VA

3. LOCATION: Aboard Fleet Combat Training Center, Atlantic, Dam Neck, VA

4. TELEPHONE: Commercial: (804) 433-7100/7144/7140
AUTOVON: 433-7100/7144/7140

NOTE: AUTOVON prefix is the same as the commercial prefix

5. TRANSPORTATION: No government transportation is available between Norfolk Regional Airport or Norfolk Bus Terminal and the Naval Installation at Dam Neck. Airport limousine and commercial taxi service are the most reliable mode of transportation. Taxi fare from the airport averages \$30, while limousine vans average \$15 per person. Tidewater Rapid Transit (TRT) provides bus service from Dam Neck to various locations in Virginia Beach daily from noon to 0200.

6. MESSING AND BERTHING: Messing and berthing are available for Enlisted students. Prospective students are requested to ensure they have sufficient funds prior to arrival in case of non-availability of quarters or messing.

7. REPORTING INSTRUCTIONS: All students must check in at RTF Bldg. 464 when arriving on-board. All students report to RTF Bldg. 464 prior to 0730 the morning class convenes.

8. UNIFORMS: All students are required to wear the uniform of the day as prescribed by COMNAVBASE NORVA/SOPA ADMIN regulations. Wearing of foul weather gear and/or ball caps is prohibited. Personnel inspections may be held at any time in any uniform appropriate to the season.

9. COURSES OF INSTRUCTION:

<u>CIN</u>	<u>TITLE</u>
S-210-0400	Ocean Systems Operational Procedures Enlisted
S-210-0401	Ocean Systems Advanced Acoustics
S-210-0403	Ocean Systems TDP Operations
S-2G-0405	Ocean Systems Operational Procedures Officer
S-2G-0406	Ocean Systems Operational Procedures PCO/PXO

10. ATTENDANCE BY OTHER THAN U.S. MILITARY: Some courses are open to U.S. civilian and foreign national attendance. Requests for such attendance are considered individually and approval/disapproval of such requests is based on the nature of the individuals requirements for training in terms of the benefits to the Government or national security.

AEGIS TRAINING CENTER, DAHLGREN, VA

1. SHORT TITLE: AEGIS TRACEN DAHLGREN VA
2. ADDRESS: Commanding Officer, AEGIS Training Center, Dahlgren, VA 22448-5190
3. TELEPHONE: Commercial: (703) 663-4311 AUTOVON: 249 1311
4. MESSING AND BERTHING: Some Government messing and berthing facilities (BOQ and BEQ) are available. Basic Allowance for Quarters at the Without Dependent Rate (Single BAQ) for eligible personnel may be requested after arrival; however, authorization to draw single BAQ is controlled by Commander, Naval Surface Warfare Center, based on Barracks occupancy level and waiting list. Bachelor Officer Quarters can be reserved by calling AUTOVON 249-8846 or Commercial (703) 663-8846.

HOUSING FOR PERSONNEL WITH DEPENDENTS: Government housing is available for eligible personnel with dependents; however, there is approximately a nine to twelve month waiting period for two bedroom quarters and a three to six month period or longer for three or more bedroom quarters. An application should be submitted on or before detachment date along with one copy of Permanent Change of Station Orders, detaching endorsement (if detached) and a copy of Record of Emergency Data (Enlisted Service Record Page 2). Some civilian housing is available in the local area for rent or purchase. Arriving personnel are required to contact NSWC Dahlgren Housing Referral Office for assistance, AUTOVON 249-8505 Commercial (703) 663-8505.

5. AVAILABILITY OF TRANSPORTATION: Dulles and Washington National are the closest commercial airports. Direct transportation between either airport and NSWC Dahlgren is nonexistent, except for taxicabs. Personnel flying into the Washington, D.C. area should ensure that they have sufficient funds to cover transportation expenses to Dahlgren (60 to 75 miles from the airports).

6. UNIFORMS: Specific dates for uniform changes are promulgated by the Area Commander with approximate change dates as indicated below. The following uniforms are applicable for wear at AEGIS Training Center:

a. Winter: (12 Oct - 12 Apr):

- (1) Enlisted (E1-E6) - Winter Blue or Service Dress Blue
- (2) Officer and CPO - Winter Blue or Service Dress Blue

b. Summer: (13 Apr - 11 Oct):

- (1) Enlisted (E1-E6) - Summer White or Service Dress White
- (2) Officer and CPO - Summer Khaki or Summer White

Dress uniforms may be prescribed for inspection purposes at any time. The normal uniform for classroom wear is the Uniform of the Day. Working uniform may occasionally be authorized for laboratory work. Dress uniforms are acceptable when reporting regardless of the prescribed uniform period. Travel to or through Washington, D.C. in uniform must be in Service Dress Blue (Winter) or Service Dress White (E1-E6), Summer White (Officer and CPO).

7. REPORT/CHECK-IN INSTRUCTIONS: All student personnel (Officer and Enlisted) when checking-in, regardless of the hour of the day, should report to the AEGIS Education Center Quarterdeck, Bldg. 1520, phone 663-1031. AEGIS Education Center will provide directions for obtaining immediate berthing assignments and additional check-in procedures.

8. MISCELLANEOUS:

a. Leave and Liberty:

- (1) Leave is normally granted only during the Christmas holiday period or between courses of instruction, with the exception of Emergency Leave.
- (2) Standard liberty policies apply. Normal liberty commences for on-duty section personnel at 1600 and expires at 0700 the following school/work day. Based on student loading, some shift work will be required and liberty hours will be adjusted accordingly.

b. Operators of motor vehicles on NSWC Dahlgren must possess:

- (1) Valid state vehicle operator's license.
- (2) Valid vehicle registration.
- (3) Current and sufficient vehicle insurance to meet Virginia requirements (\$25,000-\$50,000-\$10,000).
- (4) The vehicle must meet the safety standards and inspection requirements (at least annually) of the state in which registered or, if none, those of Virginia. All vehicles used on base must be registered with Base Security.

c. Student Mailing Address:

Rate/Name
Course CDP and Class Number
Student, AEGIS Training Center
Dahlgren, VA 22448-5190

- d. Public Schools: Children in Kindergarten through Eighth Grade whose parents live in base housing may attend the Department of Defense Dependent School located on base. There are also two Public Elementary Schools located near NSWC, Potomac Elementary in the town of Dahlgren and King George Elementary located in the town of King George, approximately 15 miles from NSWC Dahlgren. About 10 miles west of Dahlgren in King George County are a public middle school for Grades 6 through 8 and a public high school for Grades 9 through 12. King George County provides bus transportation to the middle school and high school for base residents.

- e. Commissary and Exchange Facilities: There is a small Commissary and Navy Exchange on NSWC Dahlgren. Larger facilities are available at NAS Patuxent River, MD (approximately 40 miles southeast of Dahlgren) or Andrews AFB (approximately 50 miles northeast of Dahlgren).
- f. Medical and Dental Facilities are available at NSWC Dahlgren for all military personnel. The Medical Clinic has outpatient dependent care. 3 Navy hospitals are located within 50 - 60 miles of NSWC Dahlgren.
- g. There is a Chapel on base that provides Catholic and Protestant services and CCD classes.

Catholic Mass: Friday - 1200
 Saturday - 1700
 Sunday - 0900

Protestant Worship: Sunday - 1030
 Sunday School - 0915
 LDS Worship: Sunday - 1400-1600
 Wednesday - 1830-2000

For more information call (703) 663-8247. The Chaplain's Office is the point of contact for Navy Relief.

- h. Recreation: There are adequate recreational facilities available on NSWC Dahlgren and a broader variety of facilities available within a 60 mile radius.

AEGIS TRAINING UNIT, WALLOPS ISLAND, VA

1. SHORT TITLE: AEGIS TRAU WALLOPS IS VA
2. ADDRESS: Officer in Charge, AEGIS Training Unit, Wallops Island, VA 23337-5000
3. TELEPHONE: Commercial: (804) 824-7161
4. MESSING AND BERTHING: Government berthing facilities (BOQ/REQ) are available. Government messing facilities will be available in FY-89. BOQ is limited to sixteen units. Basic Allowance for Quarters at the "without dependents" rate (Single BAQ) may be requested by eligible personnel after arrival and may be authorized by the Officer in Charge, AEGIS Combat Systems Center (ACSC), based on barracks occupancy level and waiting list.

HOUSING FOR PERSONNEL WITH DEPENDENT: Government housing (two and three bedroom units) is available for eligible personnel with dependents. An application should be submitted on or before detachment date with one (1) copy of Permanent Change of Station orders, Detaching Endorsement, and a copy of Record of Emergency Data. Some civilian housing is available in the local area for rent or purchase. Arriving personnel are required to contact Dottie Heintzleman, ACSC Housing Officer, (804) 824 2080, prior to making any housing arrangements.

5. AVAILABILITY OF TRANSPORTATION: Local commercial transportation is limited to two privately owned taxi cabs of limited reliability. Government transportation is provided to students for transport to class and meals. Parking at the ACSC is limited, only staff are authorized parking privileges.

6. UNIFORMS: Specific dates for uniform changes are promulgated by the area commander. The following uniforms are applicable for wear at AEGIS Training Unit:

a. Winter Uniform: Oct - May

(E1 - E6)	-	Winter Blue or Service Dress Blue
CPO	-	Winter Blue or Service Dress Blue

b. Summer Uniform: May - Oct

(E1 - E6)	-	Summer White or Service Dress White
CPO	-	Summer Khaki or Summer White

Dress Uniforms may be prescribed for inspection purposes at any time. The normal uniform for classroom wear is the Uniform of the Day. Dress uniforms may be worn when reporting.

7. REPORTING/CHECK-IN INSTRUCTIONS: All permanent party and student personnel (officer and enlisted) should report to the ACSC BEQ Lobby, or phone (804) 824-2068, for BQ assignment and check-in procedures.

8. MISCELLANEOUS:

a. Leave and Liberty:

- (1) Leave is normally granted only during the Christmas holiday period or between courses of instruction, with the exception of Emergency Leave.
- (2) Standard liberty policies apply. Normal liberty commences for on duty section personnel at 1600 and expires at 0800 the following school/work day. Based on student loading and lab availability, some shift work will be required and liberty hours will be adjusted accordingly.

b. Operators of motor vehicles on NASA/ACSC Wallops IS. must possess:

- (1) Valid state vehicle operator's license.
- (2) Valid vehicle registration.
- (3) Current and sufficient vehicle insurance to meet Virginia requirements (\$25,000/\$50,000/\$10,000).
- (4) The vehicle must meet the safety standards and inspection requirements (at least annually) of the state in which registered, or if none, those of Virginia.

- (5) All vehicles used on base must be registered with NASA Base Security and display a NASA vehicle pass.
- (6) Due to the lack of parking facilities, students are not allowed to drive privately owned vehicles to the ACSC site. Government transportation will be provided between the BOQ/BEQ and ACSC for classes and meals (approximately 11 miles one-way).

c. Student Mailing Address:

Rate/Name
Course CDP and Class number
AEGIS Training Unit
Wallops Island, VA 23337

d. Public Schools:

- (1) Accomack County Virginia Public Schools, telephone (804) 787-3157. This school system consists of two primary, three elementary, three middle, three high schools and two vocational centers.
- (2) Northhampton County Virginia Public Schools, telephone (804) 678-5151. This school system consists of five elementary schools, one middle school and one high school.
- (3) Worcester County Maryland Public Schools, telephone (301) 632-2585. This school consists of five elementary schools, three middle schools, and three high schools.
- (4) Wicomico County Maryland Public Schools, telephone (301) 742-5128 consists of 14 elementary schools, three middle, and three high schools.
- (5) Somerset County Maryland Public Schools, telephone, (301) 651-1616. This school system consists of eight elementary schools, two middle schools, and two high schools, and a vocational school.

e. Commissary and Exchange Facilities: No Commissary or Exchange services are available at Wallops Island. Exchange facilities are available at Naval Station Norfolk, VA (note - \$9.00 bridge toll each way), or Dover AFB (approximately 90 miles south of Wallops Island).

f. Medical and Dental: DOD medical and dental facilities are not available in the local area. Only routine and minor emergencies can be handled through the local health clinic. The closest area hospital is approximately forty miles from the ACSC.

g. Churches: Numerous church and worship facilities are located throughout the local area and along the Eastern shore.

h. Recreation: Limited recreational facilities are available at ACSC Wallops Island and at the NASA Base. A broader variety of recreational facilities are accessible within a 90 mile radius.

AEGIS COMBAT SYSTEM ENGINEERING DEVELOPMENT SITE
MOORESTOWN, NJ

1. SHORT TITLE: AEGIS COMBATSYSENGDEVSITE
2. ADDRESS: Officer in Charge, AEGIS Combat System Engineering Development Site (CSEDS), 300 Centerton Rd., RD-2, Moorestown, NJ 08057-3825
3. TELEPHONE: Commercial: (609) 722-2344/2996; AUTOVON: 440-2735
4. MESSING AND BERTHING:
 - a. Messing facilities are not available.
 - b. Limited berthing is available in the form of leased apartments for enlisted personnel reporting for duty under instruction (without dependents). Most lodging requirements are satisfied by area hotels. CSEDS has negotiated a special nightly rate which only applies when the reservations are made by the Site Housing Officer. For inquiries concerning berthing availability and hotel reservations, contact CW03 BARGAR; Commercial (609) 722-3071, Autovon 440-2735.
 - c. Off-station rental facilities are available; however they are expensive on a short-term rental basis.
5. AVAILABILITY OF TRANSPORTATION: Moorestown, NJ is located approximately 25 miles northeast of Philadelphia, PA. The nearest commercial transportation facilities are:
 - a. Railroad Station, Philadelphia, PA
 - b. Airport, Philadelphia, PA
 - c. Bus Depots, Greyhound-Philadelphia and Trailways-Mt. Holly, NJ

Commercial taxi and limousine service is available from all points to Naval Base Philadelphia, PA and/or AEGIS CSED Site Moorestown, NJ. Government transportation or local transportation while in the area is not available.
6. UNIFORMS:
 - a. Winter uniforms (1st Monday in Oct - 1st Monday in May)
 - (1) Officers: Winter Blue (Uniform of the Day)
Winter Working Blue (Working Uniform)
 - (2) Enlisted: Winter Blue (Uniform of the Day)
Winter Working Blue (Working Blue)

b. Summer uniforms (1st Monday in May - 1st Monday in Oct)

- (1) Officers: Summer Whites (Uniform of the Day)
Summer Khaki (Working Khaki)
- (2) Enlisted: Summer Whites (Uniform of the Day)
E7-E9 Summer Khaki (Working Uniform)

c. Dress Uniforms: Service Dress Blue/Summer White will be the prescribed uniform for inspections and ceremonies.

d. The normal classroom uniform is the Uniform of the Day. Working uniform may occasionally be authorized for lab work.

7. REPORT/CHECK-IN INSTRUCTIONS: The Administrative Office at CSEDS is the liaison between the Philadelphia Personnel Support Detachment (PSD) and Navy personnel reporting for duty under instruction. All officer and enlisted personnel should report to the CSEDS Site in Moorestown, NJ for reporting endorsements and turn-in of records. For further information/directions, contact the Admin. office; Commercial (609) 722-2344/2996 or AUTOVON 440-2735 during normal working hours.

8. MISCELLANEOUS:

- a. Leave: Leave is normally granted at Christmas and between courses of instruction with the exception of Emergency Leave.
- b. Liberty: Standardized Navy liberty policies apply, however, students should be advised that liberty is often dependent on course load and class schedules. Some courses may require shift training based on lab availability.
- c. Privately Owned Vehicles (POV): Due to the limited public transportation in and around the AEGIS CSED Site, personnel are encouraged to bring a POV. Vehicles are permitted on board if the owner possesses a valid driver's license, proof of ownership or title, and automobile insurance.
- d. Student Mailing Address: AEGIS Training Unit
300 Centerton Rd.
RD #2, Moorestown, NJ 08057-3825
- e. Public Schools: Contact CSEDS Housing Officer, CW03 Bargar (609) 722-3071
- f. Commissary and Exchange: Facilities at FT DIX and NAVSTA Philadelphia (within 1/2 hour).
- g. Medical and Dental: Facilities available at FT DIX, NAVSTA Philadelphia and NASC Lakehurst.
- h. Churches: All denominations in the local area and a chapel at FT DIX.
- i. Recreation: Facilities at FT DIX, NAVSTA Philadelphia and CSEDS Welfare and Recreation.

SECTION 3
QUOTA CONTROL NOTES

CNTECHTRA

273

- f. Air Force: Headquarters, Air Training Command is quota control for U.S. Air Force input to Navy service schools.

Address: Commanding General
Headquarters, Air Training Command
Randolph Air Force Base, TX 78148
(ATTN: TTPPS)

- g. Foreign Training: May be arranged through appropriate command channels with the Commanding Officer, Naval Education and Training Security Assistance Field Activity (NETSAFA).

Address: Commanding Officer
Naval Education and Training Security
Assistance Field Activity
Naval Air Station
Pensacola, FL 32508-5100

- h. National Guard, DOD-Civilians, Non-DOD Civilians and Contractors: May be arranged through appropriate command channels with CNTECHTRA, Code N7342 (Autovon: 966-5987).

Address: Chief of Naval Technical Training
Naval Air Station Memphis (75)
Millington, TN 38054-5056
(ATTN: N7342)

- i. Others: Requesting agencies not included above may request information regarding quotas directly from CNTECHTRA Code N7342 (Autovon: 966-5987).

Address: Chief of Naval Technical Training
Naval Air Station Memphis (75)
Millington, TN 38054-5056
(ATTN: N7342)

- j. Training Navy Personnel in Army and Air Force Schools. CNTECHTRA N733A is the designated Navy Interservice Quota Control Coordinator for all courses other than medical and dental. Quotas may be arranged through appropriate command channels with CNTECHTRA, Code N733A (AUTOVON: 966-5989).

Address: Chief of Naval Technical Training
Naval Air Station Memphis (75)
Millington, TN 38054-5056
(ATTN: N733A)

NAVAL SUBMARINE SCHOOL, GROTON, CT

Detailed instructions for COMSUBLANT UNITS DESIRING QUOTAS AND TANGO numbers are outlined in COMSUBLANTINST 1500.36 series. Additional instructions for local off-crew SSBNs under the administrative control of COMSUBGRU TWO are outlined in COMSUBGRU TWO INST 1500.3 series.

SUBMARINE TRAINING FACILITY CHARLESTON, SC

Quota Control is exercised by Commanding Officer SUBTRAFAC CHASN except where noted under individual course information contained in Volume II and SUBTRAFAC CHASN Course Catalog. For quotas controlled by CO, SUBTRAFAC CHASN, the following is provided:

- a. Charleston Based Submarines under the administrative control of COMSUBRON FOUR and COMSUBGRU SIX may request quotas under current procedures established by CO, SUBTRAFAC.
- b. Other COMSUBLANT Units requesting quotas use procedures and forms contained in COMSUBLANTINST C1500.36, Chapter 7.
- c. Commands outside of COMSUBLANT should submit a written request containing course number(s), convening date(s), full name, rank/rate, NEC, social security number and security clearance of attendee, point of contact and AUTOVON telephone number.

TRIDENT TRAINING FACILITY, BANGOR, SILVERDALE, WA

Quota Control is exercised by Commanding Officer, TRIDENT Training Facility, Bangor, except for courses controlled by COMNAVMILPERSCOM. Quota information may be obtained from the TRITRAFAC Bangor Scheduling Branch (Code 0223), AUTOVON 744-6116 or commercial (206) 396-6116. The following are TRITRAFAC Bangor quota control policies:

- a. The Scheduling Branch Supervisor (Code 0223) will assign quotas consistent with the availability of seats, Quota Request Training Priority (QRTP), the satisfaction of course prerequisites, and consideration of any fairshare assignments that may exist.
- b. All assigned quotas are subject to cancellation (except where the QRTP is one) in the event of a higher priority training requirement is identified and must be satisfied.
- c. Activities requesting a quota for a course must ensure the student meets all the prerequisites, or request a waiver for the prerequisite for which the student is not qualified before the class convening date. Students not meeting prerequisites will be returned to their parent command.

- d. Security clearances information must be received not later than the Monday prior to the week of class convening. Required clearance information includes course title and number; class convening date, students' name, SSN, security clearance data; and verification of prerequisites.
- e. Quota cancellations by telephone are acceptable.
- f. Quotas will be confirmed by a weekly computer-generated quotas granted letter.
- g. Quota requests are acceptable when the requesting command is unable to identify the prospective student; however, these quotas will be cancelled two weeks prior to class convening if the trainee's name has not been provided by that date.
- h. Students reporting for training in an obese, overfat or unfit status must have all administrative, statutory, and counseling requirements of OPNAVINST 6110.1C and CNO NAVOP 046/87 completed, and a copy of assigned remedial programs in their possession. Local commands may document those members in the above categories by sending a list addressed to: Command Fitness Coordinator. We will issue a Physical Readiness Status Card to personnel not within Navy standards, to present to our instructors, thereby preventing those students from being removed from class for body fat measurements.

CONTRALANT

Unless other information is given in the course description, quotas are controlled by each activity. Commands desiring quotas may submit requests by letter, message, personal visit or by telephone to the cognizant Quota Control Officer. Commands unable to utilize assigned quotas are requested to notify the Quota Control Officer as early as possible to permit reassignment of quotas to other commands. Uniform requirements should be requested from the activity when quotas are made.

- a. Fleet Training Center, Norfolk, VA: Quota Control Officer
(804) 444 2424/2874, AUTOVON 564-2424/2874.
- b. Fleet ASW Training Center, Atlantic, Quota Control:

Academic Courses, 445-2257
14A2 Trainer, 444-1656
14A6 Trainer, 444-2232/2274
AUTOVON: 564/565
- c. Nuclear Weapons Training Group, Atlantic: Quota Control Officer
(804) 444-4911, AUTOVON 564-4911.

- d. Fleet Combat Training Center, Atlantic: Quota Control Officer (804) 425-6636/6637, AUTOVON 433-6636/6637.
- e. Navy and Marine Corps Intelligence Training Center: Quota Control Office, Commercial/Autovon (804) 433-8097.
- f. FTC Cryogenics, NNSY, Portsmouth, VA: Duty Officer (804) 485-6398/6399/6400, AUTOVON 961-6398/6399/6400.
- g. Naval Amphibious School, Little Creek: Quota Control Officer (804) 464-7393, AUTOVON 680-7393.
- h. Fleet and Mine Warfare Training Center, Charleston, SC: Quota Control Officer 743-6311, AUTOVON 563-6311.
- i. Fleet Training Center, Mayport, FL: Quota Control Officer 246-5240, AUTOVON 960-5240.

COMTRAPAC

- a. Active Duty Navy: COMTRAPAC maintains quota control over all TRAPAC training courses offered in the San Diego area unless otherwise indicated. If type commander's instructions permit, request quotas from COMTRAPAC by letter, speedletter, message or telephone. Timely notification (NO LATER THAN FIVE WORKING DAYS) of cancellation of assigned quotas is required in order to permit reassignment and prevent waste of training resources. See other Quota Information in PART 8 - COMTRAPAC.
- b. Naval Reserve: The Commander, Naval Reserve Force (COMNAVRESFOR) is quota control for all USNR-R personnel attending NEC/non-NEC producing schools. The Commanding Officer, Naval Reserve Personnel Center (NAVRESPERCEN) is quota control for all USNR-R(TAR) personnel attending NEC/non-NEC producing schools.

Address: Commander
 Naval Air Reserve Force
 4400 Dauphine St.
 New Orleans, LA 70146-5000

Commanding Officer
 Naval Reserve Personnel Center
 New Orleans, LA 70149-7800

- c. Marine Corps: The Commanding General, Marine Corps Combat Development Command is quota control for U.S. Marine Corps input to Navy service schools (AUTOVON: 278-3067).

Address: Commanding General
 Marine Corps Combat Development Command
 Training and Education Center (TE-33)
 Quantico, VA 22134-5001

- d. Coast Guard: The Commandant, U.S. Coast Guard is quota control for U.S. Coast Guard input to Navy service schools.

Address: Commandant, U.S. Coast Guard
400 Seventh Street, S.W.
Washington, DC 20590
(ATTN: G-PRF-3)

- e. Army: The Commanding General, Training and Doctrine Command is quota control for U.S. Army input to Navy service schools.

Address: Commanding General
Training and Doctrine Command
Fort Monroe, VA 23651
(ATTN: ATTG-MPS)

- f. Air Force: Headquarters, Air Training Command is quota control for U.S. Air Force input to Navy service schools.

Address: Commanding General
Headquarters, Air Training Command
Randolph Air Force Base, TX 78148
(ATTN: TT'FPS)

- g. Foreign Training: May be arranged through appropriate command channels with the Commanding Officer, Naval Education and Training Security Assistance Field Activity (NETSAFA).

Address: Commanding Officer
Navy Education and Training Security
Assistance Field Activity
Naval Air Station
Pensacola, FL 32508-5100

- h. National Guard, DOD-Civilians, Non-DOD Civilians: May be arranged through appropriate command channels with CNTECHTRA, Code N7342 (AUTOVON: 966-5987).

Address: Chief of Naval Technical Training
Naval Air Station Memphis (75)
Millington, TN 38054-5056
(ATTN: N7342)

- i. Others: Requesting agencies not included above may request information regarding quotas directly from CNTECHTRA Code N7342 (AUTOVON: 966-5987).

Address: Chief of Naval Technical Training
Naval Air Station Memphis (75)
Millington, TN 38054-5056
(ATTN: N7342)

- j. Training Navy Personnel in Army and Air Force Schools. CNTECHTRA N733A is the designated Navy Interservice Quota Control Coordinator for all courses other than medical and dental. Quotas may be arranged through appropriate command channels with CNTECHTRA, Code N733A (AUTOVON 966-5989).

Address: Chief of Naval Technical Training
Naval Air Station Memphis (75)
Millington, TN 38054-5056
(ATTN: N733A)

FLEET TRAINING GROUP, PEARL HARBOR

Quota control for COMTRAPAC courses convened in the Pearl Harbor area is maintained at the Fleet Training Group, Quota Control Office 472-8881, x-117.

FLEET TRAINING GROUP, WESTERN PACIFIC

Quotas may be obtained by telephoning Yokosuka 234-5164 or by office visit to Building A-20 FLEACTS Yokosuka. Quotas may be obtained by written request. Message address is: COMFLETRAGRU WESTPAC YOKOSUKA JAPAN.

FLEET TRAINING GROUP WESTPAC DET SUBIC

Quotas may be obtained by telephoning Subic 884-3595 or 884-3609; by office visit to Building 149, NAVSTA Subic; or by message to FLETRAGRU WESTPAC DET SUBIC BAY RP.

COMNAVAIRLANT

1. Quota Management: Commander Naval Air Force, U.S. Atlantic Fleet is quota control authority for Naval Air Maintenance Training Detachments located at Naval Air Stations and Marine Corps Air Stations on the east coast. Additionally, those activities listed in Section II, Part 12 of CANTRAC are designated quota control administration responsibility under authority of COMNAVAIRLANT. Specific quota control instructions are as follows:

COMNAVAIRLANT activities conducting training have been delegated quota control authority for supported activities. For example, quotas desired by Commanding Officer, Carrier Airborne Early Warning Squadron 123 for E2C training provided by Commanding Officer, Carrier Airborne Early Warning Training Squadron 120 should be directed to Commanding Officer, Carrier Airborne Early Warning Training Squadron 1.0.

2. Quota Control Instructions:

- a. COMNAVAIRLANT activities shall submit quota requests in accordance with COMNAVAIRLANTINST 1500.25. All other activities shall submit quota requests to COMNAVAIRLANT (Code 14).
- b. Quotas for nuclear weapons training are submitted in accordance with COMNAVAIRLANTINST C8120.1 series.
- c. Quotas for subsequent classes will be assigned when it is impossible to fulfill requests for specified commencement dates.
- d. Deploying activities experiencing difficulty in obtaining quotas with sufficient lead time to ensure onboard trained personnel prior to deployment should request assistance from COMNAVAIRLANT, Code 536. Priority quota assignment will be considered on case-by-case merit.

3. Cancellation of Quotas Granted:

- a. Activities will notify COMNAVAIRLANT, with an information copy to cognizant training activity listed in paragraph 1, whenever it is not possible to utilize an assigned quota in order that training can be made available to others.
- b. Requests for quota cancellation will be addressed to the immediate superior in the administrative chain of command with an information copy to COMNAVAIRLANT and cognizant training activity listed in paragraph 1.
- c. COMNAVAIRLANT monitors "no shows" for all courses under its control. Appropriate action will be taken to minimize non-utilization of requested quotas.

COMNAVAIRPAC

1. Quota Management: Commander Naval Air Force, U.S. Pacific Fleet is quota control authority for Naval Air Maintenance Training Detachments located at Naval Air Stations and Marine Corps Air Stations on the west coast. Additionally, those activities listed in Section II, Part 12 of CANTRAC Vol I are assigned quota control administration responsibility under authority of COMNAVAIRPAC.

2. Quota Control Instructions:

- a. COMNAVAIRPAC activities shall submit quota requests in accordance with COMNAVAIRPACINST 1320.1 (series). All other activities shall submit quota requests to COMNAVAIRPAC (Code 313) for AIRCREW, (Code 7472) for MAINTENANCE TRAINING.
- b. Quotas for nuclear weapons training are submitted in accordance with COMNAVAIRPACINST C8120.1 series.

- c. Quotas for subsequent classes will be assigned when it is impossible to fulfill requests for specified commencement dates.
- d. Deploying activities experiencing difficulty in obtaining quotas with sufficient lead time to ensure onboard trained personnel prior to deployment should request assistance from COMNAVAIRPAC Code 3131. Priority quota assignment will be considered on case-by-case merit.

3. Cancellation of Quotas Granted:

- a. Activities will notify COMNAVAIRPAC with an information copy to cognizant training activity whenever it is not possible to utilize an assigned quota in order that training can be made available to others.
- b. Requests for quota cancellation will be addressed to the immediate superior in the administrative chain of command with an information copy to COMNAVAIRPAC and cognizant training activity.
- c. COMNAVAIRPAC monitors "no shows" for all courses under its control. Appropriate action will be taken to minimize non-utilization of requested quotas.

NAMTRAGRU

Quota Control Instructions: OPNAVINST 1540.2C directs COMNAVAIRLANT, COMNAVAIRPAC, and CNATRA to exercise control of student quotas for assigned NAMTRAGRUDETS. Quota control may be delegated as necessary and appropriate. The following is a list of NAMTRAGRUDETS and their corresponding quota control activities:

NAMTRAGRUDET

QUOTA CONTROL ACTIVITY

COMNAVAIRLANT Activities

1003 Oceana	VA-42 NAS Oceana, Virginia Beach, VA 23460 AV 433-2142
1007 Oceana	VF-101 NAS Oceana, Virginia Beach, VA 23460 AV 433-3362
1011 Jacksonville	VP-30 NAS Jacksonville, FL 32212 AV 942-5324/4127
1026 Norfolk	VAW-120 NAS Norfolk, VA 23511 AV 564-4774/4869/2752
1029 Pensacola	HC-16 NAS Pensacola, FL 32508 AV 922-3294
1031 Norfolk	HM-12 NAS Norfolk, VA 23511 AV 564-1509/1615
1037 Cecil Field	VS-27 NAS Cecil Field, FL 32215 AV 860-6312/13
1039 Cecil Field	VFA-106 NAS Cecil Field, FL 32215 AV 860-5378/5167
1066 Mayport	HSL-40, NAS Mayport, FL 32228 AV 960-6634
1068 Jacksonville	HS-1 NAS Jacksonville, FL 32212 AV 942-5304/5301
1070 Norfolk	HSL-30 NAS Norfolk, VA 23511 AV 564-5870/5869
1079 Patuxent River	VQ-4, NAS Patuxent River, MD 20670 AV 356-3641
2003 Rota	COMFAIRMED (Code 003A) Naples, Italy AV 625-4106
3010 Oceana	VF-101 NAS Oceana, Virginia Beach, VA 23460 AV 433-3362

COMNAVAIRLANT Activities (con't)

3023 Norfolk	HM-12 NAS Norfolk, VA 23511-5499 AV 564-1509/1615
3032 Jacksonville	VP-30 NAS Jacksonville, FL 32212 AV 942-5324/4127
4030 Mayport	HSL-40, NAS Mayport, FL 32228 AV 960-6634 for Strike Armament Intermediate Maintenance Repair Course COMNAVAIRLANT (Code 142) NAS Norfolk, VA 23511 AV 564-3718-/2796 for Air Launched Weapons
4032 Norfolk	COMNAVAIRLANT (Code 142) NAS Norfolk, VA 23511 AV 564-3718/2796

COMNAVAIRLANT Marine Activities

1006 Cherry Point	Enlisted Aviation Maintenance Training
1024 Beaufort	Management Unit,
1027 New River	Millington, TN 38054
3001 Cherry Point	AV 966-5293/5294

COMNAVAIRPAC Activities

1001 Whidbey Island	VA-128 (A-6/KA-6) NAS Whidbey Island, WA 98278 AV 820-2464
	VAQ-129 (EA-6B) NAS Whidbey Island, WA 98278 AV 820-2002/3
1008 Miramar	VF-124 NAS Miramar, CA 92145 AV 577-6026/34/19
1012 Moffett Field	VP-31 NAS Moffett Field, CA 94035 AV 462-5449/5066
1025 Miramar	VAW-110 NAS Miramar 92145 AV 577-4966
1033 Lemoore	VA-122, NAS Lemoore, CA. 92346 AV 949-3394/95
1036 North Island	VS-41 NAS North Island, San Diego, CA 92135 AV 735-7134/44
1038 Lemoore	VFA-125, NAS Lemoore, CA 93246 AV 949-3417/3210/3211
1067 North Island	HSL-41 NAS North Island, San Diego, CA 92135 AV 735-8291/92
1069 North Island	HC-1 NAS North Island, San Diego, CA 92135 AV 735-2006/4752
1071 North Island	HSL-31 NAS North Island, San Diego, CA 92135 AV 735-6457
2004 Atsugi	COMFAIRWESTPAC (Code 714) NAF Atsugi AV 315-233-1101 (ZAMA OPER.) Ask for Atsugi 228-3180/3700
3011 Miramar	VF-124 NAS Miramar, CA 92145 AV 577-6026/34/19
3022 North Island	HSL-41 NAS North Island, San Diego, CA 92135 AV 735-8291/92
3033 North Island	HSL-31 North Island, San Diego, CA 92135 AV 735-6457
4033 North Island	HS-10 NAS North Island, San Diego CA 92135 AV 735-2006

COMNAVAIRPAC Marine Activities

1023 El Toro	Enlisted Aviation Maintenance Training
1028 Tustin	Management Unit,
1030 Camp Pendleton	Millington, TN 38054
1032 Tustin	AV 966-5293/5294
1078 El Toro	
1100 El Toro	

CNATRA Activities

1017 Kingsville (Enl) TRAWING TWO, NAS Kingsville, TX 78363 AV 861-6151
1017 Kingsville (Off) COMTRAWING TWO, (Code N-3) NAS, Kingsville, TX 78363
AV 861-6456

COMNAVAIRESFOR Activities

1010 Willow Grove Commander, Naval Air Reserve Force,
New Orleans, LA 70146 AV 363-5830

ALL Activities

2002 Memphis NAMTRAGRUDET 2002, NAS Memphis, TN 38054 AV 966-5434